


Mountrail County

Achievement Days

2024

Club/4-H Helper & Committee

Work Schedules



Event Dates

July 8	Event Set-Up Day
July 8	Static Judging * New for 2024! *
July 10	Poultry, Rabbit & Goat Shows Livestock Record Book Shows Check-In/Weigh-in for all Species
July 11	Beef, Dairy Cow, Sheep, & Swine Shows

Packet Index:

Event Set-Up & Tear-Down General Info.....	Pg. 2
4-H Club Cleaning Assignments	Pg. 3 & 4
Static Judging Area - Club Host Schedule.....	Pg. 5
Static Judging Area Work Assignments.....	Pg. 6
Livestock Judging Area Work Assignments.....	Pg. 7

Club Leaders - A sign-up sheet has been sent to all Club Leaders to assist with ensuring all areas are covered during the Buyers Supper, Hosting, & Event Clean-Up

Use this as a tool to ensure ALL areas are covered. ALL 4-H families are required to stay to the end of the event to help clean, even after exhibits are removed!





4-H Club Members & Parents

Please take a moment to look over each of the work schedules within this packet. Are you unable to help with your assigned time slot or would like to be moved elsewhere, please let us know prior to the event! We will gladly try and accommodate any changes that are needed.

Event Set-Up (July 8) & Tear-Down (July 11)

This year we are doing something new and Static Exhibit Judging and Set-Up Day are on the same day and time!

This will hopefully help most family have an earlier night on the 8th, open up family's schedules on 10th, and will allow more viewing time for Static exhibits on the 10th & 11th!

EVENT SET-UP TIMES - MONDAY, JULY 8

2:30-4:00 pm – Set-Up Swine Area

3:00-4:30 pm – Set-Up Beef/Dairy Cow Area

4:00-5:00 pm – Set-Up Poultry/Rabbit Area

4:30-6:00 pm – Set-Up Sheep Area

5:00-6:30 pm – Set-Up Goat Area

5:00-6:00 pm – Set-Up South Complex Hall

6:00-8:00 pm (approx.) – Static Exhibit Display Set-Up

4-H Families Needed!

Someone in each family should be present for set-up of each species an exhibitor is showing.

Please take turns helping set-up the show ring and wash shed!

CALLING ALL 4-H'ERS AND FAMILIES - HELP NEEDED!

Each year one of the most important part of Achievement Days is set-up & tear down. Your assistance is needed to ensure this event runs smooth and efficiently! Please make sure all 4-H members, leaders and parents, come and help us get both buildings ready for Achievement Days.

Participation at setup & tear down is **required for the livestock exhibitors** going through the 4-H Premium Sale. If you are unable, due to special circumstances, please notify the office **prior** to July 8th. There are jobs that can be done before Tuesday. Arrangement for other duties can be made if the office is contacted prior to set-up.

LIVESTOCK PEN ASSIGNMENTS: This will be done on set-up day by the assigned livestock personnel. If your family wishes to have a specific location you must approve it with the assigned livestock personnel.

Event Set-Up (July 8)

THANK
YOU!

TSC TRACTOR
SUPPLY CO.

THINGS TO BRING FOR SET-UP DAY: Steel post drivers, wire cutters, pliers, hammers, brooms, rags, pails, cleaning supplies, zip ties and lots of enthusiasm.

BEDDING ON SAND OR WOOD CHIPS: All livestock will be bedded on sand in the Fair Building. Wood Chips will also be allowed if you want to bed your livestock on wood chips. With this in mind, be sure to bring shovels so you can clean up manure and wood chips and put it in the outside disposal container for disposal.

No bedding with straw - no exceptions

ALL exhibitors must clean up your own wood chips

NOTICE:

- Livestock is NOT permitted to leave the building prior to the conclusion of the Premium Sale. You must check out with assigned Livestock Committee member once you clean your pen(s).
- No alcohol or drugs allowed on premises



- 4-H Club Cleaning Assignments -

Club Leaders - Please meet with your club members and discuss clean-up responsibilities. Anyone may also assist in other areas if needed!

It is important to keep the building looking good during Achievement Days and put it back in the shape we found it or better when we are done.

- Clubs are to supply volunteer help in the form of members, leaders and parents to assist with clean up chores.
- One or more club leaders/volunteers are responsible for ensuring that the tasks assigned your club are completed.
- Please make sure that you have someone available for both buildings. Jobs aren't limited to the clubs assigned – everyone is welcome as some clubs are smaller than others!

WE UNDERSTAND EVERYONE IS TIRED AT END OF DAY and want to get home...we ask that **everyone please stay** until **ALL** areas (both halls, bathrooms, entries, as well as arena & wash rack) are completely cleaned, then we can all get home early.

All panels must be put away in new storage building or wash rack building.

- 4-H Club Cleaning Assignments -

Club Leaders - Please meet with you club members and discuss clean-up responsibilities. Anyone may also assist in other areas if needed!

**July 8
After Static
Judging**

**Pick up garbage in arena & dump all garbage cans –
ALL Livestock Exhibitors**

**Pick up garbage in hall, bathrooms, and entry and dump cans –
ALL Static Exhibitors**

**July 10
After Goat
Judging**

**Pick up garbage in arena & dump all garbage cans –
ALL Livestock Exhibitors**

**Pick up garbage in hall, bathrooms, and entry and dump cans –
ALL Static Exhibitors**

July 11 - Throughout Day AND After Premium Sale

SOUTH COMPLEX CLEANING:

Pick up paper/ garbage around the South Complex/parking lot and dump garbage cans into dumpster outside – **ALL Static Exhibitors**

Clean up Hall/Kitchen (South Complex) –

Buckaroos, Ind. Members, Mountrailmen & Stanley Stampede

Clean up bathrooms (South Complex) –

Buckaroos, Ind. Members, Mountrailmen & Stanley Stampede

**Each livestock exhibitor
is responsible for
cleaning their own stalls.
They must check out
with Livestock Comm.
member when done.**

FAIR BUILDING CLEANING:

1st Step!!! Please clean Wash Rack BEFORE any panels are put away

ALL LIVESTOCK EXHIBITORS

Pick up paper/garbage around the arena & dump garbage cans – **ALL Livestock Exhibitors**

Clean up Hall/Kitchen/Entry (Fair Building) –

Cloverleaf Cowboys, Mountrail Eagles, Mountrail Pioneers & Ross Roughriders

Clean up bathrooms (Fair Building) –

Cloverleaf Cowboys, Mountrail Eagles, Mountrail Pioneers & Ross Roughriders

Take down panels - **ALL Livestock Exhibitors**

Additional duties that NEED completed by all exhibitors & families:

- | | |
|---------------------------------------|---|
| * Clean bleachers of ALL garbage | * Dump ALL arena garbage's (including East end) |
| * Put all tables in Arena & Hall away | * Sweep cement arena floors |
| * Dump wheel barrows | * Take down announcer stand |
| * Clean all wood chips, hay, & feed | * Clean all garage on outside of buildings |
| * All panels put in storage buildings | * Halls & Entry areas swept, mop up spills |

Static Judging Area ~ July 10 & 11

Static Display Hosts



Host Responsibilities:

- Monitor exhibits from people handling
- Keep youngsters from playing around exhibit area
- Take pictures of 4-Her's with Grand & Reserve placings-camera provided
- Photos are for Top Honor Award Sponsors-must get everyone!
- Check off 4-Her's name on list for Grands & Reserves after picture is taken
- Club responsible for assigning hosts for club slotted time (see below)

We would appreciate if club members who do not have livestock or those with livestock to monitor during other species shows to volunteer for these timeslots to help monitor the exhibits. **Leaders please make sure your time slots are covered.**

Wednesday, July 10

8:00 - 9:45 am	Mountrail Eagles/Stanley Stampede
9:45 - 11:30 am	Mountrailmen/Ind. Members
11:30 - 1:15 pm	Cloverleaf Cowboys/ Buckaroos /Ross Roughriders
1:15 - 3:00 pm	Mountrail Pioneers/Ross Roughriders
3:00 - 4:45 pm	Mountrail Eagles/Buckaroos/ Ind. Members
4:45 - 6:30 pm	Buckaroos /Ross Roughriders/Stanley Stampede
6:30 - 8:00 pm	Mountrail Pioneers /Cloverleaf Cowboys/Mountrailmen

Please help fill
in where
needed if you
see no one is
present for
photos!
Thank you!!

Thursday, July 11

8:00 - 9:45 am	Mountrailmen/Ind. Members
9:45 - 11:30 am	Mountrail Pioneers /Cloverleaf Cowboys/Stanley Stampede
11:30-12:30 pm	Cloverleaf Cowboys/ Buckaroos /Ross Roughriders
12:30-2:00 pm	Mountrail Eagles/Mountrailmen
2:00-3:30 pm	Buckaroos /Ross Roughriders
3:30-5:00 pm	Mountrail Eagles/Buckaroos/ Ind. Members
5:00-6:30 pm	Mountrail Pioneers/Ross Roughriders

**** Please take into consideration this time slot is during the Buyer Supper. Please have multiple people available so that everyone has time to eat. Those assisting in this time slot may enter the Express Lane. Please give Heather their names.**

Static Exhibit Viewing

July 10 - 8:00 am to 8:00pm / July 11 - 8:00 am - 6:30 pm

Static Exhibit Removal

Must check out with Static Committee Member in hall.
Exhibitors can start removing after the Premium Sale is over on July 11.

*** NO EARLY REMOVALS**

You are still required to stay and help clean once you pick up your exhibits!

Static Judging Area ~ July 8

During Achievement Days please express any concerns or ideas for Static Judging to the Static Committee or Lynnette Vachal, Extension Agent.

Static Committee: Karen Babbitt, Jana Enger, Laura Fransen, Becky Goettle, Amanda Hynek, Krista Littlefield, Melissa Vachal, Lisa Uran & Susan Vachal

Static Judge Helpers

The following are asked to help out on Wednesday, July 8 in the Static judging area * **ANYONE NOT LISTED IS WELCOMED TO HELP** *

If you are unable to help out, please find someone else to take your place and let the office know of the change.

Judges Helper Duties

Help judges move items to tables, get supplies & ribbons, check books for exhibit scratches, etc. Last shift ensures all exhibits are judged before judge finishes.
You will help more than one judge.

(2:00 - 3:00pm)

Ilene Enerson
Katie Steele
Ashley Anderson
Margo Gauthier
Jennifer Hamilton

(3:00 - 4:00pm)

Jennifer George
Ashley Murphy
Jennifer Erickson
Lindsey Hoaby
Laura Anderson

(4:00 - 5:00pm)

Annemie Gunderson
Amy Gray
Chaunci Mell
Sana Feiring
Alecia Hurst

(5:00 - 6:00pm)

Kim Vachal
Laura Huseby
Lacey McCarten
Brittney Maurer
Virginia Needham

Food Table (During & After Judging)

(work together to take turns)

Bernadette Lund
Breann Lund
Wendy Maurer

Youth Helper/Static Photographer

(work together to take turns)

Karen Babbitt
Amber Bock



Exhibit Display Duties

Neatly display exhibits for public viewing. Grands & Reserves are displayed on Champion Row display.

ALL Static Committee Members Help!

6:00-8:00pm

Others are welcome! Discuss needs with Static Committee members if interested.

Livestock Record Books ~ July 10

Livestock Record Book Helper Duties

Help judges organize books, help keep the judging line run smoothly, gather any supplies needed.
You will help more than one judge.

(1:00 - 3:00pm)

Tammy Littlefield
Jennifer Neset
Shawna Schenfisch

(3:00 - 5:00pm)

Barb Roise
Andie Roise
Kayla McWhorter

Livestock Judging Area – July 8, 10 & 11

During Achievement Days please express any concerns or ideas for livestock judging to the Livestock Committee or Lynnette Vachal, Extension Agent.

Livestock Committee: Heather Braaflat, Barb DeTienne, Laura Fransen, Bailey Hawbaker, Steven Littlefield, Grady Uran, Curt Vachal, Mark Vachal, and John Woodbury.

Livestock Helpers

The following are asked to help out on July 8, 10 & 11 in the Livestock judging areas * **ANYONE NOT LISTED IS WELCOMED TO HELP** *

If you are unable to help out, please find someone else to take your place and let the office know of the change.

Monday, July 8 & 11 - Set-Up, Pen Assigning, & Check-Out Helpers

Poultry & Rabbit - Heather Braaflat, Tami Johnson & Jennifer Old Rock

Goats - Rebecca Hager, Jess Niemitalo, Bill Sem & Monica Sem

Swine - Steve Littlefield, Justin Lund, Monte Lund, Grady Uran & John Woodbury

Sheep - Barb DeTienne, Brett Feiring & Paul Lee

Dairy & Beef - Jeremy Bullinger, Shane Erickson, Collin Vachal, Curt Vachal & Mark Vachal

Wednesday, July 10

9:00 – 10:00 am

Poultry & Rabbit Registration:

Heather Braaflat, Tami Johnson & Jennifer Old Rock

10:00 am - 3:00 pm

Poultry & Rabbit Announcers & Show Records :

Heather Braaflat, Jennifer Old Rock & Sarah Rismon

2:00 pm

Goat Weigh-In/Reg.: Rebecca Hager, Jess Niemitalo, Bill Sem & Monica Sem

4:00 - 9:00 pm

Beef Weigh-In & Registration: Jeremy Bullinger, Shane Erickson, Collin Vachal, Curt Vachal & Mark Vachal

4:00 - 9:00 pm

Sheep Weigh-In & Registration: Barb DeTienne, Brett Feiring, Ceylon Feiring & Paul Lee

4:00 - 9:00 pm

Swine Weigh-In & Registration: Steve Littlefield, Justin Lund, Monte Lund, Grady Uran & John Woodbury

6:00 – 8:30 pm (approx.)

Goat Show Announcer & Records:

Sarah Brewer, Jessica Bullinger, & Bailey Hawbaker

Thursday, July 11

8:00 am - 3:00 pm

Record Sheep, Swine, Goat & Beef Show Announcer & Records:

Sarah Brewer, Jessica Bullinger, & Bailey Hawbaker

July 10 & 11 - Livestock Area Show Helpers:

There are a wide variety of jobs for the Livestock Helpers. We have added a few extras so that everyone can switch out occasionally. Please work together to make sure all areas are covered!

Premium Sale Ring Men: Paul Lee, Monte Lund, John Woodbury, Collin Vachal, & Curt Vachal

Premium Sale Gatekeepers/Back-Ups for Ring men: Jeremy Bullinger, Justin Lund, Dustin Roise, Grady Uran & Mark Vachal

Assist with Show Ring/Judging & Gathering Exhibitors/Livestock for Show – All hands-on deck!

Everyone listed above for each species and all participating families are asked to help with this during each show! **It takes a village to make the show go smoothly!**