

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, January 6, 2026 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Joan Hollekim, John DeGroot present and Jason Rice present via GoToMeeting. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the minutes of the December 16, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the special minutes of December 31, 2025 meeting. Upon roll call, all present voted yes. Motion carried.

C. PAYROLL

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the salary increase form for completing a successful satisfactory probationary period for Brehm Wiley as a Sheriff Deputy with the Sheriff to the amount of \$33.17 per hour/\$69,000 per year. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the regular full-time employee classification for Breanna Fethkenher as a Family Service Specialist III with Mountrail McKenzie Human Service Zone in the amount of \$30 per hour/\$62,400 per year. Upon roll call, DeGroot, Hollekim, Rice, Olson and Ruland voted yes. Motion carried.

D. FOSTERCARE HOUSE

Discussion was held on the possibility of selling the foster care house due to not being utilized. Comm. Hollekim stated she contacted the Human Service Zone Director, Desiree Sorenson, and she understood the reason for wanting to sell the property. The Board discussed obtaining an appraisal price before offering for sale.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to start the process of selling the foster care house located at 2 Valley Drive, Stanley ND with the appraisal value coming from Kim Savage, Tax Director. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

Tax Director Savage presented the appraisal value for the foster-care house. The tax appraisal value was \$46,200 for the land and \$342,300 for the structure for a total of \$388,500. It was explained that once a realtor is hired, the realtor will also evaluate the selling price.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the hiring of Reynolds Realty to sell the County-owned land and house located at 2 Valley Dr. Stanley ND described as Lot 1, Block 3, Replat of Lot 1, Block 3, Country Meadows 2nd Subdivision, Stanley City, .42 acres. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

A Resolution of the Mountrail County Board of Commissioners pursuant to N.D.C.C. §11-27-03.1 for the sale of real property WHEREAS, Mountrail County owns the following described real property in the City of Stanley, Mountrail County, North Dakota, to-wit: Lot 1, Block 3, of the Replat Lot 1, Block 3, County Meadows 2nd Subdivision WHEREAS, that Mountrail County had constructed a single family home on the above described property for the purpose of housing person(s) who would provide foster care services; and, WHEREAS, that said residence has remained empty for a long period of time in that there was a lack of interest if any person(s) to live in the home and provide foster care services; and, WHEREAS, the Mountrail-McKenzie Human Service Zone has indicated that they do not have need for such home at the present time or the immediate future; and, WHEREAS, Mountrail County desires to sell the home through the use of a licensed real estate broker pursuant to the provisions of N.D.C.C. §11-27-03.1; WHEREFORE, pursuant to the provisions of N.D.C.C. §11-27-03.1, it is

hereby resolved that the Mountrail County Board of Commissioners engages the services of Reynolds Realty to list for sale the above-described real property through a non-exclusive listing agreement, for the commission paid to Reynolds Realty being six (6) percent of the sales price, and with the right of the Mountrail County Board of Commissioners to reject any and all offers deemed insufficient. This resolution of the Mountrail County Board of Commissioners was adopted on the 6th day of January, 2026, at the regular meeting of the Board of Commissioners.

Trudy Ruland, Chair Mountrail County Commissioners

ATTEST:

Stephanie A Pappa, Auditor

E. WAIVER OF SOUTH COMPLEX RENTAL

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the waiver of the rental fee of the South Complex on January 10th to the Mountrail County Pink Ladies with the transfer of insurance and cleanup deposit still required. Upon roll call, Olson, Rice, Hollekim, Ruland and DeGroot voted yes. Motion carried.

F. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$313,492.34 & December 7 through December 20 payroll, checks #20171-20175 and direct deposits #1-165 totaling \$611,548.91. Upon roll call, Hollekim, Ruland, Olson, Rice and DeGroot voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 01/06/2026 - PAYMENT 01/06/2026

<u>WARRANT #</u>	<u>VENDOR NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
0	ND COUNTY COMMISSIONERS ASSN	GENERAL FUND	\$1,725.00
121263	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$17.18
121263	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$11.79
121263	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$24.98
121260	ND COUNTY AUDITORS ASSN	GENERAL FUND	\$250.00
121254	DAKOTA DYNAMICS	GENERAL FUND	\$1,848.80
121260	ND COUNTY AUDITORS ASSN	GENERAL FUND	\$250.00
0	THOMSON REUTERS-WEST PUBLISHING CORP.	GENERAL FUND	\$225.30
0	ADVANCED BUSINESS METHODS_49	GENERAL FUND	\$2,527.61
0	THE SIDWELL COMPANY	GENERAL FUND	\$500.00
0	THE SIDWELL COMPANY	GENERAL FUND	\$1,007.50
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$290.00
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$1,680.00
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$105.00
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$475.94
0	CIRCLE SANITATION INC	GENERAL FUND	\$197.75
121252	CITY OF STANLEY	GENERAL FUND	\$502.42
0	CIRCLE SANITATION INC	GENERAL FUND	\$142.00
121252	CITY OF STANLEY	GENERAL FUND	\$53.74
0	CIRCLE SANITATION INC	GENERAL FUND	\$82.00
121252	CITY OF STANLEY	GENERAL FUND	\$384.76
121264	OTTER TAIL POWER COMPANY	GENERAL FUND	\$39.22
121264	OTTER TAIL POWER COMPANY	GENERAL FUND	\$650.82
121256	MOUNTRAIL COUNTY TREASURER	GENERAL FUND	\$2,920.01
121256	MOUNTRAIL COUNTY TREASURER	GENERAL FUND	\$15.25
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$14.99
0	RAPID FIRE PROTECTION	GENERAL FUND	\$350.00
121267	RUDOLPH ELECTRIC, LLC	GENERAL FUND	\$205.66
0	GOOSENECK IMPLEMENT	GENERAL FUND	\$36.57
0	STANLEY AUTO & TRUCK	GENERAL FUND	\$66.85

0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$239.96
0	O'REILLY AUTO PARTS	GENERAL FUND	\$12.99
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$143.20
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$143.20
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$143.20
0	STANLEY AUTO & TRUCK	GENERAL FUND	\$55.79
0	STANLEY HARDWARE	GENERAL FUND	\$104.94
0	STANLEY HARDWARE	GENERAL FUND	\$223.91
0	STANLEY HARDWARE	GENERAL FUND	\$95.09
0	VESTIS	GENERAL FUND	\$85.51
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$9.99
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$221.65
0	STANLEY HARDWARE	GENERAL FUND	\$425.93
121270	STATE CHEMICAL SOLUTIONS	GENERAL FUND	\$184.50
0	MEIERS OIL INC	GENERAL FUND	\$242.12
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$130,205.62
121269	SMITH PORSBORG LAW FIRM	GENERAL FUND	\$3,775.00
0	BBH INSURANCE, INC	GENERAL FUND	\$838.00
121266	PURCHASE POWER_3110	GENERAL FUND	\$2,719.89
0	ND ASSOCIATION OF COUNTIES_2566	GENERAL FUND	\$31,614.00
0	VISION WEST ND, INC	GENERAL FUND	\$1,600.00
0	ADVANCED BUSINESS METHODS_49	GENERAL FUND	\$1,355.05
0	STANLEY HARDWARE	GENERAL FUND	\$43.98
121261	ND POST BOARD	GENERAL FUND	\$150.00
121263	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$832.14
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$276.50
0	DAKOTA DUST-TEX, INC	GENERAL FUND	\$7.50
121273	ULINE	GENERAL FUND	\$940.10
0	COOKS CORRECTIONAL	GENERAL FUND	\$194.15
0	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,133.97
121262	NORTH PRAIRIE RURAL WATER DISTRICT	ROAD & BRIDGE FUND	\$168.62
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$1,350.54
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$1,328.94
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$1,362.42
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$1,316.52
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$1,403.46
0	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE FUND	\$1,360.26
0	ADVANCED BUSINESS METHODS_49	ROAD & BRIDGE FUND	\$1,355.05
0	PINNACLE	ROAD & BRIDGE FUND	\$5,897.05
0	PINNACLE	ROAD & BRIDGE FUND	\$17,100.00
0	PINNACLE	ROAD & BRIDGE FUND	\$1,674.73
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$2,361.24
121268	RUNNING SUPPLY, INC	ROAD & BRIDGE FUND	\$134.85
121274	UNITED QUALITY COOPERATIVE	ROAD & BRIDGE FUND	\$810.69
0	DAKOTA FLUID POWER, INC.	ROAD & BRIDGE FUND	\$264.52
0	DAKOTA TRUCK & FARM SERVICE	ROAD & BRIDGE FUND	\$2,037.97
0	LITTLE FALLS MACHINE, INC.	ROAD & BRIDGE FUND	\$237.63
0	PINNACLE	ROAD & BRIDGE FUND	\$400.12
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$3,675.00
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$932.89
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	-\$259.34
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$130.88
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$24.49
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$44.58
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$20.30
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$5.59
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$116.94
0	STANLEY HARDWARE	ROAD & BRIDGE FUND	\$116.95
121255	LIGHT AND SIREN	ROAD & BRIDGE FUND	\$1,748.99

121255	LIGHT AND SIREN	ROAD & BRIDGE FUND	\$2,127.32
121259	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$54.99
121259	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$42.99
121275	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$19.33
121275	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$46.49
121265	POMP'S TIRE SERVICE	ROAD & BRIDGE FUND	\$17,327.68
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$60.76
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$35.20
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$24.45
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$320.90
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$38.38
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$72.72
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$49.62
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$93.43
121257	MOUNTRAIL WILLIAMS ELECTRIC COOP_2506	COUNTY PARK FUND	\$770.90
0	TYLER TECHNOLOGIES, INC	DOC. PRES. FUND	\$1,778.77
121258	NACVSO	VETERAN'S FUND	\$50.00
0	STANLEY PROFESSIONAL BUILDING	VETERAN'S FUND	\$650.00
0	ADVANCED BUSINESS METHODS_49	EXTENSION AGENT FUND	\$1,355.05
121252	CITY OF STANLEY	WEED CONTROL FUND	\$46.92
0	GOOSENECK IMPLEMENT	WEED CONTROL FUND	\$27,300.00
0	OMAR, MARY J	PREPAID TAXES	\$6.44
121253	CROWS BREAST, NINA	PREPAID TAXES	\$68.28
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$540.72
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$43.21
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$110.84
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$0.59
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$1,116.00
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$250.00
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$584.00
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$226.26
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$798.12
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$864.43
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$531.64
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$89.25
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$11.09
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$60.50
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$11.38
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$40.21
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$24.30
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$4.14
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$194.82
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$1,256.33
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$13.37
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$1,171.86
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$28.02
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$788.44
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$9.72
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$11.79
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$923.01
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$2,333.59
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$35.97
121256	MOUNTRAIL COUNTY TREASURER	PREPAID TAXES	\$4,817.14
121271	STURGEON, BRIAN	PREPAID TAXES	\$248.03
121272	TYKESON, JEAN	PREPAID TAXES	\$272.05
		GRAND TOTAL	\$313,492.34

3. APPOINTMENTS SCHEDULED

9:15 A.M.

Fintan Dooley along with Gary Swick discussed the long-term planning for land impacted by oil development.

9:30 A.M.

Randi Schumaier, Human Resource Generalist presented the Human Resource Advisory Committee (HRAC) recommendations. Discussion was held on the portfolios for department heads and it was recommended by HRAC to do a trial run for a year.

Moved by Comm. Hollekim, seconded by Comm. Rice, to not develop portfolios for department heads. Upon roll call, Rice, Hollekim, Olson, DeGroot voted yes and Ruland voted no. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the re-banding of the Correctional Nurse from a banding/grading of B31 to the following options: Registered Nurse be banded at a C43; LPN be banded at a B23 and an LPN IVTH be banded at a B31 as per the recommendation of the Human Resource Advisory Committee. Upon roll call, Ruland, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:45 A.M.

Kim Savage, Tax Director met with the board to discuss an abatement.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve an abatement on parcel #06-0000105 for tax year 2025 for qualifying for 50% Homestead Credit as per the recommendation of Tax Director Savage. Upon roll call, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

9:50 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. MWEC POWER POLE RELOCATION/CR4 IMPROVEMENTS (102ND AVE NW TO 91ST AVE NW)

Engineer Hennessy discussed the amendment of contract for HDR Engineering for the three different design options for relocating power poles from 102nd Ave NW to 91st Ave NW, CR4 with Mountrail Williams Electric Cooperative (MWEC).

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the signing of the amendment to agreement for engineering services with HDR Engineering for the CR4 Improvement Project with an increase of \$57,080 with a grand total of \$1,036,778.29 with cost split 50% Mountrail Williams Electric Cooperative (MWEC) and the County. Upon roll call, DeGroot, Olson, Hollekim and Ruland voted yes. Motion carried.

2. CR3 PROJECT NO. 03(71)23

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve signing the Construction Agreement between Jensen Brothers Construction, Inc. and Mountrail County for the Palermo North CR3 Project No. 03(71)23. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve signing the Notice to Proceed with Jensen Brothers Construction, Inc. for CR3 Project No. 03(71)23. Upon roll call, DeGroot, Hollekim, Ruland, Olson and Rice voted yes. Motion carried.

3. 2026 TOWNSHIP ANNUAL ROAD MAINTENANCE AGREEMENT

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve signing the 2026 Township Annual Road Maintenance Agreement with Egan Township. Upon roll call, Olson, Hollekim, Ruland, Rice and DeGroot voted yes. Motion carried.

4. 2026 TOWNSHIP ANNUAL ROAD MAINTENANCE

Engineer Hennessy provided the 2026 Township Annual Road Maintenance Binders.

4. PUBLIC COMMENT

No one had any comments.

5. ADJOURN

The Board adjourned at 10:37 A.M. to meet in regular session on Tuesday, January 20, 2026 at 9:00 A.M.
Accepted and approved this 20th day of January, 2026.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor