

Mountrail County 4-H Council Meeting Minutes      December 10, 2018

Members present: Mark Lee, Jennifer Lenning, Jodi Obert, Krista Littlefield, Laura Fransen, Julie Woodbury and Barb Detienne

A special meeting of the Mountrail County 4-H Council Executive Board was called to order by President Mark Lee

The situation occurring in the county office was explained to those present. A year end award was awarded to the incorrect 4-Her and Heather Tomlinson, the counties administrative assistant has been accused of fraud and thus has been suspended.

Discussion was held on how the award selection happens and what might have gone wrong during this process. It was also discussed about how the selection process could be changed in the future.

Discussed job descriptions of who is responsible for different tasks in the office and how we need to have checks and balances in place, especially for the award selection process.

All members present at the meeting were unclear as to what our role in this process was.

The group decided that we would write a letter of recommendaton in regards to the feelings of the 4-H Council in regards to the situation.

We also discussed that there needs to be some form of retention of applications for awards, so that if there is anything in question the award applications can then be referred to.

The letter will include that the responsibility for this incident falls 3 ways; to council for not doing their own due diligence and tallying the votes, to Heather for the tally error and to Lynetter Vachal, Extension Agent, for not seeing the voteing through to the end and checking the results.

Julie Woodbury moved to draft a letter to Jim Hennesy, the Mountrail County Commissioners, Heather Tomlinson, and Wade Enget, with the councils recommendation that the suspension be lifted, along with our reasons. Jennifer Lenning seconded the motion. Motion passed.

Krista Littlefield will compose the letter and send a copy to all members of the executive board for approval, make any corrections needed and get the letter sent off.

President Mark Lee adjourned the meeting.

Submitted by:  
Krista Littlefield, Mountrail County 4-H Council Secretary