

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, July 18, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice present and John DeGroot absent. State’s Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve the minutes of the July 5, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the June fees for Clerk of Court, Sheriff and Overweight fines. Upon roll call, Hollekim, Ruland, Olson and Rice voted yes. Motion carried.

D. ARPA FUNDS

Discussion was held on the ARPA fund balance and what to utilize the remaining balance of \$1,163,517. Discussion was held on allocating to the Mountrail County Medical Center for a generator request. Corey, Bristol, Sheriff will request the needs for generators around the surrounding emergency buildings.

E. 2024 BUDGETS

Stephanie A. Pappa, Auditor reviewed the 2024 budgets and reports for the county.

F. BILLS

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the bills totaling \$8,817,215.59 along with a bill for \$12,750. Upon roll call, Rice, Hollekim, Ruland, and Olson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 07/18/2023-PAYMENT 07/18/2023**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
107036	SPRAYSYNC WEED CONTROL	12,750.00 12,750.00
107037	ABRAHAMSON/SANDRA GENERAL FUND	252.25 252.25
107038	ACME TOOLS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,099.65 966.00 1,067.99 65.66
107039	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	392.40 130.80 130.80 130.80
107040	ARAMARK UNIFORM SERVICES GENERAL FUND	312.93 312.93

107041	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	2,398.36 1,858.36 540.00
107042	ARMSTRONG SANITATION COUNTY PARKS FUND	1,372.84 1,372.84
107043	ASPHALT SURFACE TECHNOLOGIES, CORP COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,243,128.59 1,243,128.59
107044	BAKKEN COMMERCIAL TRUCK WASH GENERAL FUND	55.00 55.00
107045	BASIN ELECTRIC POWER COOPERATIVE COUNTY ROAD & BRIDGE FUND	750,000.00 750,000.00
107046	BILLEHUS/ALAN GENERAL FUND	110.00 110.00
107047	BLANK/KEVIN COUNTY ROAD & BRIDGE FUND	275.07 275.07
107048	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	536.89 536.89
107049	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	1,804.32 1,804.32
107050	CARD SERVICES GENERAL FUND	143.28 143.28
107051	CHARM-TEX, INC. GENERAL FUND	732.99 732.99
107052	CITY OF POWERS LAKE COUNTY ROAD & BRIDGE FUND	1,143.45 1,143.45
107053	CITY OF STANLEY WEED CONTROL FUND	165.13 165.13
107054	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	3,418.37 3,356.76 61.61
107055	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,920.00 3,920.00
107056	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	300.25 300.25
107057	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	42,531.12 32,531.13 9,999.99
107058	DAIRY ONE COOPERATIVE INC GENERAL FUND	189.33 189.33
107059	DAKOTA DRUG CO GENERAL FUND	87.00 87.00
107060	DAKOTA DUST-TEX, INC COUNTY ROAD & BRIDGE FUND	269.30 269.30
107061	DEPT OF CORRECTIONS GENERAL FUND	50.00 50.00
107062	DUCKS UNLIMITED, INC. COUNTY ROAD & BRIDGE CAPITAL PROJECTS	28,860.00 28,860.00

107063	ENERBASE GENERAL FUND	2,979.22 2,979.22
107064	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	330,447.50 330,447.50
107065	ESRI GENERAL FUND COUNTY ROAD & BRIDGE FUND	4,290.00 990.00 3,300.00
107066	FARGO GLASS & PAINT CO COUNTY PARKS FUND	1,466.16 1,466.16
107067	FARMERS UNION OIL CO-WILTON GENERAL FUND	105.80 105.80
107068	FRITEL/LARRY COUNTY PARKS FUND	169.74 169.74
107069	GAEBE/MARILYN GENERAL FUND	109.88 109.88
107070	GALLS-QUARtermaster GENERAL FUND	179.15 179.15
107071	GRATECH COMPANY COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,215,268.44 1,215,268.44
107072	H.A.THOMPSON & SONS INC GENERAL FUND	10,955.00 10,955.00
107073	HENNESSY/JIM WEED CONTROL FUND	120.00 120.00
107074	HERRERA/AZERETH GENERAL FUND	35.00 35.00
107075	INFORMATION TECHNOLOGY DEPT GENERAL FUND	6,934.84 6,934.84
107076	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	18,550.00 18,550.00
107077	JOB SERVICE NORTH DAKOTA GENERAL FUND	707.60 707.60
107078	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	347.63 347.63
107079	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,977.70 532.62 1,445.08
107080	KOHLER COMMUNICATIONS INC GENERAL FUND	2,544.80 2,544.80
107081	KRONOS SAASHR INC GENERAL FUND	768.80 768.80
107082	LANGUAGE LINE SERVICES, INC E 911 EMERGENCY/WIRELESS FUND	24.50 24.50
107083	LIGHT HOUSE TRADES, INC. WEED CONTROL FUND	45.19 45.19
107084	LOMMEN/ORVIN GENERAL FUND	385.00 385.00
107085	MARTIN CONSTRUCTION INC	3,151,984.65

	COUNTY ROAD & BRIDGE CAPITAL PROJECTS	3,151,984.65
107086	MATTHEW BENDER & CO INC GENERAL FUND	248.31 248.31
107087	MCKENZIE COUNTY AUDITOR/TREASURER GENERAL FUND	57,309.12 57,309.12
107088	MEIERS OIL INC WEED CONTROL FUND	107.32 107.32
107089	MENARDS - MINOT COUNTY PARKS FUND	362.72 362.72
107090	MOTOROLA SOLUTIONS E 911 EMERGENCY/WIRELESS FUND	14,318.97 14,318.97
107091	MOUNTRAIL BUILDERS, INC. COUNTY PARKS FUND	4,990.00 4,990.00
107092	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	400.00 400.00
107093	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	2,362.60 2,362.60
107094	MOUNTRAIL COUNTY PROMOTER GENERAL FUND	219.75 219.75
107095	MOWBRAY & SON, INC GENERAL CAPITAL PROJECTS	88,879.08 88,879.08
107096	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,321.55 1,321.55
107097	ND STATE RADIO COMMUNICATIONS GENERAL FUND	480.00 480.00
107098	NDAAO GENERAL FUND	840.00 840.00
107099	NDSU EXTENSION GENERAL FUND WEED CONTROL FUND	166.00 83.00 83.00
107100	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	791.03 791.03
107101	NORTH COUNTRY SPORTSWEAR INC COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	430.00 330.00 100.00
107102	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	114.23 114.23
107103	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
107104	NORTHWEST TIRE INC WEED CONTROL FUND	588.32 588.32
107105	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	2,299.08 2,299.08
107106	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	56.53 37.05 19.48
107107	ODP BUSINESS SOLUTIONS LLC	2,173.14

	GENERAL FUND	1,509.70
	COUNTY AGENT FUND	163.03
	WEED CONTROL FUND	500.41
107108	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	525.00 525.00
107109	OTTER TAIL POWER COMPANY GENERAL FUND	949.40 949.40
107110	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	570.13 570.13
107111	PINNACLE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	35,459.99 3,026.13 32,231.04 202.82
107112	PITNEY BOWES GLOBAL FINANCIAL SERVICES GENERAL FUND	668.58 668.58
107113	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	671.99 671.99
107114	PURCHASE POWER GENERAL FUND	5,236.14 5,236.14
107115	R & T WATER DISTRICT COUNTY PARKS FUND	338.03 338.03
107116	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	2,922.71 2,922.71
107117	RECORD KEEPERS, LLC GENERAL FUND	17.50 17.50
107118	RICHLAND PUMP & SUPPLY COUNTY ROAD & BRIDGE FUND	90.43 90.43
107119	RISMON/JANE COUNTY ROAD & BRIDGE FUND	2,184.50 2,184.50
107120	RTC NETWORKS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND COUNTY AGENT FUND WEED CONTROL FUND	6,034.47 4,958.29 532.44 400.52 71.61 71.61
107121	RUDOLPH ELECTRIC, LLC GENERAL FUND	1,566.32 1,566.32
107122	SAFARI FUELS #103 GENERAL FUND	405.44 405.44
107123	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	127,982.83 127,982.83
107124	SCHOCK'S SAFE & LOCK INC COUNTY ROAD & BRIDGE FUND	40.00 40.00
107125	SELECT ENERGY SERVICES COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
107126	SIDWELL, HARRIS LOCAL GOVERNMENT GENERAL FUND	2,100.00 2,100.00
107127	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00

107128	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,447.86 920.55 527.31
107129	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE WEED CONTROL FUND	1,119.94 663.84 340.81 48.47 66.82
107130	STANLEY LUMBER & SUPPLY GENERAL FUND COUNTY ROAD & BRIDGE FUND	129.95 29.95 100.00
107131	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
14941	STATE TREASURER E911	6,470.00 6,470.00
107132	STEEL REEF BURKE LLC COUNTY ROAD & BRIDGE FUND	1,500,000.00 1,500,000.00
107133	STEINS INC GENERAL FUND	1,518.68 1,518.68
107134	SUMMIT FOOD SERVICE, LLC GENERAL FUND	8,333.33 8,333.33
107135	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	189.62 189.62
107136	TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND	197.71 197.71
107137	TRITECH SOFTWARE SYSTEMS LLC GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	82,717.27 45,834.28 36,882.99
107138	TYLER TECHNOLOGIES, INC GENERAL FUND	420.00 420.00
107139	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	3,316.36 2,362.60 118.50 835.26
107140	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND WEED CONTROL FUND	1,578.64 156.28 297.77 1,057.26 67.33
107141	VILLAGE FAMILY SERV CENTER GENERAL FUND	4,110.00 4,110.00
107142	WARNE CHEMICAL & EQUIP CO WEED CONTROL FUND	1,021.54 1,021.54
107143	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	1,531.36 1,531.36
	<b>FINAL TOTAL</b>	<b>8,829,965.59</b>

3. APPOINTMENT SCHEDULED

9:15 A.M

Nichole Degenstein, Human Resource Administrator discussed the 2024 paid holiday schedule and the retirement plan contribution changes.

Moved by Comm. Hollekim, seconded by Comm. Olson, to grant Friday, July 5<sup>th</sup>, 2024 as a paid holiday. Upon roll call, Rice, Hollekim, Ruland and Olson voted yes. Motion carried.

More discussion will be held concerning the increase of the employer contribution for the NDPERS by 1%.

9:30 A.M.

Lori Hanson, Tax Director discussed closing the Tax Director's office on August 7-10<sup>th</sup> for the State Board of Equalization and continued education in Bismarck. The Recorder's and Treasurer's office will answer the phones while out. The Board expressed no objections to the August 7-10<sup>th</sup> closure.

10:30 A.M.

Corey Bristol, Sheriff opened the bid from Bretz RV & Marine for the Search and Rescue Boat.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the Search and Rescue Boat bid from Bretz RV & Marine totaling \$266,901. Upon roll call, Rice, Ruland, Olson and Hollekim voted yes. Motion carried.

11:00 A.M.

Jim Gray, NDSU West District Director along with Lynnette Vachal, NDSU Extension Agent met to discuss the salary adjustment. Wade Enget, State's Attorney discussed the importance of the salary increase. West District Director Gray discussed the NDSU policies and trying to create a mechanism that will satisfy all entities. West District Director Gray stated an option would be to change the portion of percentage that the NDSU pays versus the County. More discussion will be held with the NDSU along with Comm. Ruland and Stephanie A. Pappa.

11:15 A.M.

Scott Duerre, Road & Bridge (R&B) Superintendent met to discuss Road & Bridge.

#### 1. EXCESS LOAD AGREEMENT

Superintendent Duerre discussed the release of the excess load agreements and bonds for CR 2, CR 11 and CR 3.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the road release and bond for Basin Electric for the transformer move on CR 2 & CR 11 as the post inspection was satisfied and as recommended by the Road & Bridge Department. Upon roll call, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the road release and bond for Steel Reef for the compressor move on CR 3 as the post inspection and as recommended by the Road Bridge Department. Upon roll call, Rice, Olson, Hollekim and Ruland voted yes. Motion carried.

#### 2. DUST CONTROL REQUEST FOR UNORGANIZED TOWNSHIPS

Moved by Comm. Rice, seconded by Comm. Olson, to approve the dust control applications for Unorganized Townships. Upon roll call, all present voted yes. Motion carried.

#### 3. SANISH GRAVELING-UPDATE

Superintendent Duerre gave an update on graveling roads in Sanish.

#### 4. PURCHASE OF PICKUPS

Moved by Comm. Hollekim, seconded by Comm. Olson, to give authorization to the Road & Bridge County Engineer to make an emergency purchase of 3 pickups not exceeding \$210,000 due to the lack of availability. Upon roll call, Hollekim, Rice, Olson and Ruland voted yes. Motion carried.

#### 4. ADJOURN

The Board adjourned at 12:50 P.M. to meet in regular on Tuesday, August 1, 2023 at 9:00 A.M. Accepted and approved this 1<sup>st</sup> day of August, 2023.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor