

4-H ONLINE Achievement Days & Horse Show

Entering your Livestock & Horse Animal Info

Are you participating in this year's 4-H Achievement Days or Horse Show? If yes, entering your animals is a TWO step process. Complete both steps by the set deadlines to exhibit at this year's shows! You can start Part #1 now to get a jump start!

Part #1: Enter Animal Info into 4-H Online

Opens: NOW Closes: May 8

Once you are registered for the current 4-H year, you can start entering your animals as you get them! Enter each animal you may show under each youth member. Make sure you have the species chosen under the 'Projects' section in 4-H Online too!

<u>Part # 2</u>: Choose Your <mark>Horse</mark> Exhibit Class <u>Part # 2</u>: Choose Your <mark>Livestock</mark> Exhibit Class Opens: May 20 Closes: June 17 Opens: May 20 Closes: June 21

This is where you choose the show class your animal will be entered in. Classes are chosen from the ND State Fair 4-H Exhibitor Book. More info coming in May 2024 for Part 2!

<u>A Step-by-Step Helper Guide for Part #1 starts on the next page or is located online at:</u> https://tinyurl.com/4-HOnlineAnimals

General Livestock Ownership Dates

To show at Achievement Days or the ND State Fair, you are required to have your livestock in your possession and be a registered 4-H member by the following dates:

March 1 – Market Beef May 1 – All Other Species (including Horse)

Need to Make Changes?

<u>May 8 or Earlier</u> - You are welcomed to sign into your 4-H Online profile and make changes to the animals you entered up until the Part #1 deadline!

<u>After May 8</u> - We understand that sometimes animal replacements happen due to health issues and such. So, you are able to reach out to us if any issues arise and you need to do a replacement. As long as you had a similar animal entered into 4-H Online, we will make the necessary changes. It is the exhibitor's responsibility to ensure the Mountrail County 4-H Office knows about any changes that need to be made prior to the event.

Need Assistance? Please reach out to us if you have any questions at (701) 628-2835 Ext. 1 or <u>heather.tomlinson@ndsu.edu</u>.

Sign in	Lo	og into your 4-H Onli	ne account at:	<u>Step #1:</u>
Login Email Password Sign in Don't have an account?	Use your f with – if you (If you for my passw unsure of	Log Into your 4-H Online account at: <u>https://v2.4honline.com/</u> Use your family account that you enrolled on 4-H Online with – if you have yet to enrollthis is the time to do so! * (If you forgot your password, you may click on "I forgot my password to have a new one sent to you. If you are unsure of your email that was used, please contact the Mountrail County Extension Office.)		
Member List Family Events Credit Cards Login History Email History	Smith North Dakota 4-H Youth Developm PO BOX 40 STANLEY, ND 55784-0040 Mountrail County Member Jane Smith #62456 Sep 8, 1988 John Smith #78496 Jan 19, 2016 View Molly Smith #55561 Sep 8, 2009	ent: (2) Add Member Image: Image	Welcome to the new version of 4-H Online! Add family members by clicking on Add Menter at the top of this page. To enroll in a program fack on the Enroll Noulink under the program name. If it shows Continue Enrolling under a program, that means you have not completed enrollinent, no worries, just click on the link to pick up where you left off. To navigate to a family member click on the Yiew Entron to the right of the name. When you are finished viewing the selected member click on the Nember List link at the top of the menu to the left.	Step #2: Select the youth family member that you want to register an animal to. NOTE: You must click on a youth here of the option to add an animal will not be visible on the left side bar. Important: New for 2024 - When entering animals in 4- H Online, families only need to enter each animal ONCE in one of the members profiles. Family members are connected in 4-H Online, which means when you register for the fair in FairEntry, ALL animals that were entered in 4-H Online will be available for any sibling to choose from, regardless of whom they were entered under.
4-H Member List Profile Events 4-H Enrollment About You Activities Awardt Clubs Consents Groups Health Invoice Projects Questions Files Trainings	Profile Profile First Name Middle Name Last Name Last Name Member # Preferred Name Email Mobile Phone Emails	Molly Smith 55561 701 628-2835 Sep 8, 2009	Edit	Step #3: Choose "Animal" from the left menu bar.

4-H Member List Profile Events 4-H Enrollment About You Activities Animals Awards Clubs Consents Groups Health Invoice	Animals Add an Animal No Animals Registered. Add an Animal	Step #4: Select "Add Animal" <u>Reminder</u> : Please add ALL animals you may be showing for each species.
Avards Clubs Clubs Consents Clubs Consents Groups Health Invoice Projects Questions Files Trainings	Add an Animal Add New Animal Add New animal not Midding a new animal not Midding a new animal not Midding a new animal not Midding an eve animal not Midding a new animal not Midding a neithean not Midding a new animal not Midding a new animal n	Step #5: Choose "Add New Animal" from the pop-up window OR Choose "Add Animal from Previous Year"
Animals About You Activities Animals About You Activities Clubs Clubs Consents Groups Health Invoice Projects Outactione Consents Groups Health Invoice Projects Outactione Animals Amadis Clubs Consents Groups Health Invoice Projects Outactione Consents Groups Health Invoice Projects Consents Groups Health Invoice Projects Consents Groups Health Invoice Projects Consents Groups Health Invoice Projects Consents Consents Groups Health Invoice Projects Consen		Step #6: If you chose "Add New Animal" Choose the Animal Type from the drop-down menu and fill in your animal identifier info for each species. ONLY animal species with 4-H classes offered in the ND State Fair book will be entered in 4-H Online Step #6 <u>Continued</u> Confirm your entries and select "Continue"

Member List		Step #7: ENTER INFORMATIO
Member List		
Profile Events		Fill in all required fields
	0	
arallment	Questions Files C	onfirm
out You	Animal	Please take a moment
ctivities		acquire the correct info
nimals	Animal Name required	
vards	Stella	and enter it properly.
onsents	Name	
iroups	Animal Birthdate required	Do not make up info if
lealth	1/1/2023	
rojects	Birth Date	
Questions	Breedrequired	responses.
iles	Simpental	_
rainings		The sections listed as
	Dam Birthdate	
	Choose a date	REQUIRED must have
	DamBirthdate	information in them
	Dam Registration Number	before you will be
	L. DemRegistrationNumber	allowed to submit you
	Dam Tan	animal info. This info is
	Jun tay	very important for the
	DemTeg	county 8 state lovel fe
		county & state level la
	Dam Tattoo	
	DamTettaa	If you enter information
	Vanieliuu	, that you know is
	Owned Or Leased required	
	Owned	 incorrect, you are
	OwnedOnLessed	required to contact the
	Owner Name	Mountrail County 4-H
		office prior to the source
	OwnerName	onice prior to the cour
	Owner Relationship To Member	fair to make changes.
	OwnerRelationshipToMember	
	Registration Number required	
	A12345	
	RegistrationNumber	
	Animal Candler required	
	Eemale	
	Sex	
	Tagrequired	
	A100	
	Tattoo	
	Back Next	

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C#4-H Online ⁴	н			<u>Step #8:</u>
MemberList				Upload FILES
Dealille				
Events				This portion allows you to
4-H	Questions	Ellar Ellar	Confirm	upload required or
Enrollment	Questions	rinea	Comm	
About You Activities	Files			optional files for the
Animals		were seen an an and a statemen		animal.
Awards Clubs		Registration Papers requires		- Registration Docs.
Consents				- Lease Docs.
Groups Health		No Image		- Coggins & Health
Invoice		Selected		Certificate (for
Projects Questions				out of state
Files				Horses)
Trainings		D Upload		Bhotos
				- Photos
		Back Next		Registered animals: A
				Registered animals. A
				copy of the registration
				papers must be uploaded
				when they are available.
				If registration papers are
				in registration papers are
				not provided prior to the
				show, the animal can only
				show in the
				Commercial/Market
				divisions.
%4-H 4-	н			
Memberlit				Sten #9·
Desilie	Questions	Files	Confirm	
Events				REVIEW INFORMATION
4-H	Animai			
Enrollment	Animal Name	Stella		Please review all of the
About You Activitios	Animal Birthdate	1/1/2023		info you have entered.
Animals	Breed	Simmental		
Awards	Dam Birthdate			Important:
Consents	Dam Registration Number			Click "Submit" after you
Groups	Dam Tag			have confirmed
Invoice	Dam Tattoo			nave confirmed
Projects	Owned Or Leased	Owned		everything is correct. If
Files	Owner Name			you neglect to hit submit,
Trainings	Owner Relationship To Member			your entry will not be
	Registration Number	A12345		accepted.
	Animal Gender	Female		
	Tag	A100		
	Tattoo			
		Registration Papers		
		PDF		
		Download		
	Back	Sublin		

Your 4-H animal submission ☆ has been approved Inbox	Step #10: CONFIRMATION
4-H Online 12:18 PM to me ~	You will receive an email notification for <mark>each</mark> animal you enter.
Your animal submission for A100 in 4-H	Didn't receive one? Check your 4-H Online profile to confirm your submission was entered. If you did not click the SUBMIT
has been approved. Sign in at any time to manage your account.	button, your entry was not complete.
Sign in This email was sent to 4-H Online. RegistrationMax LLC - 4301 W. William Cannon Drive Austin, TX 78749	Reach out to our office for questions at (701) 628-2835 Ext. 1 or heather.tomlinson@ndsu.edu
Conline 4-H	To <u>VIEW</u> current
Member List Profile 4H Events 2022-2023 V	additional animals
++1 Animals Enrollment Add an Animal About You Animals Animals A100 - Active Clubs Cattle - Beer Bireeding Registered Consents Cattle - Beer Bireeding Registered	Step #11: Choose "Animal" from the left menu bar once again to see each animal you have entered.
	Need to make a change? You can make changes to each animal on 4-H Online until the following deadlines:
	March 8 – Market Beef
	May 8 – All Other Species
	Any change/additions past these deadlines must be submitted and approved by the Mountrail County