

1. OPENING & ROLL CALL

The Board met in regular session on Thursday, November 7, 2024 at 2:00 P.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice, Joan Hollekim present and John DeGroot absent. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Rice, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the minutes of the October 15, 2024 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve the September fee for Corrections. Upon roll call, Rice, Olson, Hollekim and Ruland voted yes. Motion carried.

D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the regular full-time employee classification for Kristina Johnson with the Sheriff's Department as a Dispatcher in the amount of \$23.798 per hour/\$49,500 per year. Upon roll call, Ruland, Rice, Olson, and Hollekim voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the regular full-time employee classification for Melinda Bauer with the Sheriff's Department as a Court Security in the amount of \$22.72 per hour/\$47,250 per year. Upon roll call, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the regular full-time employee classification for Randi Schumaier with the Human Resource Department as a Human Resource Generalist in the amount of \$36.01 per hour/\$74,904 per year. Upon roll call, Olson, Ruland, Hollekim and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the salary increase form for Jon Rostad with the County Buildings as a Tech I for a successful completion of probationary period to the amount of \$24.27 per hour/\$50,490 per year. Upon roll call, Rice, Ruland, Olson and Hollekim voted yes. Motion carried.

E. STOP PAYMENT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the stop payment and reissue of missing check #109434 dated 7-2-2024 for Mckenna Wolter totaling \$356.87. Upon roll call, Hollekim, Ruland, Rice and Olson voted yes. Motion carried.

F. CONTRACT

Moved by Comm. Rice, seconded by Comm. Olson, to approve the Otis Elevator Contract for the Memorial Building for a five-year term totaling \$2,700 per year. Upon roll call, Olson, Ruland, Hollekim and Rice voted yes. Motion carried.

G. TRANSFERS

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the transfer from the Road & Bridge Fund to the Unorganized Townships funds: 155 North Range 94 West in the amount of \$1,648.97; 154 North Range 94 West in the amount of \$4,584.84; 153 North Range 93 West in the amount of \$659.04; 152 North Range 93 West in the amount of \$770.41 and 150 North Range 92 West in the amount of \$74.32 for 3<sup>rd</sup> Quarter 2024 Overweight/Loadpass permits totaling \$7,737.58. Upon roll call, Ruland, Hollekim, Rice and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the transfer from the General Miscellaneous Expense to the Human Service Zone Dues & Membership Fees for Check #109883 paid on 9-4-24 taken from the wrong account totaling \$4,110. Upon roll call, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

H. VETERANS SERVICE CONFERENCE ROOM

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the Memorial Building Veterans Service Conference Room Policy effective November 7, 2024. Upon roll call, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

I. TOTAL BURN BAN

Discussion was held on the Fire Emergency and Burn Restrictions Declaration. Sheriff Bristol would like to keep an eye on the total burn ban restrictions. The Commissioners discussed having the Disaster Emergency Services Department issue a public service notice informing hunters of the extreme dry conditions.

J. BILLS

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the bills totaling \$2,915,002.51 and September 29 through October 12 payroll, checks #18025-18041 and direct deposits #23069-23216 totaling \$568,868.54; October 13 through October 26 payroll, checks #18042-18061 and direct deposits #23217-23363 totaling \$577,265.70. Upon roll call, Rice, Olson, Hollekim and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 11/07/2024 - PAYMENT 11/07/2024

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
110152	ABRAHAMSON/SANDRA	646.82
	GENERAL FUND	646.82
110153	ADVANCED BUSINESS METHODS	1,016.61
	GENERAL FUND	150.42
	COUNTY ROAD & BRIDGE FUND	150.42
	HUMAN SERVICE ZONE	565.35
	COUNTY AGENT FUND	150.42
110154	ADVANCED BUSINESS METHODS	786.88
	GENERAL FUND	316.88
	COUNTY ROAD & BRIDGE FUND	470.00
110155	ADVANCED DRUG TESTING INC	150.00
	HUMAN SERVICE ZONE	150.00
110156	ALGER TOWNSHIP	648.74
	COUNTY ROAD & BRIDGE FUND	648.74
110157	AMAZON CAPITAL SERVICES	402.08
	GENERAL FUND	402.08
110158	ARMOR INTERACTIVE	16,253.61
	GENERAL FUND	11,215.73
	HUMAN SERVICE ZONE	5,037.88
110159	ARMSTRONG SANITATION	124.13
	COUNTY PARKS FUND	124.13
110160	ARTHUR SOLIE POST 121	500.00
	GENERAL FUND	500.00
110161	ASWS LLC DBA HAMLIN WATER	1,000.00
	COUNTY ROAD & BRIDGE FUND	1,000.00
110162	AXON ENTERPRISE, INC.	990.00
	GENERAL FUND	990.00
110163	BICKER TOWNSHIP	2,459.26

	COUNTY ROAD & BRIDGE FUND	2,459.26
110164	BIG BEND TOWNSHIP	3,418.98
	COUNTY ROAD & BRIDGE FUND	3,418.98
110165	BOB HAYES ADDICTION SERVICES	3,840.00
	HUMAN SERVICE ZONE	3,840.00
110166	BRAD'S HARDWARE HANK	110.94
	COUNTY PARKS FUND	110.94
110167	BRAUN INTERTEC CORPORATION	2,187.00
	COUNTY ROAD & BRIDGE FUND	2,187.00
110168	BROOKBANK TOWNSHIP	1,821.88
	COUNTY ROAD & BRIDGE FUND	1,821.88
110169	BURKE TOWNSHIP	801.61
	COUNTY ROAD & BRIDGE FUND	801.61
110170	BUTLER MACHINERY CO	5,988.30
	COUNTY ROAD & BRIDGE FUND	5,988.30
110171	CIRCLE SANITATION INC	7,001.68
	GENERAL FUND	421.75
	COUNTY ROAD & BRIDGE FUND	364.25
	COUNTY PARKS FUND	6,215.68
110172	CITY OF STANLEY	1,628.56
	GENERAL FUND	1,628.56
110173	CLEARWATER DEPOT LLP	3,762.00
	COUNTY ROAD & BRIDGE FUND	3,762.00
110174	CNH INDUSTRIAL ACCOUNTS	2,319.33
	COUNTY ROAD & BRIDGE FUND	2,319.33
110175	COMFORT SUITES	192.60
	GENERAL FUND	192.60
110176	CORPORATE TRANSLATION SERVICES INC	49.36
	HUMAN SERVICE ZONE	49.36
110177	COTTONWOOD TOWNSHIP	146.36
	COUNTY ROAD & BRIDGE FUND	146.36
110178	COUNTIES PROVIDING TECHNOLOGY	4,385.00
	GENERAL FUND	4,385.00
110179	CRANE CREEK TOWNSHIP	1,964.32
	COUNTY ROAD & BRIDGE FUND	1,964.32
110180	CROWFOOT TOWNSHIP	1.85
	COUNTY ROAD & BRIDGE FUND	1.85
110181	CRUMMIE/KAITLYN	411.38
	HUMAN SERVICE ZONE	411.38
110182	D & L CONSTRUCTION, INC	520.00
	COUNTY PARKS FUND	520.00
110183	DEATH INVESTIGATION TRAINING ACADEMY	7,200.00
	AMERICAN RESCUE PLAN FUND	7,200.00
110184	DEBING TOWNSHIP	18,413.76
	COUNTY ROAD & BRIDGE FUND	18,413.76
110185	EAPC ARCHITECTS ENGINEERS	3,510.00
	GENERAL FUND	3,510.00

110186	EGAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	118.50 118.50
110187	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	3,855.87 3,855.87
110188	ELECTRO WATCHMAN, INC HUMAN SERVICE ZONE	479.40 479.40
110189	EMPLOYERS PREFERRED INS CO HUMAN SERVICE ZONE	3.00 3.00
110190	ENERBASE GENERAL FUND	2,636.57 2,636.57
110191	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	201.53 201.53
110192	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,735.30 1,735.30
110193	GEMPLER'S COUNTY ROAD & BRIDGE FUND	2,112.00 2,112.00
110194	GLOBAL SAFETY NETWORK, INC GENERAL FUND	1,994.16 1,994.16
110195	GRAPHICS, LETTERING & TRIM COUNTY ROAD & BRIDGE FUND	1,598.00 1,598.00
110196	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	27,344.97 27,344.97
110197	H & L SAFETY AND SUPPLY, INC COUNTY PARKS FUND	2,300.00 2,300.00
110198	HARRISON/SADIE M HUMAN SERVICE ZONE	2,411.34 2,411.34
110199	HAUGLAND ACTION AUCTIONING GENERAL FUND	14,750.00 14,750.00
110200	HENNESSY/JANA COUNTY ROAD & BRIDGE FUND	198.00 198.00
110201	HERMANSON/NANCY HUMAN SERVICE ZONE	572.03 572.03
110202	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,833.42 1,833.42
110203	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	15,329.34 15,329.34
110204	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	283.24 283.24
110205	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,562.05 2,562.05
110206	JEROME'S COLLISION CENTER, INC. COUNTY ROAD & BRIDGE FUND	2,076.30 2,076.30
110207	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	4,800.00 4,800.00
110208	JOHN DEERE FINANCIAL GENERAL FUND	1,172.07 1,106.64

	COUNTY ROAD & BRIDGE FUND	65.43
110209	JORGENSEN/PATRICIA	394.22
	HUMAN SERVICE ZONE	394.22
110210	JPMORGAN CHASE BANK NA	13,541.47
	GENERAL FUND	2,245.48
	HUMAN SERVICE ZONE	10,459.79
	COUNTY AGENT FUND	161.67
	WEED CONTROL FUND	674.53
110211	KELLER PAVING & LANDSCAPING, INC.	6,000.00
	COUNTY ROAD & BRIDGE FUND	6,000.00
110212	KINNEY/SHELLY	368.54
	HUMAN SERVICE ZONE	368.54
110213	KNIFE RIVER TOWNSHIP	1,643.76
	COUNTY ROAD & BRIDGE FUND	1,643.76
110214	KOHLER COMMUNICATIONS INC	390.40
	GENERAL FUND	390.40
110215	KRONOS SAASHR INC	1,724.97
	GENERAL FUND	1,724.97
110216	LANGHANS FUNERAL HOMES INC	180.00
	GENERAL FUND	180.00
110217	LAPICA/LISA	243.52
	VETERAN'S SERVICE OFFICER FUND	243.52
110218	LARSON TIRE SERVICE	25.00
	HUMAN SERVICE ZONE	25.00
110219	LEGAL SERVICES OF NORTH DAKOTA	29,375.36
	GENERAL FUND	29,375.36
110220	LIBERTY TOWNSHIP	1,282.78
	COUNTY ROAD & BRIDGE FUND	1,282.78
110221	LOMMEN/ORVIN	780.00
	HUMAN SERVICE ZONE	780.00
110222	LOSTWOOD TOWNSHIP	2,588.53
	COUNTY ROAD & BRIDGE FUND	2,588.53
110223	LUTTRELL/JANETTE	22.40
	HUMAN SERVICE ZONE	22.40
110224	MANITOU TOWNSHIP	21,467.64
	COUNTY ROAD & BRIDGE FUND	21,467.64
110225	MAYER ELECTRIC	35,856.25
	GENERAL CAPITAL PROJECTS	35,856.25
110226	MCALMOND TOWNSHIP	79.14
	COUNTY ROAD & BRIDGE FUND	79.14
110227	MCGAHAN TOWNSHIP	693.29
	COUNTY ROAD & BRIDGE FUND	693.29
110228	MCKENZIE COUNTY AUDITOR/TREASURER	19.48
	HUMAN SERVICE ZONE	19.48
110229	MCKESSON MEDICAL-SURGICAL	266.12
	GENERAL FUND	266.12
110230	MEDCALL LLC	1,053.30

	GENERAL FUND	1,053.30
110231	MILLS/JAMIE	933.98
	HUMAN SERVICE ZONE	933.98
110232	MO CO FAIR BOARD	60,000.00
	GENERAL FUND	60,000.00
110233	MONTANA DAKOTA UTILITIES CO	10,402.17
	GENERAL FUND	10,402.17
110234	MOUNTRAIL COUNTY PROMOTER	13,614.94
	GENERAL FUND	13,246.19
	HUMAN SERVICE ZONE	171.13
	COUNTY PARKS FUND	197.62
110235	MOUNTRAIL COUNTY WEED CONTROL	86.10
	COUNTY PARKS FUND	86.10
110236	MOUNTRAIL WILLIAMS ELECTRIC COOP	4,949.23
	COUNTY ROAD & BRIDGE FUND	158.68
	HUMAN SERVICE ZONE	50.33
	COUNTY PARKS FUND	4,740.22
110237	MOWBRAY & SON,INC	2,167.90
	GENERAL CAPITAL PROJECTS	2,167.90
110238	MYRTLE TOWNSHIP	8,010.23
	COUNTY ROAD & BRIDGE FUND	8,010.23
110239	ND ASSN OF COUNTY ENGINEERS	175.00
	COUNTY ROAD & BRIDGE FUND	175.00
110240	ND ENVELOPE COMPANY	390.30
	GENERAL FUND	390.30
110241	ND TRUCK WASH	518.00
	COUNTY ROAD & BRIDGE FUND	518.00
110242	NDCF	1,000.00
	GENERAL FUND	1,000.00
110243	NDSU - EXTENSION OFFICE	10,346.17
	COUNTY AGENT FUND	10,346.17
110244	NORTH CENTRAL INTERNATIONAL LLC	423.09
	COUNTY ROAD & BRIDGE FUND	423.09
110245	NELSON/CAROL	238.45
	HUMAN SERVICE ZONE	238.45
110246	NEWMAN TRAFFIC SIGNS	2,746.37
	E 911 EMERGENCY/WIRELESS FUND	2,746.37
110247	NORTH AMERICAN TRAILER SALES, LTD	20.40
	COUNTY ROAD & BRIDGE FUND	20.40
110248	NORTH DAKOTA ONE CALL	3.00
	COUNTY ROAD & BRIDGE FUND	3.00
110249	NORTHSTAR STEEL INC	629,350.25
	GENERAL FUND	629,350.25
110250	NORTHWEST COLLISION AND CUSTOM, INC	60.00
	HUMAN SERVICE ZONE	60.00
110251	NOVA FIRE PROTECTION, INC.	270.00
	GENERAL FUND	270.00

110252	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	638.08 638.08
110253	OASIS PETROLEUM COUNTY ROAD & BRIDGE FUND	14,000.00 14,000.00
110254	ODP BUSINESS SOLUTIONS LLC GENERAL FUND	826.58 826.58
110255	OGDEN/CRYSTAL HUMAN SERVICE ZONE	997.46 997.46
110256	OMAR/MARY COUNTY ROAD & BRIDGE FUND	220.00 220.00
110257	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,748.49 3,748.49
110258	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,767.80 5,767.80
110259	PARSHALL RURAL AMBULANCE DISTRICT GENERAL FUND	247,889.50 247,889.50
110260	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND 2023 FLOOD DISASTER	90,077.75 605.64 89,472.11
110261	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	36,781.86 35,821.48 960.38
110262	PLAZA TOWNSHIP COUNTY ROAD & BRIDGE FUND	47.09 47.09
110263	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	2,625.39 2,625.39
110264	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,497.16 2,497.16
110265	PRO INDUSTRIAL, LLC COUNTY ROAD & BRIDGE FUND	3,810.05 3,810.05
110266	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,318.68 3,318.68
110267	RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	15,866.00 15,866.00
110268	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	974,235.17 974,235.17
110269	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,896.94 4,896.94
110270	RESILIENCE DT - LLC HUMAN SERVICE ZONE	2,000.00 2,000.00
110271	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	1,317.98 1,317.98
110272	SAFARI FUELS #103 GENERAL FUND	76.43 76.43
110273	SELECT WATER SOLUTIONS, LLC COUNTY ROAD & BRIDGE FUND	2,000.00 2,000.00
110274	SHARE CORPORATION	334.87

	GENERAL FUND	334.87
110275	SHELL TOWNSHIP	165.54
	COUNTY ROAD & BRIDGE FUND	165.54
110276	SIDONIA TOWNSHIP	112.03
	COUNTY ROAD & BRIDGE FUND	112.03
110277	SIGN SOLUTIONS USA LLC	6,016.38
	COUNTY ROAD & BRIDGE FUND	6,016.38
110278	SIKES TOWNSHIP	8,400.43
	COUNTY ROAD & BRIDGE FUND	8,400.43
110279	SORKNESS TOWNSHIP	3,035.93
	COUNTY ROAD & BRIDGE FUND	3,035.93
110280	STANLEY AUTO & TRUCK	399.36
	COUNTY ROAD & BRIDGE FUND	399.36
110281	STANLEY LUMBER & SUPPLY	748.69
	GENERAL FUND	12.69
	COUNTY ROAD & BRIDGE FUND	736.00
110282	STAPLES, INC. AND SUBSIDIARIES	340.03
	COUNTY ROAD & BRIDGE FUND	340.03
110283	STEINS INC	82.76
	GENERAL FUND	82.76
110284	STREAMLINE WATER SERVICES	1,000.00
	COUNTY ROAD & BRIDGE FUND	1,000.00
110285	SUMMIT FOOD SERVICE, LLC	12,306.14
	GENERAL FUND	12,306.14
110286	SUNDRE SAND & GRAVEL, INC	286,648.25
	COUNTY ROAD & BRIDGE FUND	286,648.25
110287	SWANSTON EQUIPMENT CORP	1,001.38
	COUNTY ROAD & BRIDGE FUND	1,001.38
110288	THE SIDWELL COMPANY	9,589.30
	GENERAL FUND	9,589.30
110289	THOMAS Y PICKETT INC	48,800.00
	GENERAL FUND	48,800.00
110290	TOMLINSON/HEATHER	79.06
	COUNTY AGENT FUND	79.06
110291	TRUENORTH STEEL	11,080.80
	COUNTY ROAD & BRIDGE FUND	11,080.80
110292	TYLER TECHNOLOGIES, INC	5,276.49
	GENERAL FUND	3,360.00
	DOCUMENT PRESERVATION FUND	1,916.49
110293	US RECORDS MIDWEST	5,012.85
	DOCUMENT PRESERVATION FUND	5,012.85
110294	VAN HOOK TOWNSHIP	3,222.11
	COUNTY ROAD & BRIDGE FUND	3,222.11
110295	VERIZON WIRELESS	2,016.53
	GENERAL FUND	189.75
	COUNTY ROAD & BRIDGE FUND	312.13
	E 911 EMERGENCY/WIRELESS FUND	1,456.42
	WEED CONTROL FUND	58.23



110296	VESTIS	1,756.32
	GENERAL FUND	1,389.20
	COUNTY ROAD & BRIDGE FUND	367.12
110297	WESTLIE MOTOR CO	22,700.00
	HUMAN SERVICE ZONE	22,700.00
110298	WESTLIE TRUCK CENTER	8,607.86
	COUNTY ROAD & BRIDGE FUND	8,607.86
110299	WHITE EARTH TOWNSHIP	12,048.61
	COUNTY ROAD & BRIDGE FUND	12,048.61
110300	WILLIAMS SCOTSMAN, INC	770.50
	GENERAL FUND	489.65
	GENERAL CAPITAL PROJECTS	280.85
110301	5H, LLC	1,090.00
	HUMAN SERVICE ZONE	1,090.00
GRAND TOTAL		2,915,002.51

M. BOARD CONCERNS

Discussion was held on the 2025 budgets and mill levies.

Moved by Comm. Rice, seconded by Comm. Olson, to amend the 2025 budget for Mountrail County totaling \$143,518,874 with a levied amount of \$207,327 (1.21 mills). Upon roll call, Ruland, Olson, Rice and Hollekim voted yes. Motion carried.

3. APPOINTMENTS SCHEDULED

2:15 P.M.

Chairman Ruland opened the 2:15 P.M. appraisal hearing for tax deed for all cities and townships in accordance to NDCC 57-28-11.

Moved by Comm. Hollekim, seconded by Comm. Rice, to open the hearing of appraisals . Upon roll call, all present voted yes. Motion carried.

No one appeared to object to the minimum sale prices as set by the Board of Commissioners.

Moved by Comm. Olson, seconded by Comm. Hollekim, to close the hearing of appraisals. Upon roll call, all present voted yes. Motion carried.

2:30 P.M.

Melissa Vachal, Planning & Zoning Administrator/Recorder presented the SRF Consulting Contract for the policy work on data centers/battery storage facilities with the County and the Planning and Zoning fee schedule.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the signing of the contract with SRF Consulting for the policy work on the data centers/battery storage facilities within the County totaling \$34,413.04. Upon roll call, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the 2025 Planning & Zoning application fees with no changes from the 2024 year except for the building permit for industrial which was increased from \$350 to \$500. Upon roll call, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

Recorder Vachal requested to attend the PRIA (Property Records Industry Association) conference to be held in San Antonio, Texas on March 4-6.

Moved by Comm. Olson, seconded by Comm. Rice, to approve allowing Melissa Vachal, Recorder to attend the PRIA (Property Records Industry Association) conference to be held in San Antonio, TX on March 4-6 to be paid out of Document Preservation Fund. Upon roll call, Hollekim, Ruland, Rice and Olson voted yes. Motion carried.

2:45 P.M.

Tammy Leupp, Building Supervisor presented two quotes for a new mower/snowblower.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the purchase of a new mower with snowblower/cab/brush attachments from Gooseneck totaling \$32,000. Upon roll call, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

2:50 P.M.

Lisa Lapica, Veterans Service Officer was present to discuss a 6-week medical leave of absence. Veterans' Service Officer Lapica mentioned that Skip Wing and Burke County will cover her duties during her absence.

3:00 P.M.

Randi Schumaier, Human Resource Generalist met with the board to discuss the shared leave request and the appointed official annual review.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the shared leave request by Kenneth Trail, Roadworker for 40 hours. The Board also directed the Human Resource Advisory Committee to review the Donating Leave Policy 308 of the Mountrail County Employee Handbook. Upon roll call, Olson, Hollekim, Ruland voted yes and Rice voted no. Motion carried.

Human Resource Generalist requested two commissioners to approve the appointed official annual reviews.

The board agreed to appoint Comm. Ruland and Comm. DeGroot for the annual reviews with backup being Comm. Hollekim.

3:10 P.M.

Jana Hennessy, Road & Bridge (R&B) Engineer along with Scott Duerre, Road Superintendent met to discuss Road & Bridge.

#### 1. LAKE SANISH ADDITION/PARCEL #47-0018800

Nolan Jessop, landowner of Lot 26, Lakeview Addition to Lake Sanish located in Unorganized Township 152 North, Range 93 West met with the Board to discuss building an access road to his property. The County would have to survey before a road could be built.

Moved by Comm. Olson, seconded by Comm. Hollekim, to hire a surveyor to determine the boundary of right of way for a portion of 2<sup>nd</sup> St NW southeasterly and a portion of 4th Ave NW easterly from Lot 26, Lakeview Addition to Lake Sanish in Unorganized Township 152 North, Range 93 West with surveying costs paid out of the Unorganized Township 152-93 Fund. Upon roll call, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

#### 2. CR-11 WETLAND MITIGATION CREDITS

Engineer Hennessy discussed the CR 11 Wetland Mitigation credits.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the purchase of advanced .90 credits NOW-2013-0278-BIS with Ducks Unlimited for Wetland Mitigation credits for the CR 11 Reconstruction Project totaling \$70,200. Upon roll call, Hollekim, Ruland, Rice and Olson voted yes. Motion carried.

#### 3. MANITOU TOWNSHIP CULVERT ASSISTANCE

Engineer Hennessy discussed the culvert assistance for Manitou Township to replace a washed-out culvert on 64<sup>th</sup> St NW.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the agreement for township assistance with Manitou Township to replace a culvert with the 75% county cost not exceeding \$15,191.91. Upon roll call, Olson, Ruland, Rice and Hollekim voted yes. Motion carried.

#### 4. CR 9 PHASE II

Engineer Hennessy discussed a landowner's request to reduce the speed limit from 40 mph to 25 mph on CR 9 Phase II on the hill in Section 21, Township 154, Range 94. Discussion was held on the process of when local authorities could alter speed limits under Chapter 39-09-03 of the ND Century Code. A recent engineering study

determined that 40 mph was a safe speed at this location. Engineer Hennessy will put up trucks entering signs on both sides and recommended speed limit as 35 mph signs.

5. SNOW GO

Moved by Comm. Olson, seconded by Comm. Rice, to approve the purchase of a snowblower to attach to the payloader through the bidding process through Sourcewell from RDO Equipment totaling \$194,337. Upon roll call, Ruland, Rice, Olson and Hollekim voted yes. Motion carried

6. HAY BALES

Engineer Hennessy discussed the policy of the hay bales being removed by November 1<sup>st</sup> otherwise they will be removed by the R&B department.

Moved by Comm. Hollekim, seconded by Comm. Rice to recess at 4:42 P.M. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to reconvene at 6:00 P.M. Upon roll call, all present voted yes. Motion carried.

6:00 P.M.

A public meeting was held on the roadway improvements on CR 1, CR 2 and CR 3. Present for the meeting were John Sauber, Steve & Karen Babbitt, Wyatt & Rebecca Goettle, Tim & Melissa Peterson, Alan Tillinghast, Justin Johnson, Ethan Johnson, Harvey & Denise Johnson, Ryan Hanson, Hugh & Julie Johnson, Frankie Kartch, Greg & Muriel Bruhn, Randy Whillock, Raquel Ragan, Debbie Haugen, Justin Goettle, Angela Olson and Steve Kukowski.

Discussion was held on the safety concerns for both CR 3 and CR 2 along with the process of the land acquisition for the right of way. The majority of those present requested safety improvements be considered and were in favor of paving the Palermo North Road and the Old Highway #2 between Palermo and Blaisdell. The Board would evaluate budget costs for these segments of roadway to determine how to move forward with roadway improvements.

4. ADJOURN

The Board adjourned at 7:56 P.M. to meet in regular session on Tuesday, November 19, 2024 at 9:00 A.M. Accepted and approved this 19<sup>th</sup> day of November, 2024.

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Trudy Ruland, Chairman  
Mountrail County Commissioner

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Stephanie A. Pappa  
Mountrail County Auditor