

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 2, 2025 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Jason Rice, Wayne Olson, Joan Hollekim and John DeGroot present. State's Attorney, Wade Enget was present.

Vice-Chairman Olson called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Hollekim, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the minutes of the November 18, 2025 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. CALL FOR NOMINATIONS FOR 2026 CHAIRMAN

Moved by Comm. Rice, seconded by Comm. DeGroot, to nominate Trudy Ruland as Chairman. Nominations ceased. Upon roll call, Ruland, Rice, Hollekim, DeGroot and Olson voted yes. Motion carried.

D. CALL FOR NOMINATIONS FOR 2026 VICE CHAIRMAN

Moved by Comm. DeGroot, seconded by Comm. Rice, to nominate Wayne Olson as Vice-Chairman. Nominations ceased. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

E. PAYROLL

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the salary increase form for satisfactory probationary period completed for April Saxon as a Dispatcher with the Sheriff to the amount of \$27.88 per hour/\$58,000 per year. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Stephanie A. Pappa, Auditor discussed the email from Tyler Technologies concerning the refund of the Time and Attendance and timeclocks. The timeclocks will not be refunded per the email due to being programmed.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve sending a letter of disappointment and request that Tyler Technologies reconsider their decision on the refund of timeclocks and if no refund is given then surrounding counties will be asked if they are interested in purchasing the timeclocks. Upon roll call, DeGroot, Hollekim, Rice, Olson and Ruland voted yes. Motion carried.

Discussion was also held on the possibility of having the full day off on December 24, 2026 instead of a half a day since the day after Christmas lands on a Saturday.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve having the full day off on December 24, 2026. Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

F. QUIT CLAIM DEED

Wade Enget, State's Attorney discussed a Quit Claim Deed from the County to Lachoneus Holm described as Lots 1 & 2, Block 20 Couch's First Addition, City of Parshall to clear up title.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the signing of the Quit Claim Deed from the County to Lachoneus Holm described as Lots 1 & 2, Block 20, Couch's First Addition, City of Parshall. Upon roll call, Rice, DeGroot, Hollekim, Olson and Ruland voted yes. Motion carried.

G. POLLING/PRECINCTS FOR 2026 ELECTIONS

Stephanie A. Pappa, Auditor discussed the precincts & polling locations for the 2026 election year along with the open for voting at 8 a.m. and closing at 7 p.m.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the election polling and precinct locations for the 2026 year with voting starting at 8 a.m. and closing at 7 p.m. with no changes from the 2024 year. Upon roll call, Olson, Ruland, Hollekim, Rice and DeGroot voted yes. Motion carried.

H. SB 2027 FLOOD PLAIN MANAGEMENT

The Board discussed the letter for SB 2027 Flood Plain Management. Corey Bristol, Sheriff along with Warren Bogert, DES Coordinator were also present to discuss the options within the Disaster Emergency Services and under the County Multi-Hazard Mitigation plan. The county doesn't have any designated Flood Plains within the County.

I. PARSHALL AMBULANCE

Kenneth Ruud, President of the Parshall Rural Ambulance presented the request for a new 2028 Ambulance for the Plaza District.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the request from Parshall Rural Ambulance for a new 2028 Ambulance out of the Fire & Ambulance Fund totaling \$305,694. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

President Ruud discussed the old Parshall Ambulance building that was gifted to the Three Affiliated Tribes. Mr. Ruud also commented Liberty Township provided funding to build the new Parshall Ambulance building. President Ruud thanked both the county and Liberty Township for the help of monies.

J. BILLS

Moved by Comm. Olson, seconded by Comm. Rice, to approve the bills totaling \$311,101.05 & November 9 through November 22 payroll, checks #20157-20163 and direct deposits #1-166 totaling \$619,073.08. Upon roll call, DeGroot, Ruland, Olson, Rice and Hollekim voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

**APPROVED 12/2/2025 - PAYMENT 12/2/2025**

<u>WARRANT #</u>	<u>VENDOR NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>
121135	PRINGLE & HERIGSTAD, PC	GENERAL FUND	\$320.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$113.50
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$59.11
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$199.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$85.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$199.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$720.00
121134	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$270.91
121134	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$22.84
121134	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$112.35
121113	BISMARCK HOTEL & CONFERENCE CENTER	GENERAL FUND	\$220.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$198.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$198.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$396.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$198.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$297.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$297.00
121136	RAMADA BISMARCK HOTEL	GENERAL FUND	\$396.00
0	BROWN, KAREN D	GENERAL FUND	\$422.20
0	WOLLA, LISA J	GENERAL FUND	\$422.20
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$255.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$255.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$255.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$24.01
121134	ODP BUSINESS SOLUTIONS LLC	GENERAL FUND	\$147.33
0	ADVANCED BUSINESS METHODS_49	GENERAL FUND	\$3,121.24

121142	SYN-TECH SYSTEMS	GENERAL FUND	\$4,263.00
0	TYLER TECHNOLOGIES, INC	GENERAL FUND	\$1,595.00
121129	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$131.07
121129	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$5,753.53
121129	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$209.44
0	CIRCLE SANITATION INC	GENERAL FUND	\$197.75
121129	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$1,675.97
0	CIRCLE SANITATION INC	GENERAL FUND	\$142.00
121129	MONTANA DAKOTA UTILITIES CO	GENERAL FUND	\$3,591.59
0	CIRCLE SANITATION INC	GENERAL FUND	\$82.00
121133	NDDEQ	GENERAL FUND	\$315.00
0	TECTA AMERICA DAKOTAS LLC	GENERAL FUND	\$796.71
121133	NDDEQ	GENERAL FUND	\$210.00
121121	H.A.THOMPSON & SONS INC	GENERAL FUND	\$429.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$676.80
121133	NDDEQ	GENERAL FUND	\$525.00
121137	RUDOLPH ELECTRIC, LLC	GENERAL FUND	\$240.00
121143	VERTIV CORPORATION	GENERAL FUND	\$3,278.00
0	VESTIS	GENERAL FUND	\$85.51
0	AMAZON CAPITAL SERVICES	GENERAL FUND	\$28.49
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$16.55
121114	BURLEIGH COUNTY SHERIFF DEPT	GENERAL FUND	\$45.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$2.99
0	ADVANCED BUSINESS METHODS_49	GENERAL FUND	\$162.45
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$119.99
0	FONSECA, MICHAEL	GENERAL FUND	\$68.00
0	GOOD, KORY S	GENERAL FUND	\$68.00
0	KOHLER COMMUNICATIONS INC	GENERAL FUND	\$2,000.00
0	KOHLER COMMUNICATIONS INC	GENERAL FUND	\$403.80
121123	JOHNSON AUTO BODY INC	GENERAL FUND	\$13,799.83
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$23.00
0	MCRANDALL MOBILE GLASS, LLC	GENERAL FUND	\$775.00
0	BBH INSURANCE, INC	GENERAL FUND	\$50.00
0	BBH INSURANCE, INC	GENERAL FUND	\$50.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$193.47
0	AXON ENTERPRISE, INC.	GENERAL FUND	\$24,583.08
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$300.00
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$425.74
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$332.28
121127	MCKESSON MEDICAL-SURGICAL	GENERAL FUND	\$385.81
121139	RX SERVICES, LLC	GENERAL FUND	\$54.56
121139	RX SERVICES, LLC	GENERAL FUND	\$60.39
121128	MINOT RESTAURANT SUPPLY CO	GENERAL FUND	\$25.60
121128	MINOT RESTAURANT SUPPLY CO	GENERAL FUND	\$23.09
0	JOHNSON, LAURIE A	GENERAL FUND	\$96.36
0	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,349.87
0	SUMMIT FOOD SERVICE, LLC	GENERAL FUND	\$3,499.68
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$36.60
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$56.50
0	VERIZON WIRELESS	GENERAL FUND	\$39.23
121124	JPMORGAN CHASE BANK NA	GENERAL FUND	\$60.00
121122	HDR ENGINEERING, INC	ROAD & BRIDGE FUND	\$3,932.50
121122	HDR ENGINEERING, INC	ROAD & BRIDGE FUND	\$33,727.50
121122	HDR ENGINEERING, INC	ROAD & BRIDGE FUND	\$43,714.27
121131	ND ASSN OF COUNTY ENGINEERS	ROAD & BRIDGE FUND	\$175.00
121131	ND ASSN OF COUNTY ENGINEERS	ROAD & BRIDGE FUND	\$175.00
121131	ND ASSN OF COUNTY ENGINEERS	ROAD & BRIDGE FUND	\$175.00
0	CIRCLE SANITATION INC	ROAD & BRIDGE FUND	\$222.25
121144	WASTE MANAGEMENT	ROAD & BRIDGE FUND	\$99.92

0	CIRCLE SANITATION INC	ROAD & BRIDGE FUND	\$142.00
0	NEWMAN TRAFFIC SIGNS	ROAD & BRIDGE FUND	\$82.76
121134	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	-\$18.73
121134	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$18.73
121134	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$92.25
121134	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	-\$18.45
121134	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$18.73
121141	STAPLES, INC. AND SUBSIDIARIES	ROAD & BRIDGE FUND	\$21.87
0	ADVANCED BUSINESS METHODS_49	ROAD & BRIDGE FUND	\$162.46
121138	RUNNING SUPPLY, INC	ROAD & BRIDGE FUND	\$404.55
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$278.60
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$189.05
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$2,184.00
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$2,850.00
121116	CNH INDUSTRIAL ACCOUNTS	ROAD & BRIDGE FUND	\$1,760.42
121119	FASTENAL COMPANY	ROAD & BRIDGE FUND	\$26.08
121119	FASTENAL COMPANY	ROAD & BRIDGE FUND	\$124.65
121124	JPMORGAN CHASE BANK NA	ROAD & BRIDGE FUND	\$231.91
121130	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$10.99
121130	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$9.98
121130	NAPA AUTO PARTS_2539	ROAD & BRIDGE FUND	\$24.99
121138	RUNNING SUPPLY, INC	ROAD & BRIDGE FUND	\$1,632.98
121145	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$203.98
121145	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$21.20
121145	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$207.20
121145	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$10,883.77
121145	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$10,031.29
121145	WESTLIE TRUCK CENTER	ROAD & BRIDGE FUND	\$3,624.16
0	GOOSENECK IMPLEMENT	ROAD & BRIDGE FUND	\$131.18
0	NORTHERN PUMP & COMPRESSION, INC	ROAD & BRIDGE FUND	\$1,288.49
0	PINNACLE	ROAD & BRIDGE FUND	\$414.13
0	RDO EQUIPMENT CO	ROAD & BRIDGE FUND	\$90.64
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$45.94
0	STANLEY AUTO & TRUCK	ROAD & BRIDGE FUND	\$14.23
0	WAUSAU EQUIPMENT COMPANY, LLC	ROAD & BRIDGE FUND	\$1,320.21
0	TRUENORTH STEEL	ROAD & BRIDGE FUND	\$24,835.20
0	TRUENORTH STEEL	ROAD & BRIDGE FUND	\$5,829.12
121132	ND DEPT OF TRANSPORTATION_2597	ROAD & BRIDGE FUND	\$689.19
0	CITY OF POWERS LAKE	ROAD & BRIDGE FUND	\$930.51
121146	WHITE CAP L.P	ROAD & BRIDGE FUND	\$803.88
121134	ODP BUSINESS SOLUTIONS LLC	ROAD & BRIDGE FUND	\$89.99
121124	JPMORGAN CHASE BANK NA	ROAD & BRIDGE FUND	\$1,380.36
121126	MAC'S	ROAD & BRIDGE FUND	\$49.95
121138	RUNNING SUPPLY, INC	ROAD & BRIDGE FUND	\$101.94
121138	RUNNING SUPPLY, INC	ROAD & BRIDGE FUND	\$55.50
0	PINNACLE	ROAD & BRIDGE FUND	\$192.72
0	GILBERTSON, HEATHER R	HUMAN SERVICE FUND	\$63.00
0	GILBERTSON, HEATHER R	HUMAN SERVICE FUND	\$45.00
0	LANGO, LLC	HUMAN SERVICE FUND	\$1.87
0	LANGO, LLC	HUMAN SERVICE FUND	\$19.56
0	LANGO, LLC	HUMAN SERVICE FUND	\$30.21
0	PINNACLE	HUMAN SERVICE FUND	\$311.20
0	GRUNDTVIG, TERRA A	HUMAN SERVICE FUND	\$73.00
0	KINNEY, SHELLY L	HUMAN SERVICE FUND	\$45.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$99.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$99.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$1,586.07
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$200.12
121140	SMITH, KYLEE R.	HUMAN SERVICE FUND	\$297.56

121117	CUPS DRUG TESTING & OCCUPATIONAL HEALTH	HUMAN SERVICE FUND	\$120.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$120.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$120.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$240.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$120.00
0	BADLANDS OCCUPATIONAL TESTING SERVICES	HUMAN SERVICE FUND	\$120.00
0	NORTHERN TESTING INC	HUMAN SERVICE FUND	\$1,150.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$210.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$556.02
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$114.65
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$75.00
0	ND ASSOCIATION OF COUNTIES_2566	HUMAN SERVICE FUND	\$270.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$32.27
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$288.22
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$5.86
0	STANLEY HARDWARE	HUMAN SERVICE FUND	\$69.98
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$324.13
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$39.00
0	ARMOR INTERACTIVE	HUMAN SERVICE FUND	\$894.08
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$29.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$29.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$2.99
0	ADVANCED BUSINESS METHODS_49	HUMAN SERVICE FUND	\$247.71
0	ADVANCED BUSINESS METHODS_49	HUMAN SERVICE FUND	\$164.31
0	INFORMATION TECHNOLOGY DEPT	HUMAN SERVICE FUND	\$6.60
0	INFORMATION TECHNOLOGY DEPT	HUMAN SERVICE FUND	\$376.30
121115	CHARBONNEAU CAR CENTER, INC	HUMAN SERVICE FUND	\$35,771.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$18.03
121125	LARSON TIRE SERVICE	HUMAN SERVICE FUND	\$76.10
121125	LARSON TIRE SERVICE	HUMAN SERVICE FUND	\$1,006.08
0	HERMANSON, NANCY A	HUMAN SERVICE FUND	\$131.60
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$8,560.80
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$267.76
121147	WOLF RUN VILLAGE, INC	HUMAN SERVICE FUND	\$570.00
121147	WOLF RUN VILLAGE, INC	HUMAN SERVICE FUND	\$1,311.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$25.55
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$33.34
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$23.63
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$150.03
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$681.37
0	OAKLAND, TENA S	HUMAN SERVICE FUND	\$32.29
121117	CUPS DRUG TESTING & OCCUPATIONAL HEALTH	HUMAN SERVICE FUND	\$380.00
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$141.97
0	LABAR, DOLLY	HUMAN SERVICE FUND	\$128.00
121118	FARMERS UNION OIL CO-WATFORD CITY	HUMAN SERVICE FUND	\$145.32
0	PINNACLE	HUMAN SERVICE FUND	\$28.60
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$156.54
0	CRUMMIE, KAITLYN	HUMAN SERVICE FUND	\$51.80
0	LEMER, COURTNEY F	HUMAN SERVICE FUND	\$40.61
121118	FARMERS UNION OIL CO-WATFORD CITY	HUMAN SERVICE FUND	\$243.44
121124	JPMORGAN CHASE BANK NA	HUMAN SERVICE FUND	\$152.81
0	PINNACLE	HUMAN SERVICE FUND	\$546.83
121120	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$1,725.00
0	CIRCLE SANITATION INC	COUNTY PARK FUND	\$3,024.25
121120	H & L SAFETY AND SUPPLY, INC	COUNTY PARK FUND	\$6,325.00
121124	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$79.98
121124	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$76.24
0	ADVANCED BUSINESS METHODS_49	EXTENSION AGENT FUND	\$162.45
121124	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	\$15.00

121124	JPMORGAN CHASE BANK NA	EXTENSION AGENT FUND	-\$15.00
121124	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$36.08
121124	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$36.08
121124	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$30.81
121124	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$99.95
121124	JPMORGAN CHASE BANK NA	WEED CONTROL FUND	\$12.54
		<b>GRAND TOTAL</b>	<b>\$311,101.05</b>

K. BOARD CONCERNS

Comm. Ruland discussed the evaluations for the Appointed officials is a little behind schedule.

Comm. Hollekim discussed the possibility of allowing fire and ambulance districts that are not physically stationed in Mountrail County but provide services in Mountrail County to apply for cost share funding from the Rural Fire & Ambulance Budget under the General Fund if there is a budget surplus. In the 2024 and 2025 years, there was budget surplus after meeting the needs of the fire and ambulance districts stationed in Mountrail County. Auditor Pappa stated if the entity is within the County, they are allowed to be on the agenda to request monies.

3. APPOINTMENTS SCHEDULED

9:15 A.M.

Stephanie Everett, Administrator/CEO of Mountrail County Medical Center (MCMC) & Mountrail County Bethel Home (MCBH) along with Jana Smith with Eide Bailly presented the Market Analysis report for Mountrail County. Comm. Ruland stated that the reservation numbers were not included in the Market Analysis and Administrator Everett stated the numbers are being obtained. Jim Clark and Heath Hetzel were also present for the discussion.

Administrator/CEO of MCMC & MCBH Everett met with the board to update on the building progress.

9:30 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss the renewal of a Certificate of Deposit (CD).

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve renewing the \$20 million certificate of deposit (CD) with Bravera Bank for 12 months as per the recommendation of Treasurer Niemitalo. Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

9:35 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. CR14 (PARSHALL BAY ROAD) PAVEMENT MAINTENANCE

Engineer Hennessy presented the Preliminary Engineering contract with HDR Engineering on CR14 Pavement Maintenance. Discussion was held along the right of way at the subdivisions. Matthew Huettl with HDR Engineering discussed a narrow road within the US Corps of Engineer property.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the signing of the Short Form Agreement between the County and HDR Engineering for Professional Services Agreement for CR14 Project #14(35)26 not to exceed \$790,338. Upon roll call, DeGroot, Rice, Olson, Hollekim and Ruland voted yes. Motion carried.

2. 2026 TOWNSHIP ROAD CONTRACTS

Engineer Hennessy presented the 2026 Township Road Contracts.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the 2026 Township Annual Road Maintenance Agreement. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

3. MISCELLANEOUS

Engineer Hennessy stated the upcoming public meeting concerning 40<sup>th</sup> St NW will be held on the 15<sup>th</sup> of December from 4-6 p.m.

Discussion was also held on the GPT impact Study with Western Dakota Energy Association (WDEA) and the help of R&B to supply numbers with comparisons of cost vs. reimbursement for township road maintenance etc.

Engineer Hennessy discussed the private road named Broken Arrowhead Road and culverts needing to be replaced due to them caving in and making holes within the road which is causing the blades to not be able to do the maintenance on the road.

4. PUBLIC COMMENT

No one had any comments.

5. ADJOURN

The Board adjourned at 11:19 A.M. to meet in regular session on Tuesday, December 16, 2025 at 9:00 A.M. Accepted and approved this 16<sup>th</sup> day of December, 2025.

---

Trudy Ruland, Chairman

Mountrail County Commissioner

---

Stephanie A. Pappa

Mountrail County Auditor