

December 19, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Wayne Olson and Daniel Uran. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

Moved by Comm. Olson, seconded by Comm. Ruland, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Minutes of December 4, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the bills totaling \$665,019.30. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the November 2017 fees for the Sheriff's Office and Clerk of Court. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the year end transfer from the Unorganized Township Funds to the Road & Bridge Fund totaling \$518,528.96. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the transfer for the 2017 Insurance premium totaling \$66,606.00 from the County Road & Bridge, Social Welfare Fund, County Park Fund, Weed Control Fund to the General Fund. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the salary increase for Desirae Escue from the Jail Facility totaling \$4,443.00 per month effective January 1, 2018 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the stop payment agreement for Logan Stoner in the amount of \$10.50. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the Beer/Liquor License for Sneak Creek Saloon, Superpumper Licensing Inc., T & T Investments, and the Belden Stop C-Store for the 2018 year upon receiving complete applications and payment of fees. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Tom Huus to the Job Development Board for a 3 year term ending December 31, 2020. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Scott Ruland to the Job Development Board for a 3 year term ending December 31, 2020. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Terrance Reese to the Housing Authority Board for a 5 year term ending December 31, 2022. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Daniel Uran to the North Central Human Service Center Board for a 2 year term ending December 31, 2019. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Thomas Bieri to the Planning and Zoning Board for a 4 year term ending December 31, 2021. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Joan Hollekim to the Planning and Zoning Board for a 4 year term ending December 31, 2021. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Gary Weisenberger to the Planning and Zoning Board for a 4 year term ending December 31, 2021. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Eric Enerson to the Water Resource Board for a 3 year term ending December 31, 2020. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the appointment of Dustin Roise to the Weed Board for a 4 year term ending December 31, 2020. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the 2018 schedule of County meetings. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Dental and Vision plans with Blue Cross Blue Shield for the 2018 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the payment of any bills that need to be paid by the end of 2017. Upon roll call, all present voted yes. Motion carried.

Discussion on the extra duties and the salaries for the extra duties.

The officials will be at the next meeting to discuss the additional pay, duties and the classification sheet.

Discussion on the request from Department Heads to be able to close for the whole day on December 24, 2018.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the whole day off on December 24, 2018. Upon roll call, all present voted yes. Motion carried.

Garret Volk, IT Administrator, met with the Board to help with the setup and instructions for the new iPads. Discussion was also held on the County getting a credit card because of the purchase of additional storage for the iCloud account. More research will be done in order to figure out which is the best option for a credit card.

Shena Wold, Treasurer, met with the Board to discuss CD's.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the 3 CD's in the amounts of \$248,103.82 and 2 for \$100,000.00 to go with American Bank Center for the 12 month interest rate. Upon roll call, all present voted yes. Motion carried.

Lori Hanson, Tax Director, along with Rory Porth, Property Assessor met with the Board to discuss an abatement and gave an update on the Soils.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the abatement for tax year 2017 on property number 29-9000200 due to mobile home being removed. Upon roll call, all present voted yes. Motion carried.

Discussion on two abatements from the last Commissioner Meeting that the prior years were missed on mobile home taxes on 2009-2012 and 2010-2012.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement for years 2009-2012 on property number 56-1002900 due to mobile home being removed. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the abatement for years 2010-2012 on property number 46-9100800 due to mobile home being removed. Upon roll call, all present voted yes. Motion carried.

Shawna McFarland, Social Service Director, met with the board to discuss the year end balance for the 2017.

Moved by Comm. Ruland, seconded by Comm. Uran, to amend the motion from October 3, 2017 to approve the transfer from Social Service to General in the amount of \$320,000 instead of the prior motion of \$400,000. Upon roll call, all present voted yes. Motion carried.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss Road & Bridge issues.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the change orders number 3 & 4 on CR 1 and CR 12, Plaza North, South and East Construction both decreases of \$49,218.85 and \$52,247.25. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm Jacobson, to approve the pay application number 8 for CR 1 and CR 12, Plaza North, South and East Construction in the amount of \$\$330,582.07. Upon roll call, all present voted yes. Motion carried.

Discussion on CR 9, 101st Ave NW, on the tree removal and ROW negotiations process. The landowner is requesting additional money for the tree replacement on South side of the road due to temporary easement needed.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the offering of the \$5,500 to the landowner with this being the final request. Upon roll call, all present voted yes. Motion carried.

Discussion on fencing encroachments on the Missile Road projects which is located on CR 11, 67th Ave NW and the encroachments in the way which includes tree removal and fences.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the sending of both letters to the landowners on CR 11, 67th Ave NW. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie gave an update on the stock piles of gravel. An issue has been brought up concerning royalties that were not paid by Edwards Gravel on some of these gravel pits. All stock piles will be moved to the county locations.

Discussion on placing temporary fencing on the location in Plaza which is where the new shop will be located and where the gravel stock pile is being placed.

APPROVED 12/19/2017- PAYMENT 12/19/2017

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
92738	A&W TOWING & RECOVERY, INC. GENERAL FUND	200.00 200.00
92739	ADVANCED BUSINESS METHODS GENERAL FUND	1,118.95 1,118.95
92740	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	616.83 539.95 76.88
92741	ASC CONSTRUCTION EQUIPMENT USA, INC COUNTY ROAD & BRIDGE FUND	993.96 993.96
92742	BAKKEN BUSINESS CENTER COUNTY ROAD & BRIDGE FUND	38.49 38.49
92743	BBH INSURANCE, INC GENERAL FUND	1,562.00 1,562.00
92744	BHG INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	252.00 72.00 180.00
92745	BLUE CROSS BLUE SHIELD GENERAL FUND	158.50 158.50
92746	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	13,677.50 13,677.50
92747	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	113.60 113.60
92748	CAPITAL I INDUSTRIES COUNTY ROAD & BRIDGE FUND	797.08 797.08
92749	CARD SERVICES	102.26

	GENERAL FUND	98.77
	COUNTY ROAD & BRIDGE FUND	3.49
92750	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	810.70 810.70
92751	CASH-WA DISTRIBUTING GENERAL FUND	36.07 36.07
92752	CBM MANAGED SERVICES GENERAL FUND	3,038.80 3,038.80
92753	CDW GOVERNMENT GENERAL FUND	1,452.27 1,452.27
92754	CENTRAL SPECIALTIES, INC. COUNTY ROAD & BRIDGE FUND	330,582.07 330,582.07
92755	CHARM-TEX, INC. GENERAL FUND	825.40 825.40
92756	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
92757	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
92758	CITY OF STANLEY WEED CONTROL FUND	25.25 25.25
92759	COLUMBUS/CHELSEY GENERAL FUND	35.00 35.00
92760	COMPUTER PROFESSIONALS GENERAL FUND	2,376.02 2,376.02
92761	DAKOTA DRUG CO GENERAL FUND	136.40 136.40
92762	DAKOTALAND AUTOGLASS,INC COUNTY ROAD & BRIDGE FUND	1,175.00 1,175.00
92763	ELECTRONICS COMMUNICATIONS INC CO. HAZARDOUS CHEMICAL ACCOUNT FUND	250.00 250.00
92764	ENGET/WADE GENERAL FUND	292.50 292.50
92765	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	15,454.29 15,454.29
92766	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	7,228.47 1,926.96 5,301.51
92767	FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND	153.01 153.01
92768	FRANSEN/FRANCIS COUNTY ROAD & BRIDGE FUND	5,175.00 5,175.00
92769	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	156.00 156.00
92770	HYSJULIEN/ANNA COUNTY ROAD & BRIDGE FUND	993.25 993.25
92771	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,991.41 2,319.00 3,672.41

92772	JH MEDICAL SUPPLY GENERAL FUND	146.33 146.33
92773	KOHLER COMMUNICATIONS INC COUNTY ROAD & BRIDGE FUND	88.50 88.50
92774	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	60.37 60.37
92775	LITTLE FALLS MACHINE, INC. COUNTY ROAD & BRIDGE FUND	4,825.00 4,825.00
92776	MATTHEW BENDER & CO INC GENERAL FUND	241.61 241.61
92777	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,588.75 1,332.50 2,256.25
92778	MENARDS - MINOT GENERAL FUND	10.77 10.77
92779	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	6,574.08 6,320.96 167.14 45.40 40.58
92780	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	600.00 600.00
92781	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	1,603.00 1,603.00
92782	MOUNTRAIL SOIL CONSERVATION COUNTY PARKS FUND	3,114.80 3,114.80
92783	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	111.19 111.19
92784	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	5,160.75 138.32 5,022.43
92785	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,588.18 1,588.18
92786	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
92787	ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND	16.00 16.00
92788	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	11.50 11.50
92789	ND TRUCK WASH GENERAL FUND	30.00 30.00
92790	NEOPOST USA INC GENERAL FUND	589.92 589.92
92791	NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND	1,543.90 1,543.90
92792	NEW TOWN CITY COUNTY AIRPORT FUND	53,649.69 53,649.69
92793	NEWMAN TRAFFIC SIGNS	277.20

	COUNTY ROAD & BRIDGE FUND	277.20
92794	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,015.02 2,015.02
92795	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
92796	NORTHWEST LANDOWNERS ASSOCIATION GENERAL FUND	1,000.00 1,000.00
92797	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	3,804.08 3,804.08
92798	NUVERRA COUNTY ROAD & BRIDGE FUND	7,060.00 7,060.00
92799	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,221.33 925.58 15.73 280.02
92800	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	153.07 153.07
92801	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	507.00 507.00
92802	PARSHALL CITY COUNTY AIRPORT FUND	53,649.69 53,649.69
92803	PINNACLE COUNTY ROAD & BRIDGE FUND	602.40 602.40
92804	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	83.68 83.68
92805	PORTH/THOMAS GENERAL FUND	658.00 658.00
92806	PRAIRIE FORD, INC. GENERAL FUND	228.77 228.77
92807	PRINGLE & HERIGSTAD, PC GENERAL FUND	130.00 130.00
92808	QUALITY INN GENERAL FUND	418.50 418.50
92809	RACERS STORE MANAGEMENT GENERAL FUND	1,383.03 1,383.03
92810	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	191.39 191.39
92811	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
92812	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,256.37 1,141.37 101.05 13.95
92813	RICE/BRIAN COUNTY ROAD & BRIDGE FUND	23,473.25 23,473.25
92814	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
92815	STANLEY CITY	53,649.69

	COUNTY AIRPORT FUND	53,649.69
92816	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND	220.02 144.09 75.93
92817	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	46.69 46.69
92818	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,572.50 5,572.50
92819	STEINS INC GENERAL FUND	400.48 400.48
92820	STREICHER'S GENERAL FUND	1,957.58 1,957.58
92821	THE SIDWELL COMPANY GENERAL FUND	16,849.00 16,849.00
92822	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	136.06 136.06
92823	TOMLINSON/HEATHER COUNTY ROAD & BRIDGE FUND	61.91 61.91
92824	TRINITY HEALTH GENERAL FUND	42.35 42.35
92825	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,530.94 2,674.63 856.31
92826	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	751.13 103.61 446.40 201.12
92827	VOLK/GARRETT GENERAL FUND	35.31 35.31
92828	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
92829	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	312.79 312.79
92830	WOLD/SHENA GENERAL FUND	194.05 194.05
92831	BORDER PLAINS EQUIPMENT LLC. COUNTY ROAD & BRIDGE FUND	40,000.00 40,000.00
92832	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	70.72 70.72
	FINAL TOTAL	\$ 665,019.30

The Board adjourned at 12:00 P.M. to meet in regular session on Tuesday, January 2, 2018 at 9:00 A.M.

Accepted and approved this 2nd day of January, 2018

Arlo Borud, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor