

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 5, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the minutes of the November 21, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Hollekim, to approve the special minutes of the November 30, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. CALL FOR NOMINATIONS FOR 2024 CHAIRMAN

Moved by Comm. Olson, seconded by Comm. DeGroot, to nominate Trudy Ruland as Chairman. Nominations ceased. Upon roll call, Hollekim, DeGroot, Rice, Ruland and Olson voted yes. Motion carried.

D. CALL FOR NOMINATIONS FOR 2024 VICE CHAIRMAN

Moved by Comm. Rice, seconded by Comm. Ruland, to nominate Wayne Olson as Vice-Chairman. Nominations ceased. Upon roll call, Rice, DeGroot, Hollekim, Ruland and Olson voted yes. Motion carried.

E. PAYROLL

Wade Enget, State's Attorney discussed leaving the annual evaluations for Appointed Officials under the Human Resource Armor Folder with access to the following people: State's Attorney, Commissioners, Human Resource Department and the Auditor.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve posting appointed officials' evaluations and related material in the Armor Cloud under the Human Resource Folder with access limited solely to the State's Attorney, Commissioners, Human Resource Department and the Auditor. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the appointed officials' evaluations. Upon roll call, Olson, Rice, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve signing the stipend letter with NDSU for the 2024 year for Lynnette Vachal in the amount of \$8,000. Upon roll call, Rice, Hollekim, Ruland, DeGroot and Olson voted yes. Motion carried.

F. SPECIAL MEETING

Moved by Comm. Rice, seconded by Comm. Olson, to approve a special Commissioner meeting for 9:00 A.M on December 28, 2023 for year end bills. Upon roll call, all present voted yes. Motion carried.

G. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$221,180.40 and November 12 to November 25 payroll, checks #17630-17647 and direct deposits #19448-19598 totaling \$593,785.55. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

APPROVED 12/5/2023-PAYMENT 12/5/2023

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
108038	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
108039	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE COUNTY AGENT FUND	3,011.78 2,365.43 130.80 384.75 130.80
108040	AMERICAN TRUCK AND TRAILER, LLC GENERAL FUND	10,785.13 10,785.13
108041	ARAMARK UNIFORM SERVICES GENERAL FUND	335.00 335.00
108042	ARMOR INTERACTIVE GENERAL FUND	3,156.80 3,156.80
108043	ATLANCO GENERAL FUND	1,332.83 1,332.83
108044	BADLANDS OCCUPATIONAL TESTING SERVICES HUMAN SERVICE ZONE	120.00 120.00
108045	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	83.26 83.26
108046	BERT'S TRUCK EQUIPMENT, INC COUNTY ROAD & BRIDGE FUND	231.83 231.83
108047	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	4,380.00 4,380.00
108048	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	570.11 570.11
108049	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	3,801.75 416.00 361.50 3,024.25
108050	CITY OF STANLEY GENERAL FUND	942.20 942.20
108051	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	39.16 39.16
108052	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	343.88 343.88
108053	CUMMINS SALES AND SERVICE GENERAL FUND	1,392.00 1,392.00
108054	CUPS DRUG TESTING & OCCUPATIONAL HEALTH HUMAN SERVICE ZONE	170.00 170.00
108055	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	1,300.00 1,300.00
108056	DAKOTA DUST-TEX, INC GENERAL FUND	269.80 269.80
108057	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	1,536.93 1,536.93

108058	DEPT OF CORRECTIONS & REHAB GENERAL FUND	150.00 150.00
108059	FARMERS UNION OIL CO-WATFORD CITY HUMAN SERVICE ZONE	334.41 334.41
108060	FENSTER/KAYLA HUMAN SERVICE ZONE	694.30 694.30
108061	FERGUSON ENTERPRISES LLC #1657 COUNTY ROAD & BRIDGE FUND	934.03 934.03
108062	GOOSENECK IMPLEMENT COUNTY ROAD & BRIDGE FUND	9,500.00 9,500.00
108063	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	1,049.58 1,049.58
108064	H.A.THOMPSON & SONS INC GENERAL FUND	296.41 296.41
108065	HARRISON/SADIE M HUMAN SERVICE ZONE	160.72 160.72
108066	HERMANSON/NANCY HUMAN SERVICE ZONE	153.30 153.30
108067	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	1,569.99 1,569.99
108068	INFORMATION SYSTEMS CORP GENERAL FUND	270.00 270.00
108069	JOHN DEERE FINANCIAL GENERAL FUND	502.53 502.53
108070	JOHNSON AUTO BODY INC GENERAL FUND	10,099.87 10,099.87
108071	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE COUNTY AGENT FUND WEED CONTROL FUND	13,656.64 3,433.99 1,948.71 7,674.45 420.36 179.13
108072	KINNEY/SHELLY HUMAN SERVICE ZONE	277.25 277.25
108073	MATTHEW BENDER & CO INC GENERAL FUND	147.31 147.31
108074	MAYER ELECTRIC GENERAL CAPITAL PROJECTS	9,450.00 9,450.00
108075	MEIERS OIL INC GENERAL FUND	74.92 74.92
108076	MENARDS - MINOT GENERAL FUND	26.15 26.15
108077	MILLS/JAMIE HUMAN SERVICE ZONE	571.16 571.16
108078	MONTANA DAKOTA UTILITIES CO GENERAL FUND	10,573.96 10,573.96
108079	MOTOROLA SOLUTIONS AMERICAN RESCUE PLAN FUND	24,199.80 24,199.80

108080	MOUNTRAIL COUNTY PROMOTER HUMAN SERVICE ZONE	171.13 171.13
108081	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	29.98 29.98
108082	ND ASSOCIATION OF COUNTIES GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	4,510.91 2,020.00 685.00 1,805.91
108083	ND DEPT OF TRANSPORTATION WEED CONTROL FUND	6.00 6.00
108084	ND FLAG POLE GUY GENERAL FUND	6,096.50 6,096.50
108085	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	75.66 75.66
108086	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	16,425.48 16,425.48
108087	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	75.94 75.94
108088	NORTHERN SAFETY TECHNOLOGY INC GENERAL FUND	370.60 370.60
108089	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	115.10 115.10
108090	ODP BUSINESS SOLUTIONS LLC GENERAL FUND	142.21 142.21
108091	OFFICE OF THE STATE AUDITOR GENERAL FUND	10,200.00 10,200.00
108092	OGDEN/CRYSTAL HUMAN SERVICE ZONE	101.15 101.15
108093	OTIS ELEVATOR COMPANY GENERAL FUND	5,991.84 5,991.84
108094	PINNACLE COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE	792.41 69.39 723.02
108095	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	1,008.00 1,008.00
108096	POMP'S TIRE SERVICE COUNTY ROAD & BRIDGE FUND	19,290.24 19,290.24
108097	PRAIRIE FORD, INC. GENERAL FUND	286.84 286.84
108098	PURCHASE POWER GENERAL FUND	7,162.43 7,162.43
108099	QUADIENT FINANCE USA INC GENERAL FUND	210.42 210.42
108100	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	147.64 147.64
108101	ROCKY GORDAN & COMPANY HUMAN SERVICE ZONE	1,075.00 1,075.00

108102	RTC NETWORKS HUMAN SERVICE ZONE	390.75 390.75
108103	RYAN CHEVROLET GENERAL FUND COUNTY ROAD & BRIDGE FUND	948.17 709.04 239.13
108104	SIGN SOLUTIONS USA LLC E 911 EMERGENCY/WIRELESS FUND	175.96 175.96
108105	STANLEY AUTO & TRUCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	745.91 223.14 522.77
108106	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	6,423.00 6,423.00
108107	STEINS INC GENERAL FUND	2,101.41 2,101.41
108108	SUMMIT FOOD SERVICE, LLC GENERAL FUND	8,651.73 8,651.73
108109	THE SIDWELL COMPANY GENERAL FUND	120.00 120.00
108110	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	657.94 388.16 269.78
108111	TYLER TECHNOLOGIES, INC GENERAL FUND	105.00 105.00
108112	ULINE GENERAL FUND	3,339.95 3,339.95
108113	US POSTAL SERVICE GENERAL FUND	210.00 210.00
108114	VACHAL/LYNNETTE COUNTY AGENT FUND	100.00 100.00
108115	VERIZON WIRELESS GENERAL FUND	42.19 42.19
108116	VISION WEST ND GENERAL FUND	10.00 10.00
108117	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,360.00 3,360.00
108118	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	76.27 76.27
108119	WHITAKER/HILLARY HUMAN SERVICE ZONE	691.85 691.85
	FINAL TOTAL	221,180.40

3. APPOINTMENT SCHEDULED

9:15 A.M.

Lori Hanson, Tax Director met with the board to discuss abatements.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the abatement on parcel #56-0059655 for the 2023 tax year due to the garage not sitting on a foundation as per the recommendation of Tax Director Hanson. Upon roll call, Ruland, Olson, Rice, DeGroot and Hollekim voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the abatement on parcel #56-0039100 for the 2023 tax year due to an error on the revaluation as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the abatement on parcel #58-0064500 for the 2023 tax year due to the property being put into Trust with USA as per the recommendation of Tax Director Hanson. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the abatement on parcel #58-0064510 for the 2023 tax year due to the property being put into Trust with USA as per the recommendation of Tax Director Hanson. Upon roll call, Hollekim, Olson, DeGroot, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the abatements on parcels #20-0020000 & #20-0020100 for the 2023 tax year due to qualifying for 70% of Disabled Veterans Credit as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Ruland, Hollekim and DeGroot voted yes. Motion carried.

9:25 A.M.

Tammy Leupp, Building Supervisor met to discuss the cooling system in the server areas and a yearly quote for heating and air for all buildings with Trane. More discussion will be held at the next Commissioner meeting for both HA Thompson and Trane.

Lori Hanson, Tax Director along with Melissa Vachal, Recorder discussed the HVAC issues still within their offices. Building Supervisor Leupp will get a list with the ongoing issues within each office to be presented at the next Commissioner meeting.

9:40 A.M.

Madison Rodgers, Clerk of Court met with the board to discuss applying for the Court Facilities Improvement Advisory Committee grant. Clerk of Court Rodgers will get more information gathered for the wiring cost and present at the next Commissioner meeting.

9:45 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer along with Mary Trahan, Accountant met to discuss Road & Bridge.

1. CR 10/PROJECT #10(51)23

Engineer Hennessy gave an update on the bid opening results for CR 10 Reconstruction Project #10(51)23 East Phase consisting of approximately 7 miles of roadway improvement on 53rd St NW from the CR11 (67th Ave NW) east to 60th Ave NW (Ward County Line).

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the Notice of Award to Baranko Brothers, Inc for CR 10 Project #10(51)23 totaling \$8,360,734.99. Upon roll call, Hollekim, DeGroot, Olson, Ruland and Rice voted yes. Motion carried.

2. CONSTRUCTION UPDATE

Engineer Hennessy gave an update on the punch list for 41st St NW Project #UO(41)22 from ND 1804 to Bluebird Drive. Engineer Hennessy discussed the issues of the pavement. Accountant Trahan discussed the engineer contract being paid jointly with City of New Town and the County.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve paying the portion of the Engineer fees for the City of New Town for 41st St NW Project #UO(41)22. Upon roll call, Olson, Ruland, DeGroot, Rice and Hollekim voted yes. Motion carried.

3. 213-R&B CAPITAL CONSTRUCTION FUND

Accountant Trahan updated the Board on the 213 R&B Capital Construction Fund. Auditor Pappa will setup new accounts for the Capital Equipment Outlay and the remaining closed projects for the 213 R&B Capital Construction Fund will be transferred back to the 214 Road & Bridge Fund.

11:30 A.M.

Mark Schneider, Chief Meteorologist and Darrin Langerud updated & reviewed the weather modification contract for the current year. Also present for the discussion were Aaron Skarsgard, Dustin Roise, Amanda & Joel Dennis, Tim Johnson, Roger Neshem and Heidi Smith.

Dustin Roise, Roger Neshem and Heidi Smith all had questions regarding the studies, chemicals used for the process of the hail suppression, the cost of the program and the benefits. Wade Enget, State’s Attorney discussed the options of abolishment of Weather Modification which is under N.D.C.C. 61-04.1-30.

4. ADJOURN

The Board adjourned at 12:30 P.M. to meet in regular session on Tuesday, December 19, 2023 at 9:00 A.M. Accepted and approved this 19th day of December, 2023.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor