

1. OPENING & ROLL CALL

The Board met in special session on Thursday, December 27, 2018 at 11:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Garry Jacobson, Daniel Uran, Joan Hollekim and Wayne Olson present. Also present were States Attorney Wade Enget and Mary Kilen with the Mountrail County Promoter.

Chairman Ruland called the meeting to order.

2. APPOINTMENTS

11:00 A.M.

Discussion on the appointment of the Mountrail County Treasurer. Present were Nichole Degenstein, Deputy Treasurer and Jessica Niemitalo. Nichole Degenstein, stated would like to move forward with the HR position. Comm. Uran stated would be best to move forward with appointing Jessica Niemitalo as the Treasurer.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the appointment of Jessica Niemitalo to the position of County Treasurer effective January 5, 2019. Upon roll call, all present voted yes. Motion carried.

11:15 A.M.

Nichole Degenstein, Deputy Treasurer was present to discuss the HR position. Deputy Degenstein believes the county does need a full-time HR position. Comm. Ruland would like to advertise outside rather than internally advertising. Comm. Hollekim felt Nichole Degenstein should be offered the position. Comm. Uran felt employees should be given the opportunity to advance in their positions and felt should advertise internally.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve advertising in the HR position internally with closing date of January 7 at 4:00. Upon roll call, all present voted yes. Motion carried.

Discussion on the part-time employees and the benefits that are currently set. Currently three-quarters of the benefits for health, dental and vision is paid for 20 hours or more. Comm. Uran stated that it should be half-time benefits for 20 hours and if working more than 30 hours it would be three-quarter benefits.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve changing the regular part-time employees medical insurance benefits with the County paying 50% of a family policy for employees working 20 hours not exceeding 30 hours per week and the County paying 75% of a family policy for employees working 30 hours or more per week effective January 1, 2019 for all new hires. All other benefits will remain the same for regular part-time employees. Upon roll call, all present voted yes. Motion carried.

11:30 A.M.

Discussion on the Recorder, Sheriff, and State's Attorney on salary for the beginning of all three terms.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the current salary for the Recorder in the amount of \$67,776 per year, Sheriff in the amount of \$85,332 per year, and State's Attorney at \$135,000 per year. Upon roll call, all present voted yes. Motion carried.

Corey Bristol, Deputy Sheriff discussed the issue of running for a position with that set salary and an incentive to run for that position. Deputy Bristol stated doesn't believe it's fair to the person who is running for those positions. It was explained that the salary is the current salary being paid for those positions as no employee of Mountrail County has been given a salary increase for the 2019 year as of this date.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the salary for Jessica Niemitalo as the Treasurer starting at \$4,722 per month effective January 1, 2019 and revisit within the next month. Upon roll call, all present voted yes. Motion carried.

Discussion on the committee to interview the HR position, Corey Bristol and Stephanie Pappa and Comm. Hollekim were selected to interview applicants for the position.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the committee consisting of Corey Bristol, Stephanie Pappa and Joan Hollekim selected by Comm. Ruland to interview for the HR position. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 11:58 P.M. to meet in regular session on Tuesday, January 8, 2019 at 9:00 A.M.

Accepted and approved this 8th day of January, 2019.

Trudy Ruland, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor