

Stanley Police Department



PO Box 249
Stanley, North Dakota 58784
(701) 628-2677 – Dispatch
(701) 628-2225 – City Hall

Security Rules & Regulations for Dances, Concerts, and Similar Events

Pursuant to North Dakota Century Code (N.D.C.C. § 53-02-08), which outlines requirements for law enforcement presence at public dances, music festivals, and concerts, the following regulations apply within the City of Stanley:

General Policy

Under the direction of the Chief of Police, law enforcement officers are not generally required to be present at public dances, music festivals, or concerts held within the city limits of Stanley, unless otherwise stipulated.

Requirements for Events Involving Security Provisions

For events held within the city limits that require security as part of a lease agreement or contract, the following rules and regulations must be followed:

1. Special Event Liquor Permit:
Obtain an approved Special Event Liquor Permit at least twenty (20) days prior to the scheduled event.
2. Security Personnel:
Hire a minimum of one (1) uniformed law enforcement officer or private security officer for the duration of the event.
3. Alcohol Service Hours:
All alcoholic beverage service must cease by 1:00 AM, in compliance with Stanley City Ordinance 8.0216 (Hours and Times of Sale).

Law Enforcement Fees

If a uniformed law enforcement officer is requested:

- A fee of \$100.00 per hour will be charged.
- This fee is payable to the City of Stanley upon submission of the service request.
- Failure to pay all associated fees prior to the event will result in the revocation of the Special Event Liquor Permit and cancellation of law enforcement services.

For further information or clarification, please contact the Stanley Police Department.

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SPECIAL EVENT SECURITY APPLICATION

Type of Event: _____

Location of Event: _____

Date: _____ Hours of Event: _____

Name: _____ Phone number: _____

___ Uniformed Law Enforcement requested: Cost \$100.00 an hour

___ Private Security selected:

Name: _____

Phone: _____

Additional comments:

Please return this form to the Stanley Police Department, 221 S Main St, ND 58784. If you have any questions, please call 701-628-2225 (Stanley City Hall)

****Office use only****

Request: Approved or Denied

Reason, if any: _____

Officer assigned: _____

Chief or Designee's signature: _____ Dated: _____



This form must be submitted a minimum of one week prior to your rental, or the facility holds to right to terminate your lease and the event cannot take place.

Submit to: heather.tomlinson@ndsu.edu or in-person at the Mountrail County South Complex (8103 61st St NW, Stanley)

Please see the following areas for more information:

1. # 3 on Lease for Mountrail County South Complex.
2. Stanley Police Department Special Event Security Application
3. Mountrail County South Complex Rental Pre-Event Checklist.

Note: The party listed below will be contacted to confirm that they are taking on this responsibility.

Event Location – Check One:

- ☐ **South Complex** – 8103 61st St NW, Stanley
- ☐ **Fair Building** – 8101 61st St NW, Stanley

Security Selection – Check One and Complete Required Info:

- ☐ **Stanley Police Department**
 - **Name of Off-Duty Officer:** _____
 - **Contact #:** _____
- ☐ **Private Party**
 - **Name of Security:** _____
 - **Contact #:** _____

(Office Use Only) Received By:

Date: