

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, November 20, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Garry Jacobson, Daniel Uran and Wayne Olson were present. Comm. Arlo Borud was absent. Also present was States Attorney Wade Enget and Joan Hollekim.

Vice-Chairman Ruland called the meeting to order.

2. APPOINTMENTS

9:30 A.M.

Candice Grilley, Social Service Director met with the board to discuss the updating of the security in the building and purchasing of new vehicles in order to meet the excess budget along with new improvements and updates.

9:45 A.M.

Lori Hanson, Tax Assessor met with the board for the abatement hearing on parcel #56-0059661 concerning the assessment that should be tax exempt due to being owned by Fort Berthold Housing Authority.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement for parcel #56-0059661 for the 2017 year due to being tax exempt due to being owned by Fort Berthold Housing Authority. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement for parcel #56-0059661 for the 2018 year due to being tax exempt due to being owned by Fort Berthold Housing Authority. Upon roll call, all present voted yes. Motion carried.

9:50 A.M.

Lori Hanson, Tax Assessor met with the board to discuss abatements.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement for parcel #60-0020331 for the 2016 tax year due to land being assessed industrial instead of residential. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the abatement for parcel #60-0020331 for the 2017 tax year due to land being assessed industrial instead of residential. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the abatement for parcel #56-0059644 due to 100 % homestead credit for 2017 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to reject the abatement for parcel #56-0059641 due to not being contiguous to other properties for 2017 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the abatement for parcel #56-0059645 due to 100 % homestead credit for 2017 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the abatement for parcel #56-0059644 due to 100 % homestead credit for 2018 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the abatement for parcel #56-0059645 due to 100 % homestead credit for 2018 year. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Vice Chairman Ruland opened the 10:00 A.M. Sale of Lands forfeited to the County for non-payment of taxes. Present for the hearing is as follows: Jeff McDougald, Terry Reese, Nolan Jessop, and James Mickelson.

Moved by Comm. Olson, seconded by Comm. Uran, to open the bidding of the Sale of Lands forfeited to the County. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, accept high bids for the purchase of county-owned property as follows: \$13,800 Received from Nolan Jessop for the purchase of Lot 26, Lakeview Addition to Lake Sanish; \$12,658 Received from Terry Reese representing the City of Plaza for the purchase of Lot 2, Block 1, Robyn's Addition, Plaza City; \$12,727 received from Terry Reese representing the City of Plaza for the purchase of Lot 2, Block 3, Robyn's Addition, Plaza City; \$13,106 received from Terry Reese representing the City of Plaza for the purchase of Lot 4, Block 3, Robyn's Addition, Plaza City. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to close the hearing. Upon roll call, all present voted yes. Motion carried.

10:30 A.M.

Skip Wing, Veterans Service Officer along with Lisa Lapica met with the board to discuss the position of the Veterans Service Officer. Discussion was held concerning the email from Lonnie Wangen from the ND Department of Veteran's Affair

Moved by Comm. Olson, seconded by Comm. Uran, to un-table the discussion concerning the appointment of Lisa Lapica as the Veterans Service Officer. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the resignation of Skip Wing as the Veterans Service Officer. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve appointing Lisa Lapica as the Veterans Service Officer. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the salary for Lisa Lapica in the amount of \$13,548 per year. Upon roll call, all present voted yes. Motion carried.

10:45 A.M.

Nichole Degenstein, Deputy Treasurer met with the board to discuss the policy handbook change and the P&Z/DES Administrator vacant position.

Discussion on changing the Policy 513 stating protection should not only says sexual but any harassment.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the changes for the Employee Policy 513. Upon roll call, all present voted yes.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the resignation of Nathan Sem, Planning & Zoning/DES Administrator. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the advertising for the Planning & Zoning/DES Administrator. Upon roll call, all present voted yes. Motion carried.

11:00 A.M.

Scott Duerre, Engineer Technician along with Mary Trahan, Administrative Assistant met with the board to discuss road and bridge.

ROAD AGENDA

1. MOTOR GRADERS

Engineer Technician Duerre met with the board to discuss trading of three John Deere Motor Grader which have guarantee buy backs for three new 2019 Motor Graders.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve calling for bids for three new Motor Graders with trade of 3 2014 John Deere Motor Graders. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the meeting dates for January 2019 for Commissioners to January 8th and January 22nd 2019. Upon roll call, all present voted yes. Motion carried.

2. PURCHASE OF MOWERS

Engineer Technician Duerre met with the board to discuss trading of two 2010 Schulte mowers for two new Schulte rotary mowers.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve purchasing two 2018 XH 1500 Rotary Mowers out of the 2018 budget. Upon roll call, all present voted yes. Motion carried.

3. LOAD PASS-HARVEST & WINTER PERMITS

Administrative Trahan discussed the Harvest and wintertime permits. Harvest Permit the fee is \$50.00 per County/Township per month with a max of 105,500 pounds. Wintertime is unlimited trips and the fee is \$50 per County/Township (if applicable) per 30 day period. A committee will be developed with the commissioner district one from each district to represent for the Harvest and wintertime permits.

Moved by Comm. Uran, seconded by Comm. Olson, to wait until the committee has been formed and not to participate in the wintertime permit at this time. Upon roll call, all present voted yes. Motion carried.

4. 2019 TOWNSHIP ROAD MAINTENANCE AGREEMENTS

Moved by Comm. Olson, seconded by Comm. Uran, to approve the 2019 Township Road Maintenance Agreements for 33 Organized Townships and 4 Unorganized. Upon roll call, all present voted yes. Motion carried.

5. NO ENGINE BRAKE TRAFFIC SIGNS

State’s Attorney Enget will look at an ordinance for the next meeting before discussion on the CR 7, Manitou Road.

6. EMPLOYMENT

Moved by Comm. Uran, seconded by Comm. Olson, to hire Julian Degenstein as the Road Supervisor in Plaza starting December 1, 2018 in the amount of \$63,000 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the resignation of Joan M. Hollekim as the Assistant for the Road & Bridge department. Upon roll call, all present voted yes. Motion carried.

7. 96th AVE NW

Discussion on improvements on 96th Ave NW. Charlie Sorenson with Debing Township discussed the breakdown of miles and percentages of what the County, Debing and Rat Lake Townships will be required to contribute to the project. Otherwise the Engineer could put in the preliminary and could split per entity that is involved and the amounts it would be per entity.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve option B for the preliminary engineering with Brosz Engineering with breakdown on engineering plans for each entities. Upon roll call, all present voted yes. Motion carried.

BUSINESS

A. AGENDA

Moved by Comm. Uran, seconded by Comm. Olson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Minutes of November 2, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the bills totaling \$237,852.39. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioners heading.)

APPROVED 11/20/2018 - PAYMENT 11/20/2018

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
95086	ADAMS/MELODIE	377.66

	GENERAL FUND	377.66
95087	AMBULANCE RESOURCES LLC GENERAL FUND	600.00 600.00
95088	AMERICAN INSTITUTIONAL SUPPLY GENERAL FUND	199.35 199.35
95089	AMERICAN WELDING & GAS, INC COUNTY ROAD & BRIDGE FUND	449.11 449.11
95090	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	628.04 506.61 121.43
95091	ANDEAVOR FIELD SERVICES, LLC COUNTY ROAD & BRIDGE FUND	7,000.00 7,000.00
95092	ANDERSON/ARLAN GENERAL FUND	310.07 310.07
95093	ANDERSON/CONSTANCE GENERAL FUND	389.14 389.14
95094	ANDERSON/TORI GENERAL FUND	211.35 211.35
95095	ARTHUR SOLIE POST 121 GENERAL FUND	375.00 375.00
95096	AXON ENTERPRISE, INC. GENERAL FUND	450.00 450.00
95097	BARSTAD/STACEY GENERAL FUND	280.62 280.62
95098	BBH INSURANCE, INC GENERAL FUND	165.00 165.00
95099	BEST WESTERN RAMKOTA HOTEL-RAPID CITY COUNTY ROAD & BRIDGE FUND	527.94 527.94
95100	BLUE CROSS BLUE SHIELD GENERAL FUND	158.50 158.50
95101	BREWER/MIKE GENERAL FUND	396.22 396.22
95102	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	1,241.73 1,241.73
95103	CARSTENSEN CONTRACTING, INC. COUNTY ROAD & BRIDGE FUND	8,000.00 8,000.00
95104	CBM MANAGED SERVICES GENERAL FUND	6,482.57 6,482.57
95105	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
95106	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
95107	CITY OF STANLEY WEED CONTROL FUND	25.25 25.25
95108	CLEMENSEN/JAMIE GENERAL FUND	270.00 270.00
95109	COMFORT SUITES	169.20

	GENERAL FUND	169.20
95110	COUNTIES PROVIDING TECHNOLOGY GENERAL FUND	2,453.88 2,453.88
95111	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	13,812.22 13,812.22
95112	DAKOTA DRUG CO GENERAL FUND	263.20 263.20
95113	DAKOTALAND AUTOGLASS, INC COUNTY ROAD & BRIDGE FUND	950.00 950.00
95114	DEANS BULK SERVICE, INC COUNTY ROAD & BRIDGE FUND	280.00 280.00
95115	DEGENSTEIN/NICHOLE GENERAL FUND	71.54 71.54
95116	DEGROOT/CLARINE GENERAL FUND	336.38 336.38
95117	DS SOLUTIONS GENERAL FUND	175.00 175.00
95118	EHLERT/DOROTHY GENERAL FUND	278.72 278.72
95119	ENNIS/JANELL GENERAL FUND	330.51 330.51
95120	ESTVOLD/HOLLY GENERAL FUND	296.97 296.97
95121	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND COUNTY ROAD & BRIDGE FUND	338.40 169.20 169.20
95122	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	8,998.11 61.83 8,936.28
95123	FEIRING/CEYLON GENERAL FUND	342.25 342.25
95124	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	224.95 224.95
95125	FLADELAND/DEBRA GENERAL FUND	300.38 300.38
95126	FRITEL/KAREN GENERAL FUND	270.00 270.00
95127	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	8,790.00 8,790.00
95128	GOETTLE/LAWRENCE GENERAL FUND	335.40 335.40
95129	GRAPHICS, LETTERING & TRIM COUNTY ROAD & BRIDGE FUND	429.00 429.00
95130	H.A.THOMPSON & SONS INC GENERAL FUND	1,413.81 1,413.81
95131	HARSTAD/DANA GENERAL FUND	328.33 328.33

95132	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	36,932.80 36,932.80
95133	HESS CORPORATION COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
95134	HOME OF ECONOMY COUNTY ROAD & BRIDGE FUND	2,059.97 2,059.97
95135	HOVDA/LINDA GENERAL FUND	310.88 310.88
95136	HYSJULIEN/CAMMI GENERAL FUND	273.67 273.67
95137	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,968.21 2,317.49 3,650.72
95138	JARMIN/DEANN GENERAL FUND	270.00 270.00
95139	JARSKI/MARY BETH GENERAL FUND	336.38 336.38
95140	JOHNSON/CAROL GENERAL FUND	307.06 307.06
95141	JOHNSON/KATHLEEN GENERAL FUND	409.83 409.83
95142	JONES/EILEEN GENERAL FUND	322.88 322.88
95143	JPMORGAN CHASE BANK NA GENERAL FUND	19.99 19.99
95144	JUMA/SAMMY COUNTY PARKS FUND	700.00 700.00
95145	KAISER/HOLLY GENERAL FUND	278.72 278.72
95146	KOENIG/KAYLA GENERAL FUND	249.53 249.53
95147	KOHLER COMMUNICATIONS INC GENERAL FUND	3,626.56 3,626.56
95148	KROOK/JENNIFER GENERAL FUND	300.38 300.38
95149	LABAR/ALAN L GENERAL FUND	307.34 307.34
95150	LAPICA/LISA GENERAL FUND	315.00 315.00
95151	LIGHT AND SIREN COUNTY ROAD & BRIDGE FUND	7,894.00 7,894.00
95152	LIGHT HOUSE TRADES, INC. COUNTY ROAD & BRIDGE FUND	3,159.45 3,159.45
95153	LITTLEFIELD/KRISTA GENERAL FUND	203.72 203.72
95154	LUND/DEBBIE GENERAL FUND	313.60 313.60

95155	MATHSON/KAY GENERAL FUND	210.00 210.00
95156	MBI ENERGY SERVICES COUNTY ROAD & BRIDGE FUND	4,300.00 4,300.00
95157	MEDUNA/DEBBIE GENERAL FUND	321.51 321.51
95158	MEHUS/CAROL GENERAL FUND	270.00 270.00
95159	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,952.30 215.00 2,737.30
95160	MEIERS/NANCY GENERAL FUND	271.90 271.90
95161	MELL/SHARON GENERAL FUND	324.26 324.26
95162	MENARDS - MINOT GENERAL FUND	19.45 19.45
95163	METROCOUNT (USA) INC COUNTY ROAD & BRIDGE FUND	5,726.00 5,726.00
95164	MEYER/SUMMER GENERAL FUND	333.24 333.24
95165	MIDSTATE TELEPHONE CO GENERAL FUND	3,103.56 3,103.56
95166	MINOT DAILY NEWS COUNTY ROAD & BRIDGE FUND	538.20 538.20
95167	MOEN/JAMES H GENERAL FUND	324.78 324.78
95168	MONARCH PRODUCTS COMPANY COUNTY PARKS FUND	1,830.00 1,830.00
95169	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
95170	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	1,478.40 1,478.40
95171	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	146.37 14.99 131.38
95172	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	43.67 43.67
95173	ND ASSOCIATION OF COUNTIES GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	5,041.02 2,805.00 655.00 1,581.02
95174	ND LTAP COUNTY ROAD & BRIDGE FUND	75.00 75.00
95175	ND TRUCK WASH GENERAL FUND	60.00 60.00
95176	NEETHER/MONICA GENERAL FUND	256.36 256.36

95177	NEOFUNDS BY NEOPOST GENERAL FUND	700.00 700.00
95178	NEOPOST USA INC GENERAL FUND	468.24 468.24
95179	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
95180	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	291.94 291.94
95181	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,172.70 489.21 545.51 137.98
95182	OLSON/BONNIE GENERAL FUND	325.33 325.33
95183	OLSON/WAYNE GENERAL FUND	147.15 147.15
95184	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	85.09 85.09
95185	PAPPA/STEPHANIE GENERAL FUND	118.40 118.40
95186	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	65.00 65.00
95187	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	5,931.23 1,331.23 4,600.00
95189	RAMKOTA HOTEL GENERAL FUND	369.20 369.20
95190	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	16,451.46 16,451.46
95191	RECREATION SUPPLY COMPANY COUNTY PARKS FUND	4,690.90 4,690.90
95192	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,322.98 1,192.70 116.33 13.95
95193	RICE/CORY GENERAL FUND	270.27 270.27
95194	RULAND/KATHY GENERAL FUND	328.86 328.86
95195	RULAND/TRUDY GENERAL FUND	44.69 44.69
95196	RUUD/KAREN GENERAL FUND	234.68 234.68
95197	RYAN CHEVROLET COUNTY ROAD & BRIDGE FUND	41.75 41.75
95198	SAFARI FUELS #103 GENERAL FUND	450.20 450.20
95199	SEACHANGE PRINT INNOVATIONS GENERAL FUND	398.83 398.83

95200	SELECT ENERGY SERVICES COUNTY ROAD & BRIDGE FUND	2,000.00 2,000.00
95201	SEVERANCE/BRIAN GENERAL FUND	320.42 320.42
95202	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
95203	SPRINGAN/CATHY GENERAL FUND	243.00 243.00
95204	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	572.77 260.87 236.92 74.98
95205	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,547.50 5,547.50
95206	STEINS INC GENERAL FUND	1,003.94 1,003.94
95207	STREICHER'S GENERAL FUND	659.88 659.88
95208	THE SIDWELL COMPANY GENERAL FUND	2,000.00 2,000.00
95209	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	140.14 140.14
95210	TOLLEFSON/KRYSTLE GENERAL FUND	296.97 296.97
95211	TYLER TECHNOLOGIES, INC DOCUMENT PRESERVATION FUND	14,488.79 14,488.79
95212	UNDERGROUND VAULTS & STORAGE INC DOCUMENT PRESERVATION FUND	344.50 344.50
95213	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	3,610.74 3,412.71 150.40 47.63
95214	US RECORDS MIDWEST GENERAL FUND	6,596.86 6,596.86
95215	VENTSCH/DOROTHY GENERAL FUND	301.33 301.33
95216	VERIZON WIRELESS GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	909.29 93.67 815.62
95217	VOLK/GARRETT GENERAL FUND	207.10 207.10
95218	WESTERN DAKOTA ENERGY ASSOCIATION GENERAL FUND	175.00 175.00
95219	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	43.47 43.47
	FINAL TOTAL	\$ 237,852.39

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the fees for the Sheriff’s Office and Clerk of Courts Office for October. Upon roll call, all present voted yes. Motion carried.

E. AUDIT

Discussion on the quote from the North Dakota State Auditors office for the 2018 year. Currently Eide Bailly is being utilized.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve hiring North Dakota State Auditor for the 2018 year. Upon roll call, all present voted yes. Motion carried.

F. PAYROLL

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve hiring a regular full-time employee agreement for Dawn Lockrem for Social Services as a Family Service Specialist III totaling \$55,285 per year. Upon roll call, all present voted yes. Motion carried.

G. PLANNING & ZONING

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the advertisement of the public hearing for December 18, 2018 at 10:00 A.M. for Edward M. Danks for a zoning request. Upon roll call, all present voted yes. Motion carried.

H. MISCELLANEOUS

Wade Enget, State’s Attorney gave an update on the Department Of Correction and Rehabilitation and a case that was handled inappropriately. Attorney Enget stated there are problems with “justice reinvented” and the mandates that haven’t been finalized so will bring this issue forward during the State budget side.

Discussion on the General Election and the issues that arose on the Reservation and how the Auditor, State’s Attorney and local Legislatures will move forward with solutions to take to the legislation.

Stephanie A. Pappa, Auditor gave an update on the financials for 2018.

4. ADJOURN

The Board adjourned at 12:15 P.M. to meet in regular session on Tuesday, December 4, 2018 at 9:00 A.M.

Accepted and approved this 4th day of December, 2018.

Trudy Ruland, Vice-Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor