

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, March 18, 2025 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice, Joan Hollekim and John DeGroot were present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Rice, seconded by Comm. DeGroot, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the minutes of the March 7, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the February Fees for the Sheriff, Corrections & Clerk of Court. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

D. PAYROLL

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the salary increase form for a banding/grading promotion for Heather Lee with the Clerk of Court as a Chief Deputy II from a banding/grading of B24 to a C41 to the amount of \$38.30 per hour/\$79,659 per year effective March 30th. Upon roll call, DeGroot, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the regular full-time employee classification for Cailey Loehle with the Sheriff Office as a Dispatcher in the amount of \$25.10 per hour/\$52,200 per year. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the regular full-time employee classification for Dylan Pausig with the Sheriff Office as a Deputy I in the amount of \$29.21 per hour/\$60,750 per year. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

E. CONTRACT

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the SRF Consulting Contract for Professional Services for the Multi-Hazardous Mitigation Plan renewal. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

F. OPIOID SETTLEMENT

State's Attorney Enget discussed the email from Walgreens Opioid settlement case.

G. JOINT POWERS AGREEMENT

Wade Enget, State's Attorney stated both Amber Fiesel and Burke County are willing to negotiate the percentage with the salary reimbursement in the Joint Powers Agreement.

H. BILLS

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the bills totaling \$370,748.86 and February 16 through March 1 payroll, checks #20029-20036 and direct deposits #1-171 totaling \$584,259.59. Upon roll call, Ruland, Hollekim, Rice, DeGroot and Olson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

APPROVED 03/18/2025 - PAYMENT 03/18/2025

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Account</u>	<u>Amount</u>
0	HOLLEKIM, JOAN M	General	\$554.40
0	HOLLEKIM, JOAN M	General	\$14.00
120249	GLOBAL SAFETY NETWORK, INC	General	\$54.41
120249	GLOBAL SAFETY NETWORK, INC	General	\$54.41
120249	GLOBAL SAFETY NETWORK, INC	General	\$25.00
120251	JPMORGAN CHASE BANK NA	General	\$44.85
120264	ODP BUSINESS SOLUTIONS LLC	General	\$97.37
120251	JPMORGAN CHASE BANK NA	General	\$83.05
120251	JPMORGAN CHASE BANK NA	General	\$199.00
120276	THOMSON REUTERS-WEST PUBLISHING CORP.	General	\$218.74
120276	THOMSON REUTERS-WEST PUBLISHING CORP.	General	\$527.00
0	VACHAL, MELISSA A	General	\$903.00
120251	JPMORGAN CHASE BANK NA	General	\$240.00
120251	JPMORGAN CHASE BANK NA	General	\$100.00
120251	JPMORGAN CHASE BANK NA	General	\$100.00
120251	JPMORGAN CHASE BANK NA	General	\$100.00
120251	JPMORGAN CHASE BANK NA	General	\$100.00
120242	COUNTIES PROVIDING TECHNOLOGY	General	\$4,201.00
120252	KRONOS SAASHR INC	General	\$763.37
120275	THE SIDWELL COMPANY	General	\$500.00
120275	THE SIDWELL COMPANY	General	\$1,140.00
0	ARMOR INTERACTIVE	General	\$5,655.00
0	ARMOR INTERACTIVE	General	\$1,136.00
0	ARMOR INTERACTIVE	General	\$384.00
0	ARMOR INTERACTIVE	General	\$1,683.70
0	ARMOR INTERACTIVE	General	\$262.19
0	ARMOR INTERACTIVE	General	\$1,788.00
0	ARMOR INTERACTIVE	General	\$256.45
0	INFORMATION TECHNOLOGY DEPT	General	\$3,100.50
0	ARMOR INTERACTIVE	General	\$1,022.57
0	ARMOR INTERACTIVE	General	\$453.47
0	ARMOR INTERACTIVE	General	\$408.08
0	ARMOR INTERACTIVE	General	\$336.44
0	ARMOR INTERACTIVE	General	\$34.11
0	ARMOR INTERACTIVE	General	\$1,089.26
120265	OTTER TAIL POWER COMPANY	General	\$43.78
120265	OTTER TAIL POWER COMPANY	General	\$621.21
120269	RTC NETWORKS	General	\$2,394.69
120269	RTC NETWORKS	General	\$176.64
120269	RTC NETWORKS	General	\$1,018.06
120279	VERIZON WIRELESS	General	\$42.25
0	AMAZON CAPITAL SERVICES	General	\$55.93
120251	JPMORGAN CHASE BANK NA	General	\$144.24
120257	MENARDS - MINOT	General	\$333.18
120257	MENARDS - MINOT	General	\$233.61
120270	RUDOLPH ELECTRIC, LLC	General	\$1,536.04
0	AMAZON CAPITAL SERVICES	General	\$18.14
120243	DAKOTA DUST-TEX, INC	General	\$143.20
120243	DAKOTA DUST-TEX, INC	General	\$143.20
120266	PLAZA OK HARDWARE	General	\$29.99
120280	VESTIS	General	\$369.47
0	AMAZON CAPITAL SERVICES	General	\$13.40
0	STANLEY HARDWARE	General	\$131.49
0	STEINS INC	General	\$137.14
120280	VESTIS	General	\$76.90

0	STANLEY HARDWARE	General	\$259.27
120258	METROPOLITAN COMPUNDS INC	General	\$499.50
120272	STANLEY AUTO & TRUCK	General	\$171.56
120280	VESTIS	General	\$529.33
0	STANLEY HARDWARE	General	\$437.08
0	STEINS INC	General	\$858.74
0	MCRANDALL MOBILE GLASS, LLC	General	\$300.00
0	MEIERS OIL INC	General	\$100.95
0	MEIERS OIL INC	General	\$94.72
0	MEIERS OIL INC	General	\$43.00
0	STANLEY HARDWARE	General	\$649.99
120261	ND ASSOCIATION OF COUNTIES_2566	General	\$378.00
120260	MOUNTRAIL COUNTY PROMOTER	General	\$1,472.84
120267	PURCHASE POWER_3110	General	\$1,000.00
120268	QUADIENT FINANCE USA INC	General	\$700.00
120268	QUADIENT FINANCE USA INC	General	\$7.00
120268	QUADIENT FINANCE USA INC	General	\$39.00
120268	QUADIENT FINANCE USA INC	General	\$18.04
0	AMAZON CAPITAL SERVICES	General	\$282.53
120253	LEGAL SERVICES OF NORTH DAKOTA	General	\$29,363.98
0	VISION WEST ND, INC	General	\$5,000.00
120251	JPMORGAN CHASE BANK NA	General	\$2.99
120251	JPMORGAN CHASE BANK NA	General	\$300.00
120251	JPMORGAN CHASE BANK NA	General	\$100.00
120251	JPMORGAN CHASE BANK NA	General	\$133.05
120251	JPMORGAN CHASE BANK NA	General	\$83.91
120251	JPMORGAN CHASE BANK NA	General	\$228.20
120251	JPMORGAN CHASE BANK NA	General	\$5.07
120251	JPMORGAN CHASE BANK NA	General	\$62.99
0	HENNESSY, JAMES J	General	\$49.53
120251	JPMORGAN CHASE BANK NA	General	\$120.00
120269	RTC NETWORKS	General	\$152.08
0	INFORMATION TECHNOLOGY DEPT	General	\$181.55
0	KOHLER COMMUNICATIONS INC	General	\$407.60
0	KOHLER COMMUNICATIONS INC	General	\$250.00
0	KOHLER COMMUNICATIONS INC	General	\$407.60
120277	UNITED QUALITY COOPERATIVE	General	\$3,346.13
0	ENERBASE	General	\$179.30
0	ENERBASE	General	\$518.65
0	PINNACLE	General	\$3,882.35
0	PINNACLE	General	-\$295.46
120272	STANLEY AUTO & TRUCK	General	\$315.45
120272	STANLEY AUTO & TRUCK	General	\$69.86
0	AMERICAN TRUCK AND TRAILER, LLC	General	\$174.08
0	O'REILLY AUTO PARTS	General	\$35.15
0	MCRANDALL MOBILE GLASS, LLC	General	\$930.00
120262	ND HIGHWAY PATROL	General	\$250.00
120258	METROPOLITAN COMPUNDS INC	General	\$499.50
120246	FISCAL ADMIN-COUNTY JAIL CLAIMS ND	General	\$3,043.42
120251	JPMORGAN CHASE BANK NA	General	\$36.42
120256	MCKESSON MEDICAL-SURGICAL	General	-\$5.05
120256	MCKESSON MEDICAL-SURGICAL	General	\$115.93
120256	MCKESSON MEDICAL-SURGICAL	General	\$8.85
120256	MCKESSON MEDICAL-SURGICAL	General	\$134.07
120256	MCKESSON MEDICAL-SURGICAL	General	\$47.72
120259	MOUNTRAIL COUNTY MEDICAL CENTER	General	\$400.00
120259	MOUNTRAIL COUNTY MEDICAL CENTER	General	\$5,191.26
120259	MOUNTRAIL COUNTY MEDICAL CENTER	General	\$762.00
120259	MOUNTRAIL COUNTY MEDICAL CENTER	General	\$288.00

120259	MOUNTRAIL COUNTY MEDICAL CENTER	General	\$1,727.40
0	DAKOTA DRUG CO	General	\$21.23
120274	SUMMIT FOOD SERVICE, LLC	General	\$2,601.62
120274	SUMMIT FOOD SERVICE, LLC	General	\$2,631.51
0	PRAIRIE FORD, INC.	General	\$529.94
120251	JPMORGAN CHASE BANK NA	General	\$78.46
120251	JPMORGAN CHASE BANK NA	General	\$45.95
120269	RTC NETWORKS	General	\$367.26
0	ENERBASE	General	\$142.94
0	PINNACLE	General	\$113.32
0	ACME TOOLS	General	\$318.99
120279	VERIZON WIRELESS	General	\$47.04
120260	MOUNTRAIL COUNTY PROMOTER	General	\$354.32
120254	LOMMEN/ORVIN	Opiode	\$420.00
120254	LOMMEN/ORVIN	Opiode	\$360.00
120250	HDR ENGINEERING, INC	Road & Bridge	\$52,899.75
120250	HDR ENGINEERING, INC	Road & Bridge	\$6,112.50
120250	HDR ENGINEERING, INC	Road & Bridge	\$65,278.78
120251	JPMORGAN CHASE BANK NA	Road & Bridge	\$140.00
120281	WASTE MANAGEMENT	Road & Bridge	\$90.40
120273	STAPLES, INC. AND SUBSIDIARIES	Road & Bridge	\$25.68
0	ENERBASE	Road & Bridge	\$889.89
0	ENERBASE	Road & Bridge	\$7,105.68
0	ENERBASE	Road & Bridge	\$563.86
0	ENERBASE	Road & Bridge	\$2,807.15
0	PINNACLE	Road & Bridge	\$1,526.25
0	PINNACLE	Road & Bridge	\$2,850.00
0	PINNACLE	Road & Bridge	\$6,740.00
0	PINNACLE	Road & Bridge	\$11,600.00
120241	CNH INDUSTRIAL ACCOUNTS	Road & Bridge	\$2.99
120241	CNH INDUSTRIAL ACCOUNTS	Road & Bridge	\$35.80
120244	DMC WEAR PARTS LLC	Road & Bridge	\$3,242.00
120247	GENERAL IRRIGATION, INC.	Road & Bridge	\$768.82
120248	GLASS DOCTOR	Road & Bridge	\$258.68
120248	GLASS DOCTOR	Road & Bridge	\$388.35
120248	GLASS DOCTOR	Road & Bridge	\$370.00
120248	GLASS DOCTOR	Road & Bridge	\$49.95
120248	GLASS DOCTOR	Road & Bridge	\$49.95
120248	GLASS DOCTOR	Road & Bridge	\$79.95
120248	GLASS DOCTOR	Road & Bridge	\$64.95
120248	GLASS DOCTOR	Road & Bridge	\$233.75
120248	GLASS DOCTOR	Road & Bridge	\$233.75
120248	GLASS DOCTOR	Road & Bridge	\$49.95
120248	GLASS DOCTOR	Road & Bridge	\$49.95
120248	GLASS DOCTOR	Road & Bridge	\$233.75
120248	GLASS DOCTOR	Road & Bridge	\$233.75
120248	GLASS DOCTOR	Road & Bridge	\$49.95
120248	GLASS DOCTOR	Road & Bridge	\$233.75
120248	GLASS DOCTOR	Road & Bridge	\$298.75
120248	GLASS DOCTOR	Road & Bridge	\$701.25
120251	JPMORGAN CHASE BANK NA	Road & Bridge	\$49.97
120251	JPMORGAN CHASE BANK NA	Road & Bridge	\$96.48
120251	JPMORGAN CHASE BANK NA	Road & Bridge	\$395.10
120263	NORTH AMERICAN TRAILER SALES, LTD	Road & Bridge	\$6,382.37
120263	NORTH AMERICAN TRAILER SALES, LTD	Road & Bridge	\$308.07
120266	PLAZA OK HARDWARE	Road & Bridge	\$1,138.31
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$157.73
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$28.31
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$382.99

120272	STANLEY AUTO & TRUCK	Road & Bridge	\$13.98
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$27.64
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$40.41
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$336.54
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$56.19
120282	WESTLIE TRUCK CENTER	Road & Bridge	\$19,447.95
120282	WESTLIE TRUCK CENTER	Road & Bridge	\$3,500.10
120282	WESTLIE TRUCK CENTER	Road & Bridge	\$235.83
120282	WESTLIE TRUCK CENTER	Road & Bridge	\$344.40
120282	WESTLIE TRUCK CENTER	Road & Bridge	\$612.13
0	ENERBASE	Road & Bridge	\$334.08
0	NORTHERN PUMP & COMPRESSION, INC	Road & Bridge	\$1,003.80
0	OVERHEAD DOOR COMPANY OF MINOT	Road & Bridge	\$760.00
0	KELLER PAVING & LANDSCAPING, INC.	Road & Bridge	\$10,000.00
0	SWANSTON EQUIPMENT CORP	Road & Bridge	\$15,400.00
120280	VESTIS	Road & Bridge	\$381.74
120255	MAGNUS SERVICES, LLC	Road & Bridge	\$1,000.00
120251	JPMORGAN CHASE BANK NA	Road & Bridge	-\$329.99
120251	JPMORGAN CHASE BANK NA	Road & Bridge	\$516.47
120251	JPMORGAN CHASE BANK NA	Road & Bridge	\$73.48
120266	PLAZA OK HARDWARE	Road & Bridge	\$27.99
120272	STANLEY AUTO & TRUCK	Road & Bridge	\$57.40
0	PINNACLE	Road & Bridge	\$192.72
120278	VERIZON CONNECT NWF, INC.	Road & Bridge	\$632.90
120260	MOUNTRAIL COUNTY PROMOTER	County Park	\$45.00
0	VAN HOOK RESORT, LLC	County Park	\$17,817.50
120269	RTC NETWORKS	County Park	\$15.00
120269	RTC NETWORKS	County Park	\$185.16
120269	RTC NETWORKS	County Park	\$11.95
120269	RTC NETWORKS	County Park	\$325.00
0	ARMOR INTERACTIVE	Doc. Pres.	\$540.00
0	VACHAL, MELISSA A	Doc. Pres.	\$1,116.67
120271	SIGN SOLUTIONS USA LLC	E-911	\$1,521.05
120271	SIGN SOLUTIONS USA LLC	E-911	\$1,676.69
120271	SIGN SOLUTIONS USA LLC	E-911	\$1,209.88
0	INFORMATION TECHNOLOGY DEPT	E-911	\$670.00
0	INFORMATION TECHNOLOGY DEPT	E-911	\$2,770.54
0	STANLEY PROFESSIONAL BUILDING	Veteran's	\$650.00
120251	JPMORGAN CHASE BANK NA	County Agent	\$220.00
120251	JPMORGAN CHASE BANK NA	County Agent	\$82.44
120245	FARMERS UNION OIL CO-BERTHOLD	County Agent	\$743.14
120251	JPMORGAN CHASE BANK NA	County Agent	\$153.99
120251	JPMORGAN CHASE BANK NA	County Agent	\$193.03
120251	JPMORGAN CHASE BANK NA	County Agent	\$21.99
120240	CITY OF STANLEY	County Agent	\$45.12
0	NDTOA	Unorganized Twps	\$200.00
0	NDTOA	Unorganized Twps	\$200.00
0	NDTOA	Unorganized Twps	\$200.00
0	NDTOA	Unorganized Twps	\$200.00
0	NDTOA	Unorganized Twps	\$200.00
0	NDTOA	Unorganized Twps	\$200.00

GRAND TOTAL **\$370,748.86**

I. BOARD CONCERNS

Comm. Ruland updated the board on the Feasibility Study for long-term care needs that is ongoing and needing letters of support from the surrounding entities.

3. APPOINTMENTS SCHEDULED

9:10 A.M.

Corey Bristol, Sheriff presented quotes for three patrol vehicles.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the trading of two patrol vehicles for the purchase of one 2025 Chevrolet 1500 at a net trade price of \$29,044 and one 2025 Chevrolet 1500 at a net trade price of \$30,001 from Puklich and the trading of one patrol vehicle for the purchase of 2025 Ford F150 at a net trade price of \$33,153.60 from Prairie Ford. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

9:15 A.M.

Kim Savage, Tax Director met with the board to discuss an abatement on parcel #61-0075000.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve an abatement for a 50% Disabled Veterans Property Tax Credit on parcel #61-0075000 for tax year 2024 from October through December per the recommendation of Tax Director Savage. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:20 A.M.

Scott Wheeler requested a letter of support for a Lawrence Welk Proclamation.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to adopt the letter of support for Scott Wheeler's efforts in recognizing the legacy of Lawrence Welk, a native of Strasburg, ND. Upon roll call, all present voted yes. Motion carried.

9:30 A.M.

Laurie Johnson, Correctional Administrator presented the per diem for housing prisoners and the possibility to use opioid settlement monies to purchase continuous & autonomous vitals monitoring devices. More discussion will be held at the next Commissioner meeting.

9:40 A.M.

Warren Bogert, Disaster Emergency Manager discussed the requirements to receive the funding from LEPC and Fire & Ambulance monies. More discussion will be held at the next commissioner meeting.

10:00 A.M.

Shaun Ahlgren, IT with Armor Interactive discussed the possibility of having an IT person once a week stationed in Mountrail County. More discussion will be held on how to handle the compensation.

10:15 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. STRUCTURE REPLACEMENT – BRIDGE NO 31-114-08.0, PROJECT NO BR11408

Engineer Hennessy discussed the certificate of insurance coverage for Martin Construction as it does not meet the specifications for the Commercial & Automobile Liability.

Moved by Comm. Rice, seconded by Comm. Olson, to approve Certificate of Liability Insurance for Martin Construction for the structure replacement on Bridge No 31-114-08.0 Project No BR11408 from 2 million to 1 million. Upon roll call, Ruland, Hollekim, DeGroot, Rice and Olson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the Notice to Proceed & Construction Contract between the County and Martin Construction Inc. for Bridge Project #31-114-08 totaling \$345,179.42. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

2. POWERS TOWNSHIP PERMIT AGREEMENT

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the Mountrail County Road & Bridge Department Township Permit Agreement with Powers Township to participate in the Western Dakota Energy Association Uniform County Permit System. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

10:30 A.M.

The next item on the agenda is the County Road #3 project, regarding negotiating strategy for the acquisition of remaining right-of-way for the project. This item may be discussed in an executive session. The legal authority for closing this portion of the meeting is North Dakota Century Code section(s) 44-04-19.1(9). The topic or purpose of this executive session is to discuss negotiation strategies for the acquisition of remaining right-of way for the project.

At this time, a motion would be in order to discuss the next topic in executive session rather than in an open meeting.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve going in to executive session rather than in an open meeting. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

The executive session will be recorded and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session.

The prohibition on taking final action during the executive session does not apply to providing guidance or instructions to our attorneys or negotiator.

We will now ask the members of the public who are attending the meeting to leave the room. We anticipate adjourning the executive session, and reconvening the open portion of the meeting, at approximately 10:50 a.m. on March 18, 2025.

The minutes will show that the executive session began at 10:34 a.m. on March 18, 2025 and was attended by Commissioners Ruland, Rice, Olson, Hollekim, and DeGroot. Also attending are Wade G. Enget, Mountrail County State’s Attorney, Jana Hennessy, Mountrail County Road and Bridge Department, and Mountrail County Auditor Stephanie Pappa.

The minutes will show that the executive session was adjourned at 11:02 a.m. on March 18, 2025. The public has been invited to return to the meeting room and we are now back in open session.

4. ADJOURN

The Board adjourned at 11:57 A.M. to meet in regular session on Tuesday, April 1, 2025 at 9:00 A.M. Accepted and approved this 1st day of April, 2025.

Trudy Ruland, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor