



Permit# _____

Mountrail County Road and Bridge Department
Temporary Approach Permit

Initials – Submittals

	Temporary Approach
	Number of Approaches applying for: _____
	Name and Address of Company / Operator
	Landowner Approval
	Township Approval
	Approach Type
	Approach Use
	Culvert Required: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Clearly marked map of where approach or approaches will be located
	Attach Maps and Construction Plans in Email
	ALL APPROACHES MUST BE STAKED PRIOR TO INSPECTION
	- Transfer of equipment plan. Plywood and tires required at crossing locations on all roads.
	- Traffic Plan must meet NDDOT & MUTCD requirements and be approved by County Engineer.
	- Mountrail County does NOT allow ROADING on any asphalt or gravel roads in our County. **Overweight Permits may be purchased on www.ndenergy.org
	\$100 per approach for agricultural or residential purposes \$200 per approach for commercial or industrial purposes Temporary Approach Cash Bond Fee (\$7,000 per approach)

*** Guideline: Mountrail County has a standard 150 ft. ROW (right of way) easement on all County roads. Mountrail County has a Minimum of 66 ft. ROW (right of way) easement on all Unorganized Township roads and section lines.**

Dated this:

Authorized Agent of Company – **printed name & signature**



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Name of Applicant/ Landowner: _____ Date: _____

Address: _____

Phone: _____ Email: _____

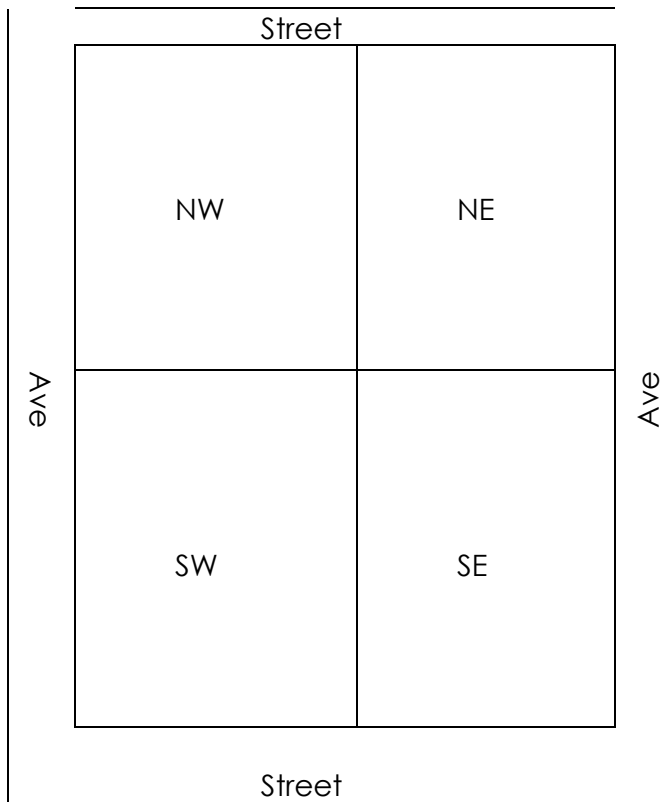
Herein called "Applicant", requests permission to construct a private, commercial or field access drive on the County Road right of way along the:

ST/AVE _____ Quarter _____ in Section(s) _____, Township _____ N, Range _____ W

Mark exact location of requested driveway. Please include the roadways that surround the section where the request is being made:

GPS Points:

EX: 48.0000, -102.0000



Temporary Approach:

Temporary from _____ to _____

Material used: _____

Temporary approach must be restored to pre-existing condition or better (shall include but not limited to: grading, seeding, straw, mulching and punching. Drainage ditches shall not be impeded.

Approach Use:

- Residential Commercial Field Access
- Industrial Other

Culvert Required: No Yes

APPROACH MUST BE STAKED PRIOR TO INSPECTION

*Landowner approved: No Yes _____

*Township Chairman approved: No Yes _____

N/A (Unorganized Township or County Road)

* You can also email easements/approvals if they don't sign above.



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PERMIT SPECIFICATIONS

The total cost of all construction and maintenance of the work specified shall be borne by the Applicant, its grantees, successors, and assigns: except the County will maintain the shoulder of the roadway. It is understood by the Applicant that the County does not assume any responsibility for the removal or clearance of snow, ice or sleet, or the opening of windrows of such material, upon any portion of the drive, even though snow, ice or sleet is deposited or windrowed on said drive by its authorized representative engaged in normal winter maintenance operations. No drive shall be considered as completed until checked and approved by the County Road and Bridge Department. Surfacing may be omitted on field entrances if so specified in the application. A drive, as referred to in this permit, shall be the traveled area between the highway roadway surface and the adjacent right of way line. Said drive shall be used only for the purpose of providing entrance to an exit from the applicant's property. No drive, or improvement constructed on the highway right of way shall be altered or relocated without permission of the County Engineer of the County Road and Bridge Department. The applicant agrees to perform all work in accordance with this permit, and to indemnify and hold harmless the County, its officers and employees from all liability, judgments, costs, expenses, and claims growing out of damages, or alleged damages, of any nature whatsoever, to any person or property arising out of performance or nonperformance of said work, or the existence of said drives. It is understood by the applicant that the location, construction and maintenance of drives are under the supervision of the County at all the times, and that in granting this permit the County waives none of its powers or right to direct the removal, relocation, and / or proper maintenance in the future of any drives within the right of way of the County Highway. The granting of this permit does not vest the applicant with the exclusive use of the drive. Mountrail County Road and Bridge Department retains the right to diminish and expand the use of the drive as required in the interest of the safety of highway traffic.

County policy allows driveway accesses of 5 per mile per side, including section line access points. The resulting driveway spacing is approximately 1/4 mile or 1,320 feet.

Applicant will place a 4 foot lath in the back slope at the center line of requested approach location. A lath can be obtained from the Mountrail County Road and Bridge Department. Upon review a determination of suitability will be made and the applicant will be notified by mail or electronically (Email) and a permit number will be issued. Any reference to the approach in the future will be by permit number.



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Permit is subject to the Following Conditions:

1. Applicant agrees that any permit issued and any entrance built or work done shall be in accordance with plans attached to and made a part hereof, and Permit Specifications printed on the reverse side of this sheet. If the applicant fails to construct the drive to the specified dimensions, including the proper culvert length and in slopes, the County Road and Bridge Department will either cancel this permit and remove the drive or make the necessary correction and the applicant will reimburse the County Department for such work. Applicant understands the County has the right to suspend the permit if placement of this approach will endanger public health, safety or welfare of the general public. County will not be responsible for any cost incurred by applicant / operator due to such a type of suspension.
2. Company / Operator agrees to restore all roadway(s), and/or right of way(s) or section line(s) caused by its activities to pre-construction condition or better. Restoration shall include but not limited to grading, seeding, straw, mulching and punching. Seeding shall cover the entire disturbed right of way. Any work or material used must be in compliance with the specifications found on the ND Department of Transportation website: <https://www.dot.nd.gov/dotnet/supplspecs/standardspecs.aspx>. **Drainage ditches shall not be impeded.**
3. Company / Operator must pay a cash bond fee of \$7,000.00 per temporary approach (if in Mountrail County Right of Way) to Mountrail County, at time of application. Said fee is refundable provided Company / Operator reclaims roadway(s), and/or right of way(s) or section line(s) to pre-construction condition or better. Reclamation must be done within thirty days after operations are complete or at expiration of Permit, whichever is sooner. Reclamation must meet approval of the Mountrail County Engineer. If reclamation is not completed within time frame specified herein, cash bond will be used towards repair of damages to existing roadway(s) and/or roads rights of way caused by Company / Operator activities.
4. If company fails to restore roadway(s) and/or right of way(s) or section line(s) to pre-construction condition or better, Company / Operator agrees to pay Mountrail County for all damages to existing roadway(s) and/or road right of way(s) or section line(s) caused by its activities including damages in excess of the cash bond paid by said Company / Operator. Damages must be paid for within 30 days of billing from Road & Bridge Department. Any Cash bond posted will be deducted from total billing if damages are in excess of cash bond. Company / Operator will be refunded if cash bond is in excess of damages billed. Refund will be for cash bond less damages.
5. Company / Operator must send a 24-hour advance written notice to the Mountrail County Road & Bridge Department prior to commencing with any work to conduct a joint pre-inspection to determine and record the existing condition of roadway(s) and right of way(s) or section line(s). Mountrail County reserves right to have personnel on-site during these operations.



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For County use:

- Permit approved as submitted

- Permit approved with modifications (as listed)

- Permit denied (as listed)

Reviewed by Mountrail County Road Engineer

Signature, County Road Engineer

Please contact the Mountrail County Road & Bridge Department when project is completed for post - inspection to close the permit. Permit is valid only for the approved dates by the County Engineer. You must comply with all Federal, State and Local laws and any other ordinances of the Mountrail County Road. If you have any questions about permit process, permit terms or conditions, please contact the office at 701 - 628 - 2390.



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PRE-INSPECTION REPORT FOR PERMIT

	Condition before Operations	Comments	Date
Pavement			
Gravel			
Subgrade			
Rutting			
Road Shoulders			
Ditches			
Signs			
Culverts / Bridges			
Grasses			

ADDITIONAL SPACE FOR COMMENTS OR CONCERNS:

COUNTY:

CONTRACTOR:

 Name (Type or Print)

 Name (Type or Print)

 Signature

 Signature, Authorized Agent

 Date

 Date



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POST-INSPECTION REPORT FOR PERMIT

Pass

Fail (Reasoning Below)

ADDITIONAL SPACE COMMENTS OR CONCERNS:

COUNTY:

CONTRACTOR:

Name (Type or Print)

Name (Type or Print)

Signature

Signature

Date

Date