

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 3, 2024 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice, Joan Hollekim and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the minutes of the November 19, 2024 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. CALL FOR NOMINATIONS FOR 2025 CHAIRMAN

Moved by Comm. Olson, seconded by Comm. Rice, to nominate Trudy Ruland as Chairman. Nominations ceased. Upon roll call, Ruland, Rice, Hollekim, DeGroot and Olson voted yes. Motion carried.

D. CALL FOR NOMINATIONS FOR 2025 VICE CHAIRMAN

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to nominate Wayne Olson as Vice-Chairman. Nominations ceased. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

E. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the salary increase for a promotion for Jacob Roberts as a Part-Time Correctional Officer I with Corrections from banding/grading B22 step 2 to B22 step 4 to the amount of \$28.06 per hour. Upon roll call, Ruland, Rice, DeGroot, Olson and Hollekim voted yes. Motion carried.

F. AGREEMENT

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the joint powers agreement contract for Mountrail County Juvenile Residents with Ward County for \$275 per day. Upon roll call, DeGroot, Ruland, Rice, Olson and Hollekim voted yes. Motion carried.

G. NDPERS BENEFIT

The board reviewed the December 19th, 2023 minutes with a motion contributing 13.26% employer share for the North Dakota Public Employee Retirement System (NDPERS).

H. WEATHER MODIFICATION RESOLUTION

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the following resolution to abolish the Weather Modification effective December 31st, 2024:

A Resolution of the Mountrail County Board of Commissioners after results of election held on November 5, 2024, approved the abolishment of the Mountrail County Weather Modification Authority as of December 31, 2024.

WHEREAS, pursuant to N.D.C.C. §61-04.1-30, there was presented to the Mountrail County Board of Commissioners a petition signed by not less than twenty percent of the qualified electors of the county, as determined by the vote cast for governor in the last preceding gubernatorial election, requesting an election upon the abolishment of a weather modification authority as created in sections 61-04.1-27 and 61-04.1-29, which petition was presented more than sixty days prior to the next countywide election; and

WHEREAS, upon the finding by the Mountrail County Auditor that said Petition met all applicable statutory requirements within the North Dakota Century Code; and

WHEREAS, based upon that finding, the Mountrail County Board of Commissioners then submitted the question of whether to abolish the Mountrail County Weather Modification Authority to the qualified electors of Mountrail County at the November 5, 2024, countywide election; and

WHEREAS, the results of the election were that there were 2,574 “yes” votes and 1,299 “no” votes cast; and,

WHEREAS, the Mountrail County Canvassing Board has certified the results of the November 5, 2024, election according to the applicable provisions of the North Dakota Century Code;

WHEREFORE, pursuant to the provisions of N.D.C.C. §61-04.1-30, it is hereby resolved that the Mountrail County Board of Commissioners declares that the Mountrail County Weather Modification shall be abolished as of December 31, 2024.

BE IT FURTHER RESOLVED that all unexpended funds remaining in the name of the weather modification authority, after all proper bills and expenses have been paid, shall be deposited in the general fund of Mountrail County.

This resolution of the Mountrail County Board of Commissioners was adopted on the 3rd day of December, 2024, at the regular meeting of the Board of Commissioners.

Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

I. COMMISSIONER MEETINGS

Moved by Comm. Rice, seconded by Comm. Olson, to approve a special meeting on December 30th at 8:30 a.m. for year end bills. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve to reschedule the February 18th meeting to February 20th. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the reschedule of March 4th meeting to March 7th. Upon roll call, all present voted yes. Motion carried.

J. LETTER FROM ROBERT HAMERS

Discussion was held on Robert Hamer’s complaint letter concerning Old Highway 2 snow and ice removal on November 16th by the Road & Bridge (R&B) Department. The Board had concerns with having two complaints in the same area and recommended the possibility of rotating shifts to cover the weekends. Superintendent Duerre stated the R&B did do two passes on Old Highway 2.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve sending a response letter to Robert Hamers. Upon roll call, all present voted yes. Motion carried.

K. STOP PAYMENT

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the stop payment and reissue for lost check #110225 dated on 11-7-24 to Mayer Electric totaling \$35,856.25. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

L. BILLS

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the bills totaling \$1,078,215.57 and November 10 through November 23 payroll, checks #18080-18083 and direct deposits #23519-23662 totaling \$456,257.34. Upon roll call, DeGroot, Rice, Olson, Hollekim and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 12/03/2025 - PAYMENT 12/03/2025

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
110429	A&W TOWING & RECOVERY, INC.	275.00

	GENERAL FUND	275.00
110430	ACME TOOLS	499.93
	GENERAL FUND	499.93
110431	ADVANCED BUSINESS METHODS	2,887.01
	GENERAL FUND	2,586.17
	COUNTY ROAD & BRIDGE FUND	150.42
	COUNTY AGENT FUND	150.42
110432	AMAZON CAPITAL SERVICES	30.95
	GENERAL FUND	30.95
110433	AMERICAN TRUCK AND TRAILER, LLC	4,345.14
	COUNTY ROAD & BRIDGE FUND	4,345.14
110434	ANDERSON/SHANE	3,906.00
	COUNTY ROAD & BRIDGE FUND	3,906.00
110435	ARMOR INTERACTIVE	7,185.38
	GENERAL FUND	7,185.38
110436	ASWS LLC DBA HAMLIN WATER	2,000.00
	COUNTY ROAD & BRIDGE FUND	2,000.00
110437	BANGEN/MONICA	5,049.00
	COUNTY ROAD & BRIDGE FUND	5,049.00
110438	BARNES/CRYSTAL	225.00
	HUMAN SERVICE ZONE	225.00
110439	BOB HAYES ADDICTION SERVICES	4,284.00
	HUMAN SERVICE ZONE	4,284.00
110440	BROWN/DALE	1,885.00
	COUNTY ROAD & BRIDGE FUND	1,885.00
110441	BROWN/JEDD	2,532.00
	COUNTY ROAD & BRIDGE FUND	2,532.00
110442	CHRISTIANSON/MARK	2,520.00
	COUNTY ROAD & BRIDGE FUND	2,520.00
110443	CIRCLE SANITATION INC	3,810.25
	GENERAL FUND	421.75
	COUNTY ROAD & BRIDGE FUND	364.25
	COUNTY PARKS FUND	3,024.25
110444	CNH INDUSTRIAL ACCOUNTS	10,065.37
	COUNTY ROAD & BRIDGE FUND	10,065.37
110445	COOKS CORRECTIONAL	1,325.36
	GENERAL FUND	1,325.36
110446	CORPORATE TRANSLATION SERVICES INC	64.00
	HUMAN SERVICE ZONE	64.00
110447	CRUMMIE/KAITLYN	552.08
	HUMAN SERVICE ZONE	552.08
110448	DAKOTA FENCE	2,950.00
	GENERAL FUND	2,950.00
110449	EVERYTHING2GO.COM	7,841.00
	GENERAL FUND	7,841.00
110450	FARMERS UNION OIL CO-WATFORD CITY	807.98
	HUMAN SERVICE ZONE	807.98

110451	FENSTER/KAYLA HUMAN SERVICE ZONE	335.61 335.61
110452	GILBERTSON/HEATHER HUMAN SERVICE ZONE	80.87 80.87
110453	GRAHAM/LATICIA HUMAN SERVICE ZONE	52.93 52.93
110454	HARSTAD/JAY COUNTY ROAD & BRIDGE FUND	5,139.00 5,139.00
110455	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	148,576.20 148,576.20
110456	HENSLEY/KRISTY COUNTY ROAD & BRIDGE FUND	2,520.00 2,520.00
110457	HERMANSON/NANCY HUMAN SERVICE ZONE	174.79 174.79
110458	HOLIDAY INN FARGO COUNTY AGENT FUND	297.00 297.00
110459	HOLLEKIM/JOAN GENERAL FUND	302.06 302.06
110460	INFORMATION SYSTEMS CORP GENERAL FUND	270.00 270.00
110461	INFORMATION TECHNOLOGY DEPT GENERAL FUND HUMAN SERVICE ZONE E 911 EMERGENCY/WIRELESS FUND	10,311.56 6,710.50 160.52 3,440.54
110462	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	11,574.49 11,574.49
110463	JONES/LEONARD COUNTY ROAD & BRIDGE FUND	5,020.00 5,020.00
110464	JPMORGAN CHASE BANK NA GENERAL FUND HUMAN SERVICE ZONE COUNTY AGENT FUND WEED CONTROL FUND	20,726.86 2,000.71 17,147.03 1,596.41 -17.29
110465	K SQUARED ELECTRIC INC COUNTY ROAD & BRIDGE FUND	3,048.80 3,048.80
110466	KINNEY/SHELLY HUMAN SERVICE ZONE	340.95 340.95
110467	LABAR/JUSTIN GENERAL FUND	70.15 70.15
110468	LANGHANS FUNERAL HOMES INC GENERAL FUND	60.00 60.00
110469	LARSON TIRE SERVICE GENERAL FUND	1,131.22 1,131.22
110470	LEE/WALLACE COUNTY ROAD & BRIDGE FUND	4,940.00 4,940.00
110471	LEGAL SERVICES OF NORTH DAKOTA GENERAL FUND	29,091.08 29,091.08
110472	LEMER/COURTNEY	298.69

	HUMAN SERVICE ZONE	298.69
110473	LEXIPOL LLC	1,973.20
	GENERAL FUND	1,973.20
110474	LOMMEN/ORVIN	1,380.00
	HUMAN SERVICE ZONE	1,380.00
110475	LUELLA DUNN PROPERTY TRUST	5,332.00
	COUNTY ROAD & BRIDGE FUND	5,332.00
110476	MAERTENS-BRENNY CONSTRUCTION COMPANY	312,563.01
	GENERAL CAPITAL PROJECTS	312,563.01
110477	MCKENZIE COUNTY FARMER	45.12
	HUMAN SERVICE ZONE	45.12
110478	MEDUNA/RANDALL	2,500.00
	COUNTY ROAD & BRIDGE FUND	2,500.00
110479	MEIERS/GLENNA	88.24
	GENERAL FUND	88.24
110480	MENARDS - MINOT	338.60
	GENERAL FUND	338.60
110481	MEYER/CURT	28,415.00
	COUNTY ROAD & BRIDGE FUND	28,415.00
110482	MEYER/KAREN	3,264.00
	COUNTY ROAD & BRIDGE FUND	3,264.00
110483	MILLS/JAMIE	249.24
	HUMAN SERVICE ZONE	249.24
110484	MOEN/PAUL	2,480.00
	COUNTY ROAD & BRIDGE FUND	2,480.00
110485	MONTANA DAKOTA UTILITIES CO	9,184.30
	GENERAL FUND	9,184.30
110486	MOUNTRAIL CO ROAD DEPART	25,438.64
	152-93 UNORGANIZED TOWNSHIP	25,438.64
110487	MOUNTRAIL COUNTY PROMOTER	4,221.20
	GENERAL FUND	4,171.32
	HUMAN SERVICE ZONE	49.88
110488	MOUNTRAIL WILLIAMS ELECTRIC COOP	10,140.80
	COUNTY ROAD & BRIDGE FUND	8,700.00
	HUMAN SERVICE ZONE	85.90
	COUNTY PARKS FUND	1,354.90
110489	ND ASSOCIATION OF COUNTIES	255.00
	HUMAN SERVICE ZONE	255.00
110490	ND SEWAGE PUMP & LIFT STATION SERVICE CO	13,647.51
	GENERAL FUND	13,647.51
110491	NELSON/CAROL	225.00
	HUMAN SERVICE ZONE	225.00
16264	NEW TOWN CITY	176,409.00
	AMERICAN RESCUE PLAN ACT	176,409.00
110492	NICHOLS/SUE	5,325.00
	COUNTY ROAD & BRIDGE FUND	5,325.00
110493	OAKLAND/TENA	36.22

	HUMAN SERVICE ZONE	36.22
110494	ODP BUSINESS SOLUTIONS LLC	2,012.08
	GENERAL FUND	1,551.12
	COUNTY AGENT FUND	378.85
	WEED CONTROL FUND	82.11
110495	OGDEN/CRYSTAL	726.95
	HUMAN SERVICE ZONE	726.95
110496	OTIS ELEVATOR COMPANY	6,170.52
	GENERAL FUND	6,170.52
110497	PHOENIX SUPPLY	928.00
	GENERAL FUND	928.00
110498	PINNACLE	24,541.00
	COUNTY ROAD & BRIDGE FUND	23,782.96
	HUMAN SERVICE ZONE	758.04
110499	POMP'S TIRE SERVICE	17,868.37
	COUNTY ROAD & BRIDGE FUND	17,868.37
110500	PRAIRIE FORD, INC.	116.05
	GENERAL FUND	116.05
110501	QUALITY INN	99.00
	GENERAL FUND	99.00
110502	RDO EQUIPMENT CO	4,253.87
	COUNTY ROAD & BRIDGE FUND	4,253.87
110503	RINGOEN/LEO	5,215.00
	COUNTY ROAD & BRIDGE FUND	5,215.00
110504	RODGERS/MADISON	323.74
	GENERAL FUND	323.74
110505	RUDOLPH ELECTRIC, LLC	1,404.61
	GENERAL FUND	1,404.61
110506	RYAN CHEVROLET	324.73
	GENERAL FUND	324.73
110507	SAFE RESTRAINTS, INC	1,637.12
	GENERAL FUND	1,637.12
110508	SCHOCK'S SAFE & LOCK INC	57.50
	COUNTY ROAD & BRIDGE FUND	57.50
110509	SELECT WATER SOLUTIONS, LLC	1,000.00
	COUNTY ROAD & BRIDGE FUND	1,000.00
110510	STANLEY AUTO & TRUCK	519.00
	GENERAL FUND	185.19
	COUNTY ROAD & BRIDGE FUND	333.81
110511	STANLEY HARDWARE	25.97
	HUMAN SERVICE ZONE	25.97
110512	STAPLES, INC. AND SUBSIDIARIES	678.23
	COUNTY ROAD & BRIDGE FUND	678.23
110513	STREAMLINE WATER SERVICES	1,000.00
	COUNTY ROAD & BRIDGE FUND	1,000.00
110514	SUMMIT FOOD SERVICE, LLC	3,174.83
	GENERAL FUND	3,174.83

110515	TCNURSERY COUNTY PARKS FUND	37,055.00 37,055.00
110516	THON/VICKI COUNTY ROAD & BRIDGE FUND	5,119.00 5,119.00
110517	TRULSON/LESLEY COUNTY ROAD & BRIDGE FUND	15,269.00 15,269.00
110518	TURTLE MOUNTAIN TRIBAL COURT GENERAL FUND	10.00 10.00
110519	TYLER TECHNOLOGIES, INC GENERAL FUND	2,415.00 2,415.00
16265	UPPER MISSOURI DIST HEALTH UNIT AMERICAN RESCUE PLAN ACT	7,705.14 7,705.14
110520	VANGUARD APPRAISALS, INC GENERAL FUND	4,217.50 4,217.50
110521	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	1,463.32 42.24 1,421.08
110522	VESTIS GENERAL FUND	468.87 468.87
110523	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	14,071.38 14,071.38
110524	ZELLMER/JULIE COUNTY ROAD & BRIDGE FUND	5,251.00 5,251.00
110525	5H, LLC HUMAN SERVICE ZONE	180.00 180.00

GRAND TOTAL \$ 1,078,215.57

M. BOARD CONCERNS

A retirement party will be held at the next Commissioner meeting for Lori Hanson, Tax Director.

3. APPOINTMENTS SCHEDULED

9:15 A.M.

Tammy Leupp, Building Supervisor met to give an update on the Memorial Building and the County shop. Corey Bristol, Sheriff stated that during the security meeting there will need to have security cameras and more lighting installed.

9:25 A.M.

Melissa Vachal, Recorder discussed the possibility of storing all the ballots for elections in the shop with the election equipment. The board approved the designated election room to also hold the ballots for the elections.

Moved by Comm. Rice, seconded by Comm. Olson, to approve allowing the storage of ballots from the elections to be placed in the designated election room in the County Courthouse Shop with access only granted to the County Auditor and County Recorder. Upon roll call, all present voted yes. Motion carried.

9:30 A.M.

Randi Schumaier, Human Resource Generalist discussed the shared leave request.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the shared leave request from Raven Fallin totaling 80 hours starting November 20th. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:45 A.M.

Lori Hanson, Tax Director met with the board to discuss an abatement.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the abatement on parcel #56-0052900 for tax year 2024 for qualifying for Homestead Credit as per the recommendation of Tax Director Hanson. Upon roll call, Ruland, DeGroot, Rice, Olson and Hollekim voted yes. Motion carried.

Discussion was held on providing property owners information on the Homestead &/or Veterans Credit with the tax statements if possible.

9:50 A.M.

Scott Duerre, Road & Bridge (R&B) Superintendent met to discuss Road & Bridge.

1. 2025 TOWNSHIP ANNUAL ROAD MAINTENANCE AGREEMENT

Moved by Comm. Rice, seconded by Comm. Olson, to approve signing the 2025 Township Annual Road Maintenance Agreement. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

2. PURCELL TOWNSHIP

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the agreement for township assistance for two large culverts on 83rd Ave NW with Purcell Township not to exceed \$39,841.08. Upon roll call, Ruland, Rice, Hollekim, Olson and DeGroot voted yes. Motion carried.

3. MWEC EASEMENT

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve signing the easement with Mountrail Williams Electric Cooperative (MWEC) for underground services on CR 9 for the County Road & Bridge salt & sand facility. Upon roll call, Olson, Ruland, DeGroot, Rice and Hollekim voted yes. Motion carried.

4. MISCELLANEOUS

Comm. Olson discussed the possibility of purchasing a bigger propane tank for the Plaza Shop. More discussion was held on 29th St NW.

10:30 A.M.

The Board met with Burke County Commissioners along with Amber Fiesel to discuss the options of sharing a state’s attorney office between the counties once Wade Enget retires. State’s Attorney Enget discussed other counties having issues getting State’s Attorney’s hired. State’s Attorney Enget stated the sharing of services is covered through a joint powers agreement under the century code and Amber Fiesel would need to run in both counties in 2026 election year. Currently, Burke County employs a part-time State’s Attorney and Mountrail County employs a full-time State’s Attorney and two part-time Assistant State’s Attorneys, one at 2/5 time and one at 1/5 time. The joint powers agreement proposes a full-time State’s Attorney and a full-time Assistant State’s Attorney shared between Burke and Mountrail counties. The Board will have more discussion in the near future pertaining to the proposed joint powers agreement with Burke County.

4. ADJOURN

The Board adjourned at 11:40 A.M. to meet in regular session on Tuesday, December 17, 2024 at 9:00 A.M. Accepted and approved this 17th day of December, 2024.

Trudy Ruland, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor