

## Proceedings of the Mountrail County Commissioners

## 1. OPENING &amp; ROLL CALL

The Board met in regular session on Tuesday, April 2, 2024 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Trudy Ruland, Wayne Olson, Jason Rice, Joan Hollekim and John DeGroot present. State's Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order. The Pledge of Allegiance was recited.

## 2. BUSINESS

## A. AGENDA

Moved by Comm. Olson, seconded by Comm. DeGroot, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

## B MINUTES

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the minutes of the March 19, 2024 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

## C. PAYROLL

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the regular full-time employee classification for Crystal Barnes with the Mountrail McKenzie Human Service Zone as a Parent Aide-Direct Care Associate III in the amount of \$23 per hour/\$47,480 per year. Upon roll call, Rice, Hollekim, DeGroot, Ruland and Olson voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the regular full-time employee classification for Paige Olson-Cramer with the Mountrail McKenzie Human Service Zone as an Administrative Assistant in the amount of \$24.75 per hour/\$51,480 per year. Upon roll call, DeGroot, Ruland, Olson, Hollekim and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the regular full-time employee classification for Jason Harrison with the Road & Bridge as a Roadworker I in the amount of \$30.048 per hour/\$62,500 per year. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Rice, to approve the regular full-time employee classification for Mike Braaflat with the Road & Bridge as a Road Supervisor in the amount of \$36.896 per hour/\$76,744 per year. Upon roll call, Olson, Rice, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the Employee Assistance Loan Agreement with Jason Harrison with Road & Bridge for a Commercial Driver's License Program totaling \$139 per month/\$5,004 for 3 years. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

## D. QUIT CLAIM DEED

Moved by Comm. Hollekim, seconded by Comm. Rice, to authorize Comm. Ruland & Auditor Pappa to sign the Quit Claim deed to clear up title issues on Lots 4-6, Block 54, Sanish Village subject to State's Attorney Enget's review and approval. Upon roll call, Rice, Hollekim, Ruland, DeGroot and Olson voted yes. Motion carried.

## E. CHANGE ORDER

Moved by Comm. Olson, seconded by Comm. DeGroot, to approve signing the change order #G45 for Memorial Building renovation totaling \$15,011.90. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

## F. BILLS

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the bills totaling \$1,702,051.03 and March 3 through March 16 payroll, checks #177640-17780 and direct deposits #20631-20776 totaling \$568,512.71. Upon roll call, Olson, DeGroot, Hollekim, Ruland and Rice voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor's Office during normal business hours).

**APPROVED 4/2/2024 - PAYMENT 4/2/2024**

<b><u>Warrant #</u></b>	<b><u>Vendor Name</u></b>	<b><u>Warrant Total</u></b>
108798	ACKERMAN-ESTVOLD ENGINEERING & MANAGEMEN COUNTY ROAD & BRIDGE FUND	3,780.00 3,780.00
108799	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY ROAD & BRIDGE FUND HUMAN SERVICE ZONE COUNTY AGENT FUND	1,116.42 425.42 150.42 390.16 150.42
108800	ARAMARK UNIFORM SERVICES GENERAL FUND	355.26 355.26
108801	BERT'S TRUCK EQUIPMENT OF MOORHEAD COUNTY ROAD & BRIDGE FUND	284.00 284.00
108802	BOB HAYES ADDICTION SERVICES HUMAN SERVICE ZONE	3,912.00 3,912.00
108803	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	341,040.38 341,040.38
108804	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	786.00 421.75 364.25
108805	CITY OF STANLEY GENERAL FUND	1,107.65 1,107.65
108806	CLEARWATER TOWNSHIP 2023 FLOOD DISASTER	38,975.05 38,975.05
108807	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	1,551.71 1,551.71
108808	CORPORATE TRANSLATION SERVICES INC HUMAN SERVICE ZONE	64.52 64.52
108809	CRUMMIE/KAITLYN HUMAN SERVICE ZONE	62.98 62.98
108810	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND	316.96 316.96
108811	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	3,231.20 3,231.20
108812	EAPC ARCHITECTS ENGINEERS GENERAL CAPITAL PROJECTS	9,437.17 9,437.17
108813	FENSTER/KAYLA HUMAN SERVICE ZONE	192.48 192.48
108814	GAFFANEYS OF MINOT INC GENERAL FUND	153.75 153.75
108815	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	8,678.04 8,678.04
108816	GREENLEE/HEATHER GENERAL FUND	92.95 92.95
108817	H.A.THOMPSON & SONS INC GENERAL FUND	9,985.00 9,985.00

108818	IDAHO TOWNSHIP 2023 FLOOD DISASTER	12,445.27 12,445.27
108819	INFORMATION TECHNOLOGY DEPT HUMAN SERVICE ZONE	107.25 107.25
108820	JOHNSON AUTO BODY INC GENERAL FUND	1,764.88 1,764.88
108821	JPMORGAN CHASE BANK NA HUMAN SERVICE ZONE	3,198.01 3,198.01
108822	KINNEY/SHELLY HUMAN SERVICE ZONE	279.35 279.35
108823	LOMMEN/ORVIN HUMAN SERVICE ZONE	1,380.00 1,380.00
108824	MAYER ELECTRIC GENERAL CAPITAL PROJECTS	73,573.69 73,573.69
108825	MCKENZIE COUNTY AUDITOR/TREASURER HUMAN SERVICE ZONE	10.66 10.66
108826	MEIERS OIL INC GENERAL FUND	19.95 19.95
108827	MENARDS - MINOT GENERAL FUND	6.49 6.49
108828	MODEL TOWNSHIP 2023 FLOOD DISASTER	14,333.12 14,333.12
108829	MONTANA DAKOTA UTILITIES CO GENERAL FUND	12,255.58 12,255.58
108830	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	127.00 127.00
108831	MOUNTRAIL COUNTY PROMOTER GENERAL FUND HUMAN SERVICE ZONE	211.13 40.00 171.13
108832	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE CAPITAL PROJECTS COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	923,809.26 914.52 921,140.00 223.09 1,531.65
108833	NARDINI FIRE EQUIPMENT GENERAL FUND	646.00 646.00
108834	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	14.10 14.10
108835	ND HUMAN SERVICE ZONE DIRECTORS ASSOCIAT HUMAN SERVICE ZONE	200.00 200.00
108836	ND STATE GAME & FISH DEPT COUNTY PARKS FUND	7,500.00 7,500.00
108837	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	8,135.00 8,135.00
108838	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,170.52 2,170.52
108839	OAKLAND/TENA HUMAN SERVICE ZONE	49.58 49.58

108840	ODP BUSINESS SOLUTIONS LLC	979.86
	GENERAL FUND	699.77
	COUNTY ROAD & BRIDGE FUND	167.26
	COUNTY AGENT FUND	112.83
108841	OGDEN/CRYSTAL	266.00
	HUMAN SERVICE ZONE	266.00
108842	OSTDAHL/JOANN	1,000.00
	GENERAL FUND	1,000.00
108843	PINNACLE	29,261.16
	COUNTY ROAD & BRIDGE FUND	29,073.12
	HUMAN SERVICE ZONE	188.04
108844	POMP'S TIRE SERVICE	9,045.12
	COUNTY ROAD & BRIDGE FUND	9,045.12
108845	PRINGLE & HERIGSTAD, PC	390.00
	GENERAL FUND	390.00
108846	RDO EQUIPMENT CO	3,919.59
	COUNTY ROAD & BRIDGE FUND	3,919.59
108847	RTC NETWORKS	488.16
	HUMAN SERVICE ZONE	488.16
108848	SAX MOTOR COMPANY	239.14
	HUMAN SERVICE ZONE	239.14
108849	SIGN SOLUTIONS USA LLC	10,804.79
	E 911 EMERGENCY/WIRELESS FUND	10,804.79
108850	SIKES TOWNSHIP	65,536.82
	2023 FLOOD DISASTER	65,536.82
108851	STANLEY AUTO & TRUCK	416.59
	GENERAL FUND	26.98
	COUNTY ROAD & BRIDGE FUND	538.74
	WEED CONTROL FUND	-149.13
108852	SUMMIT FOOD SERVICE, LLC	6,598.87
	GENERAL FUND	6,598.87
108853	THE VILLAGE FAMILY SERVICE CENTER	4,110.00
	HUMAN SERVICE ZONE	4,110.00
108854	THORNE/CASEY & CALI	128.00
	HUMAN SERVICE ZONE	128.00
108855	TRINITY HEALTH	769.00
	GENERAL FUND	769.00
108856	TYLER TECHNOLOGIES, INC	38,548.94
	GENERAL FUND	38,548.94
108857	VANGUARD APPRAISALS, INC	13,150.00
	GENERAL FUND	13,150.00
108858	VERIZON WIRELESS	42.20
	GENERAL FUND	42.20
108859	WARD COUNTY AUDITOR	3,360.00
	COUNTY LIBRARY-BOOKMOBILE FUND	3,360.00
108860	WARD COUNTY DETENTION CENTER	75.00
	GENERAL FUND	75.00

108861	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	3,523.14 3,523.14
108862	WHITAKER/HILLARY HUMAN SERVICE ZONE	38.29 38.29
108863	WHITE EARTH BAY CAMPGROUND COUNTY PARKS FUND	22,000.00 22,000.00
<b>GRAND TOTAL</b>		1,702,051.03

G. BOARD CONCERNS

Comm. Hollekim discussed having a special joint meeting with Burke County Commissioners for the possibility of sharing Amber Fiesel as State’s Attorney once Wade Enget is retired.

The Board thanked Lisa Lapica, Veterans Service Officer and Jim Hennessy, Co Agent/Weed Control Officer, for providing a quarterly report update for their departments.

3. APPOINTMENT SCHEDULED

9:10 A.M.

Corey Bristol, Sheriff discussed allowing the use of a county patrol vehicle for a potential new hire for a deputy who lives in Ward County but will be moving to Mountrail County once a house is built. Due to the shortage of patrol officers, the Commissioners were receptive to allowing use of a county vehicle to commute from Ward County to Mountrail County for no longer than a six-month period contingent on following IRS tax rules for personal vehicle use and making sure there are no issues with insurance coverage. Stephanie A. Pappa, Auditor will check into how the payroll will be handled on the patrol vehicle with driving it as a personal vehicle and the insurance on the vehicle.

9:15 A.M.

Charlie Sorenson, Chairman of the Stanley Ambulance met with the board to request county funding for a one-year pilot program for telemedicine services.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the purchase of the telemedicine equipment & software from Avel Ecare totaling \$25,200 for a one-year trial to be paid out of the American Rescue Plan Act (ARPA) funds and if there is not enough ARPA funding the rest would come out of the Fire and Ambulance Fund. Upon roll call, Ruland, Hollekim, DeGroot, Olson and Rice voted yes. Motion carried.

9:25 A.M.

The Board discussed the agenda for the Road & Bridge.

1. HYDROLOGIC MONITORING WELL (USGS)

Comm. Ruland discussed having USGS Dakota Water Science Center install their wiring/cables underground before signing the agreement authorizing installation of hydrologic monitoring gauge on the bridge on the old Scenic road (53<sup>rd</sup> St NW) in Section 3 of Unorganized Township 154, Range 94.

2. MISCELLANEOUS

The Commissioners thanked Lily Peterson for donating the easement on 36<sup>th</sup> St NW.

4. ADJOURN

The Board adjourned at 10:04 A.M. to meet in regular session on Tuesday, April 16, 2024 at 9:00 A.M. Accepted and approved this 16<sup>th</sup> day of April, 2024.

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Trudy Ruland, Chairman  
Mountrail County Commissioner

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Stephanie A. Pappa  
Mountrail County Auditor