

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, August 15, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State's Attorney, Wade Enget was absent.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

2. BUSINESS

A. AGENDA

Moved by Comm. Rice, seconded by Comm. Olson, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the minutes of the August 1, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the July fees for Clerk of Court and Sheriff. Upon roll call, Ruland, Rice, Hollekim, Olson and DeGroot voted yes. Motion carried.

D. PAYROLL

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the regular Part-Time employee classification for Angela Gustafson with Auditors Office as a Clerk in the amount of \$24.759 per hour not to exceed 29 hours per week/1508 per year. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the transfer of a regular Full-time employee classification for Bonita Hornberger with the Sheriff as the Courthouse Security in the amount of \$4,465.06 per month/\$53,581 per year. Upon roll call, Rice, Olson, DeGroot, Hollekim and Ruland voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the salary increase for successful completion of satisfactory probationary period for Brennor Grinstead as a Roadworker I to the amount of \$5,125 per month/\$61,500 per year. Upon roll call, Olson, Hollekim, DeGroot, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the salary increase for a promotion with a banding/grading change for Stephen Babbitt as a Roadworker II to the amount of \$5,727.83 per month/\$68,734 per year. Upon roll call, Ruland, Hollekim, Rice, Olson and DeGroot voted yes. Motion carried.

Discussion was held on the telecommuting paperwork completed from Jana Hennessy, Engineer. The Commission agreed to insert a purpose/reason for the use of telecommuting. Human Resource Director Degenstein will keep track of the 30 day limit in a 360 day period allowed for telecommuting for the appointed officials. Commissioners spoke to Engineer Hennessy on resubmitting the application with the purpose/reasoning and more discussion will be held at the next commissioner meeting on the telecommuting.

E. RAFFLE

Moved by Comm. Rice, seconded by Comm. Olson, to approve the gaming permit for a raffle conducted by Coyote Wrestling Club Inc at White Earth Bay on August 19, 2023. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the gaming permit for a raffle conducted by Belden Trail Riders Association during the trail ride on September 2, 2023. Upon roll call, Ruland, Hollekim, DeGroot, Olson and Rice voted yes. Motion carried.

F. RESOLUTIONS

Discussion was held on the letter received from the three airport authorities which includes Stanley, Parshall and New Town regarding the split of county airport mill levy monies. The airport authorities stated they would like to keep the resolution the same with the 33 1/3rd split for all three airports. The airport authorities feel

that Plaza’s airport doesn’t meet the standards to comply with receiving funding as an airport authority. More discussion will be held at the next Commissioner meeting.

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve the general assistance resolution as read:

At a regular meeting of the Board of County Commissioners, Mountrail County, North Dakota, held on the 15th day of August, 2023, the following proceedings were had:

WHEREAS, the Board of Commissioners of Mountrail County has the authority pursuant to N.D.C.C. 11-11-14 to institute and prosecute civil actions for and on behalf of the county; and,

WHEREAS, N.D.C.C. §50-01-21 authorizes the Board of County Commissioners to file a claim against the estate of any person who has received County general assistance or general assistance for fund expended for that person and that person’s legal dependants, with the statute of limitations not running on this type of claim; and,

WHEREAS, the Board of County Commissioners believe it to be in the best interests of the County that in order to promote the efficiency in government that it establish a policy for the filing by the County for any claim that it may have against an estate of any person who has received County general assistance or general assistance for fund expended for that person and that person’s legal dependants.

NOW, THEREFORE, BE IT RESOLVED that the Mountrail County Board of Commissioners do hereby direct the Auditor, Treasurer or State’s Attorney of Mountrail County to only file a claim against the estate of any person who has received County general assistance or general assistance for fund expended for that person and that person’s legal dependants if the proposed general assistance claim is greater than \$500.00 and the general assistance was provided less than twenty-five (25) years from date of the death of the person who owes the obligation.

BE IT FURTHER RESOLVED that this Resolution shall remain in full force and effect until such time as repealed at either a regular or special board meeting of the Mountrail County Commissioners when at all five (5) members are present. Upon roll call, DeGroot, Olson, Hollekim, Rice and Ruland voted yes. Motion carried.

G. NDACo DELEGATES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the NDACo delegates as Comm. Jason Rice and alternate Melissa Vachal, Recorder. Upon roll call, DeGroot, Hollekim, Olson, Ruland and Rice voted yes. Motion carried.

H. BUDGETS

Stephanie A. Pappa, Auditor reviewed the 2024 Preliminary budgets for the County.

I. BILLS

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the bills totaling \$6,676,928.15. Upon roll call, DeGroot, Hollekim, Ruland, Rice and Olson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

APPROVED 8/15/2023 - PAYMENT 8/15/2023

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
107242	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
107243	ACKERMAN-ESTVOLD ENGINEERING & MANAGEMEN COUNTY ROAD & BRIDGE FUND	49,497.50 49,497.50
107244	ACME TOOLS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	499.87 14.49 313.85 171.53

107245	ADVANCED BUSINESS METHODS GENERAL FUND	546.70 546.70
107246	ARAMARK UNIFORM SERVICES GENERAL FUND	312.93 312.93
107247	ARMOR INTERACTIVE GENERAL FUND DOCUMENT PRESERVATION FUND	30,970.68 30,430.68 540.00
107248	AXON ENTERPRISE, INC. GENERAL FUND	495.00 495.00
107249	BERT'S TRUCK EQUIPMENT, INC COUNTY ROAD & BRIDGE FUND	3,670.75 3,670.75
107250	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	5.47 5.47
107251	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	1,410.00 1,410.00
107252	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	742.50 742.50
107253	CDW GOVERNMENT DOCUMENT PRESERVATION FUND	669.35 669.35
107254	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	52.00 52.00
107255	CITY OF STANLEY GENERAL FUND WEED CONTROL FUND	3,136.45 2,926.40 210.05
107256	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	156.52 156.52
107257	COLE PAPER INC. GENERAL FUND	683.57 683.57
107258	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,920.00 3,920.00
107259	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	284.00 284.00
107260	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	12,170.11 12,170.11
107261	DAKOTA DRUG CO GENERAL FUND	30.20 30.20
107262	DAKOTA DUST-TEX, INC GENERAL FUND	269.30 269.30
107263	DAKOTA FIRE EXTINGUISHER GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,664.70 832.35 832.35
107264	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	454.42 454.42
107265	DEGENSTEIN/NICHOLE GENERAL FUND	167.00 167.00
107266	DMC WEAR PARTS LLC COUNTY ROAD & BRIDGE FUND	41,280.00 41,280.00

107267	DUSTBUSTERS, INC. COUNTY ROAD & BRIDGE FUND	92,258.60 92,258.60
107268	ENERBASE GENERAL FUND COUNTY ROAD & BRIDGE FUND	11,559.30 741.65 10,817.65
107269	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	351,016.48 351,016.48
107270	EOG RESOURCES COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
107271	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	240.00 240.00
107272	FULKERSON STEVENSON FUNERAL HOME GENERAL FUND	100.00 100.00
107273	GRATECH COMPANY COUNTY ROAD & BRIDGE CAPITAL PROJECTS	1,219,263.16 1,219,263.16
107274	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND	278,836.70 172,009.78 106,826.92
107275	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	6,564.99 3,124.45 3,440.54
107276	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	19,800.00 19,800.00
107277	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	886.96 30.09 856.87
107278	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	53,547.25 53,547.25
107279	JPMORGAN CHASE BANK NA GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	6,302.64 3,720.98 1,192.00 510.63 879.03
107280	JUMA/SAMMY COUNTY PARKS FUND	1,250.00 1,250.00
107281	KRONOS SAASHR INC GENERAL FUND	748.87 748.87
107282	LANGHANS FUNERAL HOMES INC GENERAL FUND	1,500.00 1,500.00
107283	LANGUAGE LINE SERVICES, INC E 911 EMERGENCY/WIRELESS FUND	14.70 14.70
107284	LARSON TIRE SERVICE GENERAL FUND	80.00 80.00
107285	MARTIN CONSTRUCTION INC R&B HB 1505 COUNTY ROAD & BRIDGE CAPITAL PROJECTS	3,624,255.79 1,439,272.58 2,184,983.21
107286	MAYER ELECTRIC GENERAL CAPITAL PROJECTS	28,249.43 28,249.43
107287	MENARDS - MINOT	255.18

	GENERAL FUND	167.76
	COUNTY PARKS FUND	87.42
107288	MINOT RESTAURANT SUPPLY CO GENERAL FUND	145.21 145.21
107289	MOTOROLA SOLUTIONS GENERAL FUND	536.82 536.82
107290	MOUNTRAIL CO ROAD DEPART COUNTY PARKS FUND 153-93 UNORGANIZED TOWNSHIP	32,220.00 15,036.00 17,184.00
107291	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	600.00 600.00
107292	MOUNTRAIL WILLIAMS ELECTRIC COOP COUNTY ROAD & BRIDGE FUND	175.57 175.57
107293	ND ASSOCIATION OF COUNTIES GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	2,231.57 110.00 2,121.57
107294	ND DEPT. OF ENVIRONMENTAL QUALITY COUNTY ROAD & BRIDGE FUND	450.00 450.00
107295	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	9,046.37 9,046.37
107296	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,623.02 1,623.02
107297	NORTH COUNTRY SPORTSWEAR INC WEED CONTROL FUND	400.00 400.00
107298	NORTH DAKOTA SHRM STATE COUNCIL GENERAL FUND	399.00 399.00
107299	NORTH PRAIRIE RURAL WATER DISTRICT COUNTY ROAD & BRIDGE FUND	78.82 78.82
107300	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
107301	NOVA FIRE PROTECTION, INC. COUNTY ROAD & BRIDGE FUND	375.00 375.00
107302	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	325.25 325.25
107303	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	112.10 66.48 45.62
107304	ODP BUSINESS SOLUTIONS LLC GENERAL FUND WEED CONTROL FUND	3,801.04 3,747.91 53.13
107305	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	2,490.00 2,490.00
107306	OTTER TAIL POWER COMPANY GENERAL FUND	966.10 966.10
107307	PINNACLE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	5,158.53 4,885.83 240.90 31.80

107308	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	153.00 153.00
107309	PLAZA RURAL FIRE DIST #1 GENERAL FUND	289,818.00 289,818.00
107310	PRAIRIE FORD, INC. GENERAL FUND	87.45 87.45
107311	PREBLE MEDICAL SERVICES INC GENERAL FUND	45.00 45.00
107312	PURCHASE POWER GENERAL FUND	1,848.58 1,848.58
107313	QUADIENT FINANCE USA INC GENERAL FUND	770.38 770.38
107314	QUADIENT, INC GENERAL FUND	126.00 126.00
107315	R & T WATER DISTRICT COUNTY PARKS FUND	56.45 56.45
107316	RADISSON HOTEL-BISMARCK GENERAL FUND	176.40 176.40
107317	RTC NETWORKS GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND COUNTY AGENT FUND WEED CONTROL FUND	5,733.25 5,024.39 179.44 400.37 64.53 64.52
107318	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	159,732.43 159,732.43
107319	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	3,000.00 3,000.00
107320	SIRCHIE ACQUISITION COMPANY LLC GENERAL FUND	541.25 541.25
107321	STANLEY AUTO & TRUCK COUNTY ROAD & BRIDGE FUND	475.81 475.81
107322	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	951.55 568.27 359.36 23.92
107323	STANLEY LUMBER & SUPPLY COUNTY ROAD & BRIDGE FUND	76.78 76.78
107324	STANLEY PROFESSIONAL BUILDING VETERAN'S SERVICE OFFICER FUND	650.00 650.00
107325	STANLEY RURAL FIRE DIST#4 GENERAL FUND	280,412.50 280,412.50
107326	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	192.28 192.28
107327	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	7,445.50 7,445.50
107328	STEINS INC COUNTY PARKS FUND	164.67 164.67

107329	SUMMIT FOOD SERVICE, LLC GENERAL FUND	5,195.91 5,195.91
107330	THE SIDWELL COMPANY GENERAL FUND	180.00 180.00
107331	THOMAS LAW FIRM GENERAL FUND	75.00 75.00
107332	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	189.62 189.62
107333	TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	248.34 84.16 164.18
107334	TYLER TECHNOLOGIES, INC GENERAL FUND	1,050.00 1,050.00
107335	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,209.84 1,431.79 17.33 760.72
107336	VACHAL/LYNNETTE COUNTY AGENT FUND	783.13 783.13
107337	VERIZON WIRELESS GENERAL FUND WEED CONTROL FUND	135.54 67.77 67.77
107338	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	2,071.02 2,071.02
	FINAL TOTAL	\$ 6,676,928.15

J. BOARD CONCERNS

Comm. Hollekim will be developing a response to send to constituents asking about the Weather Modification Authority.

3. APPOINTMENT SCHEDULED

9:10 A.M.

Jessica Niemitalo, Treasurer met with the board to discuss 1 renewal of certificate of deposit (CD) of 10 million for the General Fund.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the 1 renewal of certificate of deposit (CD) of \$10 million for 12 months with Bravera Bank. Upon roll call, Ruland, Olson, Hollekim, DeGroot and Rice voted yes. Motion carried.

Discussion was also held on a \$5 million certificate of deposit (CD) held at Bravera Bank. The bank offered to break the CD without penalty and reinvest at a higher interest rate.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve breaking and reinvesting the certificate of deposit (CD) of \$5 million for 12 months at Bravera Bank. Upon roll call, Rice, Olson, Ruland, Hollekim and DeGroot voted yes. Motion carried.

Discussion was also held on certificate of deposits (CD's) held at Bremer Bank in the amounts of \$75,000, \$150,000, \$1 million, \$200,000, \$75,000, \$100,000, \$213,297.18 and \$13,205.21. The bank offered to break the certificate of deposits (CD's) without penalty and reinvest at a higher interest rate.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the breaking and reinvesting the certificate of deposits (CD's) of \$75,000, \$150,000, \$1 million, \$200,000, \$75,000, \$100,000, \$213,297.18 and \$13,205.21 for 9 months at Bremer Bank. Upon roll call, Olson, Hollekim, Ruland, Rice and DeGroot voted yes. Motion carried.

Discussion was held on investing new certificate of deposits (CD's) due to the high interest rates.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve investing \$10 million into a certificate of deposits (CD's) at Cornerstone and \$10 million at Bravera for 12 months. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

9:15 A.M.

Chairman Ruland opened the 9:15 A.M. public hearing for the purpose of receiving comments on an amendment to zoning request filed by Jacob Estvold, landowner to rezone a tract of land from Agricultural to Industrial for the purpose of building a water depot to supply fresh water to the oil & gas industry on property described as a 160 acre, more or less, tract of land in the SW¼ located in Section 25, Township 153 North, Range 92 West **(Knife River Township)**.

Malinda Gunderson, Planning & Zoning Assistant, presented the information from the July 24, 2023 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve the zoning request filed by Jacob Estvold, landowner. Also present was Travis Sauber representing Jacob Estvold.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the zoning request filed by Jacob Estvold, landowner for an amendment to change land zoned Agricultural to Industrial for the sole purpose of building a water depot to supply fresh water to the oil and gas industry and subject to proper permitting from the Mountrail County Water Resource Board on a 160 acre, more or less, tract of land in the SW¼ located in Section 25, Township 153 North, Range 92 West **(Knife River Township)** as Jacob Estvold, landowner has met all criteria as set forth in the Mountrail County Land Development Code and is further contingent upon Jacob Estvold complying with all other terms and conditions of the Mountrail County Land Development Code. Upon roll call, all present voted yes. Motion carried.

9:30 A.M.

Javayne Oyloe, Executive Director for Upper Missouri District Health Unit discussed the budget for the 2024 year.

9:35 A.M.

Corey Bristol, Sheriff met with the board to discuss the requests for generators out of COVID/ARPA funding.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the purchase of generators for the five entities including the cities of New Town, Parshall, White Earth, Plaza and the Mountrail County Medical Center from COVID funding under the American Rescue Plan Act (ARPA) at actual cost not exceeding \$250,000 for each entity to be used for equipment only. A deadline of September 29, 2023 was set for each recipient to send notice accepting the award from the County. Upon roll call, Ruland, Hollekim, Olson, Rice and DeGroot voted yes. Motion carried.

9:45 A.M.

Charlie Sorenson with the Stanley Ambulance and Lacey Jemtrud, Secretary requested assistance for purchasing a new ambulance.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the purchase of an ambulance out of the Fire and Ambulance Fund totaling \$335,482 out of the 2024 budget. Upon roll call, Olson, Rice, Hollekim, DeGroot and Ruland voted yes. Motion carried.

10:00 A.M.

Nichole Degenstein, Human Resource Director discussed the Human Resource Advisory Committee (HRAC) recommendations.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the changes to Policy 216, Service Awards and Retirement Awards Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve the changes to Policy 308, Donating Leave Policy of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the email received from the Department of Fair Labor for non-compliance with the paystubs not giving the total hours/days being paid.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve paying bi-weekly for payroll to be compliant with Department of Fair Labor effective October 1st. Upon roll call, Hollekim, Ruland, Rice, Olson and DeGroot voted yes. Motion carried.

10:15 A.M.

Bob Blunck, Eric Olson and Ethan Stein with the Plaza Fire Department requested assistance for purchasing a fire water truck/tanker.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the purchase of a fire water truck/tanker in the 2023 budget year out of the Fire and Ambulance Fund totaling \$289,818. Upon roll call, Ruland, Rice, Hollekim and DeGroot voted yes except Comm. Olson. Motion carried.

10:20 A.M.

Aaron Skarsgaard with the Stanley Fire Department requested assistance for purchasing an Alexis rear mount pumper on an International chassis.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the purchase of a pumper truck out of the Fire and Ambulance Fund totaling \$560,825 with half the payment of \$280,412.50 in a two-year budget span (2023/2024). Upon roll call, Ruland, Rice, Olson, DeGroot and Hollekim voted yes. Motion carried.

10:30 A.M.

Tammy Leupp, Building Supervisor met with the board to discuss change orders for the Memorial Building.

The board agreed of the change order of the sidewalk in front of the Memorial building changing from stamped concrete to broomed concrete.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to authorize Facilities Manager Leupp to approve a change order for the Memorial Building for 2 door key fobs at an estimate cost of \$5,000 each. Upon roll call, Hollekim, Olson, Ruland, Rice and DeGroot voted yes. Motion carried.

10:45 A.M.

Jana Hennessy, Road & Bridge (R&B) Engineer met to discuss Road & Bridge.

1. CR 9 PHASE II

Engineer Hennessy discussed the request for reimbursement for hay relocation from Colin Vachal along CR 9 Phase II.

Moved by Comm. Olson, seconded by Comm. Rice, to approve payment to Colin Vachal totaling \$1,500 for hay relocation for CR 9 Phase II project. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

2. PM2023/SC-3100(23); PCN 23868

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve and sign Change Order #1 to the contract with Asphalt Surface Technologies Corporation for chip sealing on Van Hook Road totaling \$49,211.90 for project #PM2023/SC-3100(23) PCN 23868 to be paid out of the Commissioner Contingency Fund. Upon roll call, Olson, Hollekim, DeGroot, Ruland and Rice voted yes. Motion carried.

3. SANISH HILL SAFETY PROJECT/NDDOT LETTER

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing and sending the letter to NDDOT and Governor's Office concerning the disappointment of the initial funded federal project #HLC-3115(057), PCN 21875 being paid by the county due to the contractor going bankrupt. Upon roll call, all present voted yes. Motion carried.

4. STRIPING QUOTE

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the parking lot striping quote from Traffic Safety Services, Inc, (TSS) totaling \$15,300 for the Courthouse, South Complex and Fair Building pending the Mountrail County Fair Board approval for their portion. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the county wide striping quote from Traffic Safety Services, Inc (TSS) totaling \$122,500. Upon roll call, Olson, Rice, Hollekim, DeGroot and Ruland voted yes. Motion carried.

5. PLOW TRUCK CHASSIS QUOTE

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the plow truck chassis quote totaling \$137,860. Upon roll call, DeGroot, Olson, Rice, Hollekim and Ruland voted yes. Motion carried.

6. HESS/SORKNESS COMPRESSOR MOVE

Engineer Hennessy received an update on the compressor move in Sorkness Township. Hess will no longer need an Excess Load Permit as the loads will all be under 290,000 pounds.

4. ADJOURN

The Board adjourned at 11:48 A.M. to meet in regular session on Tuesday, September 5, 2023 at 9:00 A.M. Accepted and approved this 5th day of September, 2023.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor