


Mountrail County

Achievement Days

2025

Club/4-H Helper & Committee

Work Schedules



Event Dates

July 7	Event Set-Up Day
July 7	Static Judging
July 9	Poultry, Rabbit & Goat Shows Livestock Record Book Shows Check-In/Weigh-in for all Species
July 10	Beef, Dairy Cow, Sheep, & Swine Shows



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Club Leaders - A sign-up sheet has been sent to all Club Leaders to assist with ensuring all areas are covered during the Buyers Supper, Hosting, & Event Clean-Up. Use this as a tool to ensure ALL areas are covered. ALL 4-H families are required to stay to the end of the event to help clean, even after exhibits are removed!

4-H Code of Conduct & Ethics

FORMAL COMPLAINTS: For issues that cannot be taken care of during Achievement Days, please see pg. 36 for guidelines on issuing a formal complaint.

The 4-H program is **intended to foster a safe environment that is conducive to optimal learning and growth**. Youth participants, families, and volunteers are expected to behave in a way that respects the rights and property of others, and that will not disrupt or interfere with 4-H program goals.

All youth & adults are expected to act in a sportsmanlike manner at all times and are expected to set positive examples and serve as positive role models by what they say and do.

If a conflict arises, please reach out to someone within the appropriate department (Extension Office, 4-H Council, Livestock Committee, or Static Committee) to work together towards a peaceful solution. If a peaceful and positive solution cannot be met, the departments listed hold the right to remove the appropriate parties from the premises and/or present the issue at the next Mountrail County 4-H meeting.

Achievement Days - Set-Up & Tear-Down

EVENT SET-UP TIMES - MONDAY, JULY 7

4-H'ers & Families Needed!

4-H members & someone in each family should be present for set-up of each species an exhibitor is showing.

Please take turns helping set-up the show ring and wash shed!

3:45-5:00 pm – Beef/Dairy Cow/Swine Exhibitors (Arena)
4:45-6:00 pm – Poultry/Rabbit/Goat/Sheep Exhibitors (Arena)
5:45-7:00 pm – Buyers Supper Area (South Complex)
6:00-8:00 pm (approx.) – Static Committee Exhibit Display Set-Up

Static Exhibit Judging is on July 7th also!

See Pg. 11 of the 4-H Achievement Days Exhibitor Packet for more info

Showing multiple livestock species?

Please choose the Static Judging time that works the best for you to help with your species set-up. You're welcome to help in other areas!

ALL HANDS ON DECK!

Set-Up, Tear-Down and managing each event area some of the most important parts of Achievement Days...and we need your help!

Please take a moment to look over each of the work schedules within this packet. If you are unable to help with your **assigned time slot** or would like to be moved elsewhere, find a replacement or please let us know **prior** to the event.

We will gladly try and accommodate changes that are needed.

Participation at **setup & tear down** is required for livestock exhibitors. Tear-down is required for horse exhibitors going through the 4-H Premium Sale. If you are unable, due to special circumstances, please notify the office **prior** to July 7th. There are jobs that can be done before Tuesday. Arrangement for other duties can be made if the office is contacted **prior** to set-up.

THINGS TO BRING FOR SET-UP DAY: Steel post drivers, wire cutters, pliers, hammers, brooms, rags, pails, cleaning supplies, zip ties and lots of enthusiasm.

BEDDING ON SAND OR WOOD CHIPS: All livestock will be bedded on sand in the Fair Building. Wood Chips will also be allowed if you want to bed your livestock on wood chips. With this in mind, be sure to bring shovels so you can clean up manure and wood chips and put it in the outside disposal container for disposal.

No bedding with straw - No exceptions

ALL exhibitors must clean up your own wood chips

LIVESTOCK PEN ASSIGNMENTS:

This will be done on set-up day by the assigned livestock personnel.

Self penning to NOT allowed!

4-H Club Cleaning Assignments

Club Leaders – Please meet with your club members and discuss clean-up responsibilities. Families may also assist in other areas if needed.

Assigning youth, families, & volunteers tasks prior to event can help ensure duties are done!

It is important to keep the building looking good during Achievement Days and put it back in the shape we found it or better when we are done.

July 7 & 9

ALL Livestock Exhibitors:

Before & after events - Clean garbage(s) in arena.

ALL Static Exhibitors: Before & after events - Clean garbage(s) in hall, bathrooms, & entry. Sweep all areas.

MANURE HANDLING

ALL manure must be dumped at least 4 ft from side of building in designated area.

July 10 – Throughout Day & After Premium Sale

SOUTH COMPLEX

ALL Static Exhibitors: Pick up paper/ garbage around the South Complex/parking lot and dump garbage cans into dumpster outside

Ind. Members, Mountrail Eagles, Ross Roughriders: Clean up Hall/Kitchen

Mountrailsmen: Clean up bathrooms

FAIR BUILDING

1st Step!!! Please clean Wash Rack BEFORE any panels are put away

ALL Livestock Exhibitors: Clean arena & dump garbage cans

Cloverleaf Cowboys, Mountrail Pioneers & Ross Roughriders: Clean Hall/Kitchen/Entry

Buckaroos, Stanley Stampede: Clean up bathrooms

ALL Livestock Exhibitors: Take down panels & clean wash shed

Each livestock exhibitor is responsible for cleaning their own stalls. They must check out with Livestock Comm. member when done.

WE UNDERSTAND EVERYONE IS TIRED AT END OF DAY and want to get home. We ask that **everyone please stay** until **ALL** areas are completely cleaned, then we can all get home early.

Additional duties that NEED completed by all exhibitors & families:

- * Clean bleachers of ALL garbage
- * Put all tables in Arena & Hall away
- * Dump wheel barrows
- * Clean all wood chips, hay, & feed
- * All panels put in storage buildings
- * Dump ALL arena garbage's (including East end)
- * Sweep cement arena floors
- * Take down announcer stand
- * Clean all garage on outside of buildings
- * Halls & Entry areas swept, mop up spills

Static Judging - Fair Building Hall

Static Exhibit Display Hosts - July 9 & 10

Host Responsibilities:

- Monitor exhibits from people handling
- Keep youngsters from playing around exhibit area
- Take pictures of 4-Her's with Grand & Reserve placings-camera provided
- Photos are for Top Honor Award Sponsors-must get everyone!
- Check off 4-Her's name on list for Grands & Reserves after picture is taken
- Club responsible for assigning hosts for club slotted time (see below)

We would appreciate if club members who do not have livestock or those with livestock to monitor during other species shows to volunteer for these timeslots to help monitor the exhibits. **Leaders please make sure your time slots are covered.**

Wednesday, July 9

8:00 - 9:45 am	Mountrail Eagles/Stanley Stampede
9:45 - 11:30 am	Mountrailsmen/Ind. Members
11:30 - 1:15 pm	Cloverleaf Cowboys/ Buckaroos /Ross Roughriders
1:15 - 3:00 pm	Mountrail Pioneers/Ross Roughriders
3:00 - 4:45 pm	Mountrail Eagles/Buckaroos/ Ind. Members
4:45 - 6:30 pm	Buckaroos /Ross Roughriders/Stanley Stampede
6:30 - 8:00 pm	Mountrail Pioneers /Cloverleaf Cowboys/Mountrailsmen

Thursday, July 10

8:00 - 9:45 am	Mountrailsmen/Ind. Members
9:45 - 11:30 am	Mountrail Pioneers /Cloverleaf Cowboys/Stanley Stampede
11:30-12:30 pm	Cloverleaf Cowboys/ Buckaroos /Ross Roughriders
12:30-2:00 pm	Mountrail Eagles/Mountrailsmen
2:00-3:30 pm	Buckaroos /Ross Roughriders
3:30-5:00 pm	Mountrail Eagles/Buckaroos/ Ind. Members
5:00-6:30 pm	Mountrail Pioneers/Ross Roughriders

Static Exhibit Viewing

July 9: 8:00 am - 6:30 pm

July 10: 8:00 am - 5:00 pm & 6:00 pm to end of sale

*** Static area is closed between 5:00 - 6:00 pm ***

Static Exhibit Removal

July 10 - After Premium Sale - Must check out in Static Judging area with Static Committee member.

*** NO EARLY REMOVALS***

*** Early removal will result in loss of premiums ***

You are still required to stay and help clean once you pick up your exhibits!

Static Judging

During Achievement Days please express any concerns or ideas for Static Judging to the Static Committee or Lynnette Vachal, Extension Agent.

Static Committee: Laura Anderson, Karen Babbitt, Laura Fransen, Rebecca Goettle, Amanda Hynek, Krista Littlefield, Melissa Vachal, & Julie Woodbury

Static Judge Helpers July 8 Fair Building Hall

The following are asked to help out on
Monday, July 7 in the Static judging area

*** ANYONE NOT LISTED IS WELCOMED TO HELP ***

If you are unable to help out, please find someone else to take your place and let the office know of the change.

Judges Helper Duties

Help judges move items to tables, get supplies & ribbons, check books for exhibit scratches, etc. Last shift ensures all exhibits are judged before judge finishes. You will help more than one judge.



(3:00 - 4:00pm)

Ashley Anderson
Christine Dittbrenner
Margo Gauthier
Jennifer George
Jennifer Hamilton
Mallory Edwards
Katie Steele

(4:00 - 5:00pm)

Becky Goettle
Anika Istilart
Chaunci Mell
Anna Miller
Ashley Murphy
Abbey Ruland
Jessica Wolter

(5:00 - 6:00pm)

Sana Feiring
Amy Gray
Annemie Gunderson
Kristen Jaeger
Beth Moberg
Kim Vachal
Kelly Warren

Youth Helper/ Static Photographer

Karen Babbitt
Amber Bock

Food Table (During & After Judging)

Ilene Enerson
Bernadette Lund
Wendy Maurer

Exhibit Display Helpers July 7 - 6:00-8:00 pm Fair Building Hall

ALL Static Committee Members Help! (Other Adults may help also)

Work together to neatly display exhibits
for public viewing.

Assist with upgrading ribbons, displaying
Grand & Reserving placings

Livestock & Horse Record Books ~ July 9 South Complex Hall

Record Book Helper Duties

Help judges organize books, help
keep the judging line run
smoothly, gather any supplies need-
ed, & take photos. You will help
more than one judge.

(2:30 - 3:45 pm)

Stacey Dazell
Rochelle Feldman
Shawna Schenfisch

(3:45 - 5:00 pm)

Andie Roise
Barb Roise
Abbey Ruland

Livestock Judging - Fair Building Arena

During Achievement Days please express any concerns or ideas for livestock judging to the Livestock Committee or Lynnette Vachal, Extension Agent.

Livestock Committee: Heather Braaflat, Barb DeTienne, Laura Fransen, Bailey Hawbaker, Joe Hynek, Steven Littlefield, Grady Uran, Curt Vachal, & John Woodbury

Livestock Superintendents

July 7 - Species Set-Up & Pen Assigning

July 10 - Species Check-Out

Poultry & Rabbit - Heather Braaflat, Tami Johnson & Jennifer Old Rock

Goats - Rebecca Hager, Bill Sem & Monica Sem

Swine - Steve Littlefield, Grady Uran & John Woodbury

Sheep - Barb DeTienne, Robbie Alford, & Jordan Jensen

Dairy & Beef - Jeremy Bullinger, Shane Erickson, Joe Hynek, & Curt Vachal

Livestock Check-In - Weigh-in - Announcers

**** Check-In - During this time make sure that livestock are...**

1) In the correct class 2) The same animal that was registered (check Animal ID)

Wednesday, July 9

9:00 – 9:45 am

Poultry & Rabbit Registration:

Heather Braaflat, Tami Johnson & Jennifer Old Rock

10:00 am - 3:00 pm

Poultry & Rabbit Announcers & Show Records :

Heather Braaflat, Tami Johnson & Jennifer Old Rock

2:00 pm

Goat Weigh-In/Registration:

Rebecca Hager, Bill Sem, Monica Sem & John Woodbury

4:00 - 7:00 pm

Beef Weigh-In & Registration:

Jeremy Bullinger, Shane Erickson, Joe Hynek & Curt Vachal

4:00 - 7:00 pm

Sheep Weigh-In & Registration:

Barb DeTienne, Robbie Alford & Jordan Jensen

4:00 - 7:00 pm

Swine Weigh-In & Registration:

Steve Littlefield, Justin Lund, Grady Uran & John Woodbury

6:00 – 8:30 pm (approx.)

Goat Show Announcer & Records:

Sarah Brewer, Jessica Bullinger, & Bailey Hawbaker

Thursday, July 10

8:00 am - 3:00 pm

Record Sheep, Swine, Goat & Beef Show Announcer & Records:

Sarah Brewer, Jessica Bullinger, & Bailey Hawbaker

Livestock Show Staff

There are a wide variety of jobs for the Livestock Helpers.
Please work together to make sure all areas are covered!

July 9 & 10 Assist with Show Ring/Judging & Gathering Exhibitors/Livestock for Show – All hands-on deck!

Everyone listed above for each species and all participating families are asked to help with this during each show!
It takes a village to make the show go smoothly!

Event Ribbons

Interested in helping hand out ribbons during the livestock shows? Reach out to the 4-H Office ASAP! More info to be released closer to the events.