

**AGENDA**  
**BOARD OF MOUNTRAIL COUNTY COMMISSIONERS**  
**TUESDAY, AUGUST 16, 2022 – 9:00 A.M.**  
**GOTOMEETING**

August 16, 2022 Commissioner Meeting  
Tue, Aug 16, 2022 9:00 AM - 2:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/861635477>

**You can also dial in using your phone.**

United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 861-635-477

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1. OPENING & ROLL CALL
2. APPOINTMENTS SCHEDULED:
  - 9:10 A.M. – JESSICA NIEMITALO/TREASURER-CD RENEWAL
  - 9:15 A.M. – DISCUSSION ON MALWARE INFECTION-SIGNING CONTRACT WITH LEWIS BRISBOIS
  - 9:30 A.M. – UMDHU BUDGET
  - 9:35 A.M. – LYNNETTE VACHAL/EXTENSION AGENT-APPROVAL FOR OUT OF STATE TRAVEL
  - 9:40 A.M. – LAURIE JOHNSON/CORRECTIONAL ADMINISTRATOR-DISCUSS ANNUAL REPORT
  - 9:50 A.M. – JESSE BARLOW-REQUEST FOR WAIVER OF RENTAL FEES AT THE SOUTH COMPLEX
  - 10:00 A.M. – BRAD MANN/HA THOMPSON & BRAD ELLIS/BUILDING MAINTENANCE SUPERVISOR-UPDATES ON HVAC & OTHER PROJECTS
  - 10:15 A.M. - JANA HENNESSY/R&B ENGINEER-ROAD AGENDA
  - 11:30 A.M. – REVIEW 2023 BUDGETS
3. BUSINESS (AS PER ATTACHED)
4. ADJOURN

(POSTED ON 8/11/22)

BUSINESS TO CONDUCT – TUESDAY, AUGUST 16, 2022

1. APPROVE AGENDA
2. MINUTES OF AUGUST 2, 2022 & SPECIAL MEETING MINUTES OF AUGUST 4, 2022
3. FEES-CLERK OF COURT, SHERIFF, JAIL
4. APPROVE THE APPOINTED OFFICIALS VACATION AND SICK LEAVE
5. APPROVE THE REGULAR FULL TIME EMPLOYEE CLASSIFICATION FOR COURTNEY LEMER AS A VULNERABLE ADULT PROTECTIVE SERVICE WITH HUMAN SERVICES IN THE AMOUNT OF \$5,100 PER MONTH/\$61,200 PER YEAR
6. APPROVE THE REGULAR FULL TIME EMPLOYEE CLASSIFICATION FOR KATHLEEN EVERHART AS A ROADWORKER WITH R&B IN THE AMOUNT OF \$4,333.33 PER MONTH/\$52,000 PER YEAR
7. APPROVE THE SALARY INCREASE FORM FOR WARREN BOGERT AS A DISASTER EMERGENCY/DISPATCHER/SYSTEMS COORDINATOR FROM A BANDING/GRADING B23 TO B31 AND TO THE AMOUNT OF \$5,276.83 PER MONTH/\$63,322 PER YEAR
8. APPROVE THE CHAIRMAN TO SIGN OFF ON THE PLAT OF OUTLOT 6 OF THE NENE CONSISTING OF OUTLOT 2 & 4 AND A PORTION OF UNPLATTED AREA LYING IN SECTION 26, TOWNSHIP 156 NORTH, RANGE 92 WEST DUE TO THE RIGHT OF WAY PREVIOUSLY BEING DEDICATED FOR OUTLOT 2.
9. APPROVE THE APPOINTMENT OF DOUGLAS BRATVOLD TO THE MOUNTRAIL COUNTY PLANNING & ZONING BOARD TO REPRESENT CITY OF NEW TOWN ENDING 12-31-23
10. APPROVE THE RAFFLE PERMIT FOR COYOTE WRESTLING CLUB FOR AUGUST 20, 2022
11. APPROVE THE RAFFLE PERMIT FOR SOURIS VALLEY UNITED WAY FOR OCTOBER 1, 2022
12. APPROVE SIGNING THE 2023 BOOKMOBILE CONTRACT
13. APPROVE THE STOPPAYMENT AND REISSUE FOR CRYSTAL OGDEN IN THE AMOUNT OF \$90.30
14. COURTHOUSE SECURITY MANUAL
15. APPROVE SIGNING THE FOOD PANTRY LEASE
16. UPDATE ON THE MOVING OF MEMORIAL BUILDING/AUCTION OF UNWANTED ITEMS
17. VISION WEST
18. BILLS
19. BOARD CONCERNS

## INFORMATION

- GRASSPAVE INFORMATION FOR PARKING LOT/OVERFLOW
- TYLER TECHNOLOGIES/TAX WISE DEMONSTRATION WILL BE HELD ON SEPTEMBER 27<sup>TH</sup> & 28<sup>TH</sup>

## ONGOING BUSINESS:

- COVID-19 DISCUSSION
- COURTHOUSE RENOVATIONS
- MEMORIAL BUILDING RENOVATIONS/UPDATE SECURITY MANUAL
- PARKING LOT/COURTHOUSE
- RELOCATION OF MEMORIAL BUILDING EMPLOYEES
- 2023 BUDGETS