

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, June 15, 2021 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present was State's Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the minutes of the June 1, 2021 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the regular full time Employee Classification for Hillary Whitaker with the Human Service Zone as a CPS worker in the amount of \$4,423.47 per month/\$53,081.60 per year. Upon roll call, Rice, Olson, Ruland, Hollekim, and Uran voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Uran, to approve the regular full time Employee Classification for Jesus Barrera with the Sheriff's Department as a Deputy in the amount of \$4,275 per month/\$51,300 per year. Upon roll call, Uran, Rice, Olson, Ruland, and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the temporary Employee Classification for Riley Iverson with the Weed Control as a Sprayer in the amount of \$23.979 per hour not to exceed 50 hours per week and also no more than 1000 hours per year from May 2021 to September 2021. Upon roll call, Hollekim, Uran, Rice, Olson, and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the temporary Employee Classification for Steffen Dauwalder with the Weed Control as a Sprayer in the amount of \$23.509 per hour not to exceed 50 hours per week and also no more than 1000 hours per year from May 2021 to September 2021. Upon roll call, Ruland, Hollekim, Uran, Rice, and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the temporary Employee Classification for Tom Anderberg with the Weed Control as a Sprayer in the amount of \$26.487 per hour not to exceed 50 hours per week and also no more than 1040 hours per year from May 16, 2021 to October 30, 2021. Upon roll call, Olson, Ruland, Hollekim, Uran, and Rice voted yes. Motion carried.

D. NOMINATIONS FOR ND COUNTY COMMISSIONER ASSOCIATION

Moved by Comm. Hollekim, seconded by Comm. Uran, to nominate Trudy Ruland to the ND County Commissioner Association Nominating Committee and Joan Hollekim to the ND County Commissioner Association Resolutions Committee. Upon roll call, all present voted yes. Motion carried.

E. COUNTY COMMITTEE FOR SCHOOLS

Moved by Comm. Uran, seconded by Comm. Olson, to approve a three year term for Kristy Pennington to the County Committee for Schools Board ending June 30, 2024. Upon roll call, all present voted yes. Motion carried.

F. ABACUS

Moved by Comm. Uran, seconded by Comm. Olson, to approve signing the certificate of indirect costs for the 2019 Abacus Audit per the recommendation of County Auditor Pappa. Upon roll call, Ruland, Hollekim, Uran, Olson and Rice voted yes. Motion carried.

G. LIQUOR LICENSE

Moved by Comm. Uran, seconded by Comm. Rice, to approve the beer & liquor license transfer for Sneak Creek to the Blaisdell Rodeo Grounds for June 25-27, 2021. Upon roll call, all present voted yes. Motion carried.

H. RAFFLE PERMIT

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve a raffle permit for EMS Foundation at Van Hook Park on August 6, 2021. Upon roll call, all present voted yes. Motion carried.

I. AMBULANCE & FIRE ASSISTANCE

Discussion was held on the Ambulance and Fire Assistance Fund for the 2022 budget year. The consensus of the Board was to add 1 million dollars to the Ambulance and Fire Assistance Fund.

J. JOINT POWERS AGREEMENT

Wade Enget, State’s Attorney along with Lori Hanson, Tax Director met with the board to discuss the Joint Powers Agreement with the City of Plaza and Mountrail County for the old Plaza Shop. Tax Director Hanson discussed the assessed value of the old Plaza Shop and the lots. The True and Full value is \$28,200 for the lots. State’s Attorney Enget stated if the building and the cost of putting upgrades into the new Plaza Shop was not of equal value then an exchange of monies would be needed. Tax Director Hanson will take a look at the value of the Plaza Shop with consideration of an obsolescence due to structure failure, mold, asbestos, roof leaks and relocation of employees because of the condition of the building. After further evaluation on the Plaza Shop the total true and full value of the Plaza Shop and lots was valued at \$97,400.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the Joint Powers Agreement between the City of Plaza and Mountrail County for the old Plaza Shop with a total value of \$97,400 and authorize State’s Attorney Enget to present the JPA to the City of Plaza. Upon roll call, Ruland, Rice, Hollekim, Uran and Olson voted yes. Motion carried.

K. LEASE FOR PLAZA COMMUNITY ROOM

State’s Attorney Enget discussed the lease for the Community Room in the new Plaza Shop. More discussion will be held at the next commissioner meeting.

L. RE-STRUCTURE OF MAINTENANCE DEPARTMENT

Discussion was held on the re-structure of the Maintenance Department. Comm. Hollekim recommended that there be more than one supervisor for the maintenance and cleaning of the county buildings as she felt overseeing all the county buildings was too overwhelming for one individual to handle. Each county building would be assigned to one of the supervisors. Comm. Uran stated at the school it didn’t work well without having one head supervisor. The recommendation was to have all department heads contact Karen Babbitt, Head Building Supervisor on all major issues within buildings. At that point she would contact her staff to get the issues resolved.

M. BILLS

Moved by Comm. Uran, seconded by Comm. Rice, to approve the bills totaling \$2,283,272.35. Upon roll call, Olson, Rice, Ruland, Uran, and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 06/15/2021 - PAYMENT 06/15/2021

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
101571	A&W TOWING & RECOVERY, INC. GENERAL FUND	500.00 500.00
101572	ACME TOOLS COUNTY PARKS FUND	499.68 499.68
101573	ARAMARK GENERAL FUND COUNTY ROAD & BRIDGE FUND	611.05 463.94 147.11
101574	ARMOR INTERACTIVE GENERAL FUND	7,436.03 7,436.03

101575	BARANKO BROTHERS, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,098,450.08 1,098,450.08
101576	BLUE TARP FINANCIAL, INC. COUNTY ROAD & BRIDGE FUND	143.73 143.73
101577	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	118.80 118.80
101578	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	69.40 69.40
101579	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE CAPITAL PROJECTS	415,964.70 415,964.70
101580	CHARM-TEX, INC. GENERAL FUND	584.18 584.18
101581	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
101582	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	1,747.44 1,675.27 72.17
101583	CLELAND/LANCE COUNTY ROAD & BRIDGE FUND	1,800.00 1,800.00
101584	COLE PAPER INC. GENERAL FUND	407.62 407.62
101585	CONNOLE & SOMERVILLE PLUMBING, HEATING & COUNTY PARKS FUND	2,546.00 2,546.00
101586	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
101587	CRUZ/MARIA GENERAL FUND	1,600.00 1,600.00
101588	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	255.00 255.00
101589	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	40,565.64 40,565.64
101590	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	1,141.38 1,141.38
101591	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	12,119.80 872.67 11,247.13
101592	ENVIRONMENTAL SYSTEMS RESEARCH GENERAL FUND	3,900.00 3,900.00
101593	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	344,067.50 344,067.50
101594	FAO-USAED OMAHA DISTRICT COUNTY PARKS FUND	770.00 770.00
101595	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	100.00 100.00
101596	FOX/ASHLEY GENERAL FUND	984.23 984.23

101597	FRITEL CONSTRUCTION, INC. COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,700.00 5,580.00 120.00
101598	H.A.THOMPSON & SONS INC GENERAL FUND	261.00 261.00
101599	HENNESSY/JAY COUNTY PARKS FUND	1,400.00 1,400.00
101600	INFORMATION TECHNOLOGY DEPT GENERAL FUND	6,548.74 6,548.74
101601	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	32,439.19 32,439.19
101602	JUMA/SAMMY COUNTY PARKS FUND	250.00 250.00
101603	K SQUARED ELECTRIC INC COUNTY ROAD & BRIDGE FUND	592.79 592.79
101604	KADRMAS, LEE & JACKSON INC COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
101605	L-TRON CORPORATION GENERAL FUND	8,618.70 8,618.70
101606	LEGAL SERVICES OF NORTH DAKOTA GENERAL FUND	17,020.86 17,020.86
101607	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	755.70 755.70
101608	LYNNE HOLDINGS PARTNERSHIP COUNTY ROAD & BRIDGE FUND	1,800.00 1,800.00
101609	MALONEY/RYAN GENERAL FUND	745.79 745.79
101610	MIDSTATE TELEPHONE CO GENERAL FUND	3,359.15 3,359.15
101611	MOUNTRAIL CO ROAD DEPART COUNTY PARKS FUND	11,882.00 11,882.00
101612	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
101613	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	42.00 42.00
101614	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,445.75 58.62 190.88 1,196.25
101615	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,462.20 1,462.20
101616	ND ASSOCIATION OF COUNTIES GENERAL FUND	630.00 630.00
101617	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	676.27 676.27
101618	NORTH DAKOTA TELEPHONE CO	24.24

	GENERAL FUND	24.24
101619	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	279.00 279.00
101620	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
101621	NOVA FIRE PROTECTION, INC. COUNTY ROAD & BRIDGE FUND	300.00 300.00
101622	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	921.60 921.60
101623	OFFICE DEPOT INC GENERAL FUND COUNTY AGENT FUND WEED CONTROL FUND	1,159.45 999.44 88.06 71.95
101624	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	618.37 618.37
101625	PARSHALL RURAL FIRE DIST #2 CO. HAZARDOUS CHEMICAL ACCOUNT FUND	6,500.00 6,500.00
101626	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	130.00 130.00
101627	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	854.35 854.35
101628	R & T WATER DISTRICT COUNTY PARKS FUND	54.67 54.67
101629	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,383.05 1,383.05
101630	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
101631	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	10,370.02 1,803.66 220.22 8,346.14
101632	RICHLAND PUMP & SUPPLY COUNTY ROAD & BRIDGE FUND	85.52 85.52
101633	RYAN GMC COUNTY ROAD & BRIDGE FUND	57.20 57.20
101634	SAFARI FUELS #103 GENERAL FUND	346.00 346.00
101635	SATERMO TRUSTWORTHY HARDWARE GENERAL FUND	17.99 17.99
101636	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	130,361.12 130,361.12
101637	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	2,384.57 2,384.57
101638	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
101639	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	320.72 320.72

101640	STANLEY HARDWARE	7,158.61
	GENERAL FUND	1,012.51
	COUNTY ROAD & BRIDGE FUND	6,011.13
	COUNTY PARKS FUND	92.96
	WEED CONTROL FUND	42.01
101641	STATE TREASURER	5,130.50
	E 911 EMERGENCY/WIRELESS FUND	5,130.50
101642	STEINS INC	584.34
	COUNTY PARKS FUND	584.34
101643	SUMMIT FOOD SERVICE, LLC	5,708.86
	GENERAL FUND	5,708.86
101644	THE SIDWELL COMPANY	630.00
	GENERAL FUND	630.00
101645	THOMAS LAW FIRM	250.00
	GENERAL FUND	250.00
101646	THOMSON REUTERS-WEST PUBLISHING CORP.	171.99
	GENERAL FUND	171.99
101647	TRACTOR SUPPLY COMPANY	3,215.75
	GENERAL FUND	456.92
	COUNTY ROAD & BRIDGE FUND	1,646.59
	COUNTY PARKS FUND	380.36
	WEED CONTROL FUND	731.88
101648	TRUENORTH STEEL	18,349.40
	COUNTY ROAD & BRIDGE FUND	18,349.40
101649	UNITED AGRONOMY, LLC	369.99
	COUNTY PARKS FUND	369.99
101650	UNITED QUALITY COOPERATIVE	26,430.65
	GENERAL FUND	2,655.82
	COUNTY ROAD & BRIDGE FUND	23,130.72
	COUNTY PARKS FUND	644.11
101651	US POSTAL SERVICE	422.00
	GENERAL FUND	422.00
101652	VERIZON CONNECT NWF, INC.	760.93
	COUNTY ROAD & BRIDGE FUND	760.93
101653	WARNE CHEMICAL & EQUIP CO	1,229.78
	WEED CONTROL FUND	1,229.78
101654	WESTLIE TRUCK CENTER	9,980.13
	COUNTY ROAD & BRIDGE FUND	9,980.13
101655	WEX BANK	3,080.27
	GENERAL FUND	3,080.27
	FINAL TOTAL	\$2,283,272.35

3. APPOINTMENT SCHEDULED

9:15 A.M.

Chairman Ruland opened the 9:15 A.M. public hearing for the purpose of receiving comments on an amendment to zoning request, to rezone a tract of land from Agriculture to Residential filed by Lynn & Marlene Grabow, landowner, for the development of residential lots on a tract of land located in the S½SE¼ of Section 10, Township 156 North, Range 91 West (**Idaho Township**). Also present were Lynn & Marlene Grabow.

Melissa Vachal, Planning & Zoning Administrator, presented the information from the May 24, 2021 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by Lynn & Marlene Grabow.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the zoning request filed by Lynn & Marlene Grabow, landowners, for an amendment to change land zoned Agriculture to Residential for the development residential lots on an 18 acre, more or less, tract of land located in the S½SE¼ of Section 10, Township 156 North, Range 91 West (**Idaho Township**) to be known as Lots 1 through 8 of Grabow Ranch View Estates as Lynn & Marlene Grabow have met all criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon Lynn & Marlene Grabow complying with all other terms and conditions of the Mountrail County Zoning Ordinance. Upon roll call, all present voted yes. Motion carried.

9:20 A.M.

Chairman Ruland opened the 9:20 A.M. public hearing for the purpose of receiving comments on an amendment to zoning request, to rezone a tract of land from Agriculture to Rural Recreational filed by Kelsey Langham, landowner, for the purpose of creating an RV camper site on a tract of land described as Sublot R of Outlot 1 of the S½SE¼ of Section 19, Township 152 North, Range 91 West (**Van Hook Township**). Also present was Kelsey Langham.

Melissa Vachal, Planning & Zoning Administrator, presented the information from the May 24, 2021 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by Kelsey Langham.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the zoning request filed by Kelsey Langham, landowner, for an amendment to change land zoned Agriculture to Rural Recreational for the purpose of creating RV camper sites on a 3 acre, more or less, tract of land described as Sublot R of Outlot 1 of the S½SE¼ of Section 19, Township 152 North, Range 91 West (**Van Hook Township**) as Kelsey Langham has met all criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon Kelsey Langham complying with all other terms and conditions of the Mountrail County Zoning Ordinance. Upon roll call, all present voted yes. Motion carried.

9:30 A.M.

Lori Hanson, Tax Director along with Rory Porth, Assessor met with the board to discuss and resume County Equalization.

Chairman Ruland opened the 9:30 A.M. County Equalization Meeting.

Moved by Comm. Olson, seconded by Comm. Rice, to approve recessing the commissioner meeting and reconvening the County Equalization meeting. Upon roll call, all present voted yes. Motion carried.

Rory Porth, Assessor and Director Hanson presented the County Property Assessments for the 2021 assessment year.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the City equalization adjustments with the exemption in Plaza City for Parcel #59-0028355 reducing the true and full value from \$2,180,500 to zero and in the City of Stanley for Parcel #61-0081300 reducing the true and full value from \$219,000 to \$182,500 as per the recommendation of Director Hanson. Upon roll call, Rice, Ruland, Hollekim, Uran and Olson voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Abstract of Assessments, the Supplementary Abstract, the Abstract of Valuation of Certain Exempt Real Property, the State Game & Fish Abstract and the Board of University of School Lands Abstracts for the 2021 year as per the recommendation of Director Hanson. Upon roll call, Olson, Rice, Ruland, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to adjourn the County Board of Equalization meeting at 9:39 A.M and reconvene the Commissioner meeting. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge. Also present were Daphne Senn, John Sauber, Matthew Huettl, and Craig Mizera.

1. OLD HIGHWAY 2 –CLOSED SECTION IN THE WHITE EARTH AREA

Engineer Hennessy along with Lynn Heinle, Scott Davis and Boyd Anderson met with the board to discuss the closed section of Old Highway 2 by the White Earth Valley. State's Attorney Enget stated long term is to survey the land and give back to the landowners. State's Attorney Enget discussed NDCC 24-07 pertaining to vacating/discontinuing a road. State's Attorney Enget stated if this road is discontinued, all landowners will need to have access to their land and not be land locked. Lynn Heinle with the Myrtle Township Board stated the township doesn't have much bearing on discontinuing the road. Boyd Anderson discussed who is liable if the pavement will be removed by the county and someone trespasses. Boyd Anderson & Scott Davis stated they wouldn't mind it being left paved as long as gates are installed. Discussion was also held on removing a portion of the road and turn it back into a ditch and leave the rest of the pavement. A petition of not less than six qualified electors who have an ownership interest in real estate in the vicinity of the road to be discontinued will need to be filed with the Myrtle Township Board in order to begin the process to discontinue the road. State's Attorney Enget will work with the landowners to help draft the petition.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve having a survey done with Sauber Engineering on the portion of Old Highway 2 in Myrtle Township that is proposed to be discontinued. Upon roll call, Ruland, Rice, Uran, Hollekim and Olson voted yes. Motion carried.

2. PROPOSED IMPROVEMENTS TO 57 ½ ST NW/HESS BAKKEN INVESTMENTS II, LLC

Engineer Hennessy along with landowners Jerry Neset and Dennis Rehak, and Jennings White and Paul Franklin with Hess discussed the proposed improvements and a design change to 57 ½ St NW.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the proposed improvements and design change to 57 ½ St NW subject to receiving signed easements from all landowners involved. Upon roll call, Uran, Olson, Rice, Hollekim and Ruland voted yes. Motion carried.

3. MWEC UPDATE

Chris Meiers along with Leon Brackey with MWEC gave a quick update on the progress of the construction projects throughout the County.

4. CHIP SEAL PROJECT/NDDOT PROJECT #SC-CVD-3100(021)

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the County Federal Aid Contract and County Federal Aid Contract Bond with Asphalt Surface Technologies Corporation for NDDOT Project #SC-CVD-3100(021) for chip seal and pavement marking on various locations in Mountrail County. Upon roll call, Rice, Uran, Olson, Hollekim and Ruland voted yes. Motion carried.

5. APPROVAL TO BID 2021 CHIP SEAL PROJECT #PM2021#2

Moved by Comm. Uran, seconded by Comm. Rice, to approve the bidding process for Mountrail County Routes 2, 3, & 10 chip seal projects. Upon roll call, all present voted yes. Motion carried.

6. CR 15 NDDOT LETTER

Moved by Comm. Olson, seconded by Comm. Rice, to approve sending a letter to NDDOT for the Roundabout Project for State Highway 8 and 23 to allow HDR Engineering to represent the County with regards to this project. Upon roll call, all present voted yes. Motion carried.

7. 2022 CHIP SEAL & OVERLAY SCHEDULE/PROPOSAL FROM SAUBER ENGINEERING

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the signing of the Agreement for Engineering Services with Sauber Engineering to provide the Preliminary and Construction Engineering for approximately 6 miles of overlay on CR 10, (Belden East) with engineering cost not to exceed \$109,000. Upon roll call, Ruland, Rice, Olson, Hollekim and Uran voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Uran, to approve the signing of the Agreement for Engineering Services with Sauber Engineering to provide Preliminary and Construction Engineering for approximately 25.4 miles of overlay on CR 7 (Manitou) and CR 21 (West Loop) with engineering cost not to exceed \$360,000. Upon roll call, Olson, Ruland, Rice, Uran and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the signing of the Agreement for Engineering Services with Sauber Engineering to provide Preliminary and Construction Engineering for approximately 26 miles of 2022 Chip Seals on CR19, CR 11 (Blaisdell South), CR 11 (Blaisdell Spur), CR 2 (Tagus to Blaisdell) and CR 9 (101st from US 2 to Hwy 1804) with engineering cost not to exceed \$45,000. Upon roll call, Uran, Ruland, Hollekim, Rice and Olson voted yes. Motion carried.

8. CR 3 03(76)19

Moved by Comm. Uran, seconded by Comm. Olson, to approve the transfer totaling \$2,529,577.27 from Road & Bridge Fund to R&B Capital Construction Fund for CR 3 (76th AVE NW), Project 03(76)19. Upon roll call, Uran, Rice, Olson, Hollekim and Ruland voted yes. Motion carried.

9. TOWNSHIP ROAD/CULVERT

Fred Evans with Brookbank Township discussed a culvert that collapsed between Section 30 of Township 154 North, Range 91 West (**Sikes Township**) and Section 25 of Township 154 North, Range 92 West (**Brookbank Township**). The townships may need assistance due to low funds.

10. TRUNORTH STEEL

Moved by Comm. Uran, seconded by Comm. Rice, to approve the revised price list from TruNorth Steel for culverts. Upon roll call, Rice, Uran, Ruland, Hollekim and Olson voted yes. Motion carried.

11. CR 4 LOSTWOOD

Engineer Hennessy stated with the recent rains some issues have occurred on CR 4, 74th Ave NW, Lostwood Road. CSI did not have a maintainer onsite to fix the issues.

11:20 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss a replacement for the Human Resource Advisory Committee Board and the appointed officials' performance reviews.

Moved by Comm. Hollekim, seconded by Comm. Olson, to nominate Dan Uran to the Human Resource Advisory Committee for a three year term. Upon roll call, all present voted yes. Motion carried.

The next commissioner meeting there will be more discussion on the appointed officials' performance review process.

11:30 A.M.

Rory Porth, Assessor along with Lori Hanson Tax Director presented an aerial photography demonstration and a quote. Also present were Corey Bristol, Melissa Vachal and Jana Hennessy. The 6 inch imagery cost will be put in the 2022 budget.

12:00 P.M.

Discussion was held with Departments Heads concerning COVID-19 issues. Present for the discussion were Karen Babbitt, Laurie Johnson, Elizabeth Weyrauch, Mary Trahan, Lynnette Vachal, Kim Savage, Tiffany Thiessen, Corey Bristol, Melissa Vachal, Jana Hennessy and Lori Hanson. All restrictions have been lifted and the temperature taking for all visitors will no longer be taken within the County Courthouse. Laurie Johnson, Correctional Administrator stated all the restrictions will still apply for the jail facility.

4. ADJOURN

The Board adjourned at 1:30 P.M. to meet in regular session on Tuesday, July 6, 2021 at 9:00 A.M. Accepted and approved this 6th day of July, 2021.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor