

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, January 21, 2020 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley, ND with Commissioners Trudy Ruland, Joan Hollekim, Garry Jacobson, and Wayne Olson present. Commissioner Daniel Uran was absent. Also present was States Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the minutes of the January 7, 2020 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the December 2019 fees for the Sheriff’s Office and October, November and December 2019 for the Clerk of Courts Office. Upon roll call, Ruland, Olson, Jacobson, and Hollekim voted yes. Motion carried.

D. BILLS

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the bills totaling \$2,072,979.71. Upon roll call, Olson, Jacobson, Hollekim and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading.)

APPROVED 01/21/2020 - PAYMENT 01/21/2020

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
98113	A&W TOWING & RECOVERY, INC. GENERAL FUND	750.00 750.00
98114	ACCURATE CONTROLS, INC. GENERAL FUND	37,626.96 37,626.96
98115	ADVANCED BUSINESS METHODS GENERAL FUND	1,857.22 1,857.22
98116	AMERICAN BANK CENTER HUMAN SERVICE ZONE	1,547.29 1,547.29
98117	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	242.53 125.11 117.42
98118	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	7,516.50 6,976.50 540.00
98119	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	638.00 638.00
98120	BAKKEN COMMERCIAL TRUCK WASH GENERAL FUND	30.00 30.00
98121	BBH INSURANCE, INC GENERAL FUND	486.00 486.00

98122	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,070.00 3,070.00
98123	BOGERT JR/WARREN GENERAL FUND	85.18 85.18
98124	C&D WATER SERVICES HUMAN SERVICE ZONE	42.50 42.50
98125	CARD SERVICES GENERAL FUND	84.81 84.81
98126	CARSTENSEN CONTRACTING, INC. COUNTY ROAD & BRIDGE FUND	35,000.00 35,000.00
98127	CDW GOVERNMENT HUMAN SERVICE ZONE	264.14 264.14
98128	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
98129	CITY OF STANLEY GENERAL FUND	155.00 155.00
98130	COMFORT INN BISMARCK HUMAN SERVICE ZONE	86.40 86.40
98131	CORPORATE TRANSLATION SERVICES INC GENERAL FUND	57.72 57.72
98132	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
98133	DAKOTA BUSINESS SOLUTIONS GENERAL FUND	2,000.00 2,000.00
98134	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	787.37 787.37
98135	DATASPEC INC VETERAN'S SERVICE OFFICER FUND	449.00 449.00
98136	DOCUMENT OUTPUT CENTER, LLC GENERAL FUND	2,400.36 2,400.36
98137	DUNN COUNTY GENERAL FUND	1,500.00 1,500.00
98138	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,137.31 260.98 1,876.33
98139	GAEBE/MARILYN GENERAL FUND	1,680.00 1,680.00
98140	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	16,864.23 16,864.23
98141	GRILLEY/CANDICE HUMAN SERVICE ZONE	115.50 115.50
98142	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	54,665.49 54,665.49
98143	HOLIDAY CREDIT OFFICE GENERAL FUND	3,140.83 3,140.83
98144	I.A.O. TRAINING GENERAL FUND	450.00 450.00

98145	IAAO LOCKBOX GENERAL FUND	220.00 220.00
98146	INFORMATION TECHNOLOGY DEPT GENERAL FUND HUMAN SERVICE ZONE	6,540.72 6,415.92 124.80
98147	JAEGER/ERIC COUNTY PARKS FUND	168.96 168.96
98148	JOHNSON/JOSH GENERAL FUND	500.00 500.00
98149	K SQUARED ELECTRIC INC GENERAL FUND	195.00 195.00
98150	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	602.20 602.20
98151	KRONOS SAASHR INC GENERAL FUND	599.53 599.53
98152	LA QUINTA INN & SUITES HUMAN SERVICE ZONE	86.40 86.40
98153	LARSON/JOHN HUMAN SERVICE ZONE	579.56 579.56
98154	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	790.04 790.04
98155	LOCKREM/DAWN HUMAN SERVICE ZONE	126.03 126.03
98156	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,260.00 1,260.00
98157	MAC'S, INC COUNTY ROAD & BRIDGE FUND	355.80 355.80
98158	MARMON/W. DEAN GENERAL FUND	11.50 11.50
98159	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	3,291.30 3,291.30
98160	MEIERS/CHANDLER GENERAL FUND	1,000.00 1,000.00
98161	MEYERS/MICHELLE HUMAN SERVICE ZONE	1,209.24 1,209.24
98162	MID-STATES ORGANIZED CRIME INFO CENTER GENERAL FUND	150.00 150.00
98163	MINOT DAILY NEWS GENERAL FUND	239.20 239.20
98164	MINOT RESTAURANT SUPPLY CO GENERAL FUND	233.70 233.70
98165	MOUNTRAIL COMMUNITY FOOD PANTRY HUMAN SERVICE ZONE	600.00 600.00
98166	MOUNTRAIL COUNTY PROMOTER GENERAL FUND	4,504.33 4,504.33
98167	MOUNTRAIL COUNTY TREASURER PREPAID TAX FUND	7,963.76 7,963.76

98168	NACVSO VETERAN'S SERVICE OFFICER FUND	50.00 50.00
98169	NAPA COUNTY ROAD & BRIDGE FUND	13.09 13.09
98170	NATIVE AMERICAN TRAINING INSTITUTE HUMAN SERVICE ZONE	175.00 175.00
98171	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	3,151.68 3,151.68
98172	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
98173	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	8,763.42 8,763.42
98174	NEOFUNDS BY NEOPOST GENERAL FUND	707.00 707.00
98175	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,390.35 2,390.35
98176	NORTHERN TESTING HUMAN SERVICE ZONE	945.00 945.00
98177	NOVA FIRE PROTECTION, INC. GENERAL FUND	225.00 225.00
98178	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	2,028.62 1,869.16 122.47 36.99
98179	PARADIGM LIAISON SERVICES GENERAL FUND	1,000.00 1,000.00
98180	PARKS/EJ GENERAL FUND	58.27 58.27
98181	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	130.00 130.00
98182	PINNACLE HUMAN SERVICE ZONE WEED CONTROL FUND	5,474.34 774.34 4,700.00
98183	PLAZA RURAL FIRE DIST #1 CO. HAZARDOUS CHEMICAL ACCOUNT FUND	12,480.00 12,480.00
98184	PRAIRIE FORD, INC. COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	72,440.00 36,820.50 35,619.50
98185	PREVENT CHILD ABUSE ND HUMAN SERVICE ZONE	924.00 924.00
98186	RASH/CONNOR GENERAL FUND	225.00 225.00
98187	RASH/DONNA GENERAL FUND	241.56 241.56
98188	RASH/MADDISON GENERAL FUND	225.00 225.00
98189	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	3,591.25 3,591.25

98190	RESERVATION TELEPHONE	2,222.08
	GENERAL FUND	1,986.93
	COUNTY ROAD & BRIDGE FUND	116.22
	COUNTY PARKS FUND	118.93
98191	RYAN CHEVROLET	39,711.00
	COUNTY ROAD & BRIDGE FUND	39,711.00
98192	RYAN GMC	5,266.71
	COUNTY ROAD & BRIDGE FUND	5,266.71
98193	SANFORD	238.00
	HUMAN SERVICE ZONE	238.00
98194	SAUBER ENGINEERING, INC	51,200.50
	COUNTY ROAD & BRIDGE FUND	51,200.50
98195	SCHOCK'S SAFE & LOCK INC	2.00
	GENERAL FUND	2.00
98196	SHELL CREEK SLIP & RENTALS INC	600.00
	COUNTY PARKS FUND	600.00
98197	SOURIS RIVER TELECOMMUNICATIONS	170.10
	E 911 EMERGENCY/WIRELESS FUND	170.10
98198	SRF CONSULTING GROUP, INC	8,796.14
	GENERAL FUND	8,796.14
98199	STANLEY HARDWARE	16.96
	HUMAN SERVICE ZONE	16.96
98200	STANLEY PROFESSIONAL BUILDING	650.00
	VETERAN'S SERVICE OFFICER FUND	650.00
98201	STANTEC CONSULTING SERVICES INC	8,286.50
	GENERAL FUND	8,286.50
98202	STATE TREASURER-E911	7,751.50
	E 911 EMERGENCY/WIRELESS FUND	7,751.50
98203	STEINS INC	1,666.99
	GENERAL FUND	1,666.99
98204	SUMMIT FOOD SERVICE, LLC	5,873.61
	GENERAL FUND	5,873.61
98205	SVEEN/SHADOE	38.50
	HUMAN SERVICE ZONE	38.50
98206	THOMSON REUTERS-WEST PUBLISHING CORP.	163.80
	GENERAL FUND	163.80
98207	UNITED QUALITY COOPERATIVE	1,733.41
	GENERAL FUND	1,407.34
	COUNTY ROAD & BRIDGE FUND	326.07
98208	VERIZON CONNECT NWF, INC.	847.75
	COUNTY ROAD & BRIDGE FUND	847.75
98209	VERIZON WIRELESS	610.19
	GENERAL FUND	89.96
	COUNTY ROAD & BRIDGE FUND	316.38
	E 911 EMERGENCY/WIRELESS FUND	203.85
98210	VISION WEST ND	270.00
	GENERAL FUND	270.00
98211	WARD COUNTY SHERIFF'S DEPT	50.00

	GENERAL FUND	50.00
98212	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	103.88 103.88
98213	WHITAKER/HILLARY HUMAN SERVICE ZONE	269.82 269.82
98214	MOUNTRAIL COUNTY TREASURER PREPAID TAX FUND	1,610,018.20 1,610,018.20
	FINAL TOTAL	\$ 2,072,979.71

E. PAYROLL

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Regular Full-time Employee agreement for Alex Price from Sheriff’s Office at a salary of \$4,275 per month/\$51,300 per year. Upon roll call, Jacobson, Ruland, Hollekim, and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve increasing the salary for Ryan Camino from Sheriff’s Office to the amount of \$4,845 per month/\$58,140 per year for successful completion of the probationary period. Upon roll call, Ruland, Jacobson, Olson and Hollekim voted yes. Motion carried.

F. TRANSFER

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the transfer for Uniform Permits totaling \$850,160.87 from the General Fund to the County Road & Bridge Fund. Upon roll call, Ruland, Olson, Jacobson and Hollekim voted yes. Motion carried.

G. GRANT

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve signing the semi-annual progress report for Mountrail County Housing Authority roof replacement grant. Upon roll call, Ruland, Hollekim, Jacobson, and Olson voted yes. Motion carried.

H. EVALUATIONS

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the yearly employee performance evaluation for Nichole Degenstein with the suggested changes. Upon roll call, all present voted yes. Motion carried.

Discussion was held concerning the financials with the Auditor still having access to the payroll reports but not physically running payroll.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the yearly employee performance evaluation for Lisa Lapica. Upon roll call, all present voted yes. Motion carried.

I. 2020 ELECTION DESIGNATION FOR POLLING PLACES

Stephanie A. Pappa, Auditor discussed the polling place locations. The school had called a few months ago stating the school was not in favor of the City of Stanley polling place to be held at the Elementary School any longer due to roaming voters in the halls. Comm. Hollekim requested the City of Stanley be notified of this proposed change as NDCC 16.1-04-02 states a polling place with an incorporated city must be designated and/or altered by the governing body of the City. This will go back on the agenda for the February 4th meeting.

J. INTEGRATED PAYABLES

Stephanie A. Pappa, Auditor stated no response was received from American Bank Center regarding the bank providing integrated payable services. The County will go forward with a contract request from Bremer Bank for the Integrated Payables.

Moved by Comm. Jacobson, seconded by Comm. Olson, to make a request to Bremer Bank to provide a contract for the Integrated Payables. Upon roll call, all present voted yes. Motion carried.

K. U.S. POSTAL SERVICE

Discussion was held on the US Postal Service regarding the Census and the tax statements. Comm. Ruland stated Kevin Cramer would like a contact person for the tax statements Auditor Pappa suggested Jessica Niemitalo. As for the 2020 Census, census postcards/packets will not be addressed to PO boxes, just residential addresses. Comm. Olson stated that an advertisement should be in all local papers as a block form ad for those who haven't received their tax statements.

L. BOARD CONCERNS

Comm. Garry Jacobson mentioned he will not be running for re-election for the Commissioner District #5 position.

3. APPOINTMENT SCHEDULED

9:30 A.M.

Lori Hanson, Tax Director met with the board to discuss abatements and the 2020 agriculture land valuation.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the abatement for parcel #46-0019502 for the 2018 tax year as recommended by Tax Director Hanson due to qualifying for the Homestead Credit. Upon roll call, Hollekim, Ruland, Olson and Jacobson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the abatement for parcel #46-0019502 for the 2019 tax year as recommended by Tax Director Hanson due to qualifying for the Homestead Credit. Upon roll call, Ruland, Olson, Hollekim and Jacobson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement for parcel #61-1104000 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being sold. Upon roll call, Jacobson, Ruland, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the abatement for parcel #45-9004000 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Olson, Ruland, Jacobson and Hollekim voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the abatement for parcel #61-0077100 for the 2019 tax year as recommended by Tax Director Hanson due to qualifying for the Homestead Credit. Upon roll call, Ruland, Olson, Hollekim and Jacobson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement for parcel #18-9002800 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being sold. Upon roll call, Jacobson, Ruland, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the abatement for parcel #46-9200700 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Olson, Ruland, Jacobson and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement for parcel #46-9004200 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Ruland, Jacobson, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the abatement for parcel #44-9000500 for the 2018 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Jacobson, Olson, Ruland, and Hollekim voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the abatement for parcel #44-9000500 for the 2019 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Hollekim, Jacobson, Olson, and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement for parcel #46-9200600 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Ruland, Olson, Jacobson and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the abatement for parcel #44-9000500 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Jacobson, Olson, Ruland, and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the abatement for parcel #37-9000200 for the 2020 tax year as recommended by Tax Director Hanson due to mobile home being removed. Upon roll call, Ruland, Hollekim, Jacobson, and Olson voted yes. Motion carried.

Discussion was held on the 2020 agriculture land valuation. Director Hanson stated the 2020 agricultural land value for Mountrail County is \$481.34; barely within the 90% to 100% threshold/tolerance level allowed by the State. Comm. Hollekim and Comm. Ruland suggested that a minimal increase for the 2020 assessment year be considered.

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve setting agricultural land valuation for the 2020 assessment year at a threshold of 92% in order to stay in compliance with State guidelines. Upon roll call, all present voted yes. Motion carried.

Tax Director Hanson mentioned Teresa Captain has submitted her resignation as Deputy Tax Director effective January 31, 2020.

9:45 A.M.

Corey Bristol, Sheriff/DES Coordinator met with the board to discuss an issue involving Warren Bogert, Assistant Disaster Emergency during the Ross Elevator fire.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the apology letter to the Stanley Fire Department in regards to the comments made by Warren Bogert. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Scott Duerre, Engineer Technician met to discuss Road & Bridge. Also present were Jerry Neset, Dennis Rehak, Charlie Sorenson, Matt Carlson & Paul Franklin with Hess Corporation, Daphne Senn with Kadrmass Lee & Jackson representing Hess Corporation, Jeff Ebsch and Zach Gaaskjolen with Brosz Engineering

1. HESS CORPORATION

Discussion was held on the improvements to 57 ½ Ave NW in Section 13 and 14 in Unorganized Township 155-94. Paul Franklin with Hess Corporation stated Hess is installing a new oil pad and would like to improve the road. Discussion was whether the County purchase the ROW to improve or have Hess build a lease road. Hess Corporation is willing to expend funds to improve and work together with the County to improve the road. Charlie Sorenson stated the township has the ability to build on the section line. Dennis Rehak and Jerry Neset would prefer Hess build a new road off the existing lease road and continue on the section line to access the new well pad. Further discussion will be held at a later date.

2. 96TH AVE NW ROADWAY RECONSTRUCTION

Engineer Technician Duerre and Jeff Ebsch with Brosz Engineering updated the Board on 96th Ave NW roadway reconstruction pertaining to wetland jurisdictional determination timelines and the 404 permit status. Engineer Ebsch stated if the notice to proceed is done before March 1st, the project will stay on schedule.

Discussion was held on re-sending the October 15, 2019 letter to the Corps of Engineers regarding the Wetland Jurisdictional Determination Request along with notifying our United States delegation, Senators John Hoeven and Kevin Cramer and Representative Kelly Armstrong of this matter.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve sending the reminder letter to the US Army Corps of Engineers along with notifying our US delegation regarding the Wetland Jurisdiction Determination Request for 96th Ave NW Roadway Reconstruction Project. Upon roll call, all present voted yes. Motion carried

3. PLAZA SHOP

Heath Hetzel and Jim Stewart (via phone) with American Bank Center met with the board to discuss the development agreement, proposal for development and the resolution authorizing public hearing to be held on February 18th 2020 at 10:00 a.m.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the signing of the Resolution Authorizing Public Hearing on a proposal submitted by American Bank Center to construct, equip and furnish a County shop at Plaza. Upon roll call, Hollekim, Ruland, Olson, and Jacobson all present voted yes. Motion carried.

4. ENERGY INFRASTRUCTURE GRANT APPLICATION FOR 53RD ST NW AND 36TH ST NW

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve signing the Energy Infrastructure Grant application for 36th St NW for cement stabilization and graveling on this shared roadway in the townships of Howie, Osborn, Big Bend and Unorganized 152-93. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve signing the Energy Infrastructure Grant application for 53rd St NW in Osloe Township for cement stabilization and graveling. Upon roll call, all present voted yes. Motion carried.

5. NDDOT BRIDGE INSPECTION AND LOAD RATING SERVICES AGREEMENT

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve signing the agreement with the NDDOT for bridge inspection and load rating services. Upon roll call, all present voted yes. Motion carried.

6. CR 9 RECONSTRUCTION/PROJECT NO: 09(04)13/CHANGE ORDER NO. 3

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve the Change Order #3 for an increase in the amount of \$145,093.60 to the contract with Central Specialities for additional approaches and culverts for CR 9 reconstruction/Project No. 09(04)13. Upon roll call, Jacobson, Ruland and Hollekim voted yes. Motion carried.

Temporarily absent for the vote was Comm. Olson.

7. NOTICE OF BIDS

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve advertising for culverts, cutting edges, loading & hauling of gravel, crushing & stockpiling of aggregate, subgrade repairs and supply and application of calcium chloride, magnesium chloride or other approved dust control product. Upon roll call, all present voted yes. Motion carried.

8. CR 6 DRAINAGE REPORT

Discussion was held regarding John Sauber Engineering letter with recommendations on CR 6 drainage issues by Grant Kallberg residence.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to approve proceeding with the drainage improvements on CR 6 near Grant Kallberg's residence in the SW¼ of Section 20, Township 157, Range 94, as recommended by Sauber Engineering including the placement of a larger culvert and hiring Sauber Engineering to oversee the project. Upon roll call, Olson, Jacobson, Hollekim and Ruland voted yes. Motion carried.

9. CR 4 NOTICE TO ADVERTISE

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to approve the advertisement for bids on CR 4 reconstruction project. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the bidding wording on the "lowest responsible bidder" meaning on all bids.

10. CR 11

Discussion was held on alternatives for rehabilitation of CR 11 from US Highway 2 at Blaisdell, South 4 miles. John Sauber gave a recommendation to do a sliver widening with a 9" overlay of hot mix asphalt or use a less costly alternative to remove the additional 4 inch asphalt, cement strengthen with 12 inches, place 3 inches of aggregate on the cement treated subgrade and place 5 inches of hot mix asphalt on the aggregate. Discussion will be at the next meeting to allow time to have conversation with the people who utilize the road.

4. ADJOURN

The Board adjourned at 12:00 P.M. to meet in regular session on Tuesday, February 4, 2020 at 9:00 A.M. Accepted and approved this 4th day of February, 2020.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor