

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, March 15, 2022 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present were State’s Attorney, Wade Enget, Chad Little, Austin Collins, and Bradley Pederson with Enel Green Power.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Uran, seconded by Comm. Olson, to approve the minutes of the March 1, 2022 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the minutes of the March 7, 2022 special meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Uran, to approve the February fees for the Clerk of Court. Upon roll call, Ruland, Hollekim, Uran, Olson and Rice voted yes. Motion carried.

D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the salary increase for Karen Davies as Deputy 2 Treasurer due to a promotion from a banding/grading of B24 to C41 and totaling \$5,173.42 per month/\$62,081 a year to \$5,527.17 per month/\$66,326 a year. Upon roll call, Rice, Uran, Hollekim, Ruland and Olson voted yes. Motion carried.

E. FIRE ALARM ELECTRICAL BID

Moved by Comm. Rice, seconded by Comm. Hollekim, to un-table the electrical bid from All Electric for the fire alarms that was tabled on January 18, 2022. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to deny the electrical bid from All Electric for the fire alarms as a change order will be added to the electrical work being done by Rudolph Electric for the HVAC Project. Upon roll call, Olson, Uran, Ruland, Rice and Hollekim voted yes. Motion carried.

F. RAFFLE PERMIT

Moved by Comm. Uran, seconded by Comm. Rice, to approve the raffle permit from Jeff Jacob and Craig Sekora to be held on July 2<sup>nd</sup>, 2022 at Brendle’s Bay Resort. Upon roll call, Uran, Ruland, Hollekim, Rice and Olson voted yes. Motion carried.

G. BILLS

Moved by Comm. Uran, seconded by Comm. Rice, to approve the bills totaling \$658,670.67. Upon roll call, Ruland, Hollekim, Uran, Olson and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 03/15/2022 - PAYMENT 03/15/2022**

Warrant #

Vendor Name

Warrant Total

103558	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
103559	ACME TOOLS COUNTY ROAD & BRIDGE FUND	54.97 54.97
103560	ARAMARK UNIFORM SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	700.25 525.22 175.03
103561	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	11,561.38 11,021.38 540.00
103562	BATTERIES PLUS BULBS #639 GENERAL FUND	990.25 990.25
103563	BLACK HILLS AMMUNITION GENERAL FUND	599.00 599.00
103564	BLUE CROSS BLUE SHIELD COBRA GENERAL FUND	184.70 184.70
103565	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	910.65 910.65
103566	CARD SERVICES GENERAL FUND	65.04 65.04
103567	CHARM-TEX, INC. GENERAL FUND	422.03 422.03
103568	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
103569	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	1,244.58 1,198.01 46.57
103570	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,920.00 3,920.00
103571	DAKOTA DRUG CO GENERAL FUND	481.09 481.09
103572	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND	684.82 684.82
103573	DAKOTA FLUID POWER, INC. COUNTY ROAD & BRIDGE FUND	140.95 140.95
103574	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	646.01 646.01
103575	ENABLE BAKKEN CRUDE SERVICES LLC COUNTY ROAD & BRIDGE FUND	21,000.00 21,000.00
103576	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	21,707.90 1,907.02 19,800.88
103577	ENGET/WADE GENERAL FUND	64.35 64.35
103578	FARMERS UNION LUMBER CO GENERAL FUND	8,883.00 8,883.00
103579	FARMERS UNION OIL CO-WILTON GENERAL FUND	210.03 210.03

103580	GAEBE/MARILYN GENERAL FUND	800.00 800.00
103581	GALLS-QUARTERMASTER GENERAL FUND	30.00 30.00
103582	GERDAU AMERISTEEL CORP COUNTY ROAD & BRIDGE FUND	522.56 522.56
103583	GLASS DOCTOR COUNTY ROAD & BRIDGE FUND	716.45 716.45
103584	H.A.THOMPSON & SONS INC GENERAL FUND	386,215.00 386,215.00
103585	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	48,415.43 48,415.43
103586	HENNESSY/JIM GENERAL FUND	165.82 165.82
103587	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	134.97 134.97
103588	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	6,712.35 3,271.81 3,440.54
103589	JOHN DEERE FINANCIAL WEED CONTROL FUND	1,244.87 1,244.87
103590	JOHNSON CONTROLS FIRE PROTECTION LP GENERAL FUND	1,355.55 1,355.55
103591	JOHNSON/LAURIE GENERAL FUND	377.42 377.42
103592	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	4,543.57 4,275.93 17.97 219.72 29.95
103593	KOHLER COMMUNICATIONS INC GENERAL FUND	116.90 116.90
103594	LEINGANG/ELIZABETH PREPAID TAX FUND	61.79 61.79
103595	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	1,353.27 1,353.27
103596	LUBRICATION TECHNOLOGIES COUNTY ROAD & BRIDGE FUND	1,527.41 1,527.41
103597	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	12,318.10 12,318.10
103598	MENARDS - MINOT GENERAL FUND	270.55 270.55
103599	MINOT AUTO SUPPLY-INDUSTRIAL BEARING COUNTY ROAD & BRIDGE FUND	81.65 81.65
103600	MINOT RESTAURANT SUPPLY CO GENERAL FUND	195.50 195.50
103601	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	1,458.00 1,458.00

103602	MOUNTRAIL COUNTY PROMOTER	10,944.27
	GENERAL FUND	10,545.50
	COUNTY ROAD & BRIDGE FUND	93.50
	COUNTY PARKS FUND	305.27
103603	MOUNTRAIL WILLIAMS ELECTRIC COOP	1,523.79
	GENERAL FUND	18.62
	COUNTY ROAD & BRIDGE FUND	315.65
	COUNTY PARKS FUND	1,189.52
103604	ND ASSOCIATION OF COUNTIES	1,905.00
	GENERAL FUND	31.00
	E 911 EMERGENCY/WIRELESS FUND	1,874.00
103605	ND ASSOCIATION OF COUNTIES	128.00
	GENERAL FUND	128.00
103606	NORTH AMERICAN TRAILER SALES, LTD	668.44
	COUNTY ROAD & BRIDGE FUND	668.44
103607	NORTH PRAIRIE RURAL WATER DISTRICT	72.77
	COUNTY ROAD & BRIDGE FUND	72.77
103608	NORTHWEST COMMUNICATIONS COOP	129.00
	E 911 EMERGENCY/WIRELESS FUND	129.00
103609	O-DAY EQUIPMENT LLC	156.71
	COUNTY ROAD & BRIDGE FUND	156.71
103610	O'REILLY AUTO PARTS	9.12
	COUNTY ROAD & BRIDGE FUND	9.12
103611	OFFICE DEPOT INC	140.36
	GENERAL FUND	140.36
103612	OTTER TAIL POWER COMPANY	1,044.23
	COUNTY ROAD & BRIDGE FUND	1,044.23
103613	OVERHEAD DOOR COMPANY OF MINOT	3,384.00
	COUNTY ROAD & BRIDGE FUND	3,384.00
103614	PAPPA/STEPHANIE	236.21
	GENERAL FUND	236.21
103615	PEARL VALLEY OILFIELD SERVICE & RENTALS	65.00
	COUNTY ROAD & BRIDGE FUND	65.00
103616	PINNACLE	2,502.26
	GENERAL FUND	636.51
	COUNTY ROAD & BRIDGE FUND	1,865.75
103617	PLAZA OK HARDWARE	205.12
	COUNTY ROAD & BRIDGE FUND	205.12
103618	PRODUCTIVITY PLUS ACCOUNT	561.39
	COUNTY ROAD & BRIDGE FUND	561.39
103619	QUADIENT FINANCE USA INC	647.48
	GENERAL FUND	647.48
103620	R & J PUBLISHING LLC	1,797.00
	GENERAL FUND	1,797.00
103621	R & T WATER DISTRICT	50.00
	COUNTY PARKS FUND	50.00
103622	RDO EQUIPMENT CO	31,028.47
	COUNTY ROAD & BRIDGE FUND	31,028.47
103623	RECORD KEEPERS, LLC	46.00

	GENERAL FUND	46.00
103624	REVELATOR SERVICES COUNTY ROAD & BRIDGE FUND	2,100.00 2,100.00
103625	RODGERS/SHAYLA GENERAL FUND	24.48 24.48
103626	RTC NETWORKS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND COUNTY AGENT FUND WEED CONTROL FUND	4,051.63 3,095.53 500.46 334.51 86.29 34.84
103627	SLEEP INN & SUITES MINOT GENERAL FUND	1,241.11 1,241.11
103628	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
103629	SRF CONSULTING GROUP, INC GENERAL FUND	3,709.11 3,709.11
103630	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	874.09 874.09
103631	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,356.96 1,019.58 337.38
103632	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
103633	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	6,578.50 6,578.50
103634	STEINS INC GENERAL FUND	2,075.23 2,075.23
103635	SUMMIT FOOD SERVICE, LLC GENERAL FUND	5,978.01 5,978.01
103636	THIESSEN/TIFFANY GENERAL FUND	35.00 35.00
103637	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	577.59 577.59
103638	TIOGA PARTS SUPPLY INC COUNTY ROAD & BRIDGE FUND	97.45 97.45
103639	TIOGA RURAL FIRE DEPT 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	6,358.17 4,331.50 2,026.67
103640	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	931.62 54.98 876.64
103641	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,185.68 3,272.89 1,559.38 353.41
103642	VACHAL/MELISSA GENERAL FUND	122.61 122.61
103643	VERIZON CONNECT NWF, INC. COUNTY ROAD & BRIDGE FUND	760.93 760.93

103644	VISION WEST ND GENERAL FUND	5,000.00 5,000.00
103645	WESTLIE MOTOR CO GENERAL FUND	3,475.59 3,475.59
103646	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	6,684.13 6,684.13
	<b>FINAL TOTAL</b>	<b>658,670.67</b>

H. BOARD CONCERNS

Stephanie A. Pappa will send an email to all Department Heads for the Behavioral Health Summit to see who may be interested in attending and using one of the three admission fees that County received for providing a sponsorship for the seminar.

Comm. Rice discussed the fire fighter’s unit landowners received from Williams County through the Soil Conservation.

Comm. Hollekim recommended reaching out to Alyssa Kreutzfeldt with BAR 33 Leadership program for leadership training.

Comm. Ruland discussed a meeting held in Williston concerning Missouri River water use and irrigation. Representatives from the Missouri River Conservation Districts Council of eastern Montana discussed the USACE Fort Peck Dam Test Flow Project which proposes to mimic natural water flow in the river basin to assist the pallid sturgeon reproduction. The potential impact to Lake Sakakawea is the lowering of lake levels to increase the length of flowing river. Low lake levels negatively impact recreation areas along the lake.

A thank you card was received from the Powers Lake Ambulance for the ARPA funds received from the County for the Tempus Cardiac Monitor.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Candice Grilley, Mountrail McKenzie Human Service Zone Site Supervisor met with the board to review the foster care house lease. Comm. Hollekim suggested new door locks to be installed at the foster care home.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve and authorize the Chair and County Auditor to sign the Residential Lease Agreement between Sarah Brewer and Mountrail County for rental of the foster care home. Upon roll call, Uran, Ruland, Hollekim, Rice and Olson voted yes. Motion carried.

9:40 A.M.

Lori Hanson, Tax Director met with the board for abatement hearing on parcel #56-0024300 for 2021 tax year.

Moved by Comm. Rice, seconded by Comm. Uran, to approve the abatement on parcel #56-0024300 for the 2021 tax year due to being exempt from taxation for five months as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Uran, Hollekim, Ruland and Olson voted yes. Motion carried.

9:45 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present were Craig Mizera and Matthew Huettl with HDR Engineering.

1. CR9 PHASE II

Engineer Hennessy along with Craig Mizera and Matthew Huettl with HDR Engineering discussed the two year construction schedule for CR 9, Phase II, 101st Ave NW. Engineer Mizera gave an update on the permits with the U.S Army Corps of Engineers. Engineer Huettl discussed the portion of the road being performed in 2022 which is the northern portion of 101st Ave NW.

The Commission were all in consensus to approve moving forward with a two year construction phasing for CR 9, Phase II, 101st Ave NW.

Engineer Hennessy discussed the R&T Rural Water quote to relocate all the rural water pipeline. Discussion was held on the meeting minutes from February 20, 2018 indicating the pipeline would be set outside of the right of way easement and installed 75' from all roads otherwise it would be placed on private property. The letter and the permit paperwork from Western Area Water Supply Authority (WAWSA) stated all rural water would be placed outside of the 75' right of way. Engineer Hennessy will review permits issued to WAWSA for water pipelines along CR9 south of Highway 1804 and prepare a letter to be sent to R&T Rural Water for the next commissioner meeting.

2. BRO-0031(056) BID OPENING

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the Resolution for Project #BRO-0031(056) from Quality Dirtworks LLC totaling \$346,790.38 for reconstruction of Bridge #31-115-08 in Section 8 of Cottonwood Township 157-92 and Bridge #31-112-07 on 90<sup>th</sup> Ave NW between Section 1 of Sorkness Township 157-93 and Section 6 of Cottonwood Township 157-92. Upon roll call, Olson, Rice, Ruland, Hollekim and Uran voted yes. Motion carried.

3. PICKUP QUOTES

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve purchasing three (3) Ford F-150's pickups from Prairie Ford totaling \$148,500 less trade in value of \$23,000 for three used pickups for a remaining cost of \$125,500. Upon roll call, Ruland, Uran, Olson, Hollekim and Rice voted yes. Motion carried.

4. PLAZA COMPLEX COMMERCIAL INSPECTION RESULTS

Engineer Hennessy discussed the Plaza Complex Commercial Inspection conducted by Dakota Property Inspection LLC. The inspection report is available for review in the Auditor's Office.

Moved by Comm. Olson, seconded by Comm. Rice, to approve moving forward with sending a letter and a copy of the Commercial Inspection Report to ICS asking their company to submit a written plan by April 2, 2022 to correct the items of defect as identified in the inspection for the Mountrail County Plaza Complex and to make arrangements to meet with the County Commissioners at their next meeting to present their plan of action to repair these defects that are under warranty. A copy of the letter and Commercial Inspection Report would be sent to Bravera Bank. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the door issues at the Plaza shop and the installation company not willing to come perform warranty work. Engineer Hennessy will present a letter at the next commissioner meeting.

4. ADJOURN

The Board adjourned at 10:48 A.M. to meet in regular session on Tuesday, April 5, 2022 at 9:00 A.M. Accepted and approved this 5<sup>th</sup> day of April, 2022.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor