

## Proceedings of the Mountrail County Commissioners

## 1. OPENING &amp; ROLL CALL

The Board met in regular session on Tuesday, June 6, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

## 2. BUSINESS

## A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

## B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the minutes of the May 16, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

## C. FEES

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the May fees for the Overweight fines. Upon roll call, Olson, Hollekim, Ruland, DeGroot and Rice voted yes. Motion carried.

## D. LETTER

Brent Lohnes, General Manager for Hess Corporation is looking for the counties consideration for a letter of support to the Energy & Environmental Research Center's (EERC) for developing a new technology to capture CO2.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve writing a letter of support to the Energy & Environmental Research Center's (EERC) for the proposal of securing funds to reduce carbon emissions. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

## E. RESCUE BOAT BID

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve advertising for bids for a search and rescue boat for the Sheriff's Department which will be housed at the New Town Fire Department. Upon roll call, all present voted yes. Motion carried.

## F. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the temporary employee classification for Cale Ibach with the R&B as a seasonal Roadworker in the amount of \$22.284 per hour not to exceed 45 hours per week and no more than 1040 hours per year. Upon roll call, Ruland, Hollekim, Olson, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the temporary employee classification for Celina Nielson with the Weed Control as a weed sprayer in the amount of \$22.284 per hour not to exceed 50 hours per week and no more than 1040 hours per year. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the temporary employee classification for Corie Haugeberg with Parshall Bay in the amount of \$20.50 per hour not to exceed 40 hours per week and no more than 1040 hours per year. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the temporary employee classification for Gage Hochhalter with the R&B as a seasonal Roadworker in the amount of \$22.284 per hour not to exceed 45 hours per week and no more than 1040 hours per year. Upon roll call, Hollekim, Olson, Rice, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the temporary employee classification for Gary Schell with the Weed Control as a Weed Sprayer in the amount of \$27.339 per hour not to exceed 50 hours per week and no more than 1040 hours per year. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the temporary employee classification for Jocelyn Vachal with the Weed Control as a weed sprayer in the amount of \$22.28 per hour not to exceed 50 hours per week and no more than 1040 hours per year. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the temporary employee classification for Kim Knudson with Parshall Bay in the amount of \$25.00 per hour not to exceed 10 hours per week and no more than 220 hours per year. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the temporary employee classification for Mckenna Braaflat with the R&B as a seasonal Roadworker in the amount of \$22.284 per hour not to exceed 40 hours per week and no more than 1040 hours per year. Upon roll call, Hollekim, Olson, Rice, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the temporary employee classification for Penny Wolter with the Weed Control as a Weed Sprayer in the amount of \$22.28 per hour not to exceed 50 hours per week and no more than 1040 hours per year. Upon roll call, Ruland, Hollekim, Olson, Rice and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the temporary employee classification for Tom Anderberg with the Weed Control as a Weed Sprayer in the amount of \$29.461 per hour not to exceed 50 hours per week and no more than 1040 per year. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the temporary employee classification for Verla Walter with Parshall Bay in the amount of \$17.00 per hour not to exceed 40 hours per week and no more than 1040 hours per year. Upon roll call, Hollekim, Olson, DeGroot, Rice and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the temporary employee classification for Wayne Walter with Parshall Bay in the amount of \$16.50 per hour not to exceed 40 hours per week and no more than 1040 hours per year. Upon roll call, Rice, Ruland, DeGroot, Hollekim and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the sick/vacation leave for appointed officials from 4/16/2023 to 5/13/2023. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

#### G. CONTRACTS

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve signing the Professional Services & Hosting Agreement with Counties Providing Technology (CPT) with ending date of July 31, 2025. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the architectural agreement with Engineers-Architects, PC (EAPC Architects Engineers) for the construction of the County Courthouse Shop. Upon roll call, Olson, Hollekim, Ruland, DeGroot and Rice voted yes. Motion carried.

#### H. LIQUOR/BEER LICENSE

Moved by Comm. Olson, seconded by Comm. Rice, to approve the name transfer of beer and liquor license for Whiskey Flats Saloon prior Belden Chuckwagon. Upon roll call, Olson, Ruland, Rice, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the name transfer of beer and liquor license for Parkland USA Corporation DBA Superpumper prior Superpumper, LLC. Upon roll call, Rice, Hollekim, DeGroot, Olson and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the beer and liquor license transfer for T&T Investments DBA Ranchmans 23 to the Blaisdell Rodeo Grounds for June 24<sup>th</sup> (2 p.m. to 12 a.m.), June 25<sup>th</sup> (12:00 a.m. to 1 a.m. and 2 p.m. to 12 a.m.) and June 26<sup>th</sup> (12:00 a.m. to 1 a.m.). Upon roll call, DeGroot, Hollekim, Ruland, Rice and Olson voted yes. Motion carried.

I. GAMING SITE

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the gaming site authorization from the Veterans of Foreign Wars Gilbert N Nelson Post 1326 for the Whiskey Flats Saloon. Upon roll call, Ruland, Rice, Hollekim, Olson and DeGroot voted yes. Motion carried.

J. TRANSFER

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the transfer for the 1<sup>st</sup> quarter of 2023 Overweight Travel (Loadpass) permits from R&B Fund totaling \$17,275.92 to Unorganized Townships: 155 North Range 94 West totaling \$5,475.85; 154 North Range 94 totaling \$1,318.76; 153 North Range 93 \$8,197.93; 152 North Range 93 totaling \$2,283.33 and 150 North Range 92 totaling \$.05. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

K. APPOINTMENTS FOR BOARDS

Discussion was held on the two vacancies with the Weather Modification board. Stephanie A. Pappa, Auditor will advertise to try and fill the two vacancies.

Moved by Comm. Ruland, seconded by Comm. DeGroot, to approve the appointments to the following boards: County Committee (Schools) - Kelly Woessner & Rebecca Goettle for 3-year terms; Weather Modification Authority - Hayley Jung, Aaron Skarsgard, Tim Johnson for 5-year terms; and Planning & Zoning Board - Cameron Tomjack for unexpired term ending 12-31-23. Upon roll call, all present voted yes. Motion carried.

L. STOP PAYMENT & REISSUE CHECK

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the stop payment and reissue for lost check #104500 for Moesha Dixon in the amount of \$52.50. Upon roll call, Rice, Olson, Ruland, Hollekim and DeGroot voted yes. Motion carried.

M. NOMINATIONS

Discussion was held on commissioners that are interested on serving on the Audit, Nominating and/or Resolution Standing Committees of the ND County Commissioners Association. Comm. Ruland’s and Comm. Hollekim’s name will be submitted for consideration on the resolutions or nominating committees.

N. BILLS

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the bills totaling \$2,402,378.16 and May payroll, checks #17476-17493 and direct deposits #18136-18294 totaling \$1,078,635.70. Upon roll call, Ruland, Olson, Hollekim, Rice and DeGroot voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 06/06/2023 - PAYMENT 06/06/2023**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
14732	ALGER TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,657.38 4,657.38
14733	BICKER TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,618.96 3,618.96
14734	BIG BEND TOWNSHIP COUNTY ROAD & BRIDGE FUND	723.14 723.14
14735	BROOKBANK TOWNSHIP COUNTY ROAD & BRIDGE FUND	16,194.04 16,194.04
14736	BURKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	21,464.37 21,464.37
14737	COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	43.50 43.50
14738	CRANE CREEK TOWNSHIP	20,545.99

	COUNTY ROAD & BRIDGE FUND	20,545.99
14739	CROWFOOT TOWNSHIP COUNTY ROAD & BRIDGE FUND	9.04 9.04
14740	DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND	19,427.50 19,427.50
14741	EGAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	0.92 0.92
14742	FERTILE TOWNSHIP COUNTY ROAD & BRIDGE FUND	3,100.84 3,100.84
14743	HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND	15,984.41 15,984.41
14744	IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND	10,460.41 10,460.41
14745	JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND	107.70 107.70
14746	KNIFE RIVER TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,142.76 5,142.76
14747	LIBERTY TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,039.45 2,039.45
14748	LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND	34.41 34.41
14749	MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,211.23 9,211.23
14750	MCALMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	0.72 0.72
14751	MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND	3.77 3.77
14752	MODEL TOWNSHIP COUNTY ROAD & BRIDGE FUND	48.22 48.22
14753	MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND	4,609.00 4,609.00
14754	OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND	100.09 100.09
14755	OSBORN TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,001.86 5,001.86
14756	PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND	7,850.74 7,850.74
14757	PARSHALL TOWNSHIP COUNTY ROAD & BRIDGE FUND	723.96 723.96
14758	POWERS LAKE RURAL FIRE DIST #5 CO. HAZARDOUS CHEMICAL ACCOUNT FUND	6,547.96 6,547.96
14759	POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND	9,515.32 9,515.32
14760	PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	23,242.05 23,242.05
14761	RAT LAKE TOWNSHIP	4,705.19

	COUNTY ROAD & BRIDGE FUND	4,705.19
14762	REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND	2.18 2.18
14763	ROSS TOWNSHIP COUNTY ROAD & BRIDGE FUND	11,565.30 11,565.30
14764	SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND	57.30 57.30
14765	SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND	41.32 41.32
14766	SIKES TOWNSHIP COUNTY ROAD & BRIDGE FUND	17,158.02 17,158.02
14767	SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND	194.88 194.88
14768	VAN HOOK TOWNSHIP COUNTY ROAD & BRIDGE FUND	5,214.75 5,214.75
14769	WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND	2,215.55 2,215.55
106732	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
106733	ACKERMAN-ESTVOLD ENGINEERING & MANAGEMEN COUNTY ROAD & BRIDGE FUND	4,949.69 4,949.69
106734	ACME TOOLS COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND WEED CONTROL FUND	1,900.91 1,440.00 67.91 393.00
106735	ADVANCED BUSINESS METHODS GENERAL FUND	597.75 597.75
106736	ADVANCED BUSINESS METHODS GENERAL FUND	1,543.52 1,543.52
106737	AMAZON CAPITAL SERVICES GENERAL FUND	187.95 187.95
106738	ARAMARK UNIFORM SERVICES GENERAL FUND	935.15 935.15
106739	ARMOR INTERACTIVE GENERAL FUND HUMAN SERVICE ZONE DOCUMENT PRESERVATION FUND	6,136.90 4,007.78 1,589.12 540.00
106740	ATLANCO GENERAL FUND	304.49 304.49
106741	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	502.00 502.00
106742	BERTHOLD AMBULANCE SERVICE AMERICAN RESCUE PLAN FUND	32,500.00 32,500.00
106743	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,250.00 4,250.00
106744	BRAD'S HARDWARE HANK COUNTY PARKS FUND	111.96 111.96

106745	BRAVERA BANK GENERAL FUND	1,150.00 1,150.00
106746	BURLINGTON ELECTRIC, INC COUNTY PARKS FUND	2,990.00 2,990.00
106747	CENTRAL DAKOTA SPRINKLER GENERAL FUND	108.00 108.00
106748	CHARM-TEX, INC. GENERAL FUND	878.90 878.90
106749	CHORD ENERGY GENERAL FUND	400.00 400.00
106750	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,327.61 1,199.60 361.50 3,766.51
106751	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	1,790.55 1,732.69 57.86
106752	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	479.79 418.18 61.61
106753	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	48.05 48.05
106754	COVIA COUNTY ROAD & BRIDGE FUND	250,000.00 250,000.00
106755	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	37.34 37.34
106756	CUMMINS SALES AND SERVICE GENERAL FUND	1,159.20 1,159.20
106757	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	12,634.00 5,469.00 7,165.00
106758	DAKOTA DRUG CO GENERAL FUND	31.09 31.09
106759	DAKOTA FIRE EXTINGUISHERS, INC. GENERAL FUND	660.92 660.92
106760	DIVERSIFIED COATINGS, INC GENERAL FUND	99,623.00 99,623.00
106761	DMC WEAR PARTS LLC COUNTY ROAD & BRIDGE FUND	13,013.65 13,013.65
106762	EAPC ARCHITECTS ENGINEERS GENERAL FUND	5,791.69 5,791.69
106763	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	249.96 249.96
106764	FENSTER/KAYLA HUMAN SERVICE ZONE	655.66 655.66
106765	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	120.00 120.00
106766	FRITEL/LARRY	1,622.49

	COUNTY PARKS FUND	1,622.49
106767	GALL'S INC GENERAL FUND	188.97 188.97
106768	GANGL'S FLOORING GENERAL FUND	1,837.60 1,837.60
106769	GJELLSTAD, LLC GENERAL FUND	10,000.00 10,000.00
106770	GUERRERO/JOSE T GENERAL FUND	6,700.00 6,700.00
106771	HANSON/AMANDA HUMAN SERVICE ZONE	91.00 91.00
106772	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	173,953.01 55,746.69 118,206.32
106773	HERMANSON/NANCY HUMAN SERVICE ZONE	221.20 221.20
106774	HOIST & CRANE SERVICES INC COUNTY ROAD & BRIDGE FUND	2,600.00 2,600.00
106775	HOWE/DAVID A COUNTY ROAD & BRIDGE FUND	119.00 119.00
106776	HOWE/DONALD G COUNTY ROAD & BRIDGE FUND	119.00 119.00
106777	HOWE/JULIE ANN COUNTY ROAD & BRIDGE FUND	119.00 119.00
106778	HR COLLABORATIVE GENERAL FUND	50.00 50.00
106779	INFORMATION SYSTEMS CORP GENERAL FUND	1,885.00 1,885.00
106780	INFORMATION TECHNOLOGY DEPT GENERAL FUND	57.70 57.70
106781	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	532.71 532.71
106782	KINNEY/SHELLY HUMAN SERVICE ZONE	351.75 351.75
106783	KRAMER CHEVROLET GENERAL FUND	27,695.00 27,695.00
106784	LARSON TIRE SERVICE GENERAL FUND	120.51 120.51
106785	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	710.72 710.72
106786	LOMMEN/ORVIN HUMAN SERVICE ZONE	550.00 550.00
106787	LOWE'S PRINTING INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	444.04 38.95 405.09
106788	LUTTRELL/JANETTE HUMAN SERVICE ZONE	22.40 22.40

106789	MAERTENS-BRENNY CONSTRUCTION COMPANY GENERAL FUND	512,220.03 512,220.03
106790	MATTHEW BENDER & CO INC GENERAL FUND	220.45 220.45
106791	MAYO CONSTRUCTION COMPANY, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	432,235.14 141,510.12 290,725.02
106792	MCKESSON MEDICAL-SURGICAL GENERAL FUND	351.84 351.84
106793	MCRANDALL MOBILE GLASS, LLC GENERAL FUND	690.00 690.00
106794	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	5,338.00 5,338.00
106795	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	385.70 112.79 272.91
106796	METROCOUNT (USA) INC COUNTY ROAD & BRIDGE FUND	87.00 87.00
106797	MEYERS/MICHELLE HUMAN SERVICE ZONE	295.05 295.05
106798	MILLER/TROY GENERAL FUND	27.94 27.94
106799	MILLS/JAMIE HUMAN SERVICE ZONE	816.13 816.13
106800	MINOT AUTO SUPPLY-INDUSTRIAL BEARING COUNTY PARKS FUND	52.68 52.68
106801	MINOT RESTAURANT SUPPLY CO GENERAL FUND	36.90 36.90
106802	MOE/JOHN M. COUNTY ROAD & BRIDGE CAPITAL PROJECTS	72,715.50 72,715.50
106803	MONTANA DAKOTA UTILITIES CO GENERAL FUND	10,901.69 10,901.69
106804	MOTOROLA SOLUTIONS INC GENERAL FUND	3,578.92 3,578.92
106805	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	400.00 400.00
106806	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	173.46 173.46
106807	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,160.45 641.59 143.33 1,375.53
106808	MOWBRAY & SON,INC GENERAL FUND	121,981.99 121,981.99
106809	ND DEPARTMENT OF WATER RESOURCES GENERAL FUND	111,568.00 111,568.00
106810	ND DEPT OF TRANSPORTATION	2.13



	COUNTY ROAD & BRIDGE FUND	2.13
106811	ND TRUCK WASH GENERAL FUND	55.00 55.00
106812	NDDHS FISCAL ADMINISTRATION GENERAL FUND	3,755.62 3,755.62
106813	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	1,941.24 1,941.24
106814	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,981.82 2,981.82
106815	NORTH COUNTRY SPORTSWEAR INC GENERAL FUND	499.82 499.82
106816	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	54.00 54.00
106817	NOVA FIRE PROTECTION, INC. COUNTY ROAD & BRIDGE FUND	300.00 300.00
106818	ODP BUSINESS SOLUTIONS LLC GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	5,498.07 5,189.70 174.59 133.78
106819	OGDEN/CRYSTAL HUMAN SERVICE ZONE	194.60 194.60
106820	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	911.22 911.22
106821	PERFECTION AUTO BODY LLP GENERAL FUND	75.00 75.00
106822	PINNACLE HUMAN SERVICE ZONE	609.89 609.89
106823	PLAZA OK HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	269.67 8.98 260.69
106824	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	4,619.60 4,619.60
106825	PRINGLE & HERIGSTAD, PC GENERAL FUND	195.00 195.00
106826	PROCONTROLS MIDWEST GENERAL FUND	4,116.50 4,116.50
106827	PROFESSIONAL DEVELOPMENT ACADEMY LLC GENERAL FUND	500.00 500.00
106828	QUADIENT LEASING GENERAL FUND	210.42 210.42
106829	QUALITY INN GENERAL FUND	264.60 264.60
106830	RALPHS PLUMBING & HEATING INC. COUNTY PARKS FUND	633.04 633.04
106831	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	3,812.15 3,812.15
106832	RESILIENCE DT - LLC	1,000.00

	HUMAN SERVICE ZONE	1,000.00
106833	RICHLAND PUMP & SUPPLY	68.16
	COUNTY ROAD & BRIDGE FUND	68.16
106834	RTC NETWORKS	854.91
	GENERAL FUND	471.00
	COUNTY ROAD & BRIDGE FUND	250.27
	COUNTY AGENT FUND	66.82
	WEED CONTROL FUND	66.82
106835	RUDOLPH ELECTRIC, LLC	14,046.64
	GENERAL FUND	14,046.64
106836	RYAN GMC	635.18
	COUNTY ROAD & BRIDGE FUND	635.18
106837	SAUBER ENGINEERING, INC	43,403.04
	COUNTY ROAD & BRIDGE FUND	43,403.04
106838	SELECT ENERGY SERVICES	1,000.00
	COUNTY ROAD & BRIDGE FUND	1,000.00
106839	STANLEY AMERICAN LEGION COLOR GUARD	35.00
	GENERAL FUND	35.00
106840	STANLEY AUTO & TRUCK	254.42
	COUNTY ROAD & BRIDGE FUND	178.12
	WEED CONTROL FUND	76.30
106841	STANLEY HARDWARE	534.59
	GENERAL FUND	442.56
	COUNTY ROAD & BRIDGE FUND	74.05
	HUMAN SERVICE ZONE	17.98
106842	STANLEY LUMBER & SUPPLY	42.30
	GENERAL FUND	42.30
106843	STEINS INC	3,068.67
	GENERAL FUND	1,276.32
	COUNTY PARKS FUND	1,792.35
106844	SUMMIT FOOD SERVICE, LLC	8,673.65
	GENERAL FUND	8,673.65
106845	SWANSTON EQUIPMENT CORP	21,145.53
	COUNTY ROAD & BRIDGE FUND	21,145.53
106846	TOLLEFSON'S CARPETLAND	2,244.37
	GENERAL FUND	2,244.37
106847	TRACTOR SUPPLY COMPANY	1,215.44
	GENERAL FUND	105.89
	COUNTY ROAD & BRIDGE FUND	386.92
	COUNTY PARKS FUND	722.63
106848	TRUENORTH STEEL	27,025.60
	COUNTY ROAD & BRIDGE FUND	27,025.60
106849	TYLER TECHNOLOGIES, INC	1,690.40
	GENERAL FUND	1,690.40
106850	ULINE	3,821.80
	GENERAL FUND	22.93
	COUNTY PARKS FUND	3,798.87
106851	VACHAL/LYNNETTE	1,385.50
	COUNTY AGENT FUND	1,385.50

106852	VERIZON WIRELESS	1,815.20
	GENERAL FUND	171.93
	COUNTY ROAD & BRIDGE FUND	545.27
	E 911 EMERGENCY/WIRELESS FUND	1,057.06
	WEED CONTROL FUND	40.94
106853	WARD COUNTY AUDITOR	3,360.00
	COUNTY LIBRARY-BOOKMOBILE FUND	3,360.00
106854	WESTLIE TRUCK CENTER	2,300.69
	COUNTY ROAD & BRIDGE FUND	2,300.69
106855	WILD PRAIRIE SOLUTIONS LLC	42,145.75
	COUNTY PARKS FUND	42,145.75
	<b>GRAND TOTAL</b>	<b>\$ 2,402,378.16</b>

3. APPOINTMENT SCHEDULED

9:20 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss 2 renewals of certificate of deposits (CD’s) of \$100,000 each for the General Fund.

Moved by Comm. Rice, seconded by Comm. Olson, to approve 2 renewals of certificate of deposits (CD’s) for 12 months with Bravera Bank. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

9:30 A.M

Chairman Ruland opened the 9:30 A.M. public hearing for the purpose of receiving comments on an amendment to zoning request filed by ASWS LLC DBA Hamlin Water in concurrence with Garrett Lalim, landowner to rezone a tract of land from Agricultural to Industrial for the construction of water storage ponds to supply fresh water to the oil and gas industry on property described as a 40 acre, more or less, tract of land in the NE¼SE¼ located in Section 18, Township 157 North, Range 93 West (**Sorkness Township**).

Melissa Vachal, Planning & Zoning Administrator, presented the information from the May 22, 2023 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by ASWS LLC DBA Hamlin Water in concurrence with Garrett Lalim, landowner. Also present were Garrett Lalim, Holden Russell and Stormy Starling.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the zoning request filed by ASWS LLC DBA Hamlin Water in concurrence with Garrett Lalim, landowner for an amendment to change land zoned Agricultural to Industrial for the sole purpose of construction of water storage ponds to supply fresh water to the oil and gas industry and subject to proper permitting from the Mountrail County Water Resource Board and constructing a fence around the holding ponds on a 40 acre, more or less, tract of land in the NE¼SE¼ located in Section 18, Township 157 North, Range 93 West (**Sorkness Township**) as ASWS LLC DBA Hamlin Water in concurrence with Garrett Lalim, landowner has met all criteria as set forth in the Mountrail County Land Development Code and is further contingent upon Patricia Marx complying with all other terms and conditions of the Mountrail County Land Development Code. Upon roll call, all present voted yes. Motion carried.

9:40 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Human Resource Advisory Committee (HRAC) recommendations.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the changes to Policy 208, Travel Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the changes to Policy 303, Annual Leave Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the changes to Policy 315, Family Medical Leave Act (FMLA) Policy of the Mountrail County Employee Handbook as recommended by the Human Resource

Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the changes to Policy 319, Leave Without Pay Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the changes to Policy 329, Time Off to Vote Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the changes to Policy 515, Grievance Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the change of the banding/grading for the R&B Foreman Position from a B31 to a C41 as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the change of the banding/grading for the R&B Road Supervisor Position from a C42 to a C43 as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, Olson, DeGroot, Rice, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the change of the banding/grading for the R&B Road Worker I Position from a B22.5 to a B24 as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, DeGroot, Olson, Hollekim, Rice and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the change of the banding/grading for the R&B Road Worker II Position from a B23 to a B25 as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, Olson, Hollekim, Ruland, Rice and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the change of the banding/grading for the Sheriff Deputy I Position from a B24 to a B25 as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, Olson, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the change of the banding/grading for the Sheriff Deputy II Position from a B25 to a C41 as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, Rice, Hollekim, Ruland, Olson and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the effective date of July 1, 2023 for all banding/grading changes approved above. Upon roll call, Ruland, Hollekim, Olson, DeGroot and Rice voted yes. Motion carried.

Human Resource Director Degenstein discussed the changes for life insurance from basic life coverage going from \$7,000 to \$12,000 and recommended the county pay the premium for a \$15,000 policy (\$12,000 basic coverage + \$3,000 supplemental coverage).

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the county paying the premium for a \$15,000 life insurance policy effective 7/1/2023 as presented by Director Degenstein. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

Human Resource Director Degenstein discussed the additional 1% increase in NDPERS contributions for the budget year coming up. The Commissioners agreed to include this 1% increase in the budget for the 2024 but it will not be guaranteed to be covered by the County.

10:00 A.M.

Desiree Sorenson, Mountrail McKenzie Human Service Zone Director discussed the foster care home lease agreement and changing the wording regarding the use of premises under Section 6 of the Residential Lease

Agreement. Wade Enget, State's Attorney will bring back the foster care lease changes at the next commissioner meeting.

10:15 A.M.

Tammy Leupp, Building Supervisor met with the board to discuss the quote received for a tool cat and to update the Board on the masonry at the Memorial Building and the Courthouse.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve purchasing a Bobcat tool cat including a snow blower and mower attachment from Stanley Equipment in the amount of \$79,846. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Discussion was held on the flooring at the South Complex being so sticky. Building Supervisor Leupp will bring forward a quote for a dance floor.

10:30 A.M.

Shaun Ahlgren, Armor Interactive met with the board to discuss the survey monkey results concerning IT. Discussion was held on a possibility of hiring an on staff IT person through Armor Interactive and the County supplying a portion of the salary for the dedicated employee.

11:00 A.M.

Lori Hanson, Tax Director along with Rory Porth and Kim Savage, Assessors met with the board to discuss County Equalization. Also present was Briana Dalzell, City of Stanley Assessor.

Chairman Ruland opened the 11:00 A.M. County Equalization Meeting.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve recessing the commissioner meeting and going into County Equalization meeting. Upon roll call, all present voted yes. Motion carried.

Director Hanson presented the County Property Assessments for the 2023 assessment year.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve sending a Notice of Increase for Parcel #56-0061715 with hearing to be held at the Tax Equalization meeting at 9:40 a.m. on the 20<sup>th</sup> of June as per the recommendation of Tax Director Hanson. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the adjustment to reduce value on Parcel #61-0046200 as per the recommendation of Tax Director Hanson. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the unorganized townships valuations for 2023 year as per the recommendation of Tax Director Hanson. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the adjustment on parcel #50-0013600 as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Hollekim, DeGroot, and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the adjustment on parcel #11-0010222 as per the recommendation of Tax Director Hanson. Upon roll call, Olson, Rice, DeGroot, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve sending a Notice of Increase for Parcel #23-0015601 with hearing to be held at the June 20, 2023 Tax Equalization meeting as per the recommendation of Tax Director Hanson. Upon roll call, Ruland, Hollekim, DeGroot, Rice and Olson voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve sending a Notice of Increase for Parcel #38-0002101 with hearing to be held at the June 20, 2023 Tax Equalization meeting as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Hollekim, Ruland, and DeGroot voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve sending a Notice of Increase for Parcel #38-0003900 with hearing to be held at the June 20, 2023 Tax Equalization meeting as per the recommendation of Tax Director Hanson. Upon roll call, DeGroot, Olson, Ruland, Hollekim and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to recess the County Board of Equalization meeting at 11:34 A.M. until June 20, 2023 at 9:40 A.M. and to reconvene the Commissioner meeting. Upon roll call, all present voted yes. Motion carried.

12:00 P.M.

Jana Hennessy Engineer along with Mary Trahan, Accountant met to discuss Road & Bridge. Also present were Craig Mizera and Matt Huettl with HDR Engineering.

1. 03(71)23/5.5 MILES (CR 3 FROM OLD HWY 2 TO 69<sup>th</sup> ST NW) SHAPING & GRAVEL

Moved by Comm. Olson, seconded by Comm. DeGroot, to sign the Notice of Award to Wm. D Scepaniak, Inc for the Palermo North Road Project 03(71)23 totaling \$327,131.73. Upon roll call, Rice, Ruland, DeGroot, Olson and Hollekim voted yes. Motion carried.

2. PROJECT: BRC-BRS-009(008) PCN 22815/NW REGION BRIDGE INSPECTION & LOAD RATING

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve paying the NDDOT for Project BRC-BRS-009(008) PCN 22815 in the amount of \$2.13. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve signing the Certification of Local Match for Bridge Inspection for Project BRC-BRS-009(008) PCN 22815 from the R&B Fund. Upon roll call, Olson, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried.

3. 2022 OVERLAY PROJECT – CR7, CR10 & CR21

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the balancing change order for the 2022 Overlay Project totaling \$32,127.13 for Mayo Construction Company, LLC. Upon roll call, Rice, Olson, Hollekim, Ruland and DeGroot. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve paying the final pay application totaling \$432,235.14 for the 2022 Overlay Project. Upon roll call, Rice, Olson, Hollekim, Ruland and DeGroot voted yes. Motion carried.

4. 41<sup>st</sup> ST NW

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve signing the Joint Powers Agreement for 41<sup>st</sup> St . NW Reconstruction pending New Town City approval. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the Notice to Proceed for Mayo Construction Company Inc. for 41<sup>st</sup> St NW Reconstruction #UO(41)22 from ND #1804 west to Bluebird Drive. Upon roll call, Rice, Olson, DeGroot, Hollekim and Ruland voted yes. Motion carried.

5. 36<sup>th</sup> ST NW

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve sending the Joint Powers Agreement to Big Bend, Howie and Osborn townships for 36<sup>th</sup> St NW. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

6. QUALITY DIRT WORKS/BRIDGE PROJECT

Engineer Hennessy discussed the Garnishee Summons and Notice to Defendant for Quality Dirt Works for the Cottonwood Bridge Projects. Engineer Hennessy stated that this is NDDOT federal funded project with no funds held through the county. Wade Enget, State's Attorney will be in contact with NDDOT and Aggregate Construction.

7. 213 TRANSFER & ENDING BALANCE

Accountant Trahan discussed the Capital Project fund and the balance.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve transferring from R&B Fund to the Capital Projects Fund for PM2023 for Chip Seal Construction Contract totaling \$3,424,626.27. Upon roll call, Rice, DeGroot, Hollekim, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve transferring from the R&B Fund to the Capital Projects Fund for CR 3, Palermo North Phase I, Project 03(71)23 Construction Contract totaling \$359,844.90. Upon roll call, Hollekim, Ruland, DeGroot, Olson and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve transferring from the R&B Fund to the Capital Projects Fund for CR 6, White Earth West Project 06(68)22 Construction Contract totaling \$3,583,617.30. Upon roll call, DeGroot, Olson, Hollekim, Ruland and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve transferring from the R&B Fund to the Capital Projects Fund for the CR 9 Phase II, ND1804 to White Earth Bay Project 9(100)19 for Construction Contract totaling \$8,277,493.64, CR 9 Phase II ROW totaling \$253,226.23 and CR 9 Phase II Engineering totaling \$153,105. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve transferring from the R&B Fund to the Capital Projects Fund for CR 12, Plaza West Project 12(42)22 Construction Contract totaling \$1,997,651.88. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve transferring from the R&B Fund to the Capital Projects Fund for Old Scenic Hwy Bridge Project #BR10625 Construction Contract totaling \$1,166,216.70. Upon roll call, Ruland, Hollekim, Rice, DeGroot and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve transferring from the R&B Fund to the Capital Projects Fund for 41<sup>st</sup> St Project #UO(41)22 Construction Contract totaling \$4,297,743.29. Upon roll call, Hollekim, Rice, Olson, Ruland and DeGroot voted yes. Motion carried.

#### 8. VAN HOOK

Discussion was held on the chip seal through the Van Hook Park Road. Engineer Hennessy will request a change order and then further discussion on a joint powers agreement will be held with the Park Board and the Commissioners.

#### 9. DUST CONTROL REQUEST ON 40TH

Engineer Hennessy discussed the request to have dust control on 40<sup>th</sup> St NW in Unorganized Township 152-93. More discussion will be held at the next commissioner meeting.

#### 10. CR 10 & CR 11 CONSTRUCTION PHASING

Engineer Hennessy reviewed the design plans for CR 10 which would take several years to construct.

#### 11. CONSTRUCTION PRIORITY LISTING

Engineer Hennessy presented the road construction projects and priority road listing.

#### 12. RECAP OF LEGISLATIVE BILLS-TRANSPORTATION

Engineer Hennessy discussed the various bills that the legislative passed for transportation.

#### 4. ADJOURN

The Board adjourned at 2:05 P.M. to meet in regular on Tuesday, June 20, 2023 at 9:00 A.M. Accepted and approved this 20<sup>th</sup> day of June, 2023.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor