MINUTES

**Mountrail County Planning & Zoning Commission**

**January 24, 2022**

The meeting of the Mountrail County Planning & Zoning Commission was called to order at 8:30 a.m. by Chairman Charlie Sorenson with Commissioners Trudy Ruland, Roger Hovda, Gary (Fritz) Weisenberger, Joan Hollekim, Zachary Gaaskjolen, and Arlo Borud present. Also present were Planning & Zoning Administrator Melissa Vachal, Planning & Zoning Assistant Malinda Gunderson, Mountrail County States Attorney Wade Enget, Mountrail County Tax Equalization Director Lori Hanson, and Mountrail County Property Assessor Kim Savage. Absent were Commissioners Thomas Nash and Thomas Bieri.

**Approval of Agenda**

Moved by Commissioner Borud, seconded by Commissioner Weisenberger, to approve the agenda as corrected. All present voted yes. Motion Carried.

**Approval of Minutes**

Moved by Commissioner Weisenberger, seconded by Commissioner Hollekim to approve the Planning and Zoning Commission minutes of the December 27, 2021 meeting. All present voted yes. Motion carried.

**Mountrail County Planning and Zoning Elections- Chairman, Vice Chairman, Secretary**

Nominations for Chairman were opened first. Commissioner Weisenberger nominated Charlie Sorenson, seconded by Commissioner Hollekim. Moved by Commissioner Borud to cast a unanimous ballot for Charlie Sorenson as Chairman, seconded by Commissioner Hovda. All present voted yes. Motion Carried.

Nominations for Vice Chairman were opened next. Commissioner Hollekim nominated Gary (Fritz) Weisenberger, seconded by Commissioner Borud. Moved by Commissioner Borud to cast a unanimous ballot for Gary (Fritz) Weisenberger as Vice Chairman, seconded by Commissioner Gaaskjolen. All present voted yes. Motion carried.

Nominations for Secretary were opened next. Commissioner Hollekim nominated P&Z Staff, seconded by Commissioner Borud. All present voted yes. Motion carried.

**8:50 A.M. SRF-Scott Harmstead**

Discussion was had on the Land Development Code regarding the revisions and additions that have been made and any additions or revisions the P&Z Commission would like to add.

1. General Provisions
2. Rules & Definitions
3. Zoning Districts
4. Supplemental Development Standards
5. Supplemental Use Regulations
6. Administration & Enforcement
7. Subdivision Regulations

**ONGOING BUSINESS**:

1. Gravel Pits- Remains ongoing Administration working on Report
2. White Earth Bay- Waiting for State’s Attorney Enget’s report for Court Cases
3. Green Acres Subdivision – No new activity still no Letter of Credit
4. Stanley Blaisdell RV Park – New entrance gate put up as of 9-14-21
5. Manitou RV Park

**Staff Updates**

1. Kent Reierson (Lot 51 owner) email with attachments from 22 lots owners of White Earth Bay Cottage Site. P&Z Staff would like to know how the board wants to proceed with this as we are still waiting for State’s Attorney Enget’s report for Court Cases. Discussion was had on the pictures and drawings that were submitted by the landowners and the ongoing non-compliance with these lots because of a lack of enforcement of the ordinance by previous administrators.
2. Temporary Water Permits that are expiring end of November and December and into 2022 are being held up by the State until March to see what the water situation will be. Direction from the board to allow these applications to be turned into the staff and held until permit is received and allowed to be a Renewable application only as long as it shows that they applied to the State for their water permit before March and also if they don’t have permit application into the office on time it becomes a new application after April deadline date.
3. ND Planning Association sent the office some information on purchasing a membership. The purchase price includes up to 10 memberships. Administrator Vachal will distribute the information to the board.

**Board Concerns**

Commissioner Hovda had a concern about the wind energy portion of the Land Development Code and the ND Public Service Commission’s authority over that. States Attorney Enget clarified that the PSC has primary authority.

Next regular meeting of the Mountrail County Planning & Zoning Commission is **Monday, February 28th, 2022,** at 8:30 am via GOTOMEETING or in the Commissioners room at the courthouse.

Accepted and approved this 28th day of February 2022.

Charlie Sorenson, Chairman Melissa Vachal, Administrator

Mountrail County Mountrail County

Planning & Zoning Commission Planning & Zoning

**\*Electronic recordings of full meetings are kept in the office per NDCC 44-04\***