

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, August 17, 2021 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Jason Rice, Wayne Olson, Trudy Ruland, and Daniel Uran present. Also present was State's Attorney, Wade Enget.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the minutes of the August 3, 2021 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the special minutes of the August 5, 2021 meeting as presented. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the July fees for the Clerk of Court. Upon roll call, Ruland, Rice, Uran, Olson and Hollekim voted yes. Motion carried.

D. TRANSFERS

Moved by Comm. Rice, seconded by Comm. Uran, to approve the transfer of monies from Unorganized Township 153 North, Range 93 West Fund to Unorganized Township 153 North, Range 94 West Fund totaling \$576,586.62. Upon roll call, Hollekim, Olson, Uran, Rice and Ruland voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the transfer for permits from R&B Fund to the Unorganized Township 155 North, Range 94 West Fund totaling \$3,080.84, Unorganized Township 154 North, Range 94 West Fund totaling \$2,523.55, Unorganized Township 153 North, Range 93 West totaling \$11,121.44, Unorganized Township 152 North, Range 93 West totaling \$5,490.20 and Unorganized Township 150 North Range 92 West totaling \$157.71. Upon roll call, Rice, Ruland, Hollekim, Olson and Uran voted yes. Motion carried.

E. STOPPAYMENT

Moved by Comm. Olson, seconded by Comm. Rice, to approve the stop payment and reissue of check #100343 in the amount of \$65 to Jim Conklin. Upon roll call, Rice, Ruland, Uran, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the stop payment and reissue of check #98468 in the amount of \$90.65 to Nancy Hermanson. Upon roll call, Hollekim, Olson, Uran, Rice and Ruland voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the stop payment and reissue of check #98673 in the amount of \$80.98 to Nancy Hermanson. Upon roll call, Uran, Olson, Rice, Ruland and Hollekim voted yes. Motion carried.

F. AUDIT

Moved by Comm. Olson, seconded by Comm. Uran, to approve the signing of the audit letter for the 2020 year with the State Auditors. Upon roll call, Ruland, Rice, Uran, Olson and Hollekim voted yes. Motion carried.

G. EVALUATIONS

Moved by Comm. Olson, seconded by Comm. Rice, to approve and review all the appointed officials' self-evaluations. Upon roll call, all present voted yes. Motion carried.

Discussion was held on which Commissioner to evaluate Madison Rodgers, Clerk of Court.

Moved by Comm. Olson, seconded by Comm. Uran, to appoint Comm. Hollekim and State's Attorney Enget to conduct the 6-month performance evaluation for Madison Rodgers, Clerk of Court. Upon roll call, all present voted yes. Motion carried.

H. RESCHEDULE BOARD MEETING

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve changing the Tuesday, October 5th Commissioner meeting to Thursday, October 7th, 2021. Upon roll call, all present voted yes. Motion carried.

I. FFATA CERTIFICATION

Moved by Comm. Olson, seconded by Comm. Rice, to approve signing the Federal Funding Accountability and Transparency Act (FFATA) for North Dakota Department of Human Services. Upon roll call, all present voted yes. Motion carried.

J. 2022 BUDGETS

Stephanie A. Pappa, Auditor briefly spoke concerning the 2022 budgets.

K. BILLS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the bills totaling \$4,812,443.56. Upon roll call, Uran, Hollekim, Olson, Rice, and Ruland voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

Discussion was held on the reimbursement for meals and the per diem on the County's credit card. Discussion was also held on travel for same day and over-night travel. Nichole Degenstein, Human Resource Director and Stephanie A Pappa, Auditor will meet to discuss a procedure for all Department Heads to utilize for less confusion and will look into a policy on when to be able to utilize the County's credit card on meals and travel.

APPROVED 08/17/2021 - PAYMENT 08/17/2021

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
102011	ACME TOOLS	2,549.95
	COUNTY ROAD & BRIDGE FUND	999.98
	COUNTY PARKS FUND	1,549.97
102012	ADVANCED BUSINESS METHODS	3,637.99
	GENERAL FUND	3,637.99
102013	AFFINITY GLOBAL SOLUTIONS	250.00
	GENERAL FUND	250.00
102014	AMERICAN TRUCK AND TRAILER, LLC	105.57
	COUNTY ROAD & BRIDGE FUND	105.57
102015	AMERICINN OF VALLEY CITY	86.40
	GENERAL FUND	86.40
102016	ARAMARK UNIFORM SERVICES	291.58
	GENERAL FUND	144.67
	COUNTY ROAD & BRIDGE FUND	146.91
102017	ARMOR INTERACTIVE	8,343.45
	GENERAL FUND	7,803.45
	DOCUMENT PRESERVATION FUND	540.00
102018	ARMSTRONG SANITATION	210.00

	COUNTY PARKS FUND	210.00
102019	BARANKO BROTHERS, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,714,942.09 1,714,942.09
102020	BATTERIES PLUS BULBS #639 GENERAL FUND	18.45 18.45
102021	BBH INSURANCE, INC GENERAL FUND	1,645.00 1,645.00
102022	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	282.71 282.71
102023	BURLINGTON ELECTRIC, INC COUNTY PARKS FUND	7,295.60 7,295.60
102024	CARD SERVICES GENERAL FUND WEED CONTROL FUND	137.66 127.24 10.42
102025	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,897,849.28 1,897,849.28
102026	CHARM-TEX, INC. GENERAL FUND	423.30 423.30
102027	CIRCLE SANITATION INC COUNTY ROAD & BRIDGE FUND	1,119.50 1,119.50
102028	CITY OF MINOT LANDFILL COUNTY ROAD & BRIDGE FUND	36.40 36.40
102029	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
102030	CITY OF POWERS LAKE COUNTY ROAD & BRIDGE FUND	477.54 477.54
102031	CITY OF STANLEY WEED CONTROL FUND	328.63 328.63
102032	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,453.88 3,453.88
102033	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	253.50 253.50
102034	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	121,966.55 96,674.69 19,323.36 5,968.50
102035	DAKOTA DUST-TEX, INC COUNTY ROAD & BRIDGE FUND	167.65 167.65
102036	DEANS DISTRIBUTING COUNTY ROAD & BRIDGE FUND	212.52 212.52
102037	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	12,370.86 3,116.06 9,254.80
102038	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	166,602.27 166,602.27
102039	FARDEN CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	130,789.12 130,789.12

102040	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	37.00 37.00
102041	H.A.THOMPSON & SONS INC GENERAL FUND	5,249.22 5,249.22
102042	HENNESSY/JAY COUNTY PARKS FUND	7,000.00 7,000.00
102043	INFORMATION TECHNOLOGY DEPT GENERAL FUND	6,868.10 6,868.10
102044	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	10,350.00 10,350.00
102045	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	350.33 304.90 45.43
102046	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	66,029.78 66,029.78
102047	JOHNSON/LAURIE GENERAL FUND	40.99 40.99
102048	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND COUNTY AGENT FUND WEED CONTROL FUND	5,497.24 3,080.16 385.48 1,798.50 15.50 217.60
102049	KRONOS SAASHR INC GENERAL FUND	715.14 715.14
102050	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	541.82 541.82
102051	MATTHEW BENDER & CO INC GENERAL FUND	222.10 222.10
102052	MAYO CONSTRUCTION COMPANY, INC COUNTY ROAD & BRIDGE FUND	53,550.00 53,550.00
102053	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	2,377.65 2,113.46 264.19
102054	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,828.81 3,521.20 192.55 82.08 32.98
102055	MINOT RESTAURANT SUPPLY CO GENERAL FUND	6.34 6.34
102056	MOTOROLA SOLUTIONS INC AMERICAN RESCUE PLAN FUND	40,427.10 40,427.10
102057	MOUNTRAIL CO ROAD DEPART 154-94 UNORGANIZED TOWNSHIP 155-94 UNORGANIZED TOWNSHIP	24,565.65 18,403.66 6,161.99
102058	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00

102059	MOUNTRAIL WILLIAMS ELECTRIC COOP COUNTY ROAD & BRIDGE FUND	200.73 200.73
102060	NARTEC, INC GENERAL FUND	312.35 312.35
102061	NATIONAL INSTITUTE FOR JAIL OPERATIONS GENERAL FUND	149.00 149.00
102062	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,582.62 1,582.62
102063	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
102064	ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND	10.00 10.00
102065	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	15,667.91 15,667.91
102066	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	9,707.35 9,707.35
102067	NELSON INTERNATIONAL COUNTY ROAD & BRIDGE FUND	720.30 720.30
102068	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,024.25 1,024.25
102069	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	352.70 352.70
102070	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
102071	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	1,344.00 1,344.00
102072	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,541.81 2,490.02 51.79
102073	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	974.18 974.18
102074	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	1,174.00 1,174.00
102075	PARSHALL AMBULANCE GENERAL FUND	1,840.00 1,840.00
102076	PARSHALL RURAL FIRE DIST #2 GENERAL FUND	1,840.00 1,840.00
102077	PELLA WINDOW & DOOR GENERAL FUND	9,719.35 9,719.35
102078	PICTOMETRY INTERNATIONAL CORP. GENERAL FUND	45,000.00 45,000.00
102079	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	1,815.36 1,683.68 131.68
102080	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	739.93 739.93

102081	PORTH/THOMAS GENERAL FUND	40.90 40.90
102082	PRAIRIE FORD, INC. GENERAL FUND	174.99 174.99
102083	PROCONTROLS MIDWEST GENERAL FUND	3,405.73 3,405.73
102084	PROGRAMMING BROADCASTING, INC GENERAL FUND	1,520.00 1,520.00
102085	QUADIENT FINANCE USA INC GENERAL FUND	704.38 704.38
102086	QUADIENT LEASING GENERAL FUND	699.24 699.24
102087	QUADIENT, INC GENERAL FUND	126.00 126.00
102088	R & T WATER DISTRICT COUNTY PARKS FUND	123.84 123.84
102089	RALPHS PLUMBING & HEATING INC. COUNTY PARKS FUND	1,846.90 1,846.90
102090	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	5,872.32 5,872.32
102091	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
102092	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,628.53 2,044.86 197.53 386.14
102093	RYAN GMC COUNTY ROAD & BRIDGE FUND	1,643.28 1,643.28
102094	SAFARI FUELS #103 GENERAL FUND	363.17 363.17
102095	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	193,863.84 193,863.84
102096	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	1,003.74 1,003.74
102097	SCHOCK'S SAFE & LOCK INC COUNTY ROAD & BRIDGE FUND	2,149.00 2,149.00
102098	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	168.00 168.00
102099	SRF CONSULTING GROUP, INC GENERAL FUND	4,911.36 4,911.36
102100	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	679.05 539.86 139.19
102101	STANLEY COMMERCIAL CLUB GENERAL FUND	1,000.00 1,000.00
102102	STANLEY HARDWARE GENERAL FUND	1,219.70 625.52

	COUNTY ROAD & BRIDGE FUND	539.19
	WEED CONTROL FUND	54.99
102103	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
102104	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	18.66 18.66
102105	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,553.00 5,553.00
102106	SUMMIT FOOD SERVICE, LLC GENERAL FUND	6,053.36 6,053.36
102107	TECTA AMERICA DAKOTAS LLC GENERAL FUND	1,169.14 1,169.14
102108	THE SIDWELL COMPANY GENERAL FUND	510.00 510.00
102109	THOMAS Y PICKETT INC GENERAL FUND	20,000.00 20,000.00
102110	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	171.99 171.99
102111	TIOGA CITY COUNTY ROAD & BRIDGE FUND	1,638.60 1,638.60
102112	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	263.32 19.98 218.39 24.95
102113	TRAFFIC SAFETY SERVICES INC GENERAL FUND	7,800.00 7,800.00
102114	TRAFFIC SAFETY SERVICES, INC COUNTY ROAD & BRIDGE FUND	130,350.00 130,350.00
102115	ULINE COUNTY ROAD & BRIDGE FUND	71.10 71.10
102116	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	9,382.38 2,100.24 6,353.75 928.39
102117	VERIZON CONNECT NWF, INC. COUNTY ROAD & BRIDGE FUND	760.93 760.93
102118	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	1,390.15 47.09 1,343.06
102119	WARD COUNTY TREASURER GENERAL FUND	463.08 463.08
102120	WARNE CHEMICAL & EQUIP CO WEED CONTROL FUND	671.20 671.20
102121	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	39.12 39.12
	FINAL TOTAL	\$ 4,812,443.56

I. BOARD CONCERNS

Comm. Hollekim discussed the handicap parking spots at the Memorial Building. The City approved a variance allowing two angular ADA compliant 9' X 18' parking spaces on the northeast side of the Memorial Building adjacent 1st St SE.

3. APPOINTMENT SCHEDULED

9:15 A.M.

Chairman Ruland opened the 9:15 A.M. public hearing for the purpose of receiving comments on a zoning request filed by John Cory with concurrence from Gary Johnson, landowner for an amendment to change land zoned Commercial to Rural Recreational for the development of an RV Park on a tract of land 5.30 acres, more less, described as Sublot B of Outlot 1 of the NE1/4SE1/4 of Section 32, Township 152 North, Range 90 West (Parshall Township). Melissa Vachal, Planning & Zoning Administrator presented the information from the July 26, 2021 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by John Cory with concurrence from Gary Johnson, landowner. John Cory was present for the hearing.

Discussion was held on Carrie Christiansen's email regarding the garbage complaints. The P&Z Board addressed garbage concerns in the Conditional Use Permit for this same property requiring an additional garbage container/dumpster with a 8' chain link fence around three sides of the dumpster area and a 6' chain link fence along the east property line.

Moved by Comm. Uran, seconded by Comm. Rice, to approve the zoning request filed by John Cory with concurrence from Gary Johnson, landowner for an amendment to change land zoned Commercial to Rural Recreational for the development of an RV Park on a tract of land 5.30 acres, more less, described as Sublot B of Outlot 1 of the NE1/4SE1/4 of Section 32, Township 152 North, Range 90 West (Parshall Township) as John Cory with concurrence from Gary Johnson, landowner has met all criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon John Cory with concurrence from Gary Johnson, landowner complying with all other terms and conditions of the Mountrail County Zoning Ordinance. Upon roll call, all present voted yes. Motion carried.

9:20 A.M.

Chairman Ruland opened the 9:20 A.M. public hearing for the purpose of receiving comments on a zoning request filed by John Cory with concurrence from Gary Johnson, landowner for an amendment to change land zoned Commercial to Residential on a tract of land 4.36 acres, more or less, described as Sublot C of Outlot 1 of NE1/4SE1/4 of Section 32, Township 152 North, Range 90 West (**Parshall Township**). Planning & Zoning Administrator Vachal presented the information from the July 26, 2021 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by John Cory with concurrence from Gary Johnson, landowner. John Cory was present for the hearing.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the zoning request filed by John Cory with concurrence from Gary Johnson, landowner for an amendment to change land zoned Commercial to Residential on a tract of land 4.36 acres, more or less, described as Sublot C of Outlot 1 of NE1/4SE1/4 of Section 32, Township 152 North, Range 90 West (**Parshall Township**) as John Cory with concurrence from Gary Johnson, landowner has met all criteria as set forth in Article IV, Section III of the Mountrail County Zoning Ordinance and is further contingent upon John Cory with concurrence from Gary Johnson, landowner complying with all other terms and conditions of the Mountrail County Zoning Ordinance. Upon roll call, all present voted yes. Motion carried.

9:25 A.M.

Melissa Vachal, Planning & Zoning Administrator met to discuss the P&Z ordinance with SRF. The additional amendment tasks to the ordinance will increase the original proposal.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the additional time to complete the P&Z amendment ordinance with SRF totaling up to \$23,894.00 which will be paid out of the Planning & Zoning budget. Upon roll call, Uran, Ruland, Hollekim, Rice and Olson voted yes. Motion carried.

10:00 A.M.

Corey Bristol, Sheriff met with the board to discuss the x-ray machine for security and mentioned a new one might be needed in the future.

Sheriff Bristol along with Wade Enget, States Attorney met with the board to present the modified courthouse monument sign.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the design of the courthouse monument sign with a flat top. Upon roll call, all present voted yes. Motion carried.

10:10 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss a Certificate of Deposit renewal.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the renewal of the General Fund Certificate of Deposit for 12 months with American Bank Center in the amount of 10 million. Upon roll call, Hollekim, Ruland, Uran, Olson and Rice voted yes. Motion carried.

10:30 A.M.

Moved by Comm. Hollekim, seconded by Comm. Uran, to open the public hearing for Upper Missouri District Health Unit 2022 Budget. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the Upper Missouri District Health Unit preliminary budget for 2022. No one appeared for the hearing.

Moved by Comm. Uran, seconded by Comm. Olson, to close the public hearing for Upper Missouri District Health Unit 2022 Budget. Upon roll call, all present voted yes. Motion carried.

10:40 A.M.

Jana Hennessy, Engineer met to discuss Road & Bridge.

1. BRO-0031(056) COTTONWOOD LAKE

Engineer Hennessy stated she met with Jason Roise with Cottonwood Township to discuss the design options for the Cottonwood Lake Bridge on 90th Ave NW. Engineer Hennessy discussed the different design options for Cottonwood Lake Bridge No. 31-112-07 on 90th Ave NW. The different design options is Alternative A is a no build alternative, Alternative B1 is a reinforced concrete box culvert or alternative B2 is a double 72 inch pipe conduit. The advantages and disadvantages with the options are 1) Alternative B1: Advantage it has a larger clear opening than Alternative B2 resulting in less problems with ice jams and debris plugging/Disadvantage the cost is more than Alternative B2 since this alternative utilizes an RCB, 2) Alternative B2: Advantage the cost is less than Alternative B1 since this alternative does not utilize an RCB/Disadvantage is it has a smaller clear opening than Alternative B1, becoming more susceptible to ice jams and debris plugging. Engineer Hennessy stated the townships recommended Alternative B1 which is a reinforced concrete box culvert as this option had a greater live span and once replaced the structure would no longer be on the bridge inventory.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve design Alternative B1 which is a reinforced concrete box culvert for the Cottonwood Lake Bridge No. 31-112-07 located on 90th Ave NW between Section 1 of Township 157, Range 93 (Sorkness Township) and Section 6 of Township 157, Range 92 (Cottonwood Township). Upon roll call, Ruland, Rice, Uran, Hollekim and Olson voted yes. Motion carried.

2. CR 7-MANITOU ROAD ROW

Engineer Hennessy discussed the crop being planted by Marshall Holmen in the county right of way along CR 7, Manitou Road. Wade Enget, State's Attorney stated he went through all the right of way documents and Mountrail County has no legal obligation to allow Mr. Holmen to use the County's existing right of way along CR 7, Manitou Road. A letter will be drafted by State's Attorney Enget and Engineer Hennessy to be sent to Marshall Holmen as NDDOT indicated this is considered an encroachment and cannot be allowed.

3. CR ROW ENCROACHMENT

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve and sign a letters to be sent to two different landowners to remove fence encroachments in the right of way along CR2, CR14 and CR9. Upon roll call, all present voted yes. Motion carried.

4. NDDOT BRIDGE INSPECTION

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the Certification of Local Match for Bridge Inspection/Load Rating for Project #BRC-BRS-0099(008). Upon roll call, Ruland, Rice, Hollekim, Uran and Olson voted yes. Motion carried.

5. R&B SNOW REMOVAL POLICY

Moved by Comm. Olson, seconded by Comm. Rice, to approve signing the updated R&B Snow Removal Policy with the added changes under Route Priorities as follows: 3) a) Bus Routes: Township roads under an annual maintenance contract that have been identified by the local school district as a current bus route. b) Contracted Routes: Remainder of Township roads under an annual maintenance contract, that have not yet been serviced. 4) Unorganized Township Public Roads under contract: These roads would fall under the below guidelines: a) The route is a public road not on the County Route System, nor a certified Township mile b) The route is a bus route, as identified by the local school district c) The roadway connects two other public roadways and is heavily traveled in the winter season d) Snow removal services will only be performed in the event of a significant winter weather storm, as determined by the County Engineer. Upon roll call, all present voted yes. Motion carried.

6. WEATHER STATION-96TH AVE NW

Discussion was held on signing the Weather Station Maintenance Agreement for the installation and digging for the weather station to be installed on Lee Meiers' property in the NW corner of NW1/4NW1/4 of Section 6, Township 154, North Range 93 West (**Rat Lake Township**). More discussion will be held at the next commissioner meeting.

7. TRUE NORTH STEEL

Engineer Hennessy discussed the second price increase for culverts from True North Steel. Discussion was held on getting a surplus of culverts on hand.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the second price increase for culverts from True North Steel. Upon roll call, Ruland, Rice, Olson, Uran and Hollekim voted yes. Motion carried.

8. PLAZA SHOP LEASE

Engineer Hennessy and State's Attorney Enget discussed the lease for the Plaza Shop with American Bank Center.

Moved by Comm. Olson, seconded by Comm. Uran, to approve signing the annual lease papers with American Bank Center for 4 annual payments starting in December 15, 2021 and ending on December 15, 2024. Upon roll call, Uran, Rice, Olson, Ruland and Hollekim voted yes. Motion carried.

9. PLAZA SALT & SAND CONCRETE PAD/BUILDING

Moved by Comm. Uran, seconded by Comm. Olson, to approve the quote from Creative Concrete for a 70' x 100' salt and sand concrete pad at the Mountrail County Plaza Complex totaling \$60,100. Upon roll call, Olson, Uran, Rice, Hollekim and Ruland voted yes. Motion carried.

10. 41ST ST NW/PRIORITY ROAD LISTING

Engineer Hennessy discussed the R&B priority listing chart for roads. Discussion was held on getting preliminary engineering completed on 41st St NW. More discussion will be held at the next commissioner meeting.

11. SANISH HILL DEMONSTRATION

Engineer Hennessy discussed the demonstration for the high friction application on the Sanish Hill.

12. PLAZA SHOP MAINTENANCE/LEASE

A meeting will be held with Comm. Olson, Brad Ellis, Building Supervisor, Jana Hennessy, Engineer and Raymond Grotte, Road Maintenance to discuss the Plaza shop maintenance schedule and the rental lease.

11:50 A.M.

Discussion was held on the 2021 delegates for NDACO. Also present were Melissa Vachal, Recorder and Nichole Degenstein, Human Resource Director.

Moved by Comm. Hollekim, seconded by Comm. Uran, to appoint Nichole Degenstein, Human Resource Director as the delegate and Melissa Vachal, Recorder as an alternate for the NDACO 2021 delegate. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 11:51 A.M. to meet in regular session on Tuesday, September 7, 2021 at 9:00 A.M. Accepted and approved this 7th day of September, 2021.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor