

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, April 18, 2023 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Courthouse, Stanley ND with Commissioners Joan Hollekim, Trudy Ruland, Wayne Olson, Jason Rice and John DeGroot present. State’s Attorney, Wade Enget was present.

Chairman Ruland called the meeting to order.

2. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Rice, to review and approve the agenda as corrected. Upon roll call, all present voted yes. Motion carried.

B MINUTES

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve the minutes of the April 4, 2023 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. FEES

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the March fees for the Clerk of Court and Sheriff. Upon roll call, Rice, Olson, Hollekim, DeGroot and Ruland voted yes. Motion carried.

D. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the salary increase for a promotion for Tiffany Thiessen with Weed Control as an Ag/Weed Technician in the amount of \$29.66 per hour not to exceed 29 hours per week and no more than 1508 hours per year. Upon roll call, Ruland, DeGroot, Rice, Olson and Hollekim voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. DeGroot, to approve the regular full-time employee classification for Jack Babbitt with the R&B as a Road Worker I in the amount of \$4,583.33 per month/\$55,000 per year. Upon roll call, Ruland, Hollekim, Olson, DeGroot and Rice voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve the promotion from a part-time to regular full-time employee classification for Denise Potts Ray with the County Agent as a Secretary in the amount of \$4,377.50 per month/\$52,530 per year. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the temporary employee classification for Kyle Trahan with the Weed Control as a Sprayer in the amount of \$22.28 per hour not to exceed 50 hours per week/1040 per year starting April 1<sup>st</sup> and ending September 30. Upon roll call, Hollekim, DeGroot, Ruland, Rice and Olson voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve the salary increase form for Morgan Babbitt with the Sheriff’s Office as a Dispatcher for the successful completion of probationary period to the amount of \$4,500 per month/\$54,000 per year. Upon roll call, Ruland, Hollekim, Olson, Rice and DeGroot voted yes. Motion carried.

Moved by Comm. Rice, seconded by Comm. Olson, to approve signing the Employee Assistance Loan Agreement with Jack Babbitt for the Commercial Drivers License Program (CDL) totaling \$139 per month/\$5,004 for 36 months. Upon roll call, Rice, Ruland, Olson, Hollekim and DeGroot voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve the transfer for Uniform Permits from 1-1-2023 to 3-31-23 from General Fund to the Road & Bridge Fund totaling \$557,110.24. Upon roll call, Rice, Ruland, Hollekim, Olson and DeGroot voted yes. Motion carried.

F. ABANDONED CEMETERY

Wade Enget, State’s Attorney discussed the ND Century Codes 23-06-24.1 endangered gravesite and 23-06-30 abandoned cemeteries to be maintained by counties. More discussion will be held on what is considered an abandoned cemetery.

G. LETTER OF INTENT

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve signing the letter of intent for the State Auditors for the 2021 and 2022 years. Upon roll call, DeGroot, Rice, Ruland, Olson and Hollekim voted yes. Motion carried.

H. K9 DOG

The Board reviewed Ryan Camino’s resignation letter requesting he retain ownership of the K9 dog Levis or transfer ownership to the Three Affiliated Tribes from the County. Corey Bristol, Sheriff stated the best interest of the citizens of the county would be to donate the dog to the Three Affiliated Tribes where Mr. Camino will be employed to be able to continue servicing the county.

Moved by Comm. Rice, seconded by Comm. Olson, to approve donating Levis the K9 dog to the Three Affiliated Tribes in the amount of \$1.00. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

I. LIQUOR ORDINANCE

Clayton Investments LLC is requesting to turn Belden Chuckwagon into an on-sale bar and the current Liquor License requirement of Section 20 pertaining to toilets and lavatories states that the bathrooms must be separately maintained for male and female. Tara Clayton is requesting to change the rules and regulations to be able to allow utilizing one bathroom as unisex. The Board agreed to leave the rules and regulations the same for the bathrooms.

J. GRIEVANCE LETTER

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to approve signing and sending a letter to Russel Klimpel denying his grievance based on failure to meet timelines contained within Policy 515 of the Mountrail County Employee Handbook. Upon roll call, Ruland, Hollekim, DeGroot, Rice and Olson voted yes. Motion carried.

K. WESTERN REGION ECONOMIC DEVELOPMENT APPOINTMENT

Discussion was held on appointing a representative from the county to sit on the Western Region Economic Development. This appointment will be handled through the Job Development Authority.

L. FINANCIALS

Stephanie A. Pappa, Auditor reviewed the general fund financials for 2023 year.

M. BILLS

Moved by Comm. Rice, seconded by Comm. Olson, to approve the bills totaling \$246,284.40. Upon roll call, Ruland, Hollekim, Rice, DeGroot and Olson voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner heading and/or are available for review in the Auditor’s Office during normal business hours).

**APPROVED 04/18/2023 - PAYMENT 04/18/2023**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
106460	ACME TOOLS	118.53
	COUNTY ROAD & BRIDGE FUND	118.53
106461	AMAZON CAPITAL SERVICES	66.26
	GENERAL FUND	66.26
106462	ARAMARK UNIFORM SERVICES	901.90
	GENERAL FUND	657.72
	COUNTY ROAD & BRIDGE FUND	244.18
106463	ARMOR INTERACTIVE	8,199.41
	GENERAL FUND	7,659.41

	DOCUMENT PRESERVATION FUND	540.00
106464	BBH INSURANCE, INC GENERAL FUND	253.00 253.00
106465	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	45,075.00 45,075.00
106466	CHARM-TEX, INC. GENERAL FUND	89.80 89.80
106467	CITY OF STANLEY WEED CONTROL FUND	21.25 21.25
106468	CLUBHOUSE HOTEL & SUITES VETERAN'S SERVICE OFFICER FUND	264.60 264.60
106469	CNH INDUSTRIAL ACCOUNTS COUNTY ROAD & BRIDGE FUND	134.68 134.68
106470	COLE PAPER INC. GENERAL FUND	459.00 459.00
106471	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	3,920.00 3,920.00
106472	DAKOTA DRUG CO GENERAL FUND	479.56 479.56
106473	DAKOTA DUST-TEX, INC GENERAL FUND	269.30 269.30
106474	DAKOTA FIRE EXTINGUISHERS, INC. COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	514.55 114.17 400.38
106475	EAPC ARCHITECTS ENGINEERS GENERAL FUND	12,083.16 12,083.16
106476	ENERBASE GENERAL FUND	3,592.25 3,592.25
106477	ENGET/WADE GENERAL FUND	468.75 468.75
106478	FARMERS UNION OIL CO-WILTON GENERAL FUND	54.14 54.14
106479	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	259.95 259.95
106480	GANGL'S FLOORING GENERAL FUND	4,300.00 4,300.00
106481	GJELLSTAD, LLC GENERAL FUND	10,000.00 10,000.00
106482	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	2,976.40 2,976.40
106483	H.A.THOMPSON & SONS INC GENERAL FUND	13,788.19 13,788.19
106484	HENNESSY/JIM GENERAL FUND	61.24 61.24
106485	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	6,827.84 3,387.30 3,440.54
106486	JEROME'S COLLISION CENTER, INC.	10,234.43

	COUNTY ROAD & BRIDGE FUND	10,234.43
106487	JOB SERVICE OF NORTH DAKOTA GENERAL FUND	6,886.00 6,886.00
106488	KRONOS SAASHR INC GENERAL FUND	679.99 679.99
106489	LA QUINTA INN & SUITES GENERAL FUND	88.20 88.20
106490	LAPICA/LISA VETERAN'S SERVICE OFFICER FUND	528.25 528.25
106491	LARSON TIRE SERVICE GENERAL FUND	50.00 50.00
106492	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	930.33 930.33
106493	LOWE'S PRINTING INC GENERAL FUND	40.00 40.00
106494	MEIERS OIL INC GENERAL FUND	57.03 57.03
106495	MENARDS - MINOT GENERAL FUND	99.98 99.98
106496	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
106497	MOWBRAY & SON, INC GENERAL FUND	43,523.10 43,523.10
106498	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,688.62 1,688.62
106499	ND ASSOCIATION OF COUNTIES GENERAL FUND	63.00 63.00
106500	ND COUNTY RECORDERS ASSN GENERAL FUND	200.00 200.00
106501	ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND	10.00 10.00
106502	ND ENVELOPE COMPANY WEED CONTROL FUND	257.70 257.70
106503	ND STATE RADIO COMMUNICATIONS GENERAL FUND	766.00 766.00
106504	ND SURPLUS PROPERTY WEED CONTROL FUND	30.00 30.00
106505	NDDHS FISCAL ADMINISTRATION GENERAL FUND	580.61 580.61
106506	NDSU EXTENSION SERVICE COUNTY AGENT FUND	523.00 523.00
106507	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,725.46 2,725.46
106508	NORTH COUNTRY SPORTSWEAR INC GENERAL FUND	303.84 303.84
106509	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00

106510	ODP BUSINESS SOLUTIONS LLC	1,127.45
	GENERAL FUND	965.17
	COUNTY ROAD & BRIDGE FUND	35.09
	COUNTY AGENT FUND	35.09
	WEED CONTROL FUND	92.10
106511	OTTER TAIL POWER COMPANY	677.48
	GENERAL FUND	677.48
106512	PINNACLE	3,406.56
	GENERAL FUND	3,406.56
106513	PITNEY BOWES GLOBAL FINANCIAL SERVICES	668.58
	GENERAL FUND	668.58
106514	PLAZA OK HARDWARE	0.59
	COUNTY ROAD & BRIDGE FUND	0.59
106515	PROGRAMMING BROADCASTING, INC	798.00
	GENERAL FUND	798.00
106516	PURCHASE POWER	2,018.50
	GENERAL FUND	2,018.50
106517	QUADIENT FINANCE USA INC	1,481.25
	GENERAL FUND	1,481.25
106518	R & T WATER DISTRICT	50.00
	COUNTY PARKS FUND	50.00
106519	RDO EQUIPMENT CO	1,593.76
	COUNTY ROAD & BRIDGE FUND	1,593.76
106520	RTC NETWORKS	5,464.31
	GENERAL FUND	4,717.93
	COUNTY ROAD & BRIDGE FUND	241.74
	COUNTY PARKS FUND	365.27
	COUNTY AGENT FUND	69.69
	WEED CONTROL FUND	69.68
106521	SAFARI FUELS #103	854.66
	GENERAL FUND	854.66
106522	SHARE CORPORATION	244.65
	GENERAL FUND	244.65
106523	SOURIS BASIN PLANNING COUNCIL	9,646.00
	GENERAL FUND	9,646.00
106524	SOURIS RIVER TELECOMMUNICATIONS	168.00
	E 911 EMERGENCY/WIRELESS FUND	168.00
106525	STANLEY AUTO & TRUCK	420.63
	COUNTY ROAD & BRIDGE FUND	420.63
106526	STANLEY HARDWARE	741.90
	GENERAL FUND	741.90
106527	STANLEY PROFESSIONAL BUILDING	650.00
	VETERAN'S SERVICE OFFICER FUND	650.00
106528	STATE TREASURER	5,926.50
	E 911 EMERGENCY/WIRELESS FUND	5,926.50
106529	SUMMIT FOOD SERVICE, LLC	6,378.06
	GENERAL FUND	6,378.06
106530	THOMSON REUTERS-WEST PUBLISHING CORP.	189.62
	GENERAL FUND	189.62
106531	TRACTOR SUPPLY COMPANY	56.99

	GENERAL FUND	56.99
106532	ULINE	920.36
	GENERAL FUND	931.82
	WEED CONTROL FUND	-11.46
106533	UNIFORM CENTER	75.99
	GENERAL FUND	75.99
106534	UNITED QUALITY COOPERATIVE	4,871.61
	GENERAL FUND	2,411.07
	COUNTY ROAD & BRIDGE FUND	2,168.33
	COUNTY PARKS FUND	292.21
106535	VERIZON WIRELESS	1,442.65
	GENERAL FUND	88.93
	COUNTY ROAD & BRIDGE FUND	296.66
	E 911 EMERGENCY/WIRELESS FUND	1,057.06
106536	VISION WEST ND	5,000.00
	GENERAL FUND	5,000.00
106537	WEST CHATHAM WARNING DEVICES INC	948.00
	GENERAL FUND	948.00
106538	WESTLIE TRUCK CENTER	4,089.00
	COUNTY ROAD & BRIDGE FUND	4,089.00
	<b>FINAL TOTAL</b>	<b>\$246,284.40</b>

APPOINTMENT SCHEDULED

9:20 A.M.

Corey Bristol, Sheriff along with Warren Bogert, Disaster Emergency Service Coordinator discussed adopting the flood disaster declaration for the county and the 2023 burn ban.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve signing the Interagency Agreement Regarding Emergency Dispatching, Communication and Other Services with the New Town Police Department. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve signing and adopting the 2023 Fire Disaster Declaration and Automatic Burn Ban Proclamation subject to Corey Bristol &/or Warren Bogert having authorization to approve a controlled burn. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Rice, to approve the Flood Disaster Declaration for the county in 2023. Upon roll call, Olson, Rice, Ruland, Hollekim and DeGroot voted yes. Motion carried.

9:25 A.M.

Jim Hennessy, Weed Control Administrator along with Steven Littlefield met with the board to discuss amending the 2023 budget for the Ag/Weed technician position.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve amending the weed control budget for 2023 to the amount of \$32,000 for hiring of an Ag/Weed technician position. Upon roll call, Olson, Ruland, Hollekim, Rice and DeGroot voted yes. Motion carried.

9:30 A.M.

Chairman Ruland opened the 9:30 A.M. public hearing for the purpose of receiving comments on an amendment to zoning request, to rezone a tract of land from Agricultural to Industrial filed by Steel Reef Burke LLC with concurrence from Robert & Diana Gernand, Gary & Janet Gernand-landowners for the purpose of building a compressor station for the following described property: a tract of land 5.75 acres more or less located in the SW¼SW¼ of Section 32, Township 156 North, Range 90 West to be known as Outlot 1 of the SW¼SW¼ of Section 32, Township 156 North, Range 90 West (**Palermo Township**).

Melissa Vachal, Planning & Zoning Administrator, presented the information from the March 27, 2023 Planning & Zoning Commission recommending to the Mountrail County Commissioners to approve zoning request filed by Steel Reef Burke LLC with concurrence from Robert & Diana Gernand, Gary & Janet Gernand.

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve zoning request filed by Steel Reef Burke LLC with concurrence from Robert & Diana Gernand, Gary & Janet Gernand-landowners to change land zoned from Agricultural to Industrial for the purpose of building a compressor station on a tract of land 5.75 acres, more or less, located in the SW¼SW¼ of Section 32, Township 156 North, Range 90 West to be known as Outlot 1 of the SW¼SW¼ of Section 32, Township 156 North, Range 90 West (**Palermo Township**) as Steel Reef Burke LLC with concurrence from Robert & Diana Gernand, Gary & Janet Gernand have met all criteria as set forth in the Mountrail County Land Development Code and is further contingent upon Steel Reef Burke, LLC with concurrence from Robert & Diana Gernand, Gary & Janet Gernand complying with all other terms and conditions of the Mountrail County Land Development Code and contingent on the approval of the conditional use permit by the Planning & Zoning Commission. Upon roll call, all present voted yes. Motion carried.

9:35 A.M.

Lori Hanson, Tax Director discussed the abatement on parcel #61-0094398 for the 2021 & 2022 years.

Moved by Comm. Rice, seconded by Comm. Ruland, to approve the abatement on parcel #61-0094398 for the 2021 year due to commercial property being vacant as per the recommendation of Tax Director Hanson. Upon roll call, Rice, Olson, Hollekim, Ruland and DeGroot. Motion carried.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the abatement on parcel #61-0094398 for the 2022 year due to commercial property being vacant as per the recommendation of Tax Director Hanson. Upon roll call, Ruland, DeGroot, Olson, Hollekim and Rice voted yes. Motion carried.

Tax Director Hanson discussed the Vanguard renewal contract for Computer Systems/Assessor Web Site.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the five-year contract with Vanguard Computer Systems-Assessor Web Site. Upon roll call, DeGroot, Olson, Hollekim, Rice and Ruland voted yes. Motion carried.

9:45 A.M.

Chairman Ruland opened the 9:45 A.M. public hearing for the purpose of receiving comments on request filed by David King to vacate the platted lots, streets, avenues, alley ways located in the NW¼ of Section 2, Township 158 North, Range 88 West, Coulee Village (Lowland Township) described as:

Lots 1 through 12 of Block 1, including all alley ways therein

Lots 1 through 17 of Block 2, including all alley ways therein

Lots 1 through 12 of Block 8, including all alley ways therein

Lots 1 through 18 of Block 7, including all alley ways therein

Lots 1 through 12 of Block 9, including all alley ways therein

Lots 1 through 18 of Block 10, including all alley ways therein

Lots 1 through 12 of Block 16, including all alley ways therein

Lots 1, 2, 3, 13, 14, 15, 16, 17 and 18 of Block 15, including the alley ways between said lots

All of 4<sup>th</sup> Street

All of Pacific Avenue located in Mountrail County

That portion of 3<sup>rd</sup> Street, beginning at the easternmost point and continuing southwesterly to a point at the southwest corner of Lot 3, Block 15

That portion of Madison Avenue beginning at a point adjoining Lot 7, Block 10 and Lot 18, Block 15, and thence continuing southeasterly to the southern edge of the Plat of Coulee

That portion of Jefferson Avenue beginning at a point adjoining Lot 7, Block 7 and Lot 18, Block 10, and thence continuing southeasterly to the southern edge of the Plat of Coulee

That portion of Lincoln Avenue beginning at a point adjoining Lot 7, Block 16, and continuing southeasterly to the southern edge of the Plat of Coulee. No comments were received.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve vacating the platted lots, streets, avenues, alley ways located in the NW¼ of Section 2, Township 158 North, Range 88 West, Coulee Village (Lowland Township) described as:

Lots 1 through 12 of Block 1, including all alley ways therein

Lots 1 through 17 of Block 2, including all alley ways therein

Lots 1 through 12 of Block 8, including all alley ways therein

Lots 1 through 18 of Block 7, including all alley ways therein

Lots 1 through 12 of Block 9, including all alley ways therein

Lots 1 through 18 of Block 10, including all alley ways therein

Lots 1 through 12 of Block 16, including all alley ways therein

Lots 1, 2, 3, 13, 14, 15, 16, 17 and 18 of Block 15, including the alley ways between said lots

All of 4<sup>th</sup> Street

All of Pacific Avenue located in Mountrail County

That portion of 3<sup>rd</sup> Street, beginning at the easternmost point and continuing southwesterly to a point at the southwest corner of Lot 3, Block 15

That portion of Madison Avenue beginning at a point adjoining Lot 7, Block 10 and Lot 18, Block 15, and thence continuing southeasterly to the southern edge of the Plat of Coulee

That portion of Jefferson Avenue beginning at a point adjoining Lot 7, Block 7 and Lot 18, Block 10, and thence continuing southeasterly to the southern edge of the Plat of Coulee

That portion of Lincoln Avenue beginning at a point adjoining Lot 7, Block 16, and continuing southeasterly to the southern edge of the Plat of Coulee .

Upon roll call, Olson, Ruland, Hollekim, DeGroot and Rice voted yes. Motion carried.

9:50 A.M.

Chairman Ruland opened the 9:50 A.M. public hearing for the purpose of receiving comments on request filed by Joyce Wright, Carol Moberg, and Gloria Hoff as Trustee of the Gloria J. Hoff Revocable Trust to close the section line running westerly west of 41<sup>st</sup> St W between Section 1 and Section 12, Township 152 North, Range 93 West (Unorganized Township), described as the W $\frac{1}{2}$ NE $\frac{1}{4}$  and the SE $\frac{1}{4}$ NE $\frac{1}{4}$ , Govt Lots 1 & 2 of Section 12, and SW $\frac{1}{4}$ SE $\frac{1}{4}$  of Section 1, which contains approximately .09 miles more or less or 486 ft more or less. Christina Wenko, Mackoff Kellog Law Firm representing the petitioners was also present.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the request filed by Joyce Wright, Carol Moberg, and Gloria Hoff as Trustee of the Gloria J. Hoff Revocable Trust to close approximate .09 miles and/or 486', more or less, of the section line running westerly west of 41<sup>st</sup> St W between SW $\frac{1}{4}$ SE $\frac{1}{4}$  of Section 1 and NW $\frac{1}{4}$ NE $\frac{1}{4}$  Section 12, Township 152 North, Range 93 West (Unorganized Township). Upon roll call, Olson, Rice, DeGroot, Hollekim and Ruland voted yes. Motion carried.

10:00 A.M.

Tammy Leupp, Building Supervisor met with the board to open bids for architectural services for the new county shop. Two bids were received from EAPC and Michael Burns Architects.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to refer the county shop proposals received from EAPC & Michael Burns Architect to Tammy Leupp, Building Supervisor and the Building Committee. Upon roll call, Rice, Olson, DeGroot, Ruland and Hollekim voted yes. Motion carried.

10:15 A.M.

Laurie Johnson, Jail Administrator along with Destiny Stanton met to thank the commissioners for giving her the opportunity to do internship and field experience in Corrections.

10:20 A.M.

Nichole Degenstein, Human Resource Director met with the board to discuss the Human Resource Advisory Committee (HRAC) recommendations. Further discussion will be held on the timeline requirements for the paperwork.

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve the changes to Policy 315, Family Medical Leave Act (FMLA) of the Mountrail County Employee Handbook as recommended by the Human Resource Advisory Committee and as presented by Director Degenstein. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Jana Hennessy Engineer met to discuss Road & Bridge.

#### 1. CR 13-STANLEY TRUCK RELIEVER ROUTE

Engineer Hennessy discussed the City of Stanley letter requesting the County to keep possession of CR 13 truck reliever route and not request NDDOT to take it over. George Littlecreek, Council member representing the City of Stanley stated that the city would like the County to keep possession of the truck reliever route and thanked the county for the continued cooperation. Chairman Ruland stated the discussion was brought to NDDOT due to safety precautions and the NDDOT would be able to help with the cost. Discussion was held on preliminary engineering for the safety upgrades for CR 13-Stanley Truck Reliever Route.

Moved by Comm. Hollekim, seconded by Comm. DeGroot, to approve allowing Sauber Engineering to present design options to improve the safety for CR 13 Stanley truck reliever route. Upon roll call, Olson, Hollekim, Ruland, Rice and DeGroot voted yes. Motion carried.



2. 72<sup>nd</sup> AVE NW

Engineer Hennessy discussed 72<sup>nd</sup> Ave NW and the request made by Lon Romsaas, Engineer with Swenson, Hagen & Company to create another approach along 72<sup>nd</sup> Ave NW for future development. Corey Bristol, Sheriff stated the best option is to develop one approach and access a frontage road to access all developments in the future. The Board suggested one approach from the ND Highway 23 and one new approach in the north portion on 72<sup>nd</sup> Ave NW and remove the existing approach on 72<sup>nd</sup> Ave NW.

3. SANISH HILL: HCL-3115(057); HFST

Engineer Hennessy discussed the options that were provided by John Sauber with Sauber Engineering for the Sanish Hill Federal Fund closeout. The options are to continue trying to obtain the records through the bonding company at whatever effort the County deems appropriate or to terminate efforts to obtain the documents now and reimburse NDDOT for the project. At some point the NDDOT wants to close the project and get reimbursed from the County for the project assuming by 9-30-23. The county then can pursue the bonding company for payment or close the project.

Moved by Comm. DeGroot, seconded by Comm. Hollekim, to wait until the deadline to pursue action with NDDOT for the project on Sanish Hill; HCL-3115(057) HFST. Upon roll call, Ruland, Rice, Olson, Hollekim and DeGroot voted yes. Motion carried.

4. CR 3 PALERMO NORTH; PROJECT NO 03(71)23; CR 3 GRAVELING

Moved by Comm. DeGroot, seconded by Comm. Olson, to approve advertising for bids for reshaping and graveling of CR 3 Project No 03(71)23 from CR2 at Palermo City north approximately 5.456 miles. Upon roll call, Olson, Rice, DeGroot, Hollekim and Ruland voted yes. Motion carried.

5. 41<sup>ST</sup> ST NW

Comm. DeGroot will meet with the City of New Town concerning the possibility of turning 41<sup>st</sup> St NW to a county road.

6. PROJECT SC-3100(023) / PM 2023 (CHIP SEAL)

Moved by Comm. Hollekim, seconded by Comm. Rice, to approve signing the resolution awarding contract to Asphalt Surface Technologies Corporation for Project #SC-3100(023) PM 2023 Chip Seal in the amount of \$3,424,626.27 for 60.419 miles of chip seal. Upon roll call, Olson, DeGroot, Ruland, Rice and Hollekim voted yes. Motion carried.

7. UPDATE ON FLOODING AND ROAD CLOSURES IN COUNTY

Engineer Hennessy gave an update on the flooding and road closures within Mountrail County. Discussion was held on the gravel supplied to the City of White Earth.

Moved by Comm. Olson, seconded by Comm. DeGroot, to waive the cost of putting gravel down at White Earth City in the amount of \$307.45. Upon roll call, Olson, Hollekim, Ruland, Rice and DeGroot voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 1:17 P.M. to meet in regular on Tuesday, May 2, 2023 at 9:00 A.M. Accepted and approved this 2<sup>nd</sup> day of May, 2023.

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Trudy Ruland, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor