

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, October 2, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson and Wayne Olson were present. Comm. Daniel Uran was absent. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

9:30 A.M.

Nathan Sem, Planning and Zoning Administrator met with the board to discuss the MBI Dust Control on 91st Ave NW and the discussion of the meeting minutes of January 16, 2018.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve and release the requirement of the dust control amendment. Upon roll call, all present voted yes. Motion carried.

Roger Evans, Chairman of the Manitou Township has approved the release of the amendment for MBI. Any dust control concerns and/or issues would need to be directed to the Manitou Township.

Discussion on the siren project and the funding.

10:00 A.M.

Lori Hanson, Tax Assessor met with the board for a tax abatement hearings for parcel numbers 19-0009405, 60-0016805 for property that is centrally assessed and shouldn't be locally assessed and 19-0009606 for property that had an assessment error.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the abatement for 2017 year on parcel number 19-0009405 due to being centrally assessed. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the abatement for 2018 year on parcel number 19-0009405 due to being centrally assessed. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the abatement for 2018 year on parcel number 60-0016805 due to being centrally assessed. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the abatement for 2018 year on parcel number 19-0009606 due to an error in the assessment. Upon roll call, all present voted yes. Motion carried.

10:10 A.M.

Candice Grilley, Social Service Director met with the board to discuss the upcoming legislative retreat meeting at the NDACO conference concerning the regionalization and the negative impact on services. The new plan going forward would consist of a zoning structure.

Doug Graupe Commissioner from Divide County will bring this up during the resolution committee during the NDACO conference.

10:30 A.M.

Karen Babbitt, County Building Supervisor met with the Board to discuss the purchase of a used scissor lift, upgrading the heat/cooling system in the New Town Rental House and the sign to be installed in the front of the Courthouse so getting quotes from Indigo Signs.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the purchase of a new heating/cooling system in the New Town Rental House. Upon roll call, all present voted yes. Motion carried.

11:00 A.M.

Mary Trahan, Administrative Assistant met with the board to discuss road and bridge. Also present was Zach Gaaskjolen with Brosz Engineering, Shelly Ventsch and Lorna Elton with Howie Township, Duane Marmon, and Corey Bristol.

Charlie Sorenson met with the board to discuss a haul route agreement on 94th Ave NW in order to place a new anhydrous facility on Charlie Sorenson's property located at 5850 94th Ave NW.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the site and operate the private facility for an anhydrous ammonia license application for Charlie Sorenson along with the haul route agreement. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve a culvert installation quote from D & L Construction on CR 5, 89th Ave NW. Upon roll call, all present voted yes. Motion carried.

Discussion on NDACO Delegate Council Meeting Material.

Discussion on CR 9, 100th Ave NW the two people encroaching on ROW would like an extension due to WAWSA coming down and would like the work done at that time so would like extension until October 31, 2018.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the extension letter for ROW encroachment on CR 9, 100th Ave NW up until October 31, 2018 if not completed the county will do the work and the expense will be billed to the landowner. Upon roll call, all present voted yes. Motion carried.

Discussion on the South Bypass Truck Reliever Route and the runoff and erosion issue due to a pumping location site that has no culvert within the approach on the property. Administrative Trahan stated this is outside of the county ROW, regardless a letter will be drafted to Hubbards, as landowners and Hess as lessee with carbon copies to Midstate Telephone, North Dakota Industrial Commission, City of Stanley and the Stanley Airport Authority due to erosion damages of fiber optic showing and possible ground cover issues with the water line.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to review and approve the letter to landowners concerning the south bypass and erosion issues. Upon roll call, all present voted yes. Motion carried.

Discussion on the WDEA new permit that is an annual over-width permit. The permit is for only over-width travel, not overweight travel. The permit specifications do not match the NDDOT over width permit. Also the over width permit has no travel traceability. Concerns on how would the monies be shared with the townships. The Commission decided to stay with what is currently running and not move forward with this option.

Discussion on the Sheriff's Department Auction and some equipment that would work well for the County and would like to bid.

Update on 36th St NW and the paving discussion at the meeting with all four townships, MWEC and Slawson. Verbal or written commitments from Howie Township, Slawson, and Big Bend Township will commit to the project but Osborn Township cannot commit financially to the project.

Discussion on the traffic counts for 2018 year.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the reduced speed limit on CR 9 (from US Hwy 2 South to White Earth Bay Park) to 35 mph due to safety concerns. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve moving forward and replace the asphalt on CR 11. Upon roll call, all present voted yes. Motion carried.

12:00 P.M.

Discussion was held on the 2019 Final Budget Hearing for the County. Present for the hearing was Lori Hanson and Candice Grilley.

Stephanie A. Pappa, Auditor went thru the final budget for the county budgets for 2019. No further comments were received.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the final budget for 2019 in the amount of \$101,780,960. Upon roll all, all present voted yes. Motion carried.

3. BUSINESS

A. AGENDA

Moved by Comm. Olson, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Minutes of September 18, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the bills totaling \$411,017.07 and September payroll, DD #8587-8738 and checks #10604-10619 totaling \$873,596.43. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioners heading.)

State’s Attorney Wade Enget will no longer need the billed paid that was approved on September 4th for the witness travel due to the court case being settled.

APPROVED 10/02/2018 - PAYMENT 10/02/2018

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
94744	ADVANCED BUSINESS METHODS GENERAL FUND	3,093.13 3,093.13
94745	AMERICAN BANK CENTER SOCIAL WELFARE FUND	1,980.34 1,980.34
94746	ANDEAVOR FIELD SERVICES, LLC COUNTY ROAD & BRIDGE FUND	21,000.00 21,000.00
94747	ANDERSON/NIELS SOCIAL WELFARE FUND	564.66 564.66
94748	BBH INSURANCE, INC GENERAL FUND	1,033.00 1,033.00
94749	BHG INC SOCIAL WELFARE FUND	571.50 571.50
94750	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	3,880.00 3,880.00
94751	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	5,321.00 5,321.00
94752	CARSTENSEN CONTRACTING, INC. COUNTY ROAD & BRIDGE FUND	44,000.00 44,000.00
94753	CBM MANAGED SERVICES GENERAL FUND	4,363.18 4,363.18
94754	CDW GOVERNMENT GENERAL FUND SOCIAL WELFARE FUND	2,978.89 592.76 2,386.13
94755	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,067.50 456.00 149.50 4,462.00
94756	CITY OF STANLEY GENERAL FUND	1,566.33 1,566.33
94757	COMFORT SUITES GENERAL FUND	251.10 251.10
94758	CRAFT/KATHY	193.81

	SOCIAL WELFARE FUND	193.81
94759	DAKOTA DRUG CO SOCIAL WELFARE FUND	29.09 29.09
94760	ELLIS/BRAD GENERAL FUND	64.63 64.63
94761	ELLVANGER/LINDSEY SOCIAL WELFARE FUND	115.50 115.50
94762	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	23,209.26 23,209.26
94763	FARMERS UNION LUMBER CO GENERAL FUND	17.82 17.82
94764	FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND	204.90 204.90
94765	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	338.00 338.00
94766	GILBERTSON/HEATHER SOCIAL WELFARE FUND	10.50 10.50
94767	HANSON/LORI GENERAL FUND	190.35 190.35
94768	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	4,513.83 4,513.83
94769	HENNESSY/JIM WEED CONTROL FUND	44.67 44.67
94770	HERMANSON/NANCY SOCIAL WELFARE FUND	62.65 62.65
94771	HOLIDAY CREDIT OFFICE GENERAL FUND	3,143.69 3,143.69
94772	ICS JAIL SUPPLIES, INC. GENERAL FUND	273.51 273.51
94773	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	125.10 125.10
94774	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	5,375.00 5,375.00
94775	JH MEDICAL SUPPLY GENERAL FUND	5.50 5.50
94776	KINNEY/SHELLY SOCIAL WELFARE FUND	166.48 166.48
94777	LARSON'S TIRE SERVICE SOCIAL WELFARE FUND	20.00 20.00
94778	LAUGHING BEAR INC. GENERAL FUND	1,500.00 1,500.00
94779	LEES/KAITLYN SOCIAL WELFARE FUND	394.13 394.13
94780	LINDLEY/MELANIE SOCIAL WELFARE FUND	190.84 190.84
94781	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,440.00 1,440.00

94782	LONIER/RACHEL SOCIAL WELFARE FUND	198.72 198.72
94783	LUTTRELL/JANETTE SOCIAL WELFARE FUND	220.54 220.54
94784	MARTINEZ/DELIA SOCIAL WELFARE FUND	10.50 10.50
94785	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,532.15 447.65 2,084.50
94786	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	88.63 43.67 44.96
94787	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND COUNTY AGENT FUND WEED CONTROL FUND	542.40 156.71 130.22 158.00 48.90 48.57
94788	MILLS/JAMIE SOCIAL WELFARE FUND	74.97 74.97
94789	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	8,663.98 7,195.89 1,468.09
94790	MOUNTRAIL COUNTY PROMOTER SOCIAL WELFARE FUND	162.00 162.00
94791	MOUNTRAIL TOWING AND RECOVERY,LLC. GENERAL FUND	110.00 110.00
94792	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	10,746.59 61.55 292.47 10,392.57
94793	ND ASSOCIATION OF COUNTIES GENERAL FUND	63.00 63.00
94795	NELSON/ELMER SOCIAL WELFARE FUND	175.00 175.00
94796	NEOFUNDS BY NEOPOST GENERAL FUND	20.39 20.39
94797	NEOPOST USA INC SOCIAL WELFARE FUND	180.57 180.57
94798	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	4,717.50 4,717.50
94799	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	1,179.40 1,179.40
94800	O'REILLY AUTO PARTS GENERAL FUND	6.99 6.99
94801	OFFICE DEPOT INC GENERAL FUND SOCIAL WELFARE FUND COUNTY AGENT FUND	3,597.91 2,439.57 190.97 967.37
94802	OGDEN/CRYSTAL	275.00

	SOCIAL WELFARE FUND	275.00
94803	OVERHEAD DOOR COMPANY OF MINOT COUNTY ROAD & BRIDGE FUND	899.10 899.10
94804	PAPPA/STEPHANIE GENERAL FUND	77.45 77.45
94805	PAULSON/JANINNE SOCIAL WELFARE FUND	49.00 49.00
94806	PINNACLE SOCIAL WELFARE FUND	1,184.80 1,184.80
94807	PRAIRIE FORD, INC. GENERAL FUND SOCIAL WELFARE FUND	103,426.40 103,239.46 186.94
94808	PRODUCTIVITY PLUS ACCOUNT GENERAL FUND	1.49 1.49
94809	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	104.11 104.11
94810	REALITY WORKS GENERAL FUND	2,623.95 2,623.95
94811	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	596.78 204.05 392.73
94812	SAVAGE WATER SOLUTIONS COUNTY ROAD & BRIDGE FUND	4,000.00 4,000.00
94814	SEACHANGE PRINT INNOVATIONS GENERAL FUND	276.24 276.24
94815	SEM/NATE GENERAL FUND	192.89 192.89
94816	STANLEY HARDWARE SOCIAL WELFARE FUND	29.96 29.96
94817	STAPLES BUSINESS ADVANTAGE WEED CONTROL FUND	61.61 61.61
94818	SVEEN/SHADOE SOCIAL WELFARE FUND	90.82 90.82
94819	TARGA RESOURCES, INC. COUNTY ROAD & BRIDGE FUND	14,000.00 14,000.00
94820	TRINSPIN, INC. SOCIAL WELFARE FUND	210.00 210.00
94821	TRUENORTH STEEL COUNTY ROAD & BRIDGE FUND	17,662.58 17,662.58
94822	TURNKEY CORRECTIONS GENERAL FUND	48.95 48.95
94823	ULINE COUNTY PARKS FUND	5,508.31 5,508.31
94824	VACHAL/LYNETTE COUNTY AGENT FUND	150.00 150.00
94825	VERIZON WIRELESS GENERAL FUND COUNTY AGENT FUND	235.27 108.99 67.29

	WEED CONTROL FUND	58.99
94826	WALK-N-ROLL	379.38
	COUNTY ROAD & BRIDGE FUND	379.38
	FINAL TOTAL	\$ 411,017.07

D. FEES

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the August 2018 fees for the Recorder’s Office. Upon roll call, all present voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the transfer for Oil and Gas allocations totaling \$2,912,119.88 for current allocations from General Fund to the County Road and Bridge Fund (60% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

F. PAYROLL

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Regular Full-time Employee Agreement for Niles Thielen for Road and Bridge Department as a Road worker totaling \$47,000 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Regular Full-time Employee Agreement for Kayla Fenster for the Social Services as a HSPA3-VAPS totaling \$55,285 per year. Upon roll call, all present voted yes. Motion carried.

G. MISCELLANEOUS

Moved by Comm. Ruland, seconded by Comm. Olson, to un-table the gaming site authorization approval for the Ranchman’s 23 Saloon Steakhouse. Upon roll call, all present voted yes. Motion carried.

State’s Attorney Wade Enget stated the regulation of gaming within the exterior boundaries of the Fort Berthold Indian Reservation is supervised by the MHA Nation due to the existence of a gaming compact between the Tribe and the State of North Dakota. No action will be required due to the County having no authority.

Moved by Comm. Ruland, seconded by Comm. Olson, to appoint the delegate for the 2019 State Fair Association as Jim Hennessy. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the tax deed appraisals for November 20, 2018 sale.

H. ONGOING BUSINESS

State’s Attorney gave an update on the Ceres Arbitration.

4. ADJOURN

The Board adjourned at 12:45 P.M. to meet in regular session on Tuesday, October 2, 2018 at 9:00 A.M.

Accepted and approved this 2nd day of October, 2018.

Arlo Borud, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor