

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, November 18, 2025 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Jason Rice, Wayne Olson, John DeGroot and Joan Hollekim present. State’s Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Rice, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the minutes of the November 4, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the October Fees for Clerk of Court & Corrections. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

D. PAYROLL

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the appointed officials time off requests for October. Upon roll call, Rice, Hollekim, DeGroot, Olson and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the signing of the 2026 NDSU supplemental stipend for salary for Lynnette Vachal, Extension Agent totaling \$20,509. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

E. QUOTE

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the quote and the purchase of 5 new time clocks from the UKG Kronos System totaling \$18,075. Upon roll call, Hollekim, Olson, Ruland, Rice and DeGroot voted yes. Motion carried.

F. PORTFOLIOS

The Board discussed the options of portfolios for department heads. Comm. DeGroot stated that it should be brought up at the Human Resource Advisory Committee (HRAC).

G. PRELIMINARY PLAT FOR COULEE VILLAGE

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the preliminary plat for Lot 1A & 1B of Block 3 being a re-plat of Lots 1-15 & vacated alleyways of Block 3 within Coulee, ND, located in Governments Lots 3 & 4, Section 2, Township 158N, Range 88W as provided by John Sauber along with the suggested changes as presented by State’s Attorney Enget. Upon roll call, DeGroot, Olson, Rice, Hollekim and Ruland voted yes. Motion carried.

H. BILLS

Moved by Comm. Olson, seconded by Comm. Rice, to approve the bills totaling \$5,452,083.36 & October 26 through November 8 payroll, checks #20150-20156 and direct deposits #1-171 totaling \$603,428.59. Upon roll call, Ruland, Olson, Rice, DeGroot and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 11/18/2025 - PAYMENT 11/18/2025

<u>WARRANT#</u>	<u>VENDOR NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
0	HOLLEKIM, JOAN M	GENERAL FUND	\$232.58
0	HOLLEKIM, JOAN M	GENERAL FUND	\$231.00
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$1,080.00
121102	RADISSON HOTEL-BISMARCK	GENERAL FUND	\$265.00
0	CARD SERVICES	GENERAL FUND	\$168.68
121099	PRINGLE & HERIGSTAD, PC	GENERAL FUND	\$640.00
0	RODGERS, MADISON B	GENERAL FUND	\$337.60
0	RECORD KEEPERS, LLC	GENERAL FUND	\$17.50
0	GLOBAL SAFETY NETWORK, INC	GENERAL FUND	\$64.51
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$195.00
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$297.00
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$49.48
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$9.00
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$276.62
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$138.79
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$199.00
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$16.79
0	THOMSON REUTERS-WEST PUBLISHING CORP.	GENERAL FUND	\$218.74
0	INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$123.10
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$270.00
121088	MCLEAN COUNTY	GENERAL FUND	\$227.00
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$165.00
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$55.00
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$24.01
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$9.76
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$16.99
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$10.65
0	ARMOR INTERACTIVE	GENERAL FUND	\$52.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$384.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$8,064.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$276.32
0	ARMOR INTERACTIVE	GENERAL FUND	\$1,221.09
0	ARMOR INTERACTIVE	GENERAL FUND	\$2,736.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$2,000.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$1,684.00
0	INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$4,193.90
0	THE SIDWELL COMPANY	GENERAL FUND	\$7,164.19
0	THE SIDWELL COMPANY	GENERAL FUND	\$2,893.80
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$240.00
121078	COUNTIES PROVIDING TECHNOLOGY	GENERAL FUND	\$4,201.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$99.54
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$255.47
121097	OTTER TAIL POWER COMPANY	GENERAL FUND	\$42.00
121097	OTTER TAIL POWER COMPANY	GENERAL FUND	\$513.75
121103	RTC NETWORKS	GENERAL FUND	\$2,388.81
121103	RTC NETWORKS	GENERAL FUND	\$44.39
121103	RTC NETWORKS	GENERAL FUND	\$177.56
121103	RTC NETWORKS	GENERAL FUND	\$1,034.52
121103	RTC NETWORKS	GENERAL FUND	\$130.00
121103	RTC NETWORKS	GENERAL FUND	\$172.39
121103	RTC NETWORKS	GENERAL FUND	\$98.00
121103	RTC NETWORKS	GENERAL FUND	\$23.00
121103	RTC NETWORKS	GENERAL FUND	\$23.00
121079	FARGO GLASS & PAINT CO	GENERAL FUND	\$3,925.00
121079	FARGO GLASS & PAINT CO	GENERAL FUND	\$4,212.00

0	DAKOTA FIRE EXTINGUISHERS, INC.	GENERAL FUND	\$195.50
0	DAKOTA FIRE EXTINGUISHERS, INC.	GENERAL FUND	\$851.03
0	TECTA AMERICA DAKOTAS LLC	GENERAL FUND	\$955.64
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$286.40
0	COLE PAPER INC.	GENERAL FUND	\$46.95
0	STANLEY HARDWARE	GENERAL FUND	\$108.79
0	COLE PAPER INC.	GENERAL FUND	\$46.95
0	STANLEY HARDWARE	GENERAL FUND	\$301.61
0	VESTIS	GENERAL FUND	\$85.51
0	COLE PAPER INC.	GENERAL FUND	\$363.35
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$201.45
0	STANLEY HARDWARE	GENERAL FUND	\$520.00
121089	MOORE, ROBERTA	GENERAL FUND	\$1,000.00
0	MEIERS OIL INC	GENERAL FUND	\$109.70
0	GREENLEE, HEATHER S	GENERAL FUND	\$18.49
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$126.00
0	BBH INSURANCE, INC	GENERAL FUND	\$785.00
0	BBH INSURANCE, INC	GENERAL FUND	\$3,205.00
0	BBH INSURANCE, INC	GENERAL FUND	\$22.00
0	BBH INSURANCE, INC	GENERAL FUND	-\$1,970.00
121091	MOUNTRAIL COUNTY PROMOTER	GENERAL FUND	\$817.20
121100	QUADIENT FINANCE USA INC	GENERAL FUND	\$744.01
121101	QUADIENT, INC	GENERAL FUND	\$126.00
0	VERIZON WIRELESS	GENERAL FUND	\$45.09
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$2.99
121103	RTC NETWORKS	GENERAL FUND	\$35.07
121075	BISMARCK HOTEL & CONFERENCE CENTER	GENERAL FUND	\$214.00
121103	RTC NETWORKS	GENERAL FUND	\$152.03
0	INFORMATION TECHNOLOGY DEPT	GENERAL FUND	\$205.75
0	ND ENVELOPE COMPANY	GENERAL FUND	\$761.88
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$36.00
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$40.19
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$52.17
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$93.41
0	UNIFORM CENTER	GENERAL FUND	\$119.98
0	UNIFORM CENTER	GENERAL FUND	-\$73.01
0	ENERBASE	GENERAL FUND	\$850.82
0	ENERBASE	GENERAL FUND	\$2,912.90
0	PINNACLE	GENERAL FUND	\$4,031.39
0	PINNACLE	GENERAL FUND	-\$263.55
0	SAFARI FUELS #103	GENERAL FUND	\$135.85
121080	FARMERS UNION OIL CO-WILTON	GENERAL FUND	\$40.04
121083	JOHNSON AUTO BODY INC	GENERAL FUND	\$1,775.90
121083	JOHNSON AUTO BODY INC	GENERAL FUND	\$2,690.56
121108	UNITED QUALITY COOPERATIVE	GENERAL FUND	\$1,364.54
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$85.00
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$292.57
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$50.00
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$73.27
121095	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$553.38
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$276.50
121076	BLUE SHIELD TACTICAL SYSTEMS LLC	GENERAL FUND	\$1,846.99
121090	MOUNTRAIL COUNTY MEDICAL CENTER	GENERAL FUND	\$400.00
0	COLE PAPER INC.	GENERAL FUND	\$37.85
0	JOHNSON, LAURIE A	GENERAL FUND	\$136.67
0	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,521.35
0	STANTON, DESTINY N	GENERAL FUND	\$50.00
0	WESTLIE MOTOR CO	GENERAL FUND	\$94.54
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$1,000.00

121103	RTC NETWORKS	GENERAL FUND	\$446.67
0	VERIZON WIRELESS	GENERAL FUND	\$39.23
0	PINNACLE	GENERAL FUND	\$223.70
0	VERIZON WIRELESS	GENERAL FUND	\$39.04
121103	RTC NETWORKS	GENERAL FUND	\$10.55
121084	JPMORGAN CHASE BANK NA	GENERAL FUND	\$250.00
0	SRF CONSULTING GROUP, INC	GENERAL FUND	\$473.99
121091	MOUNTRAIL COUNTY PROMOTER	GENERAL FUND	\$934.20
121087	MARTIN CONSTRUCTION INC	R&B CAPITAL PROJECTS FUND	\$284,913.32
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$98,798.92
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$2,718.58
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$13,874.92
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$1,872.57
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$2,537.72
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$19,982.27
121104	SAUBER ENGINEERING, INC	ROAD & BRIDGE FUND	\$15,096.39
0	D & L CONSTRUCTION, INC	ROAD & BRIDGE FUND	\$7,330.00
0	ND ASSOCIATION OF COUNTIES_2566	ROAD & BRIDGE FUND	\$540.00
121084	JPMORGAN CHASE BANK NA	ROAD & BRIDGE FUND	\$69.99
121093	ND ASSN OF COUNTY ENGINEERS	ROAD & BRIDGE FUND	\$175.00
121093	ND ASSN OF COUNTY ENGINEERS	ROAD & BRIDGE FUND	\$175.00
0	VERIZON WIRELESS	ROAD & BRIDGE FUND	\$274.96
121103	RTC NETWORKS	ROAD & BRIDGE FUND	\$75.08
121103	RTC NETWORKS	ROAD & BRIDGE FUND	\$113.00
0	NEWMAN TRAFFIC SIGNS	ROAD & BRIDGE FUND	\$68.60
121095	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$198.02
121095	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$126.18
121095	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$21.27
121106	STAPLES, INC. AND SUBSIDIARIES	ROAD & BRIDGE FUND	\$588.00
0	ENERBASE	ROAD & BRIDGE FUND	\$1,671.04
0	ENERBASE	ROAD & BRIDGE FUND	\$10,519.77
0	ENERBASE	ROAD & BRIDGE FUND	\$1,134.39
0	ENERBASE	ROAD & BRIDGE FUND	\$1,400.28
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$237.30
0	PINNACLE	ROAD & BRIDGE FUND	\$7,695.60
0	PINNACLE	ROAD & BRIDGE FUND	\$18,508.91
0	PINNACLE	ROAD & BRIDGE FUND	\$7,902.44
0	PINNACLE	ROAD & BRIDGE FUND	\$2,467.96
0	ENERBASE	ROAD & BRIDGE FUND	\$322.19
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$17.15
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$190.95
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$40.36
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$5.20
0	NORTH CENTRAL INTERNATIONAL LLC	ROAD & BRIDGE FUND	\$416.97
0	NORTH CENTRAL INTERNATIONAL LLC	ROAD & BRIDGE FUND	\$420.24
0	NORTH CENTRAL INTERNATIONAL LLC	ROAD & BRIDGE FUND	\$944.39
0	O'REILLY AUTO PARTS	ROAD & BRIDGE FUND	\$31.99
0	O'REILLY AUTO PARTS	ROAD & BRIDGE FUND	\$178.21
0	O'REILLY AUTO PARTS	ROAD & BRIDGE FUND	\$69.98
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$613.48
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$1,933.64
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$5.32
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$107.98
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$188.36
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$59.99
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$298.00
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$22.33
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$8.91
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$88.72

0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$4.44
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$4.19
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$59.94
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$32.94
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$119.99
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$209.98
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$14.99
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$313.99
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$3.99
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$29.98
121077	CNH INDUSTRIAL ACCOUNTS	ROAD & BRIDGE FUND	\$520.00
121077	CNH INDUSTRIAL ACCOUNTS	ROAD & BRIDGE FUND	\$3,124.98
121081	HOIST & CRANE SERVICES INC	ROAD & BRIDGE FUND	\$2,600.00
121084	JPMORGAN CHASE BANK NA	ROAD & BRIDGE FUND	\$21.29
121084	JPMORGAN CHASE BANK NA	ROAD & BRIDGE FUND	\$44.70
121092	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$103.98
121094	ND TRUCK WASH	ROAD & BRIDGE FUND	\$285.00
121105	SPOKELY HD	ROAD & BRIDGE FUND	\$2,850.00
121106	STAPLES, INC. AND SUBSIDIARIES	ROAD & BRIDGE FUND	\$519.96
121111	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$157.43
121111	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$3,942.82
121111	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$1,460.65
121098	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$38.00
121098	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$9,645.12
121098	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$806.00
121098	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$4,331.92
121074	ASPHALT SURFACE TECHNOLOGIES, CORP	ROAD & BRIDGE FUND	\$240,203.24
0	CENTRAL SPECIALTIES, INC.	ROAD & BRIDGE FUND	\$715,343.61
121085	KNIFE RIVER MATERIALS	ROAD & BRIDGE FUND	\$3,804,050.73
121096	ORTLOFF WATER DEPOT	ROAD & BRIDGE FUND	\$768.00
0	OVERHEAD DOOR COMPANY OF MINOT	ROAD & BRIDGE FUND	\$314.00
0	PINNACLE	ROAD & BRIDGE FUND	\$304.00
0	STREAMLINE WATER SERVICES	ROAD & BRIDGE FUND	\$20,000.00
0	WEST DAKOTA WATER, LLC	ROAD & BRIDGE FUND	\$20,000.00
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$34.99
121107	ULINE	ROAD & BRIDGE FUND	\$1,428.76
121109	VERIZON CONNECT NWF, INC.	ROAD & BRIDGE FUND	\$720.23
0	EIDE, ARDEN L	COUNTY PARK FUND	\$42.00
0	MEIERS OIL INC	COUNTY PARK FUND	\$73.00
0	PRAIRIE FORD, INC.	COUNTY PARK FUND	\$147.07
0	D & L CONSTRUCTION, INC	COUNTY PARK FUND	\$474.00
121108	UNITED QUALITY COOPERATIVE	COUNTY PARK FUND	\$57.88
0	R & T WATER DISTRICT	COUNTY PARK FUND	\$59.98
121073	ARMSTRONG SANITATION	COUNTY PARK FUND	\$389.96
121103	RTC NETWORKS	COUNTY PARK FUND	\$30.00
121103	RTC NETWORKS	COUNTY PARK FUND	\$170.39
121082	JERRY'S SEPTIC SERVICE	COUNTY PARK FUND	\$800.00
121082	JERRY'S SEPTIC SERVICE	COUNTY PARK FUND	\$1,400.00
121082	JERRY'S SEPTIC SERVICE	COUNTY PARK FUND	\$400.00
121082	JERRY'S SEPTIC SERVICE	COUNTY PARK FUND	\$400.00
121103	RTC NETWORKS	COUNTY PARK FUND	\$11.95
121103	RTC NETWORKS	COUNTY PARK FUND	\$325.00
121082	JERRY'S SEPTIC SERVICE	COUNTY PARK FUND	\$400.00
0	TYLER TECHNOLOGIES, INC	DOC. PRES. FUND	\$4,195.26
0	UNDERGROUND VAULTS & STORAGE INC	DOC. PRES. FUND	\$400.92
0	VERIZON WIRELESS	E-911 FUND	\$1,384.09
0	INFORMATION TECHNOLOGY DEPT	E-911 FUND	\$670.00
0	INFORMATION TECHNOLOGY DEPT	E-911 FUND	\$2,793.80
121086	LANGUAGE LINE SERVICES, INC	E-911 FUND	\$21.56

0	STANLEY PROFESSIONAL BUILDING	VETERAN'S SERVICE FUND	\$650.00
121084	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$226.05
121084	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	-\$6.05
121103	RTC NETWORKS	EXTENSION AGENT FUND	\$35.09
121084	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$38.32
121095	ODP BUSINESS SOLUTIONS LLC	EXTENSION AGENT FUND	\$102.82
121084	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$882.89
121084	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$19.99
121084	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$149.90
0	LITTLEFIELD, STEVEN V	WEED CONTROL FUND	\$33.60
0	MEIERS, LEE R	WEED CONTROL FUND	\$25.20
0	ND ASSOCIATION OF COUNTIES_2566	WEED CONTROL FUND	\$270.00
121112	WOODBURY, JOHN P	WEED CONTROL FUND	\$11.20
0	VERIZON WIRELESS	WEED CONTROL FUND	\$45.09
121103	RTC NETWORKS	WEED CONTROL FUND	\$35.09
121084	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$159.90
0	STANLEY HARDWARE	WEED CONTROL FUND	\$14.99
0	GOOSENECK IMPLEMENT	WEED CONTROL FUND	\$1,343.49
0	O'REILLY AUTO PARTS	WEED CONTROL FUND	-\$152.99
121084	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	-\$282.69
121084	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$329.93
121084	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$34.99
121084	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$49.40
121110	WARD COUNTY AUDITOR	COUNTY LIBRARY	\$3,360.00
		GRAND TOTAL	\$5,452,083.36

I. BOARD CONCERNS

Comm. Olson & Comm. Rice discussed a question that arose during a Job Development Authority (JDA) board meeting. The JDA Board was wondering if it was possible to use funds to go into contract with the University of North Dakota for a Drone training for all Mountrail County schools. State’s Attorney Enget stated that it would be allowed under N.D.C.C. 11-11.1-03.

3. APPOINTMENTS SCHEDULED

9:10 A.M.

The board discussed the Home Rule Charter process. Stephanie A Pappa, Auditor will gather all the Home Rule Charters from the established counties.

9:30 A.M.

Chairman Ruland opened the 9:30 A.M. public hearing for the purpose of receiving comments on request filed by Charles S. Ramberg & Roberta Ramberg, Omar Hanson & Janice Hanson, Kristiansand Cemetery Association to close the section line running between Section 32, Township 156 North, Range 94 West (**Myrtle Township**), and Section 5, Township 155 North, Range 94 West (**Unorganized Township**) described as follows: beginning at a point on the section line where the SW¼ corner of Section 32, Township 156 North, Range 94 West, and the NW¼ corner of Section 5 in Township 155 North, Range 94 West intersect on the east side of road right of way of 101st Ave SW, thence proceeding due east upon the existing section line a distance of 2,375 feet.

Charles & Roberta Ramberg were present for the hearing. The section line closure was published on October 29th and November 5th. Charles Ramberg stated the reason for the closure is to stop the travel through the cemetery.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the section line closing between Section 32, Township 156 North, Range 94 West (**Myrtle Township**), and Section 5, Township 155 North, Range 94 West (**Unorganized Township**) described as follows: beginning at a point on the section line where the SW¼ corner of Section 32, Township 156 North, Range 94 West, and the NW¼ corner of Section 5 in Township 155 North, Range 94 West intersect on the east side of road right of way of 101st Ave SW, thence proceeding due east upon the existing section line a distance of 2,375 feet. Upon roll call, Olson, Hollekim, DeGroot, Ruland and Rice voted yes. Motion carried.

9:40 A.M.

Melissa Vachal, Recorder met with the board to discuss a purchase of a scanner and attending the 2026 Property Records Industry Association (PRIA) Winter Symposium conference being held on February 24-26.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the purchase of a scanner for the Records Office totaling \$5,643.26 from the Document Preservation Fund. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve out of state travel for the attendance of the 2026 Property Records Industry Association (PRIA) Winter Symposium conference being held on February 24-26 in Virginia Beach, VA. Upon roll call, Olson, Hollekim, Ruland, DeGroot and Rice voted yes. Motion carried.

9:50 A.M.

Jim Hennessy, County Agent discussed amending the budget for the 2026 budget due to not including the benefits.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve amending the 2026 budget for County Agent from \$157,429 to \$186,729 totaling a \$29,300 increase. Upon roll call, Olson, Hollekim, DeGroot, Rice and Ruland voted yes. Motion carried.

Jim Hennessy, Weed Control Administrator along with Auditor Pappa discussed the Human Resource Advisory Committee (HRAC) recommendation for a new salary banding/grading for Weed Control Technician/GIS Specialist from a B23 to a B24.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the new salary banding/grading for the Weed Control Technician/GIS Specialist from a B23 to a B24 as recommended by the Human Resource Advisory Committee (HRAC). Upon roll call, Hollekim, DeGroot, Ruland, Rice and Olson voted yes. Motion carried.

10:00 A.M.

Chairman Ruland opened the 10 a.m. Sale of Lands forfeited to the County for non-payment of taxes. Present for the hearing were Logan Cress, Clover Little Soldier & Mary Romero.

Moved by Comm. Hollekim, seconded by Comm. Olson, to open the bidding of the Sale of Lands forfeited to the County. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to accept the high bids for the purchase of county owned property as follows: \$100 from Logan Cress for the purchase of Lot 13, Block 14, Coulee Village, Township 158, Range 88, \$3,800 from Clover Little Soldier for the purchase of Lot 8, Block 18, Original Townsite, Parshall City, and no one bid on Lot 20, Block 5, Original Townsite, Stanley City. Upon roll call, Olson, DeGroot, Hollekim, Rice and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to close the tax sale. Upon roll call, all present voted yes. Motion carried.

10:05 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. CR4/TRANSMISSION LINE SUBCOMMITTEE

Engineer Hennessy updated the board on the CR4 joint subcommittee meeting held with Mountrail Williams Electric Cooperative (MWEC) and the county. Engineer Hennessy stated the three decision points needed for the board are: A) No construction B) Litigation or C) Collaboration Solution & Cost-Share Exploration (this option would continue the County & MWEC subcommittee process; engineering analysis & solutions evaluated based on feasibility, cost, timing, and ROW constraints).

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the option of moving forward with collaboration solution & cost-share exploration on CR4/Transmission Line on the HDR Engineering estimate with 50/50 cost share with Mountrail Williams Electric Cooperative (MWEC) & County. Upon roll call, Rice, Olson, DeGroot, Hollekim and Ruland voted yes. Motion carried.

2. CR3/PALERMO NORTH PHASE II PROJECT

Engineer Hennessy reviewed the bid opening results for CR3/Palermo North Phase II project.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve signing the Notice of Award to Jensen Brothers Construction, Inc for CR3/Palermo North Phase II Project totaling \$17,157,377.80. Upon roll call, DeGroot, Olson, Ruland, Hollekim and Rice voted yes. Motion carried.

3. CR10 & CR11/PROJECT NO. 10(51)23

Engineer Hennessy reviewed the bid opening results for CR10 & CR11 Project No 10(51)23.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve signing the Notice of Award to Martin Construction, Inc for CR10 & CR11 Project No 10(51)23 totaling \$21,654,673.68. Upon roll call, Ruland, Rice, Olson, Hollekim, and DeGroot voted yes. Motion carried.

4. PRAIRIE ROSE GOLF CLUB

Engineer Hennessy received a request from Roger Gjellstad, Prairie Rose Golf Club requesting to borrow a spreader that is not being utilized by the County. State's Attorney Enget recommended a lease agreement and more discussion will be held at the next Commissioner meeting.

5. 2026 SAUBER ENGINEERING SERVICE AGREEMENT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the Engineering Services Agreement for Preliminary and Construction Engineering with Sauber Engineering for PM2026 Chip Seal. Upon roll call, DeGroot, Rice, Hollekim, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve signing the Engineering Services Agreement for Preliminary & Construction Engineering with Sauber Engineering for CR3 Palermo S & Blaisdell Spur Overlay Project. Upon roll call, Rice, DeGroot, Olson, Ruland and Hollekim voted yes. Motion carried.

6. DEBING TWP CULVERT ASSISTANCE

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the township assistance for culverts with Debing Township to be installed on 59th St NW (approximately halfway between 94th & 95th Ave) totaling \$28,074.32 for the County's 75% share. Upon roll call, Ruland, DeGroot, Rice, Olson and Hollekim voted yes. Motion carried.

7. HDR

Moved by Comm. Olson, seconded by Comm. Rice, to approve signing the Amendment to Memorandum of Agreement for Pictometry Aerial Photography to let HDR Engineering utilize for 40th St and CR14 projects. Upon roll call, Rice, DeGroot, Hollekim, Ruland and Olson voted yes. Motion carried.

8. SPILL CLEAN UP 101ST AVE NW AND HWY 2

Engineer Hennessy discussed the proposal from Stealth Energy Group request to leave residual produced water spill contamination in place beneath 101st Ave NW. Sam Oster with Stealth Energy Group stated the spill contamination has been remediated.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve leaving the residual produced water spill contamination in place beneath 101st Ave NW for the purpose of the road only with the County not liability for any future damages resulting from the spill. Upon roll call, Rice, Ruland, Hollekim, Olson and DeGroot voted yes. Motion carried.

9. 2025 MARCH BID LETTINGS

Engineer Hennessy discussed the email received from RDO Equipment concerning the bid prices for the carbide stinger and the tariff charges affecting those charges.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the bid changes for the Stinger Bits from RDO due to tariff as follows: BC1005 quoted at \$15.50 to \$17.50 & BC1004 quoted at \$14.95 to \$17.00. Upon roll call, Hollekim, DeGroot, Rice, Ruland and Olson voted yes. Motion carried.

10. NDDOT

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the signing and the payment to NDDOT for the bridge inspections totaling \$689.19. Upon roll call, Olson, Hollekim, DeGroot, Rice and Ruland voted yes. Motion carried.

11. CR3 PALERMO NORTH

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the letter to landowners for CR3 Palermo North concerning the additional impact payment. Upon roll call, Ruland, Hollekim, DeGroot, Olson and Rice voted yes. Motion carried.

12. UGPTI

Engineer Hennessy discussed & supplied the Upper Great Plains Transportation Institute (UGPTI) 2025 County Road Needs Study survey.

13. BR10409 – WINTER SUSPENSION

Engineer Hennessy discussed the recommendation of John Sauber, Sauber Engineering for winter suspension for Central Specialties Inc for Structure Replacement Bridge No. 31-104-09.0 Project No. BR10409.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the winter suspension effective November 3rd for Central Specialties Inc for Structure Replacement Bridge No. 31-104-09.0 Project No. BR10409 with liquidated damages charged for November 1st & 2nd. Upon roll call, Rice, DeGroot, Olson, Ruland and Hollekim voted yes. Motion carried.

4. PUBLIC COMMENT

No one had any comments.

5. ADJOURN

The Board adjourned at 11:14 A.M. to meet in regular session on Tuesday, December 2, 2025 at 9:00 A.M. Accepted and approved this 2nd day of December, 2025.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor