



Permit# _____

Mountrail County Road and Bridge Department
Permanent Approach Permit

Initials Submittals

Permanent Approach	
	Number of Approaches applying for: _____
	Name and Address of Company / Operator
	Landowner Approval
	Township Approval
	Approach Type
	Approach Use
	Culvert Required: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Clearly marked map of where approach or approaches will be located
	Attach Maps and Construction Plans in Email
	All approaches must be staked.
	- Transfer of equipment plan. Plywood and tires required at crossing locations on all roads.
	- Traffic Plan must meet NDDOT & MUTCD requirements and be approved by County Engineer.
	- Mountrail County does NOT allow LOADING on any asphalt or gravel roads in our County. **Overweight Permits may be purchased on www.ndenergy.org
	\$100 per approach for agricultural or residential purposes \$200 per approach for commercial or industrial purposes

*** Guideline: Mountrail County has a standard 150 ft. ROW (right of way) easement on all County roads. Mountrail County has a Minimum of 66 ft. ROW (right of way) easement on all Unorganized Township roads and section lines.**

Dated this:

Authorized Agent of Company – printed name & signature



Permit# _____

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Name of Applicant/ Landowner: _____

Date: _____

Address: _____

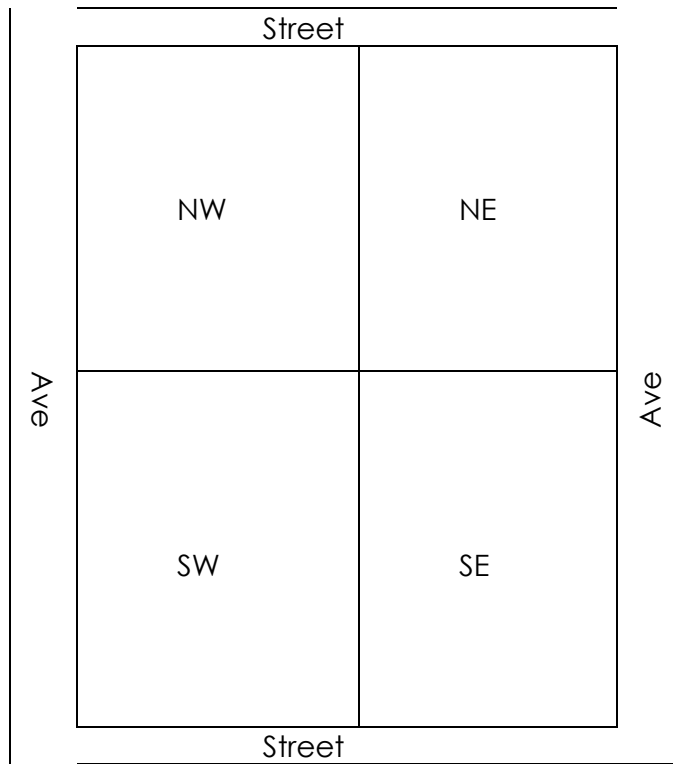
Phone: _____

Email: _____

Herein called "Applicant", requests permission to construct a private, commercial or field access drive on the County Road right of way along the:

ST/AVE _____ Quarter _____ in Section(s) _____ Township _____ N, Range _____ W

Mark exact location of requested driveway. Please include the roadways that surround the section where the request is being made:



Approach Type:

New Improved Other

Material used: _____

Drainage ditches shall not be impeded.

Approach Use:

Residential Commercial Field Access

Industrial Other

Culvert Required: No Yes

GPS Points: _____

EX: 48.0000, -102.0000

* **Landowner approved:** No Yes _____

* **Township Chairman approved:** No Yes _____

N/A (Unorganized Township or County Road)

*You can also email easements/approvals if they don't sign above.



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PERMIT SPECIFICATIONS

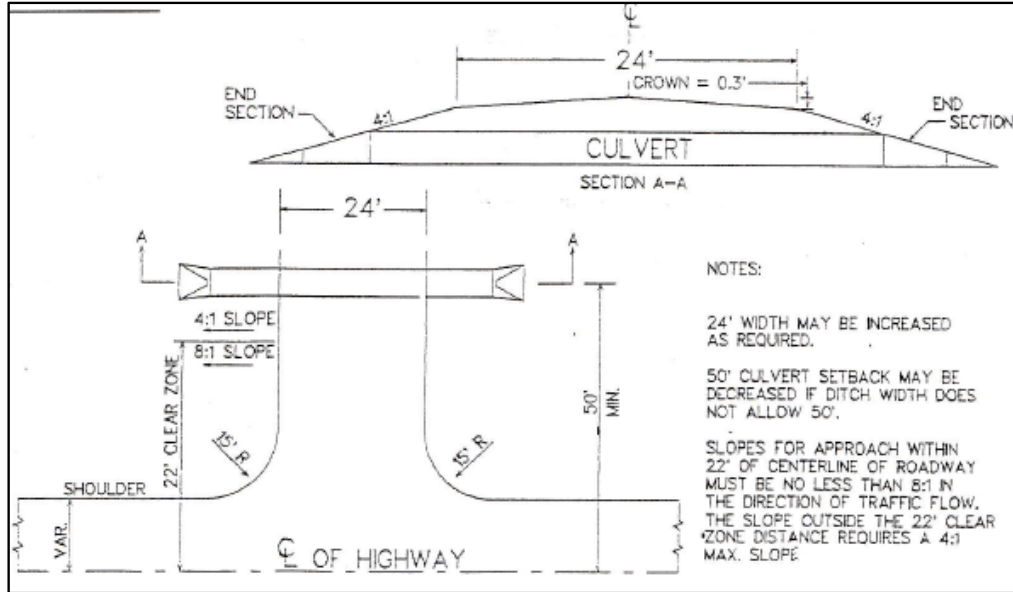
1. The total cost of all construction and maintenance of the work specified shall be borne by the Applicant, its grantees, successors, and assigns: except the County will maintain the shoulder of the roadway.
2. It is understood by the Applicant that the County does not assume any responsibility for the removal or clearance of snow, ice or sleet, or the opening of windrows of such material, upon any portion of the drive, even though snow, ice or sleet is deposited or windrowed on said drive by its authorized representative engaged in normal winter maintenance operations.
3. No drive shall be considered as completed until checked and approved by the County Road and Bridge Department. Surfacing may be omitted on field entrances if so specified in the application.
4. A drive, as referred to in this permit, shall be the traveled area between the highway roadway surface and the adjacent right of way line. Said drive shall be used only for the purpose of providing entrance to an exit from the applicant's property.
5. No drive, or improvement constructed on the highway right of way shall be altered or relocated without permission of the County Engineer of the County Road and Bridge Department.
6. The applicant agrees to perform all work in accordance with this permit, and to indemnify and hold harmless the County, its officers and employees from all liability, judgments, costs, expenses, and claims growing out of damages, or alleged damages, of any nature whatsoever, to any person or property arising out of performance or nonperformance of said work, or the existence of said drives.
7. It is understood by the applicant that the location, construction and maintenance of drives are under the supervision of the County at all the times, and that in granting this permit the County waives none of its powers or right to direct the removal, relocation, and / or proper maintenance in the future of any drives within the right of way of the County Highway.
8. The granting of this permit does not vest the applicant with the exclusive use of the drive. Mountrail County Road and Bridge Department retains the right to diminish and expand the use of the drive as required in the interest of the safety of highway traffic.
9. Applicant agrees that any permit issued and any entrance built or work done shall be in accordance with plans attached to and made a part hereof, and Permit Specifications printed on this sheet. If the applicant fails to construct the drive to the specified dimensions, including the proper culvert length and in slopes, the County Road and Bridge Department will either cancel this permit and remove the drive or make the necessary correction and the applicant will reimburse the County Department for such work. Applicant understands the County Engineer has the right to temporarily suspend the permit if placement of this approach will endanger public health, safety or welfare of the general public. The County will not be responsible for any cost incurred by applicant / operator due to such a type of suspension.
10. Wetland: The applicant shall certify that no wetlands will be impacted by the installation of the driveway. If wetlands are impacted, the applicant shall coordinate with the US Army Corps of Engineers (USACE), North Dakota Regulatory Office to determine if a permit is required or mitigation is needed. Certification of avoidance, a wetland delineation, or a permit (if required) from the USACE shall be attached to the application.

County policy allows driveway accesses of 5 per mile per side, including section line access points. The resulting driveway spacing is approximately ¼ mile or 1,320 feet. Applicant will place a 4 foot lath in the back slope at the center line of requested approach location. A lath can be obtained from the Mountrail County Road and Bridge Department. Upon review a determination of suitability will be made and the applicant will be notified by mail or electronically (Email) and a permit number will be issued. Any reference to the approach in the future will be by permit number.



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Dated this _____

 Applicant / Authorized Agent of Company – name and **signature**

 Telephone Number

and

 Email Address

PERMIT VALID FOR ONE YEAR FROM THE DATE OF ISSUE

Please return a copy of the signed permit to (email): _____

Please click submit below to email your application to the Mountrail County Road & Bridge Department. You may attach any additional documents to support your application with the email. If you have any questions please call 701-628-2390 or email mountrailroadbridge@co.mountrail.nd.us



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For County use:

- Permit approved as submitted
- Permit approved with modifications (as listed)

- Permit denied (as listed)

Reviewed by Mountrail County Road Engineer

Signature, County Road Engineer

You must comply with all Federal, State and Local laws and any other ordinances of the Mountrail County. If you have any questions about permit process, permit terms or conditions, please contact the office at 701 - 628 - 2390.