

Mountrail County 4-H

Policy Handbook

Adopted by Mountrail County 4-H Council - March 2017
(All previous governing rules or policies are null and void)

4-H Pledge

I pledge...
my head to clearer thinking,
my heart to greater loyalty,
my hands to larger service,
and my health to better living,
for my club, my community,
my country and my world.



4-H Emblem

The 4-H Emblem is the four-leaf clover with an “H” on each leaf. The official 4-H name and emblem are protected under Federal Statute (Title 18, U.S.C. 707) and may only be utilized with permission.

4-H Motto - “To Make the Best Better”

4-H Mission

4-H Youth Development Education creates supportive learning environments for youth and adults to reach their fullest potential as capable, competent, and caring citizens. In support of this mission, we will:

- Provide formal and non-formal community-focused experiential learning.
- Develop skills that benefit youth throughout life.
- Foster leadership and volunteerism in youth and adults.
- Build internal and external youth/adult partnerships for programming and funding.
- Strengthen families and communities.
- Use research-based knowledge and the land-grant university system.
- 4-H provides hands-on, real-life experiences through projects, activities, and events youth are involved in.
- 4-H through clubs, school enrichment programs, independent study, after-school programs, and special interest groups.

4-H Creed

I believe in 4-H work for the opportunity it will give me to become a useful citizen.

I believe in training of my HEAD for the power it will give me to think, to plan, and to reason.

I believe in the training of my HEART for the nobleness it will give me to become kind, sympathetic, and true.

I believe in the training of my HANDS for the dignity it will give me to be helpful, useful, and skillful.

I believe in the training of my HEALTH for the strength it will give me to enjoy life, to resist disease, and to work efficiently.

I believe in my World, my Country, my State, and my Community, and in my responsibility for their development.

In all these things I believe, and I am willing to dedicate my efforts to their fulfillment

Mountrail County 4-H

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4-H Office Hours: Monday - Friday 8:00a - 12:00/12:30p - 4:30p

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Have questions, need assistance or would like to volunteer? Reach out to us!

2025 - 2026 Mountrail County 4-H Executive Council:

President: Melissa Vachal

Vice-President: Barb DeTienne

Secretary: Bailey Hawbaker

Treasurer: Krista Littlefield

Adult Representatives: Robbie Alford, Amanda Hynek & Lisa Uran

Youth Representatives: Breanna Istilart, Erika Littlefield & Cooper Sem

2025-2026 Mountrail County 4-H Committees:

Static: Laura Anderson, Karen Babbitt, Laura Fransen, Rebecca Goettle, Amanda Hynek, Krista Littlefield, Melissa Vachal, Julie Woodbury & Lisa Uran.

Livestock: Robbie Alford, Heather Braaflat, Barb DeTienne, Laura Fransen, Bailey Hawbaker, Joe Hynek, Cameron Istilart, Steven Littlefield, Grady Uran, Curt Vachal, John Woodbury

Horse: Sarah Brewer, Ilene Enerson, Anika Istilart, Monica Sem, & Katie Steele

Would you like event & deadline information, event documents, or Volunteer info for current and future County and State 4-H Events?

Keep up to date on any 4-H happenings and the documents needed for events on the following pages:

www.facebook.com/MountrailCounty4H

<https://tinyurl.com/MountrailCo4-H>



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Mountrail County 4-H Policy Book

4-H Youth Member Enrollment

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Membership years are based on the 4-H Online software reporting system and the member age at the beginning of the current 4-H year (September 1 - August 31)
 - a) Cloverbud (ages 5-7) = 3 years
 - b) 4-H Member (ages 8-18) = 11 years
 - c) Total years of 4-H Youth enrollment = 14 years
 - d) Adult Member (ages 19 & older)
 - Once a member is 19 as of the beginning of the 4-H year (Sept. 1st) they must register as an adult and will be considered alumni

- 2) **Regular Youth Member** - to be termed a completing regular member, each regular member must have met ALL of the following criteria:
 - a) Be a registered primary Mountrail by May 1st or the appropriate Livestock Ownership when applicable (as shown on pg. 24)
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadlines and registration deadlines (as listed above in Regular Youth Member Section 2. a)
 - c) Select a minimum of one Project to participate within on 4-H Online in Mountrail County
 - May only participate within a project in one county and cannot participate within that project in their Primary county per North Dakota State 4-H guidelines
 - Members are responsible for adding their own projects by the appointed deadlines (1) Extension Office staff will add a project **ONLY** if requested by the 4-H member
 - Project deadlines are the same as the 4-H registration deadline listed in 'Regular Youth Member Section 2. a.'
 - d) Participate in a minimum of one county fundraising event each year (pancake breakfast, raffle sales, boosters, basketball tournament, etc.) and three club meetings
 - 4-H Club leaders will be contacted at the end of a 4-H year to confirm attendance
 - If a member does not participate, they will forfeit 25% of their Achievement Days premium point or premium sale monies (whichever totals the most)
 - e) The 4-H Club leader has the authority to grant a completion record for the current 4-H year to a club member, with notice to the 4-H Agent when situations are encountered of a unique nature
 - For example, members who are away at college and are still eligible for 4-H membership shall be considered a situation of a unique nature (1) College enrolled 4-H members are encouraged to enroll as independent members

- 3) **Independent Youth Member** - to be termed a completing independent member, each independent 4-H member must have met ALL of the following criteria:
- a) Be a registered primary Mountrail by May 1st or the appropriate Livestock Ownership when applicable (as shown on pg. 24)
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadlines and registration deadlines (as listed above in Independent Youth Member Section 3. a)
 - c) Select a minimum of one Project to participate within on 4-H Online in Mountrail County
 - May only participate within a project in one county and cannot participate within that project in their Primary county per North Dakota State 4-H guidelines
 - Members are responsible for adding their own projects by the appointed deadlines (1) Extension Office staff will add a project **ONLY** if requested by the 4-H member
 - Project deadlines are the same as the 4-H registration deadline listed in 'Regular Youth Member Section 2. a.'
 - d) Participate in a minimum of one county fundraising event each year (pancake breakfast, raffle sales, boosters, basketball tournament, etc.) and attend a minimum of three Mountrail County 4-H events
 - 4-H Agent will confirm attendance at the end of the 4-H year
 - If a member does not participate, they will forfeit 25% of their Achievement Days premium point or premium sale monies (whichever totals the most)
 - e) The Extension Agent has the authority to grant a completion record for the current 4-H year to a club member
- 4) **Dual-Enrolled Youth Member** - a member may participate within two counties when special situations are presented
- a) **PROJECT PARTICIPATION:**
- Projects are determined by NDSU and 4-H Online (e.g. Horse, Beef, Swine, Creative Arts, Food and Nutrition, Child Development, etc.)
 - To be termed a completing dual-enrolled member whom is registering under Mountrail County for a **PROJECT**, each dual-enrolled member must have met ALL of the following criteria:
 - (1) Be a registered Secondary Mountrail by May 1st or the appropriate Livestock Ownership when applicable (as shown on pg. 24)
 - (2) Have all forms, outstanding fees and dues submitted and paid by the appointed deadlines and registration deadlines as listed above in 'Dual-Enrolled Member Section A. (1).'
 - Select a minimum of one Project to participate within on 4-H Online in Mountrail County
 - (1) May only participate within a project in one county and cannot participate within that project in their Primary county per North Dakota State 4-H guidelines
 - (2) Members are responsible for adding their own projects by the appointed deadlines

- (a) Extension Office staff will add a project **ONLY** if requested by the 4-H member
- (3) Project deadlines are the same as the 4-H registration deadline as listed above in 'Dual-Enrolled Member Section A. (1)'
- (4) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums or awards
- (5) Participate in a minimum of one county fundraising event each year (pancake breakfast, raffle sales, boosters, basketball tournament, etc.)

b) ACTIVITY PARTICIPATION:

- Activities include: Judging, communication arts, project expo and consumer choices
- To be termed a completing dual enrolled member whom is registering under Mountrail for an **ACTIVITY**, each dual-enrolled member must have met ALL of the following criteria:
 - (1) Register under Mountrail as their Secondary county on 4-H Online by any set deadlines per Activity
- Participate within their primary county if the same activity is offered within that county
- May only qualify for awards available during judging events and judging competitions
 - (1) Unless 'Project Participation' criteria is met a member cannot qualify or participate in Mountrail events such as Achievement Days, Horse Show, Year-End Awards, etc
- Ineligible for Mountrail Year-End award, special awards, premiums and premium sale

4-H Adult Member Enrollment

Policy Approval Date:	3/14/2017	Revision Date:	4/23/2019
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- 5) **Adult Member** - to be termed a completing adult member, each adult member must have met ALL of the following criteria:
- a) Be a registered Mountrail member by May 1st of the current 4-H year
 - b) Be ages 19 and older as of the beginning of the 4-H year (Sept. 1st)
 - c) Have the following up to date forms submitted and cleared every six years:
 - Application to Volunteer in Youth Programs (PB408 - Form B)
 - Adult Behavioral Expectations (PB400 - Form A)
 - Child Abuse and Neglect Background Inquiry (SFN 433)
 - d) Must attend two out of three of the following: 4-H Council meeting, 4-H Fundraiser and 4-H County level event
 - e) The 4-H Agent and Club Organizational Leader (if applicable) must sign off on each adult member record to receive credit for a 4-H year

New Clubs

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) To establish a new club in Mountrail County, the club will follow the protocol set forth by the Center of 4-H Youth Development office.

Literature

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) The Extension Office will order and/or distribute literature as requests are made on 4-H Online or thru another distributor
 - a) 4-H Online orders will be placed once a month or as needed
 - b) Extension Office will charge for literature orders as they are invoiced by the seller
 - c) Literature order fees must be paid in full before a member can receive the literature or a member year pin

Scholarships

- Joan Uran Scholarship

Policy Approval Date:	3/14/2017	Revision Date:	5/1/2024
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- 1) Two \$1000 Scholarships - One male and one female applicant will be awarded unless one is not available.
- 2) Eligibility Requirements:
 - a) Be an active and primary Mountrail County member
 - b) Be a high school senior who has been involved in the 4-H program
 - c) Submit the required application by April 1
 - d) Have never been awarded the scholarship prior
- 3) Recipient(s) will be selected by the Uran Family.
- 4) Once proof of college registration has been provided to the Extension Office the scholarship funds will be issued
 - a) Paid out of the 4-H Council Joan Uran Scholarship fund
 - b) Scholarship winners will have their checks directly mailed to their chosen college/university registrar's office

- John Peterson Memorial Scholarship

Policy Approval Date:	3/14/2017	Revision Date:	10/16/2017
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- 1) Up to \$750 scholarship is offered to one eligible youth member whom completes the required application. Amount awarded is based on funds available each year.
- 2) Eligibility Requirements:
 - a) Be an active and primary Mountrail County member for 5 years or more
 - b) Be a high school senior who has been involved in the 4-H program
 - c) Submit the required application by April 1

- d) Have never been awarded the scholarship prior
- 3) Recipient(s) will be chosen by the 4-H Agent(s) and/or 4-H Council
- 4) To receive scholarship funds the 4-H member must submit their college transcript to the Stanley High School and the school will issue the funds

- Leadership Awareness Weekend (LAW)

Policy Approval Date:	11/15/2024	Revision Date:	
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- 1) Scholarship covers 100% of the attendance fee for qualifying members who complete the required application by the appointed deadline
- 2) Scholarship is paid out of the 4-H council general fund after event has been attended.
- 3) Eligibility Requirements:
 - a) Be an active and primary Mountrail County member

- Extension Youth Conference Scholarship - EYC

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Scholarship covers 100% of the attendance fee for qualifying members who complete the required application by the appointed deadline
- 2) Recipient(s) chosen by the 4-H Council
- 3) Scholarship is paid out of the 4-H council general fund
- 4) Eligibility Requirements:
 - a. Be an active and primary Mountrail County member
 - b. School grades 7-12
 - c. Submit the required application by April 1
 - d. Have never been awarded the scholarship prior

- 4-H Summer Camps & Extension Youth Conference Scholarship (EYC)

Policy Approval Date:	3/14/2017	Revision Date:	10/16/2017 11/15/2024
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- 1) Mountrail County 4-H Council will reimburse up to 50% of one camp fee, including EYC participants, per member if:
 - a) They are an active and registered Mountrail County member for the current 4-H year
 - b) Member dues and all other dues/fees are paid in full
 - c) They have successfully attended their registered camp session
 - d) Assistance is paid out the 4-H Council 'General' fund
 - A check will be issued **AFTER** the member has attended camp and the 4-H camp season is complete
 - 50% assistance is issued to the camp with the highest attendance fee
 - e) A short-term or temporary registered 4-H member is ineligible for camp assistance
 - f) Reimbursement percentage may be adjusted based on 4-H Council funds available
 - Determined by 4-H Council

Fundraisers

Policy Approval Date:	3/14/2017	Revision Date:	8/11/2020
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- 1) Mountrail County 4-H will hold fundraisers throughout the 4-H current year to assist in funding 4-H events, expenses and programs
 - a) Specifics to be determined by the 4-H Council and 4-H Agent.
 - b) At least one general/camp fundraiser will be held per year to raise funds for general funds and camps.
- 2) Funds raised through fundraising events will go into the 4-H Council general account unless specified otherwise
- 3) Additional fundraisers (not listed) may be established by the 4-H Council and 4-H Agent throughout the 4-H year
- 4) Funds collected will be signed off on by two of the following: 4-H Council Treasurer, 4-H Agent or Extension Secretary before deposited into the appropriate 4-H Council account

- 4-H Achievement Day Raffle

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Tickets are sold prior to Achievement Days
 - a) Recipients are announced during Achievement Days Parade of Champions
 - b) Funds collected are deposited in the 4-H Council general account
 - c) Funds collected assist in paying Achievement Days expenses (general expenses, judges, awards, etc.)
 - d) Each 4-H member is required to sell a minimum of 10 raffle tickets
 - Funds collected and tickets sold are to be turned in no later than Achievement Days set-up day
 - e) Payout consist of the following:
 - Four winning raffle tickets: Two \$100 value and two \$50 value
 - Four members who sold the winning tickets: \$10 each
 - Two 4-H'ers who sold the most tickets: \$25 each

- Achievement Day Booster Certificate

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) \$10 Booster Certificates are available to local business to assist in paying Achievement Days expenses
 - a) Members visit with local business to ask for a \$10 donation to support Mountrail County 4-H in return for a certificate to display
- 2) Blank certificates are mailed to each 4-H club leader(s) prior to Achievement Days
 - a) Club leaders are responsible for distributing certificates to club members

- b) The Extension Office is responsible for distributing certificates to Independent & Dual-Enrolled members
- 3) Each member's family is required to sell a minimum of one booster certificate
 - Funds collected and tickets sold are to be turned in no later than Achievement Days set-up day
- 4) Funds collected are deposited in the 4-H Council general fund

Year- End & Special Recognition Awards (Youth & Adults)

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Year-End Award and Recognition ceremony will be held in the fall
 - a) Date determined by 4-H Council and 4-H Agent
- 2) Available to eligible Primary registered Mountrail members ONLY if the member has met all criteria set forth in the appropriate **'4-H Youth and Adult Member Enrollment'** of this Policy Handbook (see pgs. 10 - 12)
- 3) Available to eligible Secondary registered Mountrail members ONLY if the member has met all criteria set forth in the appropriate **'Dual-Enrolled Member'** portion of this Policy Handbook (see pgs. 11 & 12)
- 4) Unless sponsored, all awards and recognitions will be funded by the 4-H Council's Awards Day & General funds
 - a) Extension Office contacts prior year sponsors and asks them to sponsor the current 4-H year awards (when applicable)
- 5) Awards available are subject to change and are determined by sponsorships, donations and fund raising efforts throughout the 4-H year

Youth Member

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Eligibility Requirements for all awards and recognitions:
 - a) Have met all criteria set forth in the appropriate **'4-H Youth and Adult Member Enrollment'** (see pgs. 10 - 12), **'Static Exhibitor'** (see pgs. 22 - 24), **'Small Animal & Livestock Exhibitor'** (see pg. 23 - 29) and **'Horse Exhibitor'** (see pg. 30 - 33) portions of this Policy Handbook
 - b) Submit all appropriate applications and forms by the appointed deadlines
- 2) 4-H Club Organizational Leader(s) will be responsible for verifying that all Regular and Dual-Enrolled club member criteria's have been met (unless Dual-Enrolled member is an Independent Member)
- 3) 4-H Agent will be responsible for verifying that all Independent and Dual-Enrolled member criteria's have been met (unless Dual-Enrolled member is part of a Mountrail club)

- Pin Recognition

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Youth members receive pins to acknowledge their complete 4-H years
 - The Extension Office uses 4-H Online to determine the accumulative registered years for each member
 - Pins are purchased from 4-H Mall and funded from the 4-H Council general fund
 - Member pins available (subject to change based on availability):

Member Years	Pin
1 - 4	Bronze
5 - 9	Silver
10 - 14	Gold
High School Graduate	Alumni

- Outstanding Junior & Senior Member

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Award to one recipient within the following age divisions:
 - a) Junior: 8 - 12 years
 - b) Senior: 13 - 18 years
- 2) Recipient(s) will be chosen by the Mountrail County 4-H Council and 4-H Agent
- 3) Recipient will be awarded a plaque or item equivalent value
- 4) Awarded at the 4-H Awards Ceremony
- 5) May only be awarded once per recipient

- Club of the Year

Policy Approval Date:	3/14/2017	Revision Date:	10/16/2017
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- 1) Additional Eligibility Requirements:
 - a) Be an established Mountrail club
 - b) Club leader must submit the completed secretary book for evaluation by the appointed deadline
- 2) Recipient will be selected by three judges that are selected at random by the 4-H Council and 4-H Agent
- 3) Awarded at the 4-H Awards Ceremony
- 4) Recipient club is awarded a certificate and \$100 check
 - a) Funds are paid from the 4-H Council general fund

- ND 4-H Key Award

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Additional Eligibility Requirements:
 - a) Grades 7-12
- 2) Recipient(s) will be chosen by the Mountrail County 4-H Council and 4-H Agent
- 3) Awarded a pin from ND 4-H Foundation
- 4) Awarded at the 4-H Awards Ceremony
- 5) May only be awarded once

- Git R Dun Award

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Age Divisions:
 - a) Cloverbud (ages 5-7)
 - b) All other youth (ages 8-18)
- 2) The Extension Office chooses the available award selections and point levels each year
- 3) Awarded at the 4-H Awards Ceremony

- Project Awards

Policy Approval Date:	3/14/2017	Revision Date:	10/16/2017 9/17/2019
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- 1) Project award categories are determined based on availability and participation throughout the 4-H year
- 2) Recipient(s) will be chosen by the Mountrail County 4-H Council and 4-H Agent
- 3) Awarded at the 4-H Awards Ceremony
- 4) Each project pin may be awarded more than once per member

- Honor Court

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Consists of active registered and eligible 4-H Seniors
 - a) Determined by the 4-H Council and 4-H Agent
- 2) Presented with an engraved medal
- 3) Awarded during Achievement Days Parade of Champions

Adult Leaders, Volunteers and Other

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Eligibility Requirements for all awards and recognition:
 - a) Have met all criteria set forth in the appropriate **'4-H Youth and Adult Member Enrollment'** (see pgs. 10 - 12 for more information) and all other appropriate portion(s) of this Policy Handbook
- 2) 4-H Club Organizational Leader(s) will be responsible for verifying that all Regular and Dual-Enrolled club member criteria's have been met (unless Dual-Enrolled member is an Independent Member)
- 3) 4-H Agent will be responsible for verifying that all Independent and Dual-Enrolled member criteria's have been met (unless Dual-Enrolled member is part of a Mountrail club)

- Pin Recognition

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Pin & Certificate recognition
 - a) Eligible 4-H Leaders and Volunteers receive pins to acknowledge their years in 4-H
 - The Extension Office uses 4-H Online to determine the accumulative registered years for each registered adult volunteer/leader
 - 4-H Leader/Volunteer pins available:

1 st Year	35 th Year
5 th Year	40 th Year
10 th year	45 th Year
15 th Year	50 th Year
20 th Year	55 th Year
25 th year	60 th Year
30 th Year	

- Pins are purchased from 4-H Mall and funded from the 4-H Council general account

- Friend of 4-H

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Each year 'Friend of 4-H' award is presented to a qualifying recipient(s) whom are selected by the 4-H Council
 - a) Does NOT have to be a registered 4-H member
 - b) Suggestions are welcomed
 - c) A plaque or similar item is presented to the recipient and their name and picture will be published in the local newspaper
 - d) Award is funded from the 4-H Council general account
 - e) May only be awarded once to a recipient

Achievement Days - Static Exhibitor/Exhibit

- Dress Code

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Per North Dakota State 4-H exhibitor guidelines any member participating in North Dakota 4-H competitive events must meet the following criteria:
 - a) Be neatly dressed and must wear a solid-colored white, gray or green shirt/blouse with the 4-H emblem prominently displayed and securely fastened on the front.
 - b) Wear dark jeans/slacks/skirts
 - c) Boots and protective shoes are recommended for safety
 - d) EXCEPTION: Clothing Revue - Must wear the garments the member is entering into the competition
 - e) Exhibitors not following the dress code shall receive reduced premiums equivalent to one ribbon placing
 - f) Refer to the North Dakota State Fair Book for further guidelines for all dress code requirements for all State and National events

- Static Judge(s)

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Static judges are selected by the 4-H Agent and Static Committee
 - a) Suggestions are encouraged from 4-H Council and members
- 2) Static judges receive a gift for their volunteerism
 - a) The 4-H Agent may choose the gift each year which will be funded by the 4-H Council
 - May not exceed \$10 in value

- Static Exhibitor/Exhibit

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) To be eligible to show a Static Exhibit a member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate '**4-H Youth and Adult Member Enrollment**' (see pgs. 10 - 12) and '**Static Exhibitor**' (see pgs. 20 - 23) portions of this Policy Handbook
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Registrations received after the appointed deadlines will be ineligible for a premium or awards on their exhibit

- c) Be a registered primary or secondary Mountrail 4-H member
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines
 - (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums or awards
- 2) Static Divisions: Cloverbud (5-7 years old); Pre-Teen (8-12 years old); Teen (13-18 years old)
 - 3) All scoring, ribbons and premium points are determined by the 'basis of points' section of the North Dakota State Fair book
 - a) Ribbons awarded:
 - Cloverbud - Receive a Tie dye Cloverbud participation ribbon
 - Pre-Teen/Teen: White, red, blue, honorable mention, reserve and grand
 - Overall Ribbon - Awarded in each age division to the Grand and Reserve Champion exhibit in each project category
 - 4) The 4-H Agent and Static Committee is in charge of any questions or disputes
 - 5) Exhibitors must wait until the premium sale is complete to take any Static exhibits from the building and must check out with a Static Committee member
 - a) Early removal will result is disqualification for premiums
 - 6) Absentee Judging:
 - a) Each exhibit must have an absentee interview judging form attached
 - b) The exhibit will be judged and receive a ribbon
 - c) Absentee exhibits are not eligible for grand or reserve placing or additional awards, but are eligible for premium points & monies
 - 7) North Dakota State Fair participation:
 - a) No exhibit may advance to the North Dakota State Fair without the 4-H Agent approval
 - Blue ribbon placing or greater is required to advance
 - b) Member must note on their county pre-registration form if they intend to attend the North Dakota State Fair with any qualifying exhibit
 - c) Cloverbuds are ineligible to participate
 - d) All additional criteria listed in the North Dakota State Fair book must be met

- Static Exhibit Awards

Policy Approval Date:	3/14/2017	Revision Date:	8/11/2020
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- 1) Awards available are subject to change and are determined by sponsorships, donations and fundraising efforts throughout the 4-H year
- 2) Extension Office contacts prior year sponsors and asks them to sponsor the current 4-H year awards (when applicable)
 - 4-H Council funds awards that have no sponsors - Subject to change once a sponsor becomes available

- 3) An award does not have to be presented within any division if an eligible recipient is not available
- 4) To be eligible for an award a member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate ‘**4-H Youth and Adult Member Enrollment**’ (see pgs. 10 - 12) and ‘**Static Exhibitor**’ (see pg. 20 - 23) portions of this Policy Handbook
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Registrations received after the appointed deadlines will be ineligible for a premium or awards on their exhibit
 - c) Be a registered primary or secondary Mountrail member
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines
 - (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any awards

5) STATIC AWARDS AVAILABLE:

- a) Scissor Award(s)
 - One recipient is chosen within each of the following age divisions: 8-10 year-old; 11-12 year-old, and 13-18 year-old
 - Winners are determined by the number of exhibits and ribbon placings they acquire
 - (1) Each ribbon is worth a point value and the member that acquires the most points in each age division is awarded
 - Static Committee and 4-H Agent determine calculate the results and recipient
 - Sponsored by the Mountrail County Homemakers
 - Awarded during Parade of Champions
 - Each member may only be awarded once
- b) Top Honor Award

Project Divisions	
Cloverbud	
Preteen Animal Science	Teen Animal Science
Preteen Civic Engagement	Teen Civic Engagement
Preteen Communication & Performing Arts	Teen Communication & Performing Arts
Preteen Environmental Education	Teen Environmental Education
Preteen Family & Consumer Science	Teen Family & Consumer Science
Preteen Food, Nutrition, and Food Preservation	Teen Food, Nutrition, and Food Preservation
Preteen Healthy Living	Teen Healthy Living
Preteen Personal Development & Leadership	Teen Personal Development & Leadership
Preteen Plant Science	Teen Plant Science
Preteen STEM	Teen STEM
Preteen Visual Arts	Teen Visual Arts

- Top Honor divisions are subject to change and are based on divisions in the 4-H State Fair Exhibit Book with the ability to break apart some divisions into additional Top Honor Awards based on sponsors available.

- One recipient is chosen within each of the following **age bracket** and **project division**:
(1) Cloverbud (5-7 years old); Pre-Teen (8-12 years old); Teen (13-18 years old)
 - Extension Office will give each recipient a selection of three to four items to choose from
(1) May not exceed \$40 in value
 - Recipients are determined during Achievement days by appointed judge(s) and award is presented during 4-H Awards Ceremony
- c) Champion Grain Sheave - additional premium
- \$40 premium
 - Recipients are determined during Achievement days and award is presented during 4-H Awards Ceremony
- d) Champion Harvested Grain - additional premium
- \$40 premium
 - Recipients are determined during Achievement Days and award is presented during 4-H Awards Ceremony

Achievement Days - Small Animals & Livestock Exhibitor/Exhibit

- Dress Code

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Per North Dakota State 4-H exhibitor guidelines any member participating in North Dakota 4-H competitive events must meet the following criteria:
 - a) Be neatly dressed and must wear a solid-colored white, gray or green shirt/blouse with the 4-H emblem prominently displayed and securely fastened on the front
 - Exhibitors showing poultry or rabbit must wear a white long sleeve shirt
 - b) Wear dark jeans/slacks/skirts
 - c) Boots and protective shoes are recommended for safety
 - d) Exhibitors not following the dress code shall receive reduced premiums equivalent to one ribbon placing
 - e) Refer to the North Dakota State Fair Book for further guidelines for all dress code requirements for all State and National events

- Small Animal & Livestock Judge(s)

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Small Animal judging consists of poultry, rabbit and pets
- 2) Livestock judging consists of goat, sheep, swine, beef and dairy
- 3) Judges are chosen by the 4-H Agent
 - a) Suggestions may be encouraged by the Livestock Committee
- 4) Small Animal judges(s) are paid an honorary fee determined by the Mountrail County 4-H Council & 4-H Agent.

- a) Mileage will be paid to each judge at current state rate.
- 5) Large Animal judges(s) are paid an honorary fee determined by the Mountrail County 4-H Council & 4-H Agent.
 - a) Mileage will be paid to each judge at current state rate.
- 6) If the judge comes from outside 150 miles of the Stanley area or is judging for two consecutive days, the 4-H Council will provide one night of lodging at the state rate

- Ownership Dates and Weight Requirements

Policy Approval Date:	3/14/2017	Revision Date:	1/21/2026
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1) Livestock Ownership Dates:

SPECIES	OWNERSHIP DEADLINE	SPECIES	OWNERSHIP DEADLINE
Beef Steer (Market)	March 1	Goats	May 1
Beef Heifer/Jr Heifer Calves	May 1	Sheep	May 1
Dairy Cow/Jr Heifer Calves	May 1	Swine	May 1
Poultry	May 1	Pet	May 1
Rabbit	May 1	Horse	May 1

2) Market Livestock Weight Requirements:

- a) All livestock that does not make weight would be eligible for a premiere class within each species.
 - The premiere class would not be eligible for the Premium Sale, but are still eligible for a ribbon placing.
- b) Livestock Market Weight Requirements – 60% of the breed average market/finish weight
 - Livestock Committee will deem the breed specific weight.

- Small Animal Exhibitor/Exhibit

Policy Approval Date:	3/14/2017	Revision Date:	5/18/2020 8/11/2020
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- 1) Small Animals consist of poultry, rabbits and pets
 - a) A **health certificate is required** for all poultry that comes from out of state
 - b) Prior to any event all Small Animal exhibits must abide by all health regulations set by the North Dakota State Fair at the county and state level
 - Failure to comply will result in automatic disqualification of the exhibit and it will not be permitted to compete
- 2) To be eligible to exhibit a Small Animal exhibit a 4-H member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate '**4-H Youth and Adult Member Enrollment**' (see pgs. 10 - 12) and '**Small Animal Exhibitor**' (see pgs. 23-29) portions of this Policy Handbook
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Exhibit registrations received after the appointed deadlines will be ineligible for a premium, awards and will not be eligible to participate in the Premium Sale
 - c) Be a registered primary or secondary Mountrail 4-H member and have the exhibit in their possession by the appropriate ownership date (as shown on pg. 24)
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines
 - (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums, awards or premium sale
- 3) All scoring, ribbons and premium points are determined by the 'basis of points' section of the North Dakota State Fair book
 - a) Ribbons awarded:
 - White, red, blue, honorable mention, reserve and grand
 - Overall Ribbon - Awarded in each age and species division to the Grand and Reserve champion
- 4) Small Animal Showmanship consists of the following age divisions:
 - a) Junior (5 - 12 years old); Senior (13 - 18 years old)
- 5) Livestock Record Books –
 - a) A record book **must** be submitted by each youth member for each species they exhibit.
 - b) Each record book **must** be presented to a judge as a Static Exhibit during Static judging at Achievement Days.

- c) All livestock exhibitors are required to show a completed livestock record book, per species. At Achievement Days check-in or the exhibitor will not be allowed to exhibit without it.
- 6) Absentee Judging:
 - a) Each exhibit must have an absentee interview judging form submitted prior to the event
 - b) Exhibit will be judged and eligible to receive a blue, red or white ribbon
 - Not eligible for grand or reserve placing, awards or to participate in the premium sale
 - Eligible for premium points & monies
 - c) Absentee exhibits may be shown by a family or club member
- 7) All exhibitors are responsible for providing their own bedding and cleaning their own cages
- 8) The Livestock Committee and 4-H Agent are in charge of any questions or disputes
 - a) Exhibitors must check out with a Livestock Committee before they are permitted to leave the event with their exhibit
 - b) Failure to do so before leaving will result in forfeiting of premiums
- 9) North Dakota State Fair participation:
 - a) No exhibit may advance to the North Dakota State Fair without the 4-H Agent approval
 - b) Member must note on their county pre-registration form if they intend to attend the North Dakota State Fair with any qualifying exhibit
 - c) Cloverbuds are ineligible to participate
 - d) All additional criteria listed in the North Dakota State Fair book must be met

- Livestock Exhibitor/Exhibit

Policy Approval Date:	3/14/2017	Revision Date:	2/20/2019 & 5/18/2020 1/21/2026
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- 1) Livestock consists of beef, dairy cattle, swine, sheep and goats
 - a) Beef heifers will be broken into British, European, Australian and Commercial divisions
 - Registration papers are required for all divisions aside from Commercial - If paperwork is not provided the exhibit will automatically be put into Commercial
 - b) Sheep, hogs and goats will be broken down into registered and Commercial classes
 - Registration papers are required for all divisions aside from Commercial - If paperwork is not provided the exhibit will automatically be put into Commercial
 - c) Prior to any event all livestock exhibits must abide by all health regulations set by the North Dakota State Fair at the county and state level
 - Failure to comply will result in automatic disqualification of the exhibit and it will not be permitted to compete
- 2) To be eligible to exhibit a Livestock Exhibit a 4-H member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate **'4-H Youth and Adult Member Enrollment'** (see pgs. 10 - 12) and **'Livestock Exhibitor'** (see pgs. 26 -29) portions of this Policy Handbook

- b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Exhibit registrations received after the appointed deadlines will be ineligible for a premium, awards and will not be eligible to participate in the premium sale
 - c) Be a registered primary or secondary Mountrail 4-H member and have the exhibit in their possession by the appropriate ownership date (as shown on pg. 24)
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines
 - (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums, awards or premium sale
- 3) All scoring, ribbons and premium points are determined by the 'basis of points' section of the North Dakota State Fair book
- a) Ribbons awarded:
 - White, red, blue, honorable mention, reserve and grand
 - Overall ribbon - Awarded in each age and species division to the Grand and Reserve champion
- 4) Livestock showmanship consists of the following age divisions:
- c) Junior (5 - 12 years old); Senior (13 - 18 years old)
- 5) Absentee Judging:
- a) Each exhibit must have an absentee interview judging form submitted prior to the event
 - b) Exhibit will be judged and eligible to receive a blue, red or white ribbon
 - Not eligible for grand or reserve placing, awards or to participate in the premium sale
 - Eligible for premium points & monies
 - c) Absentee exhibits may be shown by a family or club member
- 6) All exhibitors are responsible for providing their own bedding and cleaning their own pens
- 7) Round Robin
- a) Consists of the champion showman in each species/division.
- 8) The 4-H Agent and Livestock Committee are in charge of enforcing any rules or handling any questions or disputes.
- a) Exhibitors must check out with a livestock committee member before they are permitted to leave the fairgrounds with their livestock.
 - b) No livestock is permitted to leave the building until the conclusion of the Premium Sale
 - c) Early removal of livestock without permission will result is disqualification for premiums
- 9) North Dakota State Fair participation:
- a) No exhibit may advance to the North Dakota State Fair without the 4-H Agent approval
 - b) Member must note on their county pre-registration form if they intend to attend the North Dakota State Fair with any qualifying exhibit
 - c) Cloverbuds are ineligible to participate
 - d) All additional criteria listed in the North Dakota State Fair book must be me

Small Animal/Livestock Awards

Policy Approval Date:	3/14/2017	Revision Date:	10/16/2017 & 6/20/2021/15/2025
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- 1) Awards available are subject to change and are determined by sponsorships, donations and fundraising efforts throughout the 4-H year
- 2) Extension Office contacts prior year sponsors and asks them to sponsor the current 4-H year awards (when applicable)
 - 4-H Council funds awards that have no sponsors - Subject to change once a sponsor becomes available
- 3) An award does not have to be presented within any division if an eligible recipient is not available
- 4) To be eligible for an award a member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate '**4-H Youth and Adult Member Enrollment**' (see pgs. 10 - 12) and '**Small Animal Exhibitor & Livestock Exhibitor**' (see pg. 23 - 29) portions of this Policy Handbook
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Registrations received after the appointed deadlines will be ineligible for a premium or awards on their exhibit
 - c) Be a registered primary or secondary Mountrail member
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines
 - (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for awards
- 5) **SMALL ANIMAL & LIVESTOCK AWARDS AVAILABLE:**
 - a) Herdmanship Award
 - Determined during Achievement Days and presented to the top qualifying 4-H Club whom promotes their Club and 4-H, is courteous to the public and who keeps their livestock and livestock area clean and neat
 - (1) Recipient club will receive a plaque and a \$50 check that is presented during the Parade of Champions
 - Livestock committee selects winning Club
 - b) Belt Buckles
 - Divisions are determined by the 4-H Agent, Livestock Committee and 4-H Council
 - (1) Divisions are NOT subject to change unless voted upon by the Mountrail County 4-H Council
 - Recipients - Grand Champion Junior and Senior Showman in each specie & Overall Champion Junior and Senior showman for all species
 - (1) Recipient in each division is determined by the appointed judge(s)
 - (2) Small Animal/Livestock Divisions: Junior (8-12 years old); Senior (13-18 years old)

Divisions Awarded		
Overall Sr. Livestock Showmanship	Sr. Dairy Showmanship	Sr. Goat Showmanship
Overall Jr. Livestock Showmanship	Jr. Dairy Showmanship	Jr. Goat Showmanship
Overall Sr. Small Animal Showmanship	Sr. Swine Showmanship	Sr. Rabbit Showmanship
Overall Jr. Small Animal Showmanship	Jr. Swine Showmanship	Jr. Rabbit Showmanship
Sr. Beef Showmanship	Sr. Sheep Showmanship	Sr. Poultry Showmanship
Jr. Beef Showmanship	Jr. Sheep Showmanship	Jr. Poultry Showmanship

(3) A minimum of two participants must participate within an age division in order for a buckle to be awarded

(a) If only one participant is available within a division it will be left to the judge's discretion if they feel the participant is eligible for the award

(4) Recipients determined during Mountrail County 4-H Achievement Days

c) Top Honor Awards

- Divisions are determined by the 4-H Agent, Livestock Committee and 4-H Council
- Extension Office will give each recipient a selection of three to four items to choose from. May not exceed \$40 in value
- Recipient in each division is determined by the appointed judge(s)
- Recipients
 - (1) Overall Grand Champion in Breeding & Market Divisions for each species
 - (2) Overall Grand Champion Cloverbud Showmanship (4-H age 5-7) Showmanship in each species
 - (3) Overall Grand Champion Senior (4-H age 13-18) & Junior (4-H age 8-12) Showmanship for both the Large & Small Animal divisions.

Horse Show - Horse Exhibitor/Open Show

- Dress Code

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Per North Dakota State 4-H exhibitor guidelines any member participating in North Dakota 4-H Horse competitive events must follow the dress codes listed in 'ND Horse Show Rules and Judging Guide (GBH092)' for each division
 - a) Exhibitors not following the dress code shall receive reduced premiums equivalent to one ribbon placing
 - b) Refer to the North Dakota State Fair Book for further guidelines for all dress code requirements for all State and National events
 - c) Protective head gear is required (ASTM certified) in all mounted events and must be fastened and secure
 - Failure to comply will result in automatic disqualification and will not be permitted to compete
 - d) Exhibitors not following the dress code shall receive reduced premiums equivalent to one ribbon placing

- Horse Show Judge

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Horse judge(s) are chosen by the Horse Committee
 - a) Suggestions may be encouraged by the 4-H Agent
- 2) Horse judges(s) are paid an honorary fee determined by the Mountrail County 4-H Council & 4-H Agent.
 - a) Mileage will be paid to each judge at current state rate.
- 3) If the judge comes from outside 150 miles of the Stanley area or is judging for two consecutive days, the 4-H council will provide one night of lodging at the state rate

- Horse Exhibitor/Exhibit

Policy Approval Date:	3/14/2017	Revision Date:	1/15/2025
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- 1) Mountrail County 4-H holds annual open Horse Show that Mountrail and surrounding county 4-H members may participate within
- 2) All rules and criteria stated in the North Dakota State Fair Book and the ND Horse Show Rules and Judging Guide (GBH092) will be applied and enforced by Mountrail County 4-H
- 3) Prior to any event all Horse exhibits must abide by all health regulations set by the North Dakota State Fair at the county and state level
 - a) Failure to comply will result in automatic disqualification of the exhibit and it will not be permitted to compete
- 4) Horse Showmanship consists of the following age divisions:

- a) Cloverbud (5-7 years old); Junior (8-11 years old); Intermediate (12-14 years old); Senior (15-18 years old)
- 5) To be eligible to exhibit a Horse exhibit a Mountrail member must have met **ALL** of the following criteria:
- a) Have met all criteria set forth in the appropriate '**4-H Youth and Adult Member Enrollment**' (see pgs. 10 - 12) and '**Horse Exhibit/Open Show**' (see pgs. 30 - 33) portions of this Policy Handbook
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Exhibit registrations received after the appointed deadlines will be ineligible for a premium, awards and will not be eligible to participate in the premium sale
 - c) Be a registered primary or secondary Mountrail 4-H member and have the exhibit in their possession by the appropriate ownership date (as shown on pg. 26)
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines
 - (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums, awards or premium sale
- 6) To be eligible to show a Horse exhibit a NON-Mountrail member must meet **ALL** of the following criteria:
- a) Be registered on 4-H Online in any other county other than Mountrail
 - b) Be registered in the Horse project in any other county other than Mountrail
 - c) Are **NOT** eligible for Grand or Reserve placings, awards and premiums in Mountrail
- 7) All scoring, ribbons and premium points are determined by the 'basis of points' section of the North Dakota State Fair book
- a) Ribbons awarded:
 - White, red, blue, honorable mention, reserve and grand
 - Overall ribbon - Awarded in each age and species division to the Grand and Reserve champion
- 8) Horse Record Books –
- a) A record book **must** be submitted by each youth member this is participating in the Premium Sale
 - b) Each record book **must** be presented to a judge as a Static Exhibit during Static judging at Achievement Days
- 9) Additional Guidelines:
- a) If there are less than four exhibitors in a class lot, points will be awarded based according to the number of participants (i.e. 3-2-1 or 2-1 or 1)
 - In case of a tie, exhibitors will be asked a question(s) by the judge - the judge will then break the tie
 - b) One entry per class per member allowed

- c) A 4-H member may exhibit up to two horses in the Mountrail County and ND State Fair Horse Show
 - d) A family horse may be exhibited by more than one 4-H member of the family, **BUT** not in the same class
- 10) North Dakota State Fair participation:
- a) Mountrail & Non-Mountrail 4-H members may qualify for the North Dakota State Fair by attending any county 4-H Open Horse Show
 - b) To be eligible to exhibit a horse exhibit at the North Dakota State Fair a member must:
 - Receive a blue or greater ribbon place to advance at any 4-H County Horse Show
 - c) Complete the appropriate County and North Dakota State Fair 4-H Horse Show registration form(s) and submit it to the Extension Office by the appointed deadline(s)
 - d) State Fair participation forms must be submitted by the exhibitor to the Mountrail County 4-H Office by the appointed deadline
 - No exhibits may advance to North Dakota State Fair without 4-H Agent approval
 - e) Cloverbuds are ineligible to participate
 - f) Refer to the North Dakota State Fair Book for further guidelines

- Horse Exhibit Awards

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Awards available are subject to change and are determined by sponsorships, donations and fund raising efforts throughout the 4-H year
- 2) An award does not have to be presented within any division if an eligible recipient is not available
- 3) Extension Office contacts prior year sponsors and asks them to sponsor the current 4-H year awards (when applicable)
 - 4-H council funds awards that have no sponsors - subject to change once a sponsor becomes available
- 4) To be eligible for a Horse Award a 4-H member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate **'4-H Youth and Adult Member Enrollment'** (see pgs. 10 - 12) and **'Horse Exhibits/Open Show'** (see pg. 30 - 33) portions of this Policy Handbook
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Exhibit registrations received after the appointed deadlines will be ineligible for any awards
 - c) Be a registered primary or secondary Mountrail 4-H member and have the exhibit in their possession by the appropriate ownership date (as shown on pg. 24)
 - Non-Mountrail members are NOT eligible for any awards
 - d) Be registered in ONLY Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted

to show that project (exhibit) in their primary county per North Dakota 4-H guidelines

- (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums, awards or premium sale

5) HORSE AWARDS AVAILABLE:

a) Belt Buckles

- Recipients - Overall Champions in each of the following divisions:
 - (1) Junior (8-11 years old); Intermediate (12-14 years old); Senior (15-18 years old)
 - (a) Cloverbuds (5-7 years old) do not qualify
 - (b) Divisions determined by the 4-H Agent, 4-H Council and Horse Committee
 - (2) A minimum of two participants must participate within an age division in order for a buckle to be awarded
 - (a) If only one participant is available within a division it will be left to the judge's discretion if they feel the participant is worthy of the award
 - (3) Divisions are NOT subject to change unless voted upon by the 4-H Council
 - (4) Recipients determined during Mountrail County 4-H Horse Show - Buckles presented during 4-H Awards Ceremony

b) Top Honor Award - Available only to Cloverbud division (ages 5-7)

- Divisions are NOT subject to change unless voted upon by the 4-H Council
- Extension Office will give each recipient a selection of three to four items to choose from
 - (1) May not exceed \$40 in value
- Recipient(s) are determined during Achievement Days by appointed judge(s) and award is presented during 4-H Awards Ceremony

- Premiums Points/Monies (County Level)

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) To be eligible to receive premium points and monies on an exhibit a member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate '**4-H Youth and Adult Member Enrollment**' (see pgs. 10 - 12), '**Static Exhibitor, Small Animal Exhibitor, Livestock Exhibitor and Horse Exhibitor**' portions of this Policy Handbook (see pg. 23 - 33)
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - Exhibit registrations received after the appointed deadlines will be ineligible for any awards
- 2) Premium points awarded are determined by the 'basis of points' section of the North Dakota State Fair book
- 3) Premium point monies are funded by the 4-H Council general fund
 - a) Monies paid per premium point will be based on donations and fund raising efforts throughout the 4-H year

- Premium Sale

Policy Approval Date:	3/14/2017	Revision Date:	8/24/2022 1/15/2025 1/21/2026
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- 1) Premium Sale will consist of Poultry, Rabbit, Goat, Sheep, Swine, Beef, Dairy Cattle & Horse.
 - a) The rotation will be adjusted by two species each year
- 2) An exhibitor may only enter one animal in the Premium Sale each year
- 3) If the same Breeding Animal, Market Animal or Horse is shown more than one year and has already gone through the Premium Sale in the past, it will not be allowed to go through again.
- 4) Premium Sale invitations are sent to previous Premium Sale buyers prior to Achievement Days by the Extension Office. All new buyer contacts are responsibility of 4-H members
- 5) Premium Sale will be clerked by a designated bank
- 6) Premium Sale % deduction to cover expenses:
 - a) The 4-H Council holds the right to deduct up to 6% from the overall Premium Sale to assist with Achievement Days expenses
 - b) Premium funds are distributed to the Extension Office by clerking bank once all checks have been collected from the Premium Sale buyers and proper deductions have been made
 - Extension office then distributes the premium checks to the 4-H member
- 7) Premium Sale buyer thank you:
 - a) Extension Office sends Premium Sale buyers a thank you certificate for each 4-H member premium purchased
 - b) Members must send their Premium Sale buyer a 'thank you' note before being eligible to receive any Year-End Awards
 - To that this criteria is met a 4-H member may:
 - (1) Send their thank you note to the Extension Office; stamped and addressed to their buyer
 - (2) Take a digital photo of the 'thank you' and submit it to the 4-H office by email or fax
- 8) To be eligible to participate, receive premium points and monies on an exhibit a member must have met ALL of the following criteria:
 - a) Have met all criteria set forth in the appropriate '**4-H Youth and Adult Member Enrollment**' (see pgs. 10 - 12), '**Small Animal Exhibit & Livestock Exhibitor**' (see pg. 23 - 29), and '**Horse Show – Horse Exhibitor/Open Show**' (see pgs. 30-33) of the Policy book
 - b) Have all forms, outstanding fees and dues submitted and paid by the appointed deadline(s)
 - c) Be a registered primary or secondary Mountrail 4-H member and have the exhibit in their possession by the appropriate ownership date (as shown on pg. 24)
 - d) Be registered in **ONLY** Mountrail for the PROJECT being exhibited
 - If enrolled in Mountrail as a *SECONDARY* county the member must be enrolled in *ONLY* Mountrail for the PROJECT that is being exhibited. A member is not permitted to show that project (exhibit) in their primary county per North Dakota 4-H guidelines

- (1) Any project category exhibited in another county other than Mountrail will automatically be disqualified and will not be eligible for any premiums, awards or premium sale
- e) Exhibitors must enter at least one static exhibit to go through Premium Sale
- Exhibit must be a Cloverbud exhibit or State Fair eligible.
- f) Poultry, Rabbit, Goat, Swine, Sheep, Beef, Dairy Cattle Premium Sale entries:
- Must complete all registration, participation, ribbon placing, and Livestock Premium Sale criteria requirements
 - (1) White ribbon Market Animals are ineligible to participate in Premium Sale
 - Must participate in Achievement Days set-up and tear-down
 - Exhibitors and livestock are not permitted to leave the building until the Premium Sale is complete and they have a member of the Livestock Committees approval
 - If unable to attend set-up or tear-down the Extension Office must be contacted to make other arrangements
 - (1) In case of an unexpected emergency, the Livestock Committee shall be consulted and may release an exhibitor from this obligation or assign them duties to be completed at a later date
 - If still unable to attend the exhibitor will be fined 1/3 of their premium for setup and 1/3 of the premium for tear down
 - (1) Fines are to be paid prior to receiving their premium check
- g) Horse Premium Sale entries:
- Must complete all registration, participation, ribbon placing, and Horse Premium Sale criteria requirements
 - Must participate in Horse Show tear-down
 - Exhibitors are not permitted to leave the building until the Premium Sale is complete and they have a member of the Horse Committees approval
 - If unable to attend tear-down the Extension Office must be contacted to make other arrangements
 - (1) In case of an unexpected emergency, the Horse Committee shall be consulted and may release an exhibitor from this obligation or assign them duties to be completed at a later date.
 - If still unable to attend the exhibitor will be fined 1/3 of their premium for setup and 1/3 of the premium for tear down
 - (1) Fines are to be paid prior to receiving their premium check

- Buyers Appreciation Supper

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) A Premium Sale Buyer’s Appreciation supper will take place on the final day of Achievement Days prior to the Premium Sale
 - a) Premium Sale buyers are to be served first
- 2) Each attending 4-H family is required to bring a large pan of bars and/or gallon sized salad item to the premium sale
 - a) The Extension Office will assign which item to bring for each club/member family
 - b) Each member must sign in when they drop off their pan of bars or salad to receive credit
 - c) A \$50 penalty will be deducted from available premiums for any family that does not provide items for the Buyers Supper
- 3) Dessert exhibits made by members will be used during the 4-H Buyers Appreciation Supper unless noted otherwise by the exhibitor on their Static Registration form
- 4) Premium Sale buyers will be permitted one free meal during the Buyer’s Appreciation supper

- Achievement Days Protest

Policy Approval Date:	3/14/2017	Revision Date:	
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- 1) Anyone who wishes to register a formal protest, must do so by a written complaint, with a \$50.00 deposit (made to Mountrail County 4-H Council)
 - a) The complaint will be brought to the 4-H Council, Static Committee and Livestock Committee
 - b) If the protest is sustained, the deposit is returned
 - c) If the protest is not sustained the deposit is forfeited and put towards the 4-H Council general fund