

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 4, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Daniel Uran, Joan Hollekim and Wayne Olson present. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

Oath of offices were filed for the newly elected Commissioners: Joan Hollekim, Dan Uran, Trudy Ruland and Wayne Olson.

2. APPOINTMENTS

9:30 A.M.

Candice Grilley, Social Service Director met with the board to discuss the budget and salaries for 2018. Discussion on Renee Grinolds with the misunderstanding of longevity being mistaken as salary from 2014 thru 2017 and would like to revisit the \$9,017 that was never paid from the July 17, 2018 Commissioner meeting.

Moved by Comm. Hollekim, seconded by Comm. Uran, to reconsider the motion from July 17, 2018 Commissioner meeting minutes. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Uran, to pay the \$9,017 longevity for Renee Grinolds from 2015 thru 2017. Upon roll call, all present voted yes. Motion carried.

Director Grilley also presented to the board on sick leave that was lost due to taking a position at Ward County. Director Grilley would like the board to reconsider the lost amount of 415.86 hours of lost unused sick leave when employed with Mountrail County in 2016. Comm. Hollekim doesn't feel comfortable giving the total amount back. Comm. Hollekim stated other employees have also left and need to be careful on how the board handles this. Comm. Uran doesn't want to set the precedent for other employees. More research is needed on the sick leave benefit policy number 307 for all employees.

Moved by Comm. Hollekim, seconded by Comm. Uran, to table the discussion for sick leave until more research is done on the sick leave benefit policy number 307. Upon roll call, all present voted yes. Motion carried.

9:45 A.M.

Nichole Degenstein, Deputy Treasurer, met with the board to discuss the policy change on the employee handbook with regards to Policy 513 stating protection should not only say sexual but any harassment per the inserted paragraph change as follows:

Protection against Retaliation and Reprisal

It is unlawful to retaliate against an employee for filing a complaint of ~~sexual~~ any harassment or for cooperating in an investigation of a complaint for ~~sexual~~ any harassment. Mountrail County will not tolerate reprisal against an individual who in good faith, report or provides information in an investigation about behavior that may violate this policy. Intentionally providing false information however is grounds for dismissal.

Moved by Comm. Uran, seconded by Comm. Hollekim, to approve the finalized employee handbook Harassment Policy 513. Upon roll call, all present voted yes. Motion carried.

Deputy Treasurer Degenstein also discussed the Human Resource Department Job Position. Stephanie A. Pappa, Auditor expressed concern that there may be offices that are overstaffed. The board suggested to form a committee in order to meet with all officials to see how to move forward with not only the HR position but future positions within the County.

Moved by Comm. Uran, seconded by Comm. Olson, to approve moving forward to do a subcommittee to meet with all departments heads. Upon roll call, all present voted yes. Motion carried.

Comm. Uran and Comm. Hollekim will be sitting on the subcommittee for all offices to discuss extra job classifications and the Human Resource position.

10:00 A.M.

Nichole Degenstein, Deputy Treasurer met with the board to discuss CD's that were up for renewal.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the 3 CD's in the amounts of \$248,103.82, and two for \$100,000 to go with Bremer Bank for the 12 month interest rate. Upon roll call, all present voted yes except Comm. Hollekim who voted no. Motion carried.

10:10 A.M.

Lori Hanson, Tax Assessor met with the board to discuss an abatement.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement for parcel #56-0024500 for the 2017 tax year due to property being owned by the Church of St. Anthony who is tax exempt. Upon roll call, all present voted yes. Motion carried.

10:15 A.M.

Roger Evans, Representing Mountrail Commission on Aging met with the board to discuss distributing Senior Citizens monies to various entities.

Moved by Comm. Olson, seconded by Comm. Hollekim, to authorize distributing the monies in the amount of \$6,300 to Mountrail Bethel Home and \$6,300 to New Town Bethel Home for services and programs for senior citizens tax levy monies. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Heath Hetzel, along with Bonnie Nichols with American Bank Center met with the board to discuss the lease option for the Plaza County Shop. The NDDC to reference is 6-03-59.2 for lease financing of public facilities. Also present was Jana Hennessy, Engineer.

Heath Hetzel stated American Bank Center is interested in the lease and the fixed interest rate could be locked in up to a 20 year lease term. Engineer Hennessy brought forward a draft of the Plaza shop of what is wanted.

Discussion on the lease program and who is in charge of constructing the building whether it be county or the bank. Wade Enget, State's Attorney stated would like the American Bank Center to build the shop in order to save the County money with the engineering cost etc.

11:00 A.M.

Jana Hennessy, Engineer met with the board to discuss road and bridge. Also present was Zachary Gaaskjolen, Brosz Engineering, Craig Mizera with HDR, Nichole Degenstein, Deputy Treasurer, Melissa Vachal, Recorder, and Lori Hanson, Tax Assessor.

ROAD AGENDA

1. NDDOT

Engineer Hennessy met with the board to discuss the contract and contract bond with Central Specialties for project BRO-0031(057).

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve signing the contract and bond with Central Specialties for project BRO-0031(057). Upon roll call, all present voted yes. Motion carried.

2. 2018 WETLAND EVALUATION REPORT

Engineer Hennessy discussed the 2018 Wetland Monitoring Report Summary. Discussion on the non-established wetlands and the issues arising due to severe drought conditions. Discussion on some of the wetlands that are being farmed in the counties Right of Way. The board discussed sending an encroachment letter to the adjacent land owner in the ROW.

3. 2019 WETLAND MONITORING AGREEMENT

Engineer Hennessy discussed the 2019 Wetland Monitoring Agreement with HDR Engineering Inc.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve signing the task order 5 for the 2019 Wetland Monitoring Agreement with HDR Engineering Inc. Upon roll call, all present voted yes. Motion carried.

4. PAVEMENT TESTING AND 2019 PAVEMENT OVERLAY SCHEDULE

Engineer Hennessy discussed the 5 year overlay map plan.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the 2019 overlay paving plan for CR 5 and CR 17 with going forward with contacting the engineering companies. Upon roll call, all present voted yes. Motion carried.

5. NO ENGINE BRAKE TRAFFIC SIGNS

Engineer Hennessy received a lot of calls from MHA DOT and CR 7 concerns for “No Engine Brake Traffic Signs”

State’s Attorney Enget stated would look at an ordinance but hard to enforce if no law enforcement is available at those locations. Engineer Hennessy will check with other counties to see how they handle and enforce this.

6. EMPLOYMENT

Moved by Comm. Jacobson, seconded by Comm. Hollekim, to hire Erik Stone as a Regular Full-time/Temporary road worker in the amount of \$47,000 per year for January 1, 2019 to December 31, 2019. Upon roll call, all present voted yes. Motion carried.

Discussion on Mary Trahan reclassifying to an Administrative Assistant II or Road Bridge Accountant due to increase duties. Stephanie A. Pappa, Auditor discussed the issue of having a Deputy that would take on full responsibility if a death occurred and believes the pay increase shouldn't be given due to being over the pay of a Deputy. Melissa Vachal, Recorder stated all offices receive increase duties from Legislation etc. but not necessarily compensated for those extra duties. Lori Hanson, Tax Assessor discussed that her in particular along with her deputy have no issues with the salary increase due to the increase workload. The board would like to wait and discuss the Gallagher Survey salary results before making a decision which should be completed within the next month or so.

Moved by Comm. Hollekim, seconded by Comm. Uran, to table the reclassifying of Mary Trahan to an Administrative II position until the Gallagher Survey is completed at the call of the chair. Upon roll call, all present voted yes except Comm. Jacobson who voted no. Motion carried.

7. CR 9 (101st Ave)

Moved by Comm. Olson, seconded by Comm. Hollekim, to approve the supplementary agreement between owner-Mountrail County and HDR Engineering Inc. for Professional services for CR 9, 101st Ave. Upon roll call, all present voted yes. Motion carried.

8. 96TH AVE NW RECONSTRUCTION

Discussion on the task agreement between the owner-Mountrail County and Engineer on 96th Ave NW.

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the signing of the Task Agreement with Brosz Engineering contingent upon Design and Rat Lake Townships signing agreements. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Olson, to approve going forward with the Energy Infrastructure and Impact Office Grant for 96th Ave NW and submit since deadline is December 31, 2018. Upon roll call, all present voted yes. Motion carried.

12:30 P.M.

Darin Langerud and Mark Schneider with the ND Atmospheric Resource Board gave an update on the 2018 ND Cloud Modification Project. Also present was Aaron Skarsgaard, a member of Mountrail County Atmospheric Resource Board.

Mark Schneider stated Burke County will not be involved in the program any longer due to being voted down.

Moved by Comm. Hollekim, seconded by Comm. Olson, to recess the meeting at 12:50 p.m. to reconvene after the Retirement Party. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to reconvene the meeting at 1:58 p.m. Upon roll call, all present voted yes. Motion carried.

BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Uran, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Minutes of November 20, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. CALL FOR NOMINATIONS FOR 2019 CHAIRMAN

Moved by Comm. Olson, seconded by Comm. Uran, to nominate Trudy Ruland as chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson to nominate Wayne Olson as chairman motion died due to lack of second.

D. CALL FOR NOMINATIONS FOR 2019 VICE CHAIRMAN

Moved by Comm. Jacobson, seconded by Comm. Uran, to nominate Wayne Olson as vice-chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

E. BILLS

Moved by Comm. Hollekim, seconded by Comm. Uran, to approve the bills totaling \$350,712.19 and November payroll, checks #10636-10651 and direct deposit #8893-9036 totaling \$842,191.87. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioners heading.)

APPROVED 12/04/2018 - PAYMENT 12/04/2018

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
95220	ACME TOOLS	139.51
	COUNTY ROAD & BRIDGE FUND	139.51
95221	ADVANCED BUSINESS METHODS	2,292.37
	GENERAL FUND	2,292.37
95222	AMERICAN BANK CENTER	9,621.61
	SOCIAL WELFARE FUND	9,621.61
95223	AMERICAN INSURANCE CENTER	50.00
	GENERAL FUND	50.00
95224	AMERICAN TRUCK AND TRAILER, LLC	273.34
	COUNTY ROAD & BRIDGE FUND	273.34
95225	BBH INSURANCE, INC	1,746.00
	GENERAL FUND	1,746.00
95226	BHG INC	153.00
	SOCIAL WELFARE FUND	153.00
95227	BLUE TARP FINANCIAL, INC.	39.99
	COUNTY ROAD & BRIDGE FUND	39.99
95228	BOB HAYES ADDICTION SERVICES	4,720.00
	SOCIAL WELFARE FUND	4,720.00
95229	BORDER PLAINS EQUIPMENT LLC.	44,000.00
	COUNTY ROAD & BRIDGE FUND	44,000.00
95230	BUTLER MACHINERY CO	1,203.55
	COUNTY ROAD & BRIDGE FUND	1,203.55
95231	CARQUEST OF STANLEY	49.15
	WEED CONTROL FUND	49.15
95232	CBM MANAGED SERVICES	3,836.53
	GENERAL FUND	3,836.53
95233	CDW GOVERNMENT	5,178.16
	GENERAL FUND	63.10
	SOCIAL WELFARE FUND	3,683.97
	COUNTY AGENT FUND	1,431.09

95234	CHARM-TEX, INC. GENERAL FUND	158.88 158.88
95235	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	3,276.70 370.00 149.50 2,757.20
95236	CITY OF STANLEY GENERAL FUND	647.74 647.74
95237	COMFORT SUITES SOCIAL WELFARE FUND	84.60 84.60
95238	CRAFT/KATHY SOCIAL WELFARE FUND	204.05 204.05
95239	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	780.00 780.00
95240	DAIRYLAND LABORATORIES, INC. GENERAL FUND	13.80 13.80
95241	DAKOTA DRUG CO SOCIAL WELFARE FUND	329.70 329.70
95242	DANKS/LISA SOCIAL WELFARE FUND	10.50 10.50
95243	DENNIS/MARY SOCIAL WELFARE FUND	101.92 101.92
95244	DOMBEN/ANDY SOCIAL WELFARE FUND	9.99 9.99
95245	ELECTION SYSTEMS & SOFTWARE INC GENERAL FUND	3,216.44 3,216.44
95246	ELECTRO WATCHMAN, INC SOCIAL WELFARE FUND	2,905.30 2,905.30
95247	ELLVANGER/LINDSEY SOCIAL WELFARE FUND	105.00 105.00
95248	FENSTER/KAYLA SOCIAL WELFARE FUND	225.38 225.38
95249	FORCE OF 1 LLC GENERAL FUND	375.00 375.00
95250	FULKERSON FUNERAL HOME GENERAL FUND	796.25 796.25
95251	GAFFANEYS OF MINOT INC SOCIAL WELFARE FUND	21,910.41 21,910.41
95252	GILBERTSON/HEATHER SOCIAL WELFARE FUND	10.50 10.50
95253	GRAPHICS, LETTERING & TRIM GENERAL FUND	1,960.00 1,960.00
95254	GRILLEY/CANDICE SOCIAL WELFARE FUND	184.44 184.44
95255	H.A.THOMPSON & SONS INC GENERAL FUND	225.00 225.00
95256	HANSON/LORI	685.00

	GENERAL FUND	685.00
95257	HERMANSON/NANCY SOCIAL WELFARE FUND	423.97 423.97
95258	HYSJULIEN/CAMMI GENERAL FUND	39.99 39.99
95259	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	115.10 115.10
95260	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	144.14 144.14
95261	KEYCARE MEDICAL SOCIAL WELFARE FUND	2,668.80 2,668.80
95262	KINNEY/SHELLY SOCIAL WELFARE FUND	250.25 250.25
95263	KNUDSON/BARBARA COUNTY PARKS FUND	803.14 803.14
95264	KRONOS SAASHR INC GENERAL FUND	492.66 492.66
95265	LABORATORY CORP OF AMERICA, HOLDINGS SOCIAL WELFARE FUND	59.50 59.50
95266	LARSON'S TIRE SERVICE SOCIAL WELFARE FUND	2,026.86 2,026.86
95267	LEES/KAITLYN SOCIAL WELFARE FUND	368.17 368.17
95268	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	333.68 333.68
95269	LINDLEY/MELANIE SOCIAL WELFARE FUND	172.98 172.98
95270	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,530.00 1,530.00
95271	LONIER/RACHEL SOCIAL WELFARE FUND	423.65 423.65
95272	LUTTRELL/JANETTE SOCIAL WELFARE FUND	65.80 65.80
95273	LYSTAD/GRACE SOCIAL WELFARE FUND	10.50 10.50
95274	MAC'S, INC COUNTY ROAD & BRIDGE FUND	13.00 13.00
95275	MARTINEZ/DELIA SOCIAL WELFARE FUND	148.21 148.21
95276	MEIERS OIL INC GENERAL FUND	393.00 393.00
95277	MENARDS - MINOT GENERAL FUND COUNTY ROAD & BRIDGE FUND	111.42 64.96 46.46
95278	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	541.89 157.51 131.03 155.49

	COUNTY AGENT FUND	49.18
	WEED CONTROL FUND	48.68
95279	MILLS/JAMIE SOCIAL WELFARE FUND	204.40 204.40
95280	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	9,694.35 7,937.72 1,756.63
95281	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND SOCIAL WELFARE FUND	986.44 224.00 762.44
95282	MOUNTRAIL COUNTY PROMOTER SOCIAL WELFARE FUND	40.80 40.80
95283	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,862.84 71.88 431.67 1,359.29
95284	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	26.37 26.37
95285	ND ASSN OF COUNTY ENGINEERS COUNTY ROAD & BRIDGE FUND	150.00 150.00
95286	ND ASSOCIATION OF COUNTIES GENERAL FUND	24,028.00 24,028.00
95287	ND COUNTY COMMISSIONERS ASSN GENERAL FUND	1,650.00 1,650.00
95288	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	20.00 20.00
95289	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	709.05 709.05
95290	NDEWA SOCIAL WELFARE FUND	270.00 270.00
95291	NDSU - AG COMMUNICATIONS COUNTY AGENT FUND	150.00 150.00
95292	NELSON/ELMER SOCIAL WELFARE FUND	177.49 177.49
95293	NEOFUNDS BY NEOPOST GENERAL FUND	3,000.00 3,000.00
95294	NEOPOST USA INC GENERAL FUND	666.06 666.06
95295	NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND	809.85 809.85
95296	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	987.50 987.50
95297	NORTHERN TESTING SOCIAL WELFARE FUND	1,996.50 1,996.50
95298	NORTHWEST COLLISION AND CUSTOM, INC SOCIAL WELFARE FUND	85.00 85.00
95299	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,223.49 1,049.35 445.60

	SOCIAL WELFARE FUND	1,479.00
	COUNTY AGENT FUND	249.54
95300	OGDEN/CRYSTAL SOCIAL WELFARE FUND	233.92 233.92
95301	OLSON/WAYNE GENERAL FUND	76.30 76.30
95302	OTIS ELEVATOR COMPANY GENERAL FUND	5,001.96 5,001.96
95303	PARSHALL RURAL FIRE DIST #2 CO. HAZARDOUS CHEMICAL ACCOUNT FUND	10,230.00 10,230.00
95304	PAULSON/JANINNE SOCIAL WELFARE FUND	268.10 268.10
95305	PINNACLE SOCIAL WELFARE FUND	1,331.02 1,331.02
95306	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	35.96 35.96
95307	PORTH/THOMAS GENERAL FUND	638.60 638.60
95308	PRAIRIE FORD, INC. COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	105,564.92 19,000.00 86,564.92
95309	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	708.55 708.55
95310	QUALITY INN SOCIAL WELFARE FUND	169.20 169.20
95311	RADISSON HOTEL-BISMARCK GENERAL FUND	420.30 420.30
95312	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	9,631.07 9,631.07
95313	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	807.13 204.05 603.08
95314	RINTAMAKI/NICK GENERAL FUND	1,633.60 1,633.60
95315	ROHDE/COLLEEN SOCIAL WELFARE FUND	269.15 269.15
95316	SATERMO TRUSTWORTHY HARDWARE COUNTY ROAD & BRIDGE FUND	263.76 263.76
95317	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	14,270.67 13,656.25 614.42
95318	SPRINGANS FURNITURE SOCIAL WELFARE FUND	3,848.00 3,848.00
95319	SPURGEON/KATIE SOCIAL WELFARE FUND	14.95 14.95
95320	STANLEY AMBULANCE SOCIAL WELFARE FUND CO. HAZARDOUS CHEMICAL ACCOUNT FUND	2,692.99 880.99 1,812.00

95321	STANLEY HARDWARE SOCIAL WELFARE FUND	20.96 20.96
95322	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	177.94 177.94
95323	STATE BOARD OF LAW EXAMINERS GENERAL FUND	390.00 390.00
95324	STEINS INC GENERAL FUND	930.96 930.96
95325	SVEEN/SHADOE SOCIAL WELFARE FUND	58.45 58.45
95326	TRINSPIN, INC. SOCIAL WELFARE FUND	5,445.32 5,445.32
95327	TYLER TECHNOLOGIES, INC DOCUMENT PRESERVATION FUND	5,264.13 5,264.13
95328	US POSTAL SERVICE CMRS-POC SOCIAL WELFARE FUND	5,000.00 5,000.00
95329	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND COUNTY AGENT FUND WEED CONTROL FUND	981.83 99.18 348.75 407.18 67.55 59.17
95330	VILLAGE FAMILY SERV CENTER COUNTY ROAD & BRIDGE FUND	553.34 553.34
95331	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	384.45 384.45
	FINAL TOTAL	\$ 350,712.19

F. TRANSFER

Moved by Comm. Uran, seconded by Comm. Olson, to approve the transfer for Oil & Gas Allocations totaling \$1,932,956.63 for current allocations from the General Fund to County Road & Bridge (60% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

G. PAYROLL

Moved by Comm. Hollekim, seconded by Comm. Olson, to act on the regular Full-time employee agreement for Randy Watson for the Road & Bridge Department as a road worker totaling \$47,000 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the salaries for the Commissioners in the amount of \$29,760 per year with no increase from the 2018 budget. Upon roll call, all present voted yes. Motion carried.

H. APPOINTMENTS

Moved by Comm. Hollekim, seconded by Comm. Jacobson, to table the appointments for the following people and boards until next Commissioner meeting on December 18th, 2018: Garry Jacobson, Wayne Olson, Thomas Nash and Jim Hennessy to a 3 year term to Job Development Authority Board; Donald Longmuir to a 5 year term to Housing Authority Board; Rebecca Edwards to a 2 year term to the North Central Human Services Center Board; Garry Jacobson, Wayne Olson and Arden Eide to a 3 year term for the Park Board; Trudy Ruland and Linda Wienbar for a 4 year term for Planning and Zoning Board; and Keith Deutsch for a 3 year term for Soils Board. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to appoint Joan Hollekim to sit on the Souris Basin Planning Council Board. Upon roll call, all present voted yes. Motion carried.

I. MISCELLANEOUS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the letter be sent to Linda Leadbetter for the non-compliance of the soil type or soil classification data. Upon roll call, all present voted yes. Motion carried.

Unorganized Townships were discussed for the upcoming 2019 budget and what to do with the unexpended balance of the revenues produced in each of the Unorganized Township. The following revenues for Oil & Gas, Taxes and Flood Aid will have to be divided into the different unorganized township funds and will be kept within those funds for the 19 budget year. Unorganized 153-94 will stay under the County Road and Bridge fund due to all township being inundated with water.

Discussion was also held on the Belden Chuck wagon (aka Belden Stop) plat which is a metes and bounds that is in the process of being platted. State’s Attorney Wade Enget stated it should have the ROW for the County on CR 10 and the NDDOT for Highway 8 so best to pay for the two plats to clear up the ROW discrepancies.

Moved by Comm. Olson, seconded by Comm. Uran, to approve paying for North side of the CR 10 of the Belden Chuck wagon for Right of Way for Mountrail County. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 2:45 P.M. to meet in regular session on Tuesday, December 18, 2018 at 9:00 A.M.

Accepted and approved this 18th day of December, 2018.

Trudy Ruland, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor