

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, February 4, 2025 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice, Joan Hollekim and John DeGroot were present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the minutes of the January 21, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. PAYROLL

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the regular full-time employee classification for Wilson Homer with Road & Bridge as a Roadworker I in the amount of \$28.34 per hour/\$58,950 per year. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

D. NON-TAXABLE VS TAXABLE TRAVEL

Stephanie A. Pappa, Auditor discussed the email received from James Carroll with the ND State Auditor's Office with more clarity of non-taxable vs taxable travel. Accountant Carroll stated meals while traveling without an overnight stay is taxable otherwise travel whether overnight or same day being reimbursed per diem along with overnight meals are non-taxable. The Employee Handbook will be reviewed during the next Human Resource Advisory Committee (HRAC) meeting.

E. TRANSFER

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the transfer for mill levy relief from the General Fund to Veterans Service in the amount of \$68,960; County Agent in the amount of \$180,162; Weed Control in the amount of \$553,283; County Library in the amount of \$39,125 and Airports in the amount of \$212,811 totaling \$1,054,341. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

F. ROBERT HAMERS LETTER

The board discussed the letter of concern from Robert Hamers regarding the Road and Bridge Department. Accountant Omar stated that Engineer Hennessy would like to reply once she returns back to work. A letter will be sent to Robert Hamers asking him to meet with Engineer Hennessy to address his concerns. Mr. Hamers will be asked to meet with the Board if he has any further concerns after meeting with Engineer Hennessy.

G. 2024 BUDGET AMENDMENTS

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the 2024 Budget Amendments. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

H. LETTER OF SUPPORT

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the letter of support to BCBS for a possible grant for having a feasibility/needs study for a potential long-term care or skilled care facility in the southern part of Mountrail County. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

I. STATE AUDITORS AUDIT

The Board had no remarks for the 2023 audit before the finalized version is sent out.

J. BILLS

Moved by Comm. Olson, seconded by Comm. Rice, to approve the bills totaling \$1,117,795.51 and January 5 through January 18 payroll, checks #20003-20013 and direct deposits #1-165 totaling \$613,787.68. Upon roll call, Rice, DeGroot, Olson, Hollekim and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 02/04/2025 - PAYMENT 02/04/2025**

<u>Warrant#</u>	<u>Vendor Name</u>	<u>Account</u>	<u>Amount</u>
120122	NORTH DAKOTA LEAGUE OF CITIES	GENERAL	60.00
120124	ODP BUSINESS SOLUTIONS LLC	GENERAL	373.60
120124	ODP BUSINESS SOLUTIONS LLC	GENERAL	124.57
120122	NORTH DAKOTA LEAGUE OF CITIES	GENERAL	60.00
120130	TYLER TECHNOLOGIES, INC	GENERAL	5565.00
120131	VANGUARD APPRAISALS, INC	GENERAL	3180.00
	ARMOR INTERACTIVE	GENERAL	212.32
120101	CITY OF STANLEY	GENERAL	156.42
120101	CITY OF STANLEY	GENERAL	94.38
120113	MONTANA DAKOTA UTILITIES CO	GENERAL	163.66
120113	MONTANA DAKOTA UTILITIES CO	GENERAL	7931.23
120113	MONTANA DAKOTA UTILITIES CO	GENERAL	494.11
	CIRCLE SANITATION INC	GENERAL	197.75
120101	CITY OF STANLEY	GENERAL	102.20
120113	MONTANA DAKOTA UTILITIES CO	GENERAL	2396.79
	CIRCLE SANITATION INC	GENERAL	142.00
120101	CITY OF STANLEY	GENERAL	617.34
120113	MONTANA DAKOTA UTILITIES CO	GENERAL	5426.66
	CIRCLE SANITATION INC	GENERAL	82.00
120109	MENARDS - MINOT	GENERAL	6.54
120100	AMAZON CAPITAL SERVICES	GENERAL	649.95
120100	AMAZON CAPITAL SERVICES	GENERAL	65.17
120100	AMAZON CAPITAL SERVICES	GENERAL	68.78
120109	MENARDS - MINOT	GENERAL	5781.77
120109	MENARDS - MINOT	GENERAL	33.80
120133	VESTIS	GENERAL	369.47
	ROSTAD, JON R	GENERAL	57.74
	STEINS INC	GENERAL	290.43
120109	MENARDS - MINOT	GENERAL	89.98
120100	AMAZON CAPITAL SERVICES	GENERAL	221.99
120109	MENARDS - MINOT	GENERAL	434.51
	STEINS INC	GENERAL	789.00
120117	ND ASSOCIATION OF COUNTIES	GENERAL	882.00
120117	ND ASSOCIATION OF COUNTIES	GENERAL	2690.10
120112	MO CO JOB DEVELOPMENT AUTHORITY	GENERAL	687308.00
	MO CO HISTORICAL SOCIETY	GENERAL	5000.00
	MO CO WATER MANAGEMENT	GENERAL	56215.00
	UPPER MISSOURI DIST HEALTH UNIT	GENERAL	168390.00
120099	ADVANCED BUSINESS METHODS	GENERAL	162.45
120121	NORTH COUNTRY SPORTSWEAR INC	GENERAL	474.90
120110	MINOT DAILY NEWS	GENERAL	286.00
120124	ODP BUSINESS SOLUTIONS LLC	GENERAL	-46.74
120124	ODP BUSINESS SOLUTIONS LLC	GENERAL	-46.74
	JOHNSON, LAURIE A	GENERAL	17.94
120111	MINOT RESTAURANT SUPPLY CO	GENERAL	59.00
120129	SUMMIT FOOD SERVICE, LLC	GENERAL	3226.19
120129	SUMMIT FOOD SERVICE, LLC	GENERAL	3246.05
120132	VERIZON WIRELESS	GENERAL	42.25

120105	JPMORGAN CHASE BANK NA	ROAD & BRIDGE	69.99
120116	MOUNTRAIL WILLIAMS ELECTRIC COOP	ROAD & BRIDGE	142.36
120123	NORTH PRAIRIE RURAL WATER DISTRICT	ROAD & BRIDGE	166.72
120134	WASTE MANAGEMENT	ROAD & BRIDGE	90.40
	CIRCLE SANITATION INC	ROAD & BRIDGE	222.25
	CIRCLE SANITATION INC	ROAD & BRIDGE	142.00
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1101.60
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1160.55
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1174.05
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1103.40
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1088.10
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1136.70
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1064.25
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1084.50
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1107.90
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1129.05
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1085.40
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1095.75
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1192.50
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1173.15
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1158.30
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1074.60
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1137.15
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1156.05
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1150.20
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1139.85
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1246.50
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1213.65
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1087.65
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1118.70
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1085.85
	GRAVEL PRODUCTS INCORPORATED	ROAD & BRIDGE	1150.65
120099	ADVANCED BUSINESS METHODS	ROAD & BRIDGE	162.46
120105	JPMORGAN CHASE BANK NA	ROAD & BRIDGE	170.00
	PINNACLE	ROAD & BRIDGE	9202.80
	RDO EQUIPMENT CO	ROAD & BRIDGE	179.10
	RDO EQUIPMENT CO	ROAD & BRIDGE	6740.00
120103	DAKOTA TRUCK & FARM SERVICE	ROAD & BRIDGE	4124.18
120109	MENARDS - MINOT	ROAD & BRIDGE	204.05
120126	PLAZA OK HARDWARE	ROAD & BRIDGE	46.98
120126	PLAZA OK HARDWARE	ROAD & BRIDGE	22.96
120135	WESTLIE TRUCK CENTER	ROAD & BRIDGE	93.27
120135	WESTLIE TRUCK CENTER	ROAD & BRIDGE	50.74
120135	WESTLIE TRUCK CENTER	ROAD & BRIDGE	1569.19
120135	WESTLIE TRUCK CENTER	ROAD & BRIDGE	433.86
120135	WESTLIE TRUCK CENTER	ROAD & BRIDGE	468.72
120135	WESTLIE TRUCK CENTER	ROAD & BRIDGE	1036.25
	BUTLER MACHINERY CO	ROAD & BRIDGE	7939.92
	NAPA	ROAD & BRIDGE	602.50
	NAPA	ROAD & BRIDGE	469.32
	NAPA	ROAD & BRIDGE	27.88
	NAPA	ROAD & BRIDGE	8.31
	NAPA	ROAD & BRIDGE	174.02
	NAPA	ROAD & BRIDGE	210.21
	NAPA	ROAD & BRIDGE	91.92
	RDO EQUIPMENT CO	ROAD & BRIDGE	944.30
	RDO EQUIPMENT CO	ROAD & BRIDGE	1137.59
	RDO EQUIPMENT CO	ROAD & BRIDGE	672.29
	RDO EQUIPMENT CO	ROAD & BRIDGE	620.25

	RDO EQUIPMENT CO	ROAD & BRIDGE	827.40
	DAKOTA FIRE EXTINGUISHERS, INC.	ROAD & BRIDGE	464.47
120108	MCTAVISH STEELWORKS, LTD	ROAD & BRIDGE	11674.55
	ARMOR INTERACTIVE	MMHSZ	271.95
	HERMANSON, NANCY A	MMHSZ	44.10
	NELSON/CAROL	MMHSZ	16.80
	HERMANSON, NANCY A	MMHSZ	59.00
	NELSON/CAROL	MMHSZ	193.00
	HERMANSON, NANCY A	MMHSZ	161.66
120105	JPMORGAN CHASE BANK NA	MMHSZ	106.69
120105	JPMORGAN CHASE BANK NA	MMHSZ	115.20
120105	JPMORGAN CHASE BANK NA	MMHSZ	49.44
120105	JPMORGAN CHASE BANK NA	MMHSZ	25.00
	HERMANSON, NANCY A	MMHSZ	13.58
	NELSON/CAROL	MMHSZ	27.00
120127	PREBLE MEDICAL SERVICES INC	MMHSZ	405.00
120105	JPMORGAN CHASE BANK NA	MMHSZ	65.28
120105	JPMORGAN CHASE BANK NA	MMHSZ	43.39
	PINNACLE	MMHSZ	160.88
120102	CORPORATE TRANSLATION SERVICES INC	MMHSZ	127.63
	OGDEN, CRYSTAL J	MMHSZ	777.30
	PINNACLE	MMHSZ	348.42
	JUMP, AMANDA E	MMHSZ	28.70
	MILLS, JAMIE D	MMHSZ	351.08
120105	JPMORGAN CHASE BANK NA	MMHSZ	89.46
	PINNACLE	MMHSZ	83.96
120105	JPMORGAN CHASE BANK NA	MMHSZ	834.88
120107	LOMMEN/ORVIN	MMHSZ	600.00
120105	JPMORGAN CHASE BANK NA	MMHSZ	2.99
120117	ND ASSOCIATION OF COUNTIES	MMHSZ	1455.30
120127	PREBLE MEDICAL SERVICES INC	MMHSZ	40.00
120105	JPMORGAN CHASE BANK NA	MMHSZ	14.60
120105	JPMORGAN CHASE BANK NA	MMHSZ	656.94
120128	QUADIENT LEASING	MMHSZ	242.97
120105	JPMORGAN CHASE BANK NA	MMHSZ	107.40
120118	ND HUMAN SERVICE ZONE DIRECTORS ASSOCIAT	MMHSZ	500.00
120105	JPMORGAN CHASE BANK NA	MMHSZ	204.76
120105	JPMORGAN CHASE BANK NA	MMHSZ	65.50
120105	JPMORGAN CHASE BANK NA	MMHSZ	845.47
	STANLEY HARDWARE	MMHSZ	41.95
	STANLEY HARDWARE	MMHSZ	19.98
	STANLEY HARDWARE	MMHSZ	34.99
120105	JPMORGAN CHASE BANK NA	MMHSZ	112.48
	PINNACLE	MMHSZ	79.02
	PINNACLE	MMHSZ	-42.54
	INFORMATION TECHNOLOGY DEPT	MMHSZ	148.18
120099	ADVANCED BUSINESS METHODS	MMHSZ	236.73
120099	ADVANCED BUSINESS METHODS	MMHSZ	164.31
120105	JPMORGAN CHASE BANK NA	MMHSZ	42.00
120106	LARSON TIRE SERVICE	MMHSZ	98.37
	PRAIRIE FORD, INC.	MMHSZ	189.57
	BOB HAYES ADDICTION SERVICES	MMHSZ	4230.00
120105	JPMORGAN CHASE BANK NA	MMHSZ	19.89
120105	JPMORGAN CHASE BANK NA	MMHSZ	1164.95
120105	JPMORGAN CHASE BANK NA	MMHSZ	18.50
120116	MOUNTRAIL WILLIAMS ELECTRIC COOP	MMHSZ	83.25
120116	MOUNTRAIL WILLIAMS ELECTRIC COOP	MMHSZ	128.91
120105	JPMORGAN CHASE BANK NA	MMHSZ	156.54
120105	JPMORGAN CHASE BANK NA	MMHSZ	2814.68

## H. BOARD CONCERNS

Jaye Sandstrom discussed HB 1514 which is relating to harmful atmospheric activity; and to provide penalty.

### 3. APPOINTMENTS SCHEDULED

9:15 A.M.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the renewal of certificate of deposits (CD's) for 2 for \$5 million with Bravera Bank at 6 months; 3 for \$5 million, one for \$10 million and one for \$3,821,552.87 with Cornerstone Bank at 6 months. Upon roll call, Hollekim, DeGroot, Ruland, Rice and Olson voted yes. Motion carried.

9:20 A.M.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve an abatement on parcel #61-0048520 for tax year 2024 for qualifying as tax exempt for 6 months as per the recommendation of the Tax Director Savage. Upon roll call, Olson, Ruland, Rice, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve an abatement on parcel #56-0013900 for tax year 2024 for qualifying for Homestead Credit as per the recommendation of the Tax Director Savage. Upon roll call, Olson, Ruland, Rice, DeGroot and Hollekim voted yes. Motion carried.

9:30 A.M.

Darin Langerud, Weather Modification presented the year end Cloud Modification Project costs, final report and internship final reports. Discussion was held on the Stanley radar which probably will no longer be used. Darin Langerud thanked the board for the past dedication to the Weather Modification Project. The Board questioned if the Stanley Radar was de-commissioned if the board was able to maintain it. Darin Langerud stated this could continue to be a topic in the future.

9:45 A.M.

Mary Omar, Road & Bridge (R&B) Accountant met to discuss Road & Bridge.

1. COTTONWOOD BRIDGE BID OPENING RESULTS/BRIDGE NO 31-114-08.0

Accountant Omar discussed the bid tabulations for Cottonwood Bridge.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the signing of the Notice of Award for Structure Replacement-Bridge No 31-114-08.0 to Martin Construction totaling \$345,179.42. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

2. CHIP SEAL

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve advertising for bids for Chip Sealing totaling 43.6 miles (CR6, Truck Bypass, CR9, CR3, CR12, 41<sup>st</sup> Ave NW, 36<sup>th</sup> St NW & South Complex parking lot). Upon roll call, Ruland, DeGroot, Rice, Hollekim and Olson voted yes. Motion carried.

The concrete work for drainage issues at the South Complex parking lot/Weed Control parking lot will be discussed at a later date.

3. MARCH BID LETTINGS

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve advertising the notice of bids for culverts, cutting edges, loading and hauling of gravel, crushing and stockpiling of aggregate, sub-grade repairs and application of dust control product. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

4. 2025 SPRING LOAD RESTRICTION-PROPOSED LOAD RESTRICTIONS

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the 2025 Frost Law/Spring Load Restrictions as recommended by Accountant Omar. Upon roll call, all present voted yes. Motion carried.

5. 3 NEW MOTOR GRADERS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve advertising the notice of bids for 3 new motor graders. Upon roll call, Ruland, Hollekim, DeGroot, Rice and Olson voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 11:35 A.M. to meet in regular session on Thursday, February 20, 2025 at 9:00 A.M. Accepted and approved this 20<sup>th</sup> day of February, 2025.