

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, June 3, 2025 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Joan Hollekim, Jason Rice, and John DeGroot present. State's Attorney, Wade Enget & Samantha Ledahl, Law Student Externship were present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. DeGroot, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the minutes of the May 20, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. PAYROLL

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve the regular full time employee classification for April Saxon with the Sheriff Office as a Dispatcher in the amount of \$25.10 per hour/\$52,200 per year. Upon roll call, DeGroot, Rice, Olson, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the temporary employee classification for Kyle Trahan with the Weed Department as a Sprayer in the amount of \$24.68 per hour not to exceed 50 hrs per week and 988 regular hours per year. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the temporary employee classification for Tommy Williams with the Weed Department as a Sprayer in the amount of \$24.68 per hour not to exceed 50 hrs per week and 988 regular hours per year. Upon roll call, Ruland, DeGroot, Rice, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the temporary employee classification for Corrie Haugeberg with Parshall Bay Park as a Seasonal Worker in the amount of \$21.00 per hour not to exceed 40 hrs per week and 988 regular hours per year. Upon roll call, Olson, Ruland, Hollekim, Rice and DeGroot voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the temporary employee classification for Doris Hill with Parshall Bay Park as a Seasonal Worker in the amount of \$17.50 per hour not to exceed 40 hrs per week and 988 regular hours per year. Upon roll call, DeGroot, Olson, Ruland, Hollekim and Rice voted yes. Motion carried.

D. GAMING SITE AUTHORIZATION

Moved by Comm. Ruland, seconded by Comm. DeGroot, to approve the gaming site authorization for the Veterans of Foreign Wars Post 1326 at Whiskey Flats from July 1, 2025 to June 30, 2026. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

E. STATE AUDIT QUOTE

Stephanie A. Pappa, Auditor discussed the quote for the cost of the 2024 audit with the ND State Auditor's Office.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the quote in the amount of \$42,670 from the ND State Auditor's Office to audit the 2024 tax year. Upon roll call, Olson, Hollekim, DeGroot, Rice and Ruland voted yes. Motion carried.

F. BOARD APPOINTMENTS

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the appointments of Joan Hollekim and Greg Boschee for a 3-year term on the County Committee Schools. Upon roll call, all present voted yes. Motion carried.

G. INTEREST

Stephanie A. Pappa, Auditor discussed the funds and balances that would benefit from the interest being deposited. Discussion was held on the funds selected and the Board agreed it should be all special funds or none at all. More discussion was held and it was decided to keep the interest within the General Fund.

H. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$269,928.66 & May 11 through May 24 payroll, checks #20083-20088 and direct deposits #1-183 totaling \$474,867.91. Upon roll call, Hollekim, DeGroot, Rice, Ruland and Olson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

APPROVED 06/03/2025 - PAYMENT 06/03/2025

<u>WARRANT #</u>	<u>VENDOR NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
0	RODGERS, MADISON B	GENERAL FUND	\$228.20
0	RODGERS, MADISON B	GENERAL FUND	\$36.00
120527	HAMPTON INN-BISMARCK	GENERAL FUND	\$219.78
120514	BRAVERA BANK_406	GENERAL FUND	\$98.22
120542	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$283.49
120542	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$151.05
120542	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$69.73
0	VACHAL, MELISSA A	GENERAL FUND	\$77.00
0	VACHAL, MELISSA A	GENERAL FUND	\$252.00
0	VACHAL, MELISSA A	GENERAL FUND	\$252.00
0	ADVANCED BUSINESS METHODS_49	GENERAL FUND	\$400.06
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$840.00
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$240.00
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$4,277.50
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$480.00
0	ARMOR INTERACTIVE	GENERAL FUND	\$30.32
0	ARMOR INTERACTIVE	GENERAL FUND	\$1,259.22
0	CIRCLE SANITATION INC	GENERAL FUND	\$197.75
120516	CITY OF STANLEY	GENERAL FUND	\$875.10
120516	CITY OF STANLEY	GENERAL FUND	\$46.25
120537	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$116.97
120537	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$5,133.13
120537	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$147.04
0	CIRCLE SANITATION INC	GENERAL FUND	\$142.00
120516	CITY OF STANLEY	GENERAL FUND	\$61.72
120537	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$1,743.43
0	CIRCLE SANITATION INC	GENERAL FUND	\$82.00
120516	CITY OF STANLEY	GENERAL FUND	\$378.25
120537	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$3,049.08
120549	RUDOLPH ELECTRIC, LLC	GENERAL FUND	\$428.80
120526	H.A.THOMPSON & SONS INC	GENERAL FUND	\$2,705.74
120556	ULINE	GENERAL FUND	\$1,266.96
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$425.60
120524	FIRESIDE OFFICE PRODUCTS INC	GENERAL FUND	\$5,409.73
120557	VESTIS	GENERAL FUND	\$369.47
120532	LOWE'S GARDEN CENTER & FLORAL	GENERAL FUND	\$113.09
120557	VESTIS	GENERAL FUND	\$76.90
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$53.41
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$61.78

120532	LOWE'S GARDEN CENTER & FLORAL	GENERAL FUND	\$113.10
120535	MENARDS - MINOT	GENERAL FUND	\$115.25
120557	VESTIS	GENERAL FUND	\$571.47
120540	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$5,982.26
120547	QUADIENT LEASING	GENERAL FUND	\$210.42
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$15.98
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$30.72
120513	BRAVERA BANK-SERVICE AWARDS	GENERAL FUND	\$2,125.00
0	ADVANCED BUSINESS METHODS_49	GENERAL FUND	\$162.45
0	CARD SERVICES	GENERAL FUND	\$85.76
120542	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$196.13
120551	RYAN CHEVROLET	GENERAL FUND	\$193.80
120546	PUKLICH	GENERAL FUND	\$54,644.19
0	PEPPER BALL	GENERAL FUND	\$1,098.00
0	VERGARA, RIGOBERTO	GENERAL FUND	\$159.06
0	VERGARA, RIGOBERTO	GENERAL FUND	\$216.00
120557	VESTIS	GENERAL FUND	\$177.03
120534	MCKESSON MEDICAL-SURGICAL	GENERAL FUND	\$5.90
120534	MCKESSON MEDICAL-SURGICAL	GENERAL FUND	\$16.76
120554	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,187.19
120554	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,060.51
120525	FULKERSON STEVENSON FUNERAL HOME	GENERAL FUND	\$350.00
0	VERIZON WIRELESS	GENERAL FUND	\$42.25
0	BRATVOLD, DOUGLAS	GENERAL FUND	\$35.00
0	SORENSEN, CHARLIE R	GENERAL FUND	\$28.00
0	SORENSEN, CHARLIE R	GENERAL FUND	\$28.00
0	TOMJACK, CAMERON	GENERAL FUND	\$51.10
120529	JOHN DEERE FINANCIAL-LEASING DEPT.	ROAD & BRIDGE FUND	\$5,625.00
120529	JOHN DEERE FINANCIAL-LEASING DEPT.	ROAD & BRIDGE FUND	\$5,625.00
120529	JOHN DEERE FINANCIAL-LEASING DEPT.	ROAD & BRIDGE FUND	\$5,625.00
0	CIRCLE SANITATION INC	ROAD & BRIDGE FUND	\$222.25
0	CIRCLE SANITATION INC	ROAD & BRIDGE FUND	\$142.00
0	ADVANCED BUSINESS METHODS_49	ROAD & BRIDGE FUND	\$162.46
0	O'REILLY AUTO PARTS	ROAD & BRIDGE FUND	\$28.52
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$76.02
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$316.72
120519	CRAFCO, INC.-DEPT. #2279	ROAD & BRIDGE FUND	\$355.43
120523	FASTENAL COMPANY	ROAD & BRIDGE FUND	\$82.20
120528	JOHN DEERE FINANCIAL	ROAD & BRIDGE FUND	\$1,222.77
120528	JOHN DEERE FINANCIAL	ROAD & BRIDGE FUND	-\$20.64
120528	JOHN DEERE FINANCIAL	ROAD & BRIDGE FUND	\$1,276.85
120528	JOHN DEERE FINANCIAL	ROAD & BRIDGE FUND	\$17.52
120528	JOHN DEERE FINANCIAL	ROAD & BRIDGE FUND	\$167.70
120531	LIGHT AND SIREN	ROAD & BRIDGE FUND	\$1,350.00
120536	METROCOUNT (USA) INC	ROAD & BRIDGE FUND	\$280.00
120558	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$599.52
120558	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$520.75
120544	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$1,184.64
120544	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$841.92
0	KNIFE RIVER TOWNSHIP	ROAD & BRIDGE FUND	\$4,617.00
120517	CLEARWATER DEPOT LLP	ROAD & BRIDGE FUND	\$747.00
120521	ENVIROTECH SERVICES, INC	ROAD & BRIDGE FUND	\$5,672.70
120521	ENVIROTECH SERVICES, INC	ROAD & BRIDGE FUND	\$5,670.00
120521	ENVIROTECH SERVICES, INC	ROAD & BRIDGE FUND	\$11,338.65
0	STREAMLINE WATER SERVICES	ROAD & BRIDGE FUND	\$7,000.00
120553	STAPLES, INC. AND SUBSIDIARIES	ROAD & BRIDGE FUND	\$94.99
120550	RUNNING SUPPLY, INC	ROAD & BRIDGE FUND	\$101.94
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$396.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$78.50

120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$94.64
0	HARRISON, SADIE M	HUMAN SERVICE FUND	\$32.75
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$58.83
120538	MOUNTAIN PLAINS YOUTH SERVICE	HUMAN SERVICE FUND	\$536.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$2,770.94
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$131.80
120522	FARMERS UNION OIL CO-WATFORD CITY	HUMAN SERVICE FUND	\$166.37
0	VANZEE, AMBER I	HUMAN SERVICE FUND	\$256.90
0	GILBERTSON, HEATHER R	HUMAN SERVICE FUND	\$81.00
0	LUTTRELL, S JANETTE	HUMAN SERVICE FUND	\$81.00
0	MULHOLLAND, HEIDI L	HUMAN SERVICE FUND	\$81.00
0	VANZEE, AMBER I	HUMAN SERVICE FUND	\$81.00
0	WOODS, DESTA D	HUMAN SERVICE FUND	\$81.00
120518	CORPORATE TRANSLATION SERVICES INC	HUMAN SERVICE FUND	\$48.22
0	PINNACLE	HUMAN SERVICE FUND	\$302.51
0	JUMP, AMANDA E	HUMAN SERVICE FUND	\$222.95
0	KINNEY, SHELLY L	HUMAN SERVICE FUND	\$450.45
0	MILLS, JAMIE D	HUMAN SERVICE FUND	\$618.80
0	KINNEY, SHELLY L	HUMAN SERVICE FUND	\$267.00
0	RIEPL-JOSUND, RACHEL R	HUMAN SERVICE FUND	\$76.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$288.90
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$297.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$600.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$120.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$360.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$407.00
120545	PREBLE MEDICAL SERVICES INC	HUMAN SERVICE FUND	\$600.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$31.70
0	PINNACLE	HUMAN SERVICE FUND	\$244.65
120522	FARMERS UNION OIL CO-WATFORD CITY	HUMAN SERVICE FUND	\$166.34
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$54.45
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$795.95
0	SORENSEN, DESIREE J	HUMAN SERVICE FUND	\$913.50
0	CRESPO, COLLEEN	HUMAN SERVICE FUND	\$81.00
0	OLSON-CRAMER, PAIGE L	HUMAN SERVICE FUND	\$81.00
0	SORENSEN, DESIREE J	HUMAN SERVICE FUND	\$311.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	-\$430.62
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$2.99
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$43.80
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$144.00
0	STANLEY HARDWARE	HUMAN SERVICE FUND	\$3.49
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$41.19
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$123.37
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$862.63
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$106.92
120548	QUADIENT, INC	HUMAN SERVICE FUND	\$190.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$67.50
120539	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	HUMAN SERVICE FUND	\$116.04
0	PINNACLE	HUMAN SERVICE FUND	\$72.66
0	PINNACLE	HUMAN SERVICE FUND	-\$50.42
0	ARMOR INTERACTIVE	HUMAN SERVICE FUND	\$163.17
0	ARMOR INTERACTIVE	HUMAN SERVICE FUND	\$6,813.85
0	INFORMATION TECHNOLOGY DEPT	HUMAN SERVICE FUND	\$139.33
0	ADVANCED BUSINESS METHODS_49	HUMAN SERVICE FUND	\$164.31
0	ADVANCED BUSINESS METHODS_49	HUMAN SERVICE FUND	\$236.73
0	DOMBEN, ANDREW E	HUMAN SERVICE FUND	\$14.00
0	RIEPL-JOSUND, RACHEL R	HUMAN SERVICE FUND	\$19.26
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$18.00
120533	MCKENZIE COUNTY PUBLIC WORKS	HUMAN SERVICE FUND	\$277.54

120533	MCKENZIE COUNTY PUBLIC WORKS	HUMAN SERVICE FUND	\$73.52
120533	MCKENZIE COUNTY PUBLIC WORKS	HUMAN SERVICE FUND	\$71.84
0	NELSON, CAROL E	HUMAN SERVICE FUND	\$25.20
0	HOISTAD, LATICIA A M	HUMAN SERVICE FUND	\$31.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$3,480.00
0	BOB HAYES ADDICTION SERVICES	HUMAN SERVICE FUND	\$4,578.00
0	LOMMEN/ORVIN	HUMAN SERVICE FUND	\$1,200.00
0	HERMANSON, NANCY A	HUMAN SERVICE FUND	\$152.35
0	RIEPL-JOSUND, RACHEL R	HUMAN SERVICE FUND	\$16.75
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$120.79
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$92.95
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$10.94
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$402.74
0	HARRISON, SADIE M	HUMAN SERVICE FUND	\$1,774.85
0	HARRISON, SADIE M	HUMAN SERVICE FUND	\$145.92
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$34.47
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$1,176.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$314.54
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$341.90
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$725.40
0	PINNACLE	HUMAN SERVICE FUND	\$160.41
0	RIEPL-JOSUND, RACHEL R	HUMAN SERVICE FUND	\$75.00
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$71.83
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$52.02
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$156.54
0	CRUMMIE, KAITLYN	HUMAN SERVICE FUND	\$405.30
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$1,050.00
0	PINNACLE	HUMAN SERVICE FUND	\$45.15
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$249.19
120530	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$28.69
0	ACME TOOLS	COUNTY PARK FUND	\$149.99
0	STEINS INC	COUNTY PARK FUND	\$1,655.09
120515	BURLINGTON ELECTRIC, INC	COUNTY PARK FUND	\$960.00
120535	MENARDS - MINOT	COUNTY PARK FUND	\$214.42
120552	SAUNDERS CONTRACTING LLC	COUNTY PARK FUND	\$1,142.85
120552	SAUNDERS CONTRACTING LLC	COUNTY PARK FUND	\$3,120.41
120552	SAUNDERS CONTRACTING LLC	COUNTY PARK FUND	\$4,290.46
120555	TRACTOR SUPPLY COMPANY	COUNTY PARK FUND	\$200.93
120512	BORDER PLAINS EQUIPMENT LLC.	COUNTY PARK FUND	\$137.20
120543	OUTDOOR COMFORT SOLUTIONS	COUNTY PARK FUND	\$20,500.00
120559	YODER ELECTRIC	COUNTY PARK FUND	\$14,705.61
120559	YODER ELECTRIC	COUNTY PARK FUND	\$2,956.19
120520	DITTBRENNER WORDWORKING LLC	COUNTY PARK FUND	\$3,995.35
0	CIRCLE SANITATION INC	COUNTY PARK FUND	\$4,686.37
0	INFORMATION SYSTEMS CORP	DOC. PRES. FUND	\$1,895.00
0	SIGN SOLUTIONS USA LLC	E-911 FUND	\$249.28
0	SIGN SOLUTIONS USA LLC	E-911 FUND	\$1,166.48
0	SIGN SOLUTIONS USA LLC	E-911 FUND	\$1,696.10
0	ADVANCED BUSINESS METHODS_49	EXTENSION AGENT FUND	\$162.45
0	O'REILLY AUTO PARTS	COUNTY AGENT FUND	-\$22.00
0	STANLEY AUTO & TRUCK	COUNTY AGENT FUND	\$47.17
0	STANLEY AUTO & TRUCK	COUNTY AGENT FUND	\$77.79
120528	JOHN DEERE FINANCIAL	COUNTY AGENT FUND	\$153.99
120528	JOHN DEERE FINANCIAL	COUNTY AGENT FUND	-\$18.00
120541	NORTHWEST TIRE INC	COUNTY AGENT FUND	\$1,327.00
120516	CITY OF STANLEY	COUNTY AGENT FUND	\$85.34

GRAND TOTAL**\$269,928.66**

I. BOARD CONCERNS

Comm. Hollekim stated the City of Stanley may no longer police the South Complex for dances etc. Wade Enget, State's Attorney will discuss at further meetings.

J. ONGOING

Samantha Ledahl, Law Student Externship & Wade Enget, State's Attorney supplied the draft for the Mountrail County Public Comment Policy For Regular Meetings that is required under Senate Bill 2180

3. APPOINTMENTS SCHEDULED

9:10 A.M.

Jessica Niemitalo, Treasurer met with the board for renewal of certificate of deposits (CD's) of \$3,207,927.83, 2 at \$100,000 and \$248,103.82.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the renewal of certificate of deposits (CD's) for \$3,207,927.83 with Liberty State Bank at 12 months, and 2 for \$100,000 and \$248,103.82 with Bravera Bank at 12 months. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot. Motion carried.

9:15 A.M.

Jackie Rudolph, BBH Insurance Agent discussed the county renewal for 2025-2026 insurance year.

9:30 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. NORTH DAKOTA TRUST LAND/CR10 ROAD EASEMENT

Engineer Hennessy discussed the road easement needed for the CR 10 Project with the North Dakota Trust Lands.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the road easement for the CR 10 Project for parcels of land in the SE¼ & SW¼ of Section 16, Township 154, Range 89 with the North Dakota Trust Lands. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

2. MWEC-CR 1-TAGUS SOUTH ROAD PROJECT

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the revised Notice of Intent with Mountrail Williams Electric Cooperative for the north end rebuild on CR 1 totaling \$375,225 not to exceed \$412,746 (MWEC 50% estimated cost share is \$412,746.40) and south end rebuild on CR 1 totaling \$350,450 not to exceed \$385,504 (no cost share with MWEC). Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

Wade Enget, State's Attorney gave an update on the right of way easements on CR 1.

The Board adjourned at 10:23 a.m.

11:00 A.M.

Kim Savage, Tax Director along with Rory Porth, Karen Brown, & Lisa Wolla Assessors met with the board to discuss County Equalization.

Chairman Ruland opened the 11:00 A.M. County Equalization Meeting.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve going into County Equalization meeting. Upon roll call, all present voted yes. Motion carried.

Tax Director Savage presented the County Property Assessments for the 2025 assessment year.

Tax Director Savage discussed adjustments needed on parcels in the City of Stanley as the properties qualify for exempt status.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve removing values on exempt parcels per the recommendation of Tax Director Savage as follows: vacant land value of \$17,600 on parcel #61-0006100 as property is owned by Mountrail County through tax deed action proceedings; land value of \$273,600 and structure value of \$1,027,700 on parcel #61-0048520 as the property is owned by the Stanley School District and used for a bus barn; and land value of \$44,200 and structure value of \$189,500 on parcel #61-0081300 as the property is owned by Bethlehem Lutheran Church and used for a parsonage. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

Tax Director Savage discussed parcel #31-0007800 in Austin Township which is no longer farm residence exempt. Tax Director Savage recommended removing the ag land value of \$300 and adding a residential land value of \$6,000 and a total residential structure value of \$281,400 for the house (\$140,300) and two shops (\$141,100).

Moved by Comm. Rice, seconded by Comm. DeGroot, to remove the ag value and accept the residential values placed on Parcel #31-0007800 as per the recommendation of Tax Director Savage and approve sending a Notice of Adjustment for parcel #31-0007800 with hearing to be held at the Tax Equalization meeting at 9:45 a.m. on the 17th of June. Upon roll call, Rice, Olson, Hollekim, DeGroot, and Ruland voted yes. Motion carried.

Tax Director Savage discussed the McAlmond Township equalization meeting. The residential values were low and the Township Board of Equalization approved the increase in values on the nine parcels reassessed by the County.

Tax Director Savage discussed parcels #16-0013200, #16-0017600 & #16-0017700 in McGahan Township that need adjustments as all gravel pits have been reclaimed. Tax Director Savage recommended to remove the commercial value of \$32,100 and add ag land value of \$6,100 on Parcel #16-0013299; remove the commercial value of \$16,700 and add ag land value of \$1,300 on Parcel #16-0017600 & remove the commercial value of \$22,600 and add ag land value of \$1,500 on Parcel #16-0017700.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to remove the commercial values and accept the agricultural values placed on Parcels #16-0013200, #16-0017600 and #16-0017700 as per the recommendation of Tax Director Savage and approve sending a Notice of Adjustment for Parcel #16-0013200, #16-0017600 & #16-0017700 with hearing to be held at the Tax Equalization meeting at 9:45 a.m. on the 17th of June. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

Tax Director Savage stated the County is not in compliance with State tolerance levels with the residential values. The State of North Dakota allows a tolerance level of 90% to 100%, the County is at 85% according to the sales ratio study. Tax Director Savage discussed the three options to get the County into compliance: Option 1; 15% increase in residential structure value only county-wide (excluding the cities of Stanley & Parshall) which will bring the values to 92.3% threshold: Option 2; 12% increase in structure value and 12% land value county-wide (excluding the cities of Stanley & Parshall) which will bring values to 91.8% threshold: and Option 3; 20% increase in structure and land value for Lake properties and 10% on structures and land for rest of the county (excluding Stanley & Parshall) which will bring values to 91.8%. Lake properties include White Earth Cottage Site, Little Knife Cottage Site, Riverview Estates Subdivision, Arrowhead Point Subdivision, Bridgeview Subdivision, Varloe's Subdivision, Traynor Park Subdivision, Brendle's Subdivision, Brendle's 2nd Subdivision, and Brendle's 3rd Subdivision.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve increasing residential values to bring into tolerance with the State of North Dakota using Option 3 with a 20% increase in structure and land values for Lake properties and 10% on structures and land for rest of the county (excluding the cities of Stanley & Parshall) which will bring residential values to approximately 91.8% tolerance level as per the recommendation of Director Savage. Stanley and Parshall were not included in the increase as these cities are currently at a tolerance level of 92%. Upon roll call, Olson, Rice, Ruland, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to recess the County Board of Equalization meeting at 12:08 P.M. until June 17, 2025 at 9:45 A.M. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 12:08 P.M. to meet in regular session on Tuesday, June 17, 2025 at 9:00 A.M. Accepted and approved this 17th day of June, 2025.

Mountrail County Commissioner

Mountrail County Auditor