### 1. OPENING & ROLL CALL

The Board met in regular session on Thursday, February 20, 2025 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice, Joan Hollekim and John DeGroot were present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

#### 2. BUSINESS

#### A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

### **B** MINUTES

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the minutes of the February 4, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

### C. FEES

Moved by Comm. Olson, seconded by Comm. Rice, to approve the December fees for the Planning & Zoning & Recorder and January fees for the Recorder, Clerk of Court, Corrections & Sheriff. Upon roll call, Ruland, Rice, DeGroot, Hollekim and Olson voted yes. Motion carried.

### D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the appointed officials paid leave for January. Upon roll call, DeGroot, Rice, Hollekim, Olson and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the regular full-time employee classification for Karen Brown with Tax Equalization as a Property Assessor in the amount of \$26.39 per hour/\$54,900 per year. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the ½ regular part-time employee classification for Christopher Sydenstricker with Corrections as a Correctional Officer I in the amount of \$27.88 per hour not to exceed 20 hours per week/1040 regular hours per year. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve signing of the employee assistance loan agreement (CDL) between the County and Wilson Homer with the Road & Bridge in the amount of \$139 per month totaling \$5,004 for 3 years. Upon roll call, Hollekim, DeGroot, Ruland, Olson and Rice voted yes. Motion carried.

## E. 2023 AUDIT

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the 2023 Audit Report with the ND State Auditor's Office. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

# F. SECTION LINE CLOSURE

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the advertising for a section line closure for Petro Hunt, LLC on February 26 & March 5<sup>th</sup> to be held on March 18<sup>th</sup> at 9:30 a.m. pending landowners' signature. Upon roll call, all present voted yes. Motion carried.

### G. BILLS

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the bills totaling \$398,995.37 and January 19 through February 1 payroll, checks #20014-20016 and direct deposits #1-164 totaling \$577,424.51. Upon roll call, Rice, DeGroot, Hollekim, Olson and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ <a href="www.co.mountrail.nd.us">www.co.mountrail.nd.us</a> under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

# **APPROVED 02/20/2025 - PAYMENT 02/20/2025**

Warrant #	<u>Vendor Name</u>	<u>Account</u>	<u>Amount</u>
120166	NORTH DAKOTA LEAGUE OF CITIES	General	\$ 60.00
120162	ND CLERKS ASSOCIATION	General	\$ 100.00
120146	GLOBAL SAFETY NETWORK, INC	General	\$ 108.82
120146	GLOBAL SAFETY NETWORK, INC	General	\$ 54.41
120146	GLOBAL SAFETY NETWORK, INC	General	\$ 25.00
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 244.71
120152	JPMORGAN CHASE BANK NA	General	\$ 199.00
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 3.44
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 169.31
	ENGET, WADE G	General	\$ 77.00 \$
120182	THOMSON REUTERS-WEST PUBLISHING CORP.	General	\$ 218.74 \$
120136	ADVANCED BUSINESS METHODS_49	General	\$ 316.88 \$
120166	NORTH DAKOTA LEAGUE OF CITIES	General	\$ 30.00 \$
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 3.33 \$
120167	ODP BUSINESS SOLUTIONS LLC	General	65.13
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 725.35 \$
	ARMOR INTERACTIVE	General	\$ 5,655.00 \$
	ARMOR INTERACTIVE	General	3 1,136.00 \$
	ARMOR INTERACTIVE	General	\$ 384.00 \$
	ARMOR INTERACTIVE	General	1,683.70 \$
	ARMOR INTERACTIVE	General	\$ 255.91 \$
	ARMOR INTERACTIVE	General	1,788.00 \$
	INFORMATION TECHNOLOGY DEPT	General	3,100.50 \$
120139	COUNTIES PROVIDING TECHNOLOGY	General	4,201.00 \$
120154	KRONOS SAASHR INC	General	763.37 \$
120181	THE SIDWELL COMPANY	General	6,420.00 \$
120184	TYLER TECHNOLOGIES, INC	General	1,260.00 \$
	ARMOR INTERACTIVE	General	198.60 \$
120169	OTTER TAIL POWER COMPANY	General	\$ 49.99 \$
120169	OTTER TAIL POWER COMPANY	General	657.66

February 20, 2025 Minutes – Page 3	
\$	

		1 C	ار کار کار کار کار کار کار کار کار کار ک
120175	RTC NETWORKS	General	\$ 2,370.18
120175	RTC NETWORKS	General	\$ 44.78
120175	RTC NETWORKS	General	\$ 176.64
120175	RTC NETWORKS	General	\$ 1,058.78
120175	RTC NETWORKS	General	\$ 130.00
120175	RTC NETWORKS	General	\$ 172.16
120175	RTC NETWORKS	General	\$ 98.00 \$
120175	RTC NETWORKS	General	3 23.00 \$
120175	RTC NETWORKS	General	\$ 23.00 \$
120140	CUMMINS SALES AND SERVICE	General	\$ 1,476.00 \$
120147	H.A.THOMPSON & SONS INC	General	\$ 307.42 \$
	AMAZON CAPITAL SERVICES	General	\$ 14.99 \$
120178	STANLEY AUTO & TRUCK	General	\$ 6.87 \$
	ACME TOOLS	General	123.96 \$
	AMAZON CAPITAL SERVICES	General	115.99 \$
	AMAZON CAPITAL SERVICES	General	386.05 \$
	AMAZON CAPITAL SERVICES	General	5 51.49 \$
	AMAZON CAPITAL SERVICES	General	12.88 \$
	AMAZON CAPITAL SERVICES	General	13.29 \$
	AMAZON CAPITAL SERVICES	General	6.99 \$
	AMAZON CAPITAL SERVICES	General	21.80 \$
	STANLEY HARDWARE	General	174.98 \$
120140	CUMMINS SALES AND SERVICE	General	722.00 \$
120147	H.A.THOMPSON & SONS INC	General	1,026.00 \$
120147	H.A.THOMPSON & SONS INC	General	6,150.00 \$
120151	JOHN DEERE FINANCIAL	General	118.07 \$
120157	LARSON TIRE SERVICE	General	125.00 \$
120157	LARSON TIRE SERVICE	General	10.00 \$
120157	LARSON TIRE SERVICE	General	2.25 \$
120171	PROCONTROLS MIDWEST	General	909.52 \$
	STANLEY HARDWARE	General	9.99 \$
120141	DAKOTA DUST-TEX, INC	General	143.20 \$
120141	DAKOTA DUST-TEX, INC	General	143.20

February 20, 2025 Minutes – Page 4
\$

			\$
	STANLEY HARDWARE	General	96.29 \$
120189	VESTIS	General	369.47 \$
	STANLEY HARDWARE	General	225.60 \$
120189	VESTIS	General	76.90 \$
120189	VESTIS	General	76.90
	AMAZON CAPITAL SERVICES	General	\$ 319.95
	AMAZON CAPITAL SERVICES	General	\$ 16.95
	STANLEY HARDWARE	General	\$ 577.44
120189	VESTIS	General	\$ 501.16
	MEIERS OIL INC	General	\$ 182.30 \$
	ROSTAD, JON R	General	650.00
120161	ND ASSOCIATION OF COUNTIES_2566	General	\$ 350.00
120161	ND ASSOCIATION OF COUNTIES_2566	General	\$ 126.00
120161	ND ASSOCIATION OF COUNTIES_2566	General	\$ 123.00
120150	JOB SERVICE NORTH DAKOTA	General	\$ 996.41 \$
120168	OFFICE OF THE STATE AUDITOR	General	\$ 23,507.50 \$
120155	KXMC	General	1,800.00
120160	MOUNTRAIL COUNTY PROMOTER	General	\$ 924.60 \$
120172	PURCHASE POWER_3110	General	1,000.00
120173	QUADIENT FINANCE USA INC	General	\$ 700.54 \$
120174	QUADIENT, INC	General	126.00
120152	JPMORGAN CHASE BANK NA	General	\$ 2.99
120175	RTC NETWORKS	General	\$ 37.60 \$
120167	ODP BUSINESS SOLUTIONS LLC	General	64.50
120152	JPMORGAN CHASE BANK NA	General	\$ 52.35
120152	JPMORGAN CHASE BANK NA	General	\$ 382.54
120152	JPMORGAN CHASE BANK NA	General	\$ 269.50
120152	JPMORGAN CHASE BANK NA	General	\$ 16.01
120152	JPMORGAN CHASE BANK NA	General	\$ 100.35
120152	JPMORGAN CHASE BANK NA	General	\$ 260.00
120153	KAMINSKY, SULLENBERGER & ASSOCIATES, INC	General	\$ 375.00
120175	RTC NETWORKS	General	\$ 136.78 \$
120164	ND SHERIFFS & DEPUTIES ASSN	General	\$ 500.00

February	20	2025	Minutes	_ Dage 5
rebluary	ZU.	ZUZD	willinges.	– Page 5

			\$
	AMAZON CAPITAL SERVICES	General	65.78
	INFORMATION TECHNOLOGY DEPT	General	\$ 181.55
120152	JPMORGAN CHASE BANK NA	General	\$ 108.00
	UNIFORM CENTER	General	\$ 93.99
	UNIFORM CENTER	General	\$ 4.00
	UNIFORM CENTER	General	\$ 9.00
	UNIFORM CENTER	General	\$ 15.00 \$
	ENERBASE	General	469.66
	ENERBASE	General	\$ 3,147.08
	PINNACLE	General	\$ 4,265.76
	PINNACLE	General	\$ (279.16)
	SAFARI FUELS #103	General	\$ 514.88
120143	FARMERS UNION OIL CO-WILTON	General	\$ 50.14
120185	UNITED QUALITY COOPERATIVE	General	\$ 2,882.35
	BBH INSURANCE, INC	General	\$ 50.00
	BBH INSURANCE, INC	General	\$ 50.00
120145	GAFFANEYS OF MINOT INC	General	\$ 153.75
120151	JOHN DEERE FINANCIAL	General	\$ 1,047.30
	AMAZON CAPITAL SERVICES	General	\$ 139.00
120137	BLACK HILLS AMMUNITION	General	\$ 2,278.50
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 84.54
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 192.88
120152	JPMORGAN CHASE BANK NA	General	\$ 39.90
120167	ODP BUSINESS SOLUTIONS LLC	General	\$ 243.09
120170	PHOENIX SUPPLY	General	\$ 793.20
	DAKOTA DRUG CO	General	\$ 71.44 \$
120144	FISCAL ADMIN-COUNTY JAIL CLAIMS ND	General	\$ 286.64 \$
120159	MOUNTRAIL COUNTY MEDICAL CENTER	General	\$ 800.00 \$
120180	SUMMIT FOOD SERVICE, LLC	General	\$ 2,727.43 \$
120175	RTC NETWORKS	General	285.46
120152	JPMORGAN CHASE BANK NA	General	\$ 35.00 \$
	PINNACLE	General	\$ 213.99 \$
	RULAND, TRUDY	General	\$ 56.00

February 20, 2025 Minutes – Page 6
\$

	SORENSON, CHARLIE R	General	\$ 28.00
120138	BRATVOLD, DOUGLAS	General	\$ 35.00
120166	NORTH DAKOTA LEAGUE OF CITIES	General	\$ 30.00 \$
120183	TOMJACK, CAMERON	General	51.10
120175	RTC NETWORKS	General	\$ 7.56 \$
120177	SRF CONSULTING GROUP, INC	General	5,598.71 \$
120160	MOUNTRAIL COUNTY PROMOTER	General	162.54
120148	HDR ENGINEERING, INC	Road & Bridge	\$ 37,287.00 \$
120148	HDR ENGINEERING, INC	Road & Bridge	68,253.45
120176	SAUBER ENGINEERING, INC	Road & Bridge	\$ 28,153.27 \$
120176	SAUBER ENGINEERING, INC	Road & Bridge	31,581.37 \$
120176	SAUBER ENGINEERING, INC	Road & Bridge	\$ 8,608.36 \$
120176	SAUBER ENGINEERING, INC	Road & Bridge	2,869.56 \$
120176	SAUBER ENGINEERING, INC	Road & Bridge	\$ 11,163.09 \$
120176	SAUBER ENGINEERING, INC	Road & Bridge	2,226.38 \$
	BLANK, KEVIN J	Road & Bridge	37.00 \$
	BRAAFLAT, MICHAEL C	Road & Bridge	37.00 \$
	DUERRE, SCOTT O	Road & Bridge	37.00 \$
	HARRISON, JASON D	Road & Bridge	\$ 37.00 \$
	HENNESSY, JANA C	Road & Bridge	37.00
120149	HOLIDAY INN FARGO	Road & Bridge	\$ 218.80 \$
120149	HOLIDAY INN FARGO	Road & Bridge	198.00 \$
120149	HOLIDAY INN FARGO	Road & Bridge	218.80 \$
120149	HOLIDAY INN FARGO	Road & Bridge	218.80
120149	HOLIDAY INN FARGO	Road & Bridge	\$ 218.80
120190	WASTE MANAGEMENT	Road & Bridge	\$ 90.40 \$
120175	RTC NETWORKS	Road & Bridge	69.64
120175	RTC NETWORKS	Road & Bridge	\$ 113.00 \$
120188	VERIZON WIRELESS	Road & Bridge	441.12
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	\$ 1,139.85 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	3 1,137.15 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,152.45 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,118.25

February 20, 2025 Minutes – Page 7
¢

		1 C.	\$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,121.40
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	\$ 1,144.35 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,120.50
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	\$ 1,113.30
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	\$ 1,136.70 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,107.00 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,120.95 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,122.30 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,107.90 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,143.90 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,119.60 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,153.80 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,179.90 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,146.15 \$
	GRAVEL PRODUCTS INCORPORATED	Road & Bridge	1,119.60 \$
120152	JPMORGAN CHASE BANK NA	Road & Bridge	(8.00) \$
	STANLEY HARDWARE	Road & Bridge	89.99 \$
120167	ODP BUSINESS SOLUTIONS LLC	Road & Bridge	57.98 \$
120179	STAPLES, INC. AND SUBSIDARIES	Road & Bridge	88.78 \$
120179	STAPLES, INC. AND SUBSIDARIES	Road & Bridge	38.46 \$
	BLANK, KEVIN J	Road & Bridge	29.53 \$
	ENERBASE	Road & Bridge	1,317.84 \$
	ENERBASE	Road & Bridge	7,894.89 \$
	ENERBASE	Road & Bridge	676.18 \$
	ENERBASE	Road & Bridge	3,505.70 \$
	PINNACLE	Road & Bridge	5,448.00 \$
	PINNACLE	Road & Bridge	12,960.00 \$
	PINNACLE	Road & Bridge	12,232.00 \$
120152	JPMORGAN CHASE BANK NA	Road & Bridge	83.69 \$
	ENERBASE	Road & Bridge	\$ 23.03 \$
	LIGHT HOUSE TRADES, INC.	Road & Bridge	953.14 \$
	LIGHT HOUSE TRADES, INC.	Road & Bridge	840.00 \$
	NAPA	Road & Bridge	14.06

February 20, 2025 Minutes – Page 8	
\$	

			ć
	NAPA	Road & Bridge	\$ 36.47
	NAPA	Road & Bridge	\$ 273.45
	NORTH CENTRAL INTERNATIONAL LLC	Road & Bridge	\$ 2,364.57
	NORTH CENTRAL INTERNATIONAL LLC	Road & Bridge	\$ (518.47)
	OVERHEAD DOOR COMPANY OF MINOT	Road & Bridge	\$ 4 <sub>,</sub> 153.24
	RDO EQUIPMENT CO	Road & Bridge	\$ 624.70
	RDO EQUIPMENT CO	Road & Bridge	\$ 4,489.80
	RDO EQUIPMENT CO	Road & Bridge	\$ 766.00
	RDO EQUIPMENT CO	Road & Bridge	\$ 295.00
	RDO EQUIPMENT CO	Road & Bridge	\$ 172.11
	STANLEY HARDWARE	Road & Bridge	\$ 3.99
	STANLEY HARDWARE	Road & Bridge	\$ 3.96
	STANLEY HARDWARE	Road & Bridge	\$ 4.99
	STANLEY HARDWARE	Road & Bridge	\$ 49.95
	STANLEY HARDWARE	Road & Bridge	\$ 84.97
	STANLEY HARDWARE	Road & Bridge	\$ 95.88
	STANLEY HARDWARE	Road & Bridge	\$ 20.16
120142	DAKOTA TRUCK & FARM SERVICE	Road & Bridge	\$ 882.41
120151	JOHN DEERE FINANCIAL	Road & Bridge	\$ 2,158.76
120151	JOHN DEERE FINANCIAL	Road & Bridge	\$ 192.01
120152	JPMORGAN CHASE BANK NA	Road & Bridge	\$ 228.22
120152	JPMORGAN CHASE BANK NA	Road & Bridge	\$ 1,186.49
120152	JPMORGAN CHASE BANK NA	Road & Bridge	\$ 787.49 \$
120158	MENARDS - MINOT	Road & Bridge	226.54 \$
120165	NORTH AMERICAN TRAILER SALES, LTD	Road & Bridge	2,313.88 \$
120186	VARITECH INDUSTRIES	Road & Bridge	17.61 \$
120187	VERIZON CONNECT NWF, INC.	Road & Bridge	576.35 \$
	ENERBASE	Road & Bridge	155.69 \$
120151	JOHN DEERE FINANCIAL	Road & Bridge	772.20 \$
120152	JPMORGAN CHASE BANK NA	Road & Bridge	3 13.00 \$
120189	VESTIS	Road & Bridge	381.74 \$
	DAKOTA FIRE EXTINGUISHERS, INC.	Road & Bridge	408.06 \$
120160	MOUNTRAIL COUNTY PROMOTER	County Park	152.22

		Fe	bruary 20, 2025 Minutes – Page 9
120163	ND DEPT OF TRANSPORTATION_2597	County Park	\$ 5.00
	_	,	\$
120163	ND DEPT OF TRANSPORTATION_2597	County Park	20.00
	D. G. T. WATER DISTRICT		\$
	R & T WATER DISTRICT	County Park	110.00 \$
120175	RTC NETWORKS	County Park	15.00
		ocume, ram	\$
120175	RTC NETWORKS	County Park	185.16
			\$
120175	RTC NETWORKS	County Park	11.95
120175	RTC NETWORKS	County Park	\$ 325.00
120175	THE NET WORKS	County Fark	\$
	ARMOR INTERACTIVE	Doc Pres	540.00
			\$
120188	VERIZON WIRELESS	911	1,420.19
	INFORMATION TECHNOLOGY DEPT	912	\$ 670.00
	INFORMATION TECHNOLOGY DEPT	912	\$
	INFORMATION TECHNOLOGY DEPT	913	3,090.44
			\$
120156	LANGUAGE LINE SERVICES, INC	914	5.88
	CTANUEV DROFFCCIONAL BUILDING		\$
	STANLEY PROFESSIONAL BUILDING	Veteran's	650.00 \$
120175	RTC NETWORKS	County Agent	37.63
			\$
120167	ODP BUSINESS SOLUTIONS LLC	County Agent	26.67
			\$
120167	ODP BUSINESS SOLUTIONS LLC	County Agent	37.29
120152	JPMORGAN CHASE BANK NA	County Agent	\$ 17.90
120132	J. M.O. COM COM DATE OF THE COMMENT	County Agent	\$
120152	JPMORGAN CHASE BANK NA	County Agent	319.98
			<u> </u>

GRAND TOTAL \$398,995.37

Weed Control

Weed Control

Weed Control

\$ 37.60

\$

64.50 \$

109.56

### H. BOARD CONCERNS

**RTC NETWORKS** 

**ODP BUSINESS SOLUTIONS LLC** 

JOHN DEERE FINANCIAL

Comm. DeGroot discussed the Fire and Ambulance Fund and how it's being expended. More discussion will be held when budgeting occurs in May. Comm. Ruland stated BCBS is not willing to fund the Feasibility Study for a potential long-term care or skilled care facility in the southern part of Mountrail County so Stephanie Everett with Mountrail Medical Bethel Home is going to reach out to the Job Development Authority (JDA) for possible funding. Wade Enget, State's Attorney discussed that they have found an Externship for the summer from University of North Dakota (UND). The board discussed the legislative bills.

# 3. APPOINTMENTS SCHEDULED

## 9:15 A.M.

120175

120167

120151

Warren Bogert, Disaster Emergency Manager discussed the Multi-Hazardous Mitigation Plan renewal. The board would like to meet with all consultants before making a decision to move forward.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the letter agreeing to the 25% local funding match required as part of the Building Resilient Infrastructure and Communities (BRIC) Program for the Multi-Hazardous Mitigation Plan renewal. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:25 A.M.

Aaron Skarsgaard with the Stanley Rural Fire Department presented a quote to purchase a new tanker pumper and thanked the board for all the past support.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the purchase of a new tanker pumper for the Stanley Fire Department totaling \$460,379 from the Fire & Ambulance Fund. Upon roll call, Rice, Ruland, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:30 A.M.

Kim Savage, Tax Director met with the board to discuss a Primary Residence Credit Application for a refund of taxes.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve a Primary Residence Credit Application for a refund of taxes on parcel #21-0017505 for tax year 2024 due to an error with the State and per the recommendation of Tax Director Savage. Upon roll call, Olson, Ruland, Rice, DeGroot and Hollekim voted yes. Motion carried.

9:35 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

#### 1. MWEC-2025 CONSTRUCTION UPDATE

Chris Meiers with Mountrail Williams Electric Cooperative (MWEC) discussed the upcoming construction season.

### 2. CR4 RECONSTRUCTION; PROJECT #04(74)24

Engineer Hennessy along with Craig Mizera with HDR Engineering discussed the design options for CR4 Reconstruction Project #04(74)24. Engineer Mizera discussed the different options for the design decisions and alternatives; **Decision Item #1 Structure 31-107-04.0**: Alternative #1: No build; Alternative #2: Update Bridge Rail to Oregon 2-tube railing; Alternative #3: Update Bridge Rail to Oregon 3-tube railing. **Decision Item #2 Proposed Roadway Section:** Alternative #1: 7" Bituminous Surfacing with 18" of Aggregate Base; Alternative #2: 7" Bituminous Surfacing with 10" Aggregate Base with Geotextile Layer; Alternative #3: 7" Bituminous Surfacing with 6" Aggregate Base with Cement Stabilized Subgrade. **Decision Item #3 Roadway Alignment:** Alternative #1: 55 MPH Speed Limit; Alternative #2: 45 MPH Speed Limit in White Earth Valley & 55 MPH Speed Limit outside White Earth Valley. **Decision Item #4 Project Construction Phasing:** Alternative #1: 2-year construction; Alternative #2: 2 Separate Projects in 2 Construction Seasons.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the Decision #1 Structure 31-107-04.0 with Alternative #2: Update Bridge Rail to Oregon 2-tube railing. Upon roll call, Ruland, DeGroot, Rice, Hollekim and Olson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the Decision #2 Proposed Roadway Section with Alternative #2: 7" Bituminous Surfacing with 10" Aggregate Base with Geotextile Layer. Upon roll call, Rice, Hollekim, DeGroot, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the Decision #3 Roadway Alignment with Alternative #1: 55 MPH Speed Limit. Upon roll call, Olson, DeGroot, Ruland, Hollekim and Rice voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the Decision #4 Project Construction Phasing with Alternative #1: 2-year construction. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

## 3. 40<sup>th</sup> STREET ENGINEERING AGREEMENT

Engineer Hennessy along with Engineer Mizera discussed the improvement project and the Professional Services Agreement for 40<sup>th</sup> St NW.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the signing of the Short Form Agreement between Owner and HDR Engineering, Inc. for Professional Services Agreement Number UO(40)25-PE for the 40<sup>th</sup> St NW improvement project totaling \$415,526.04 with funding being paid with Flood Aid monies. Upon roll call, Rice, Ruland, Hollekim, DeGroot and Olson voted yes. Motion carried.

### 4. HAUL ROUTE AGREEMENTS

Engineer Hennessy discussed the following haul route agreements with ConveyTech LLC to haul frac sand @ 8 ton per axle/80,000lbs gross on CR7 beginning at intersection US 2 and 93<sup>rd</sup> Ave NW and ending at the intersection of terminal access road and 93<sup>rd</sup> Ave NW approximately 2 miles & Cicada Logistics New Town Terminal to haul frac sand @ by legal weight/105,500lbs gross on CR17 beginning at intersection of ND23 and 88<sup>th</sup> Ave NW and ending at the intersection of terminal access road and 88<sup>th</sup> Ave NW approximately ½ mile.

### 5. MISCELLANEOUS

Comm. Hollekim mentioned the mileage reported in the Upper Great Plains Infrastructure Needs Study for 2024-2025 is inaccurate. Engineer Hennessy was asked to draft a letter to Upper Great Plains Transportation Institute asking for a correction in Mountrail County's mileage.

### 4. ADJOURN

The Board adjourned at 11:58 A.M. to meet in regular session on Friday, March 7, 2025 at 9:00 A.M. Accepted and approved this  $7^{th}$  day of March, 2025.

Trudy Ruland, Chairman	Stephanie A. Pappa
Mountrail County Commissioner	Mountrail County Auditor