Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, May 19, 2020 at 9:00 A.M. with GOTOMEETING with Commissioners Trudy Ruland, Joan Hollekim, Daniel Uran, Garry Jacobson and Wayne Olson present. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

1. BUSINESS
2. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

1. MINUTES

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the minutes of the May 5, 2020 meeting. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the minutes of the special minutes of the May 12, 2020 meeting. Upon roll call, all present voted yes. Motion carried

Comm. Ruland recommended a draft copy of the minutes sent to all commissioners before the meeting.

1. BILLS

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the bills totaling $729,777.53. Upon roll call, Ruland, Jacobson, Olson, Hollekim, and Uran voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **APPROVED 05/19/2020 - PAYMENT 05/19/2020** | | | | | | |
|  |  |  |  |  |  |  |
| **Warrant #** |  |  | **Vendor Name** | **Warrant Total** |  |  |
|  |  |  |  |  |  |  |
| 98930 |  |  | A&W TOWING & RECOVERY, INC. | 250.00 |  |  |
|  |  |  | GENERAL FUND | 250.00 |  |  |
|  |  |  |  |  |  |  |
| 98931 |  |  | ACME TOOLS | 3,099.14 |  |  |
|  |  |  | GENERAL FUND | 3,099.14 |  |  |
|  |  |  |  |  |  |  |
| 98932 |  |  | ADVANCED BUSINESS METHODS | 390.84 |  |  |
|  |  |  | GENERAL FUND | 390.84 |  |  |
|  |  |  |  |  |  |  |
| 98933 |  |  | AMERIPRIDE LINEN & APPAREL SERVICES | 917.83 |  |  |
|  |  |  | GENERAL FUND | 622.09 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 295.74 |  |  |
|  |  |  |  |  |  |  |
| 98934 |  |  | ARMOR INTERACTIVE | 11,058.94 |  |  |
|  |  |  | GENERAL FUND | 11,058.94 |  |  |
|  |  |  |  |  |  |  |
| 98935 |  |  | BHG INC | 2,206.72 |  |  |
|  |  |  | GENERAL FUND | 2,102.22 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 104.50 |  |  |
|  |  |  |  |  |  |  |
| 98936 |  |  | BLUE TARP FINANCIAL, INC. | 41.44 |  |  |
|  |  |  | WEED CONTROL FUND | 41.44 |  |  |
|  |  |  |  |  |  |  |
| 98937 |  |  | BOB BARKER CO INC | 127.49 |  |  |
|  |  |  | GENERAL FUND | 127.49 |  |  |
|  |  |  |  |  |  |  |
| 98938 |  |  | BROSZ ENGINEERING, INC | 290.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 290.00 |  |  |
|  |  |  |  |  |  |  |
| 98939 |  |  | CARQUEST OF STANLEY | 729.55 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 575.07 |  |  |
|  |  |  | WEED CONTROL FUND | 154.48 |  |  |
|  |  |  |  |  |  |  |
| 98940 |  |  | CDW GOVERNMENT | 1,161.00 |  |  |
|  |  |  | GENERAL FUND | 1,161.00 |  |  |
|  |  |  |  |  |  |  |
| 98941 |  |  | CENTRAL SPECIALTIES, INC. | 407,087.46 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 407,087.46 |  |  |
|  |  |  |  |  |  |  |
| 98942 |  |  | CITY OF NEW TOWN | 90.23 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 90.23 |  |  |
|  |  |  |  |  |  |  |
| 98943 |  |  | COUNTIES PROVIDING TECHNOLOGY | 3,453.88 |  |  |
|  |  |  | GENERAL FUND | 3,453.88 |  |  |
|  |  |  |  |  |  |  |
| 98944 |  |  | CULLIGAN WATER CONDITIONING | 174.50 |  |  |
|  |  |  | COUNTY PARKS FUND | 174.50 |  |  |
|  |  |  |  |  |  |  |
| 98945 |  |  | D & L CONSTRUCTION, INC | 390.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 390.00 |  |  |
|  |  |  |  |  |  |  |
| 98946 |  |  | DAKOTA DRUG CO | 77.13 |  |  |
|  |  |  | GENERAL FUND | 77.13 |  |  |
|  |  |  |  |  |  |  |
| 98947 |  |  | DUSTBUSTERS, INC. | 64,064.41 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 64,064.41 |  |  |
|  |  |  |  |  |  |  |
| 98948 |  |  | ENGET/WADE | 22.00 |  |  |
|  |  |  | GENERAL FUND | 22.00 |  |  |
|  |  |  |  |  |  |  |
| 98949 |  |  | ESRI | 3,900.00 |  |  |
|  |  |  | GENERAL FUND | 3,900.00 |  |  |
|  |  |  |  |  |  |  |
| 98950 |  |  | FARMERS UNION LUMBER CO | 225.97 |  |  |
|  |  |  | GENERAL FUND | 225.97 |  |  |
|  |  |  |  |  |  |  |
| 98951 |  |  | FARMERS UNION OIL CO-PLAZA | 7,407.64 |  |  |
|  |  |  | GENERAL FUND | 1,078.63 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 6,329.01 |  |  |
|  |  |  |  |  |  |  |
| 98952 |  |  | FEDEX | 21.30 |  |  |
|  |  |  | GENERAL FUND | 21.30 |  |  |
|  |  |  |  |  |  |  |
| 98953 |  |  | FIRST DISTRICT HEALTH UNIT | 200.00 |  |  |
|  |  |  | COUNTY PARKS FUND | 200.00 |  |  |
|  |  |  |  |  |  |  |
| 98954 |  |  | FRITEL CONSTRUCTION, INC. | 564.53 |  |  |
|  |  |  | COUNTY PARKS FUND | 564.53 |  |  |
|  |  |  |  |  |  |  |
| 98955 |  |  | GAFFANEYS OF MINOT INC | 690.83 |  |  |
|  |  |  | GENERAL FUND | 690.83 |  |  |
|  |  |  |  |  |  |  |
| 98956 |  |  | GALL'S INC | 106.88 |  |  |
|  |  |  | GENERAL FUND | 106.88 |  |  |
|  |  |  |  |  |  |  |
| 98957 |  |  | GOOSENECK IMPLEMENT | 87.83 |  |  |
|  |  |  | GENERAL FUND | 87.83 |  |  |
|  |  |  |  |  |  |  |
| 98958 |  |  | GUSTAFSONS SEPTIC SERVICE INC | 258.00 |  |  |
|  |  |  | COUNTY PARKS FUND | 258.00 |  |  |
|  |  |  |  |  |  |  |
| 98959 |  |  | HDR ENGINEERING, INC | 78,067.59 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 32,686.25 |  |  |
|  |  |  | 154-94 UNORGANIZED TOWNSHIP | 36,305.08 |  |  |
|  |  |  | 155-94 UNORGANIZED TOWNSHIP | 9,076.26 |  |  |
|  |  |  |  |  |  |  |
| 98960 |  |  | JOHNSON CONTROLS FIRE PROTECTION LP | 1,441.00 |  |  |
|  |  |  | GENERAL FUND | 1,441.00 |  |  |
|  |  |  |  |  |  |  |
| 98961 |  |  | JPMORGAN CHASE BANK NA | 5,965.87 |  |  |
|  |  |  | GENERAL FUND | 4,455.90 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 579.97 |  |  |
|  |  |  | WEED CONTROL FUND | 930.00 |  |  |
|  |  |  |  |  |  |  |
| 98962 |  |  | KRONOS SAASHR INC | 609.50 |  |  |
|  |  |  | GENERAL FUND | 609.50 |  |  |
|  |  |  |  |  |  |  |
| 98963 |  |  | LEGAL SERVICES OF ND | 13,331.22 |  |  |
|  |  |  | GENERAL FUND | 13,331.22 |  |  |
|  |  |  |  |  |  |  |
| 98964 |  |  | LIGHT HOUSE TRADES, INC. | 216.74 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 216.74 |  |  |
|  |  |  |  |  |  |  |
| 98965 |  |  | MATTHEW BENDER & CO INC | 200.61 |  |  |
|  |  |  | GENERAL FUND | 200.61 |  |  |
|  |  |  |  |  |  |  |
| 98966 |  |  | MEIERS OIL INC | 3,116.85 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 3,116.85 |  |  |
|  |  |  |  |  |  |  |
| 98967 |  |  | MENARDS - MINOT | 1,019.05 |  |  |
|  |  |  | GENERAL FUND | 241.96 |  |  |
|  |  |  | COUNTY PARKS FUND | 777.09 |  |  |
|  |  |  |  |  |  |  |
| 98968 |  |  | MIDSTATE TELEPHONE CO | 3,812.84 |  |  |
|  |  |  | GENERAL FUND | 3,629.07 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 113.95 |  |  |
|  |  |  | COUNTY AGENT FUND | 38.15 |  |  |
|  |  |  | WEED CONTROL FUND | 31.67 |  |  |
|  |  |  |  |  |  |  |
| 98969 |  |  | MOUNTRAIL COUNTY HEALTH CENTER | 200.00 |  |  |
|  |  |  | GENERAL FUND | 200.00 |  |  |
|  |  |  |  |  |  |  |
| 98970 |  |  | MOUNTRAIL COUNTY PROMOTER | 132.00 |  |  |
|  |  |  | WEED CONTROL FUND | 132.00 |  |  |
|  |  |  |  |  |  |  |
| 98971 |  |  | NAPA AUTO PARTS | 112.27 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 112.27 |  |  |
|  |  |  |  |  |  |  |
| 98972 |  |  | ND DEPT OF TRANSPORTATION | 27,784.64 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 27,784.64 |  |  |
|  |  |  |  |  |  |  |
| 98973 |  |  | NDSU-DEPT 3110 | 16.00 |  |  |
|  |  |  | COUNTY AGENT FUND | 16.00 |  |  |
|  |  |  |  |  |  |  |
| 98974 |  |  | NORMONT EQUIPMENT CO. | 1,321.39 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 1,321.39 |  |  |
|  |  |  |  |  |  |  |
| 98975 |  |  | NORTH AMERICAN TRAILER SALES, LTD | 671.26 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 671.26 |  |  |
|  |  |  |  |  |  |  |
| 98976 |  |  | NORTHWEST COMMUNICATIONS COOP | 129.00 |  |  |
|  |  |  | E 911 EMERGENCY/WIRELESS FUND | 129.00 |  |  |
|  |  |  |  |  |  |  |
| 98977 |  |  | O'REILLY AUTO PARTS | 50.05 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 50.05 |  |  |
|  |  |  |  |  |  |  |
| 98978 |  |  | ORTLOFF WATER DEPOT | 1,860.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 1,860.00 |  |  |
|  |  |  |  |  |  |  |
| 98979 |  |  | OTTER TAIL POWER COMPANY | 127.22 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 127.22 |  |  |
|  |  |  |  |  |  |  |
| 98980 |  |  | PEARL VALLEY OILFIELD SERVICE & RENTALS | 65.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 65.00 |  |  |
|  |  |  |  |  |  |  |
| 98981 |  |  | PINNACLE | 14,449.93 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 9,699.67 |  |  |
|  |  |  | WEED CONTROL FUND | 4,750.26 |  |  |
|  |  |  |  |  |  |  |
| 98982 |  |  | PLAZA OK HARDWARE | 45.96 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 45.96 |  |  |
|  |  |  |  |  |  |  |
| 98983 |  |  | PRAIRIE FORD, INC. | 280.34 |  |  |
|  |  |  | GENERAL FUND | 280.34 |  |  |
|  |  |  |  |  |  |  |
| 98984 |  |  | QUADIENT FINANCE USA INC | 825.24 |  |  |
|  |  |  | GENERAL FUND | 825.24 |  |  |
|  |  |  |  |  |  |  |
| 98985 |  |  | R & T WATER DISTRICT | 50.00 |  |  |
|  |  |  | COUNTY PARKS FUND | 50.00 |  |  |
|  |  |  |  |  |  |  |
| 98986 |  |  | RDO EQUIPMENT CO | 7,285.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 7,285.00 |  |  |
|  |  |  |  |  |  |  |
| 98987 |  |  | RECORD KEEPERS, LLC | 16.00 |  |  |
|  |  |  | GENERAL FUND | 16.00 |  |  |
|  |  |  |  |  |  |  |
| 98988 |  |  | RESERVATION TELEPHONE | 2,498.62 |  |  |
|  |  |  | GENERAL FUND | 2,215.41 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 116.07 |  |  |
|  |  |  | COUNTY PARKS FUND | 167.14 |  |  |
|  |  |  |  |  |  |  |
| 98989 |  |  | RYAN GMC | 306.78 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 306.78 |  |  |
|  |  |  |  |  |  |  |
| 98990 |  |  | SAFARI FUELS #103 | 332.34 |  |  |
|  |  |  | GENERAL FUND | 332.34 |  |  |
|  |  |  |  |  |  |  |
| 98991 |  |  | SAUBER ENGINEERING, INC | 26,138.75 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 26,138.75 |  |  |
|  |  |  |  |  |  |  |
| 98992 |  |  | SOURIS RIVER TELECOMMUNICATIONS | 170.10 |  |  |
|  |  |  | E 911 EMERGENCY/WIRELESS FUND | 170.10 |  |  |
|  |  |  |  |  |  |  |
| 98993 |  |  | SRF CONSULTING GROUP, INC | 11,151.54 |  |  |
|  |  |  | GENERAL FUND | 11,151.54 |  |  |
|  |  |  |  |  |  |  |
| 98994 |  |  | STANLEY AUTO & TRUCK | 202.44 |  |  |
|  |  |  | GENERAL FUND | 46.07 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 156.37 |  |  |
|  |  |  |  |  |  |  |
| 98995 |  |  | STANLEY HARDWARE | 928.24 |  |  |
|  |  |  | GENERAL FUND | 764.47 |  |  |
|  |  |  | COUNTY PARKS FUND | 81.09 |  |  |
|  |  |  | WEED CONTROL FUND | 82.68 |  |  |
|  |  |  |  |  |  |  |
| 98996 |  |  | STANLEY PROFESSIONAL BUILDING | 650.00 |  |  |
|  |  |  | VETERAN'S SERVICE OFFICER FUND | 650.00 |  |  |
|  |  |  |  |  |  |  |
| 98997 |  |  | STANLEY WELDING | 180.00 |  |  |
|  |  |  | GENERAL FUND | 180.00 |  |  |
|  |  |  |  |  |  |  |
| 98998 |  |  | STANTEC CONSULTING SERVICES INC | 281.99 |  |  |
|  |  |  | GENERAL FUND | 281.99 |  |  |
|  |  |  |  |  |  |  |
| 98999 |  |  | STEINS INC | 746.94 |  |  |
|  |  |  | GENERAL FUND | 746.94 |  |  |
|  |  |  |  |  |  |  |
| 99000 |  |  | SUMMIT FOOD SERVICE, LLC | 4,078.02 |  |  |
|  |  |  | GENERAL FUND | 4,078.02 |  |  |
|  |  |  |  |  |  |  |
| 99001 |  |  | THE SIDWELL COMPANY | 988.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 988.00 |  |  |
|  |  |  |  |  |  |  |
| 99002 |  |  | THOMSON REUTERS-WEST PUBLISHING CORP. | 163.80 |  |  |
|  |  |  | GENERAL FUND | 163.80 |  |  |
|  |  |  |  |  |  |  |
| 99003 |  |  | UNIFORM CENTER | 133.98 |  |  |
|  |  |  | GENERAL FUND | 133.98 |  |  |
|  |  |  |  |  |  |  |
| 99004 |  |  | UNITED QUALITY COOPERATIVE | 3,852.21 |  |  |
|  |  |  | GENERAL FUND | 2,060.96 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 1,006.22 |  |  |
|  |  |  | COUNTY PARKS FUND | 785.03 |  |  |
|  |  |  |  |  |  |  |
| 99005 |  |  | VERIZON CONNECT NWF, INC. | 773.15 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 773.15 |  |  |
|  |  |  |  |  |  |  |
| 99006 |  |  | VERIZON WIRELESS | 1,433.82 |  |  |
|  |  |  | GENERAL FUND | 43.74 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 305.04 |  |  |
|  |  |  | E 911 EMERGENCY/WIRELESS FUND | 1,085.04 |  |  |
|  |  |  |  |  |  |  |
| 99007 |  |  | WARNE CHEMICAL & EQUIP CO | 1,468.70 |  |  |
|  |  |  | WEED CONTROL FUND | 1,468.70 |  |  |
|  |  |  |  |  |  |  |
| 99008 |  |  | WESTERN SHALE CORPORATION | 1,000.00 |  |  |
|  |  |  | COUNTY ROAD & BRIDGE FUND | 1,000.00 |  |  |
|  |  |  |  |  |  |  |
|  |  |  | **FINAL TOTAL** | **$ 729,777.53** |  |  |

1. FEES

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve April 2020 fees for the Sheriff’s office and the Clerk of Court. Upon roll call, Jacobson, Ruland, Olson, Hollekim, and Uran voted yes. Motion carried.

1. PERMIT

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the pull tab gaming site authorization from Opportunity Foundation Inc. for Sneak Creek Saloon. Upon roll call, Hollekim, Uran, Olson, Jacobson and Ruland voted yes. Motion carried.

1. AGREEMENT

Discussion was held on a letter received from the United States Department of Interior, Bureau of Land Management (BLM), to enter into an agreement to become a cooperator with BLM in preparation of the ND Resource Management Plan and associated environmental impact statement. State’s Attorney, Wade Enget stated this would affect our county with the land use planning and long term projects that could be impacted by BLM. Comm. Hollekim questioned on whether a cost would be involved. State’s Attorney Enget stated each cooperating agency would assume their own participation costs, such as board salary and travel. Comm. Uran thinks we should partake and have an input. The options would be 1) Our agency has jurisdiction by law or special expertise and would like to become a cooperator with BLM; 2) The information that you have provided I sufficient, and we do not desire to become a cooperator at this time. We do, however, request that our address be added to the project mailing list to receive notification of public meetings and the availability of draft documents for public review and comment; or 3) Thank you for your correspondence. Our agency has no further interest in the North Dakota RMP and request you remove us from your mailing list.

Moved by Comm. Uran, seconded by Comm. Olson, to approve entering into an agreement with the US Department of Interior, Bureau of Land Management, to become a cooperator with BLM in preparation of the ND Resource Management Plan and associated environmental impact statement. Upon roll call, Olson, Ruland, Jacobson, Hollekim and Uran voted yes. Motion carried.

1. LETTER

Discussion was held on a letter received from the Stanley Junior class requesting the fees be waived to utilize the South Complex for the Junior/Senior Banquet and Prom to be held on July 10, 2020.

Moved by Comm. Uran, seconded by Comm. Olson, to approve waiving the fee for the South Complex Hall to host Junior/Senior Banquet and Prom on July 10, 2020. Upon roll call, Hollekim, Ruland, Uran, Jacobson and Olson voted yes. Motion carried.

1. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Regular Full-time Employee agreement for Brad Cline from Road & Bridge at a salary of $3,712.50 per month/$44,500 per year. Upon roll call, Jacobson, Olson, Ruland, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the Temporary Employee agreement for Cade Moore from Road & Bridge at a salary of $20.336 per hour not to exceed 40 hours per week/1400 hours per year. Upon roll call, Ruland, Olson, Hollekim, Uran and Jacobson voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Temporary Employee agreement for Jay Jackson from Road & Bridge at a salary of $20.336 per hour not to exceed 40 hours per week/1400 hours per year. Upon roll call, Hollekim, Uran, Ruland, Olson and Jacobson voted yes. Motion carried.

1. BOARD CONCERNS

Discussion was held on the Plaza Shop and whether the property will be tax exempt. Comm. Hollekim discussed the county owned land that is located in the township next to the Plaza Shop and if it can be tax exempt. State’s Attorney Enget stated this could be discussed further.

Comm. Hollekim discussed the Census results and if the board of Commissioners had any other recommendations from the Board. Comm. Uran suggested reminding people to fill it out in the public when you see them.

Comm. Ruland discussed the man made structure on the section line in Sections 17 & 20, Township 154 North Range 94 West (Unorganized Township). State’s Attorney Enget stated would discuss this with Heidi Kory Planning and Zoning Assistant Administrator to see how to move forward.

1. APPOINTMENT SCHEDULED

9:30 A.M.

Discussion was held with Departments Heads concerning the COVID-19 and the plan and policy moving forward. Present for the discussion were Corey Bristol, Jana Hennessy, Traci Hysjulien, Nichole Degenstein, Karen Babbitt, Melissa Vachal, Lori Hanson, Desirae Sorenson, Jessica Niemitalo, Mary Dennis, Laurie Johnson, Lisa Lapica, Lynette Vachal, Valerie Stammen, Heather Tomlinson and Candice Grilley. Comm. Ruland ran through the COVID-19 timeline and the actions of the Mountrail County Board of Commissioners. Comm. Ruland discussed the South Complex building has no security and discussed the plan that was recommended by the Department Heads to move forward with the initial Phase I. Nichole Degenstein, Human Resource Director, stated a log has been established and temperature taking will be utilized. Tables have been established for pickup and drop off. Comm. Ruland requested the status of the shields. Karen Babbitt, Building Supervisor stated the shields will be ready on Wednesday for the South Complex. Desiree Sorenson, Human Service Zone Director stated that both buildings in McKenzie and Mountrail County are waiting on the shields to be in place before opening. Comm. Hollekim stated there is a lot of differing opinions with the COVID-19 issues and she stated if she has hurt or offended any person she apologizes. Comm. Hollekim stated the Phase II opening of the South Complex is a little more complicated then what she feels is needed and would require more cleaning. Comm. Hollekim thought the whole point of doing the Workplace Assessment Survey was for each office to work on issues within their respective office as each one has to deal with the public in a different manner. Supervisor Babbitt stated multiple doors can be utilized at the South Complex. Comm. Ruland recommended locking the doors to those entrances which Engineer Hennessy did state the doors are locked. Comm. Jacobson stated he thinks we should stay on the cautious side and stay closed.

Moved by Comm. Jacobson, seconded by Comm. Uran, to extend the limited restriction access to the public for all county buildings until June 2, 2020. Upon roll call, Jacobson, Uran, Ruland, and Olson voted yes and Hollekim voted no. Motion carried.

Comm. Hollekim asked if remote working is still going on with Phase I or are we going forward with a Phase II with more people working in the offices. Comm. Hollekim stated she has some issues with staying closed when businesses, County court, County Parks/camping, city parks, youth summer programs, churches and daycares are slowly opening and with election in full swing, road construction season starting and large gatherings of up to 250 with 50% capacity being allowed. Comm. Hollekim thinks we should move forward with a Phase II which would be getting everyone safely back to work and then Phase III would be to open the buildings to the public. Comm. Hollekim stated if safe guards are put in place then nearly everyone should be able to come back to work. Comm. Hollekim stated that the possibility of getting COVID-19 is a risk whether you’re at work or at home. Comm. Hollekim stated that all offices should have the capability to maintain safe distancing. Comm. Ruland stated the obligation is not to support the businesses but to protect Mountrail County employees and residents. Comm. Ruland suggested for offices to work towards getting employees back to work.

Comm. Uran believes the slow process of moving forward with getting people back in the offices is a good idea. Comm. Hollekim stated she would like to see department heads move forward with transitioning of employees back into offices without a motion. Comm. Hollekim would like the Commissioners and boards to move forward with opening up the buildings and meetings to the public.

10:00 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present via phone was Jeff Ebsch with Brosz Engineering.

1. 96th AVE NW

Engineer Hennessy and Jeff Ebsch, Brosz Engineering discussed the update on the wetland mitigation options. Discussion was also held on the change order #2 to install a temporary fence that is needed for the ranchers and to extend completion to 10/31/2020. The permanent fencing was included in the original quote so now with the postponement of the road project the temporary fence is needed.

Engineer Ebsch stated after looking further into the wetland mitigation options it would be more costly for the county to do the wetland mitigation and monitoring at an estimated cost of $164,800 with potential charge orders rather than the purchase of the Ducks Unlimited credits with a set amount of $126,500. Comm. Ruland discussed her concerns with the wetland mitigation options; the last meeting it was indicated the mitigation with monitoring was the lower cost estimate and now it is the higher cost estimate. Engineer Ebsch stated the quantities, surveying the existing wetlands, and five years of monitoring is what is increasing the cost of the project. Comm. Ruland would like more options rather than just Ducks Unlimited. Engineer Ebsch stated to start the mitigation a landowner would have to be willing to establish a mitigation bank on their land. Further, establishing a bank for the 96th Ave Project would most likely delay the project.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the wetland mitigation alternative 2 to proceed with Ducks Unlimited credits for 96th Ave NW Project. Upon roll call, Hollekim, Uran, Jacobson, Olson voted yes and Ruland voted no. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the Change order #2 for 96th Ave NW Project for an increase in the amount of $36,900 to the contract with Farden Construction contingent upon Farden Construction utilizing the temporary fencing materials that can be reused when building the permanent fence. Upon roll call, Ruland, Olson, Uran, Jacobson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the Conditional Order to Proceed allowing Farden Construction to install the temporary fencing on 96th Ave NW Project. Upon roll call, Olson, Hollekim, Uran, Jacobson, and Ruland voted yes. Motion carried.

1. CROP RENEWAL

Moved by Comm. Uran, seconded by Comm. Olson, to approve the request from Marshall Holmen to plant crop in the Right of Way on CR 7 with no liability to the County. Upon roll call, all present voted yes. Motion carried.

1. CR 3/PALERMO NORTH

Engineer Hennessy discussed installing a culvert on CR 3/Palermo North at the potential FEMA site. Engineer Hennessy recommended fixing the damages. Corey Bristol, Disaster Emergency Coordinator stated Warren Bogert did contact FEMA and they stated the road is an FAS road and would not qualify for FEMA funding.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve proceeding with the culvert replacement on CR 3/Palermo North road at an estimated cost of $117,696 for construction and $25,539.20 for engineering. Upon roll call, Hollekim, Uran, Ruland, Jacobson and Olson voted yes. Motion carried.

1. 36TH AVE NW

Engineer Hennessy discussed the bids on 36th St NW to have a cement stabilization done. The award from the Energy Infrastructure and Impact Office grant is in the amount of $41,350 and several contractors were contacted for quotes. The two lowest quotes were D&L Construction for removal of material and rebuilding the blowouts and Farden Construction for cement stabilization.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the quote with Farden Construction for 36th Ave NW totaling $41,744. Upon roll call, Hollekim, Uran, Olson, Ruland and Jacobson voted yes. Motion carried.

1. 2020 FROST LAW

Engineer Hennessy discussed the frost law and the conditions of the roads and commented she believes all the frost is out.

Moved by Comm. Olson, seconded by Comm. Uran, to approve lifting the frost law restrictions effective May 20, 2020 and restricting the load limits on some roadways as deemed necessary. Upon roll call, Ruland, Olson, Jacobson, Uran and Hollekim voted yes. Motion carried.

1. TEMPORARY STORAGE LEASE AGREEMENTS

Engineer Hennessy discussed the temporary storage lease agreements for frac tanks to be utilized for the dust control chemicals on the properties of Greg & Jan Boschee and Philip & Judy Hegstad.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the temporary storage lease agreements with Greg & Jan Boschee and also Philip and Judy Hegstad. Upon roll call, Jacobson, Ruland, Olson, Hollekim and Uran voted yes. Motion carried.

1. MISCELLANEOUS

Moved by Comm. Hollekim, seconded by Comm. Olson, to have Engineer Hennessy work towards building and establishing Corp of Engineers wetland bank. Upon roll call, Ruland, Olson, Uran, Jacobson and Hollekim voted yes. Motion carried.

11:00 A.M.

Wade Enget, State’s Attorney along with Stephanie A. Pappa, Administrator and Heidi Kory Assistant Planning and Zoning Administrator discussed the Planning and Zoning duties. Administrator Pappa discussed the Auditors office would still be a rover for the Planning and Zoning Office and Interim Administrator Heidi Kory would also be willing to serve as a rover for the Auditor’s office. If this will not work out then Heather Greenlee, Deputy Auditor is willing to also be the Deputy for the P&Z office. Comm. Hollekim discussed her concerns with cross training and is not in favor of having a one person office. Discussion was held on the Administration duties and how this would be handled. States Attorney Enget recommended that this matter be addressed during the budget process for 2021. State’s Attorney Enget suggested that Interim Administrator Kory bring her recommendations to the board with the P&Z budget. State’s Attorney Enget also referenced North Dakota Century Code 11-33-05 stating the County Auditor shall serve as the secretary to the commission and shall keep all of the records and accounts of the commission. Auditor Pappa stated she was aware of this century code and thus is the reason for keeping all records within the Auditor’s Office.

4. ADJOURN

The Board adjourned at 11:27 A.M. to meet in regular session on Tuesday, June 2, 2020 at 8:00 A.M. Accepted and approved this 2nd day of June, 2020.

Trudy Ruland, Chairman Stephanie A. Pappa

Mountrail County Commissioner Mountrail County Auditor