

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, September 18, 2018 at 8:30 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Daniel Uran, Trudy Ruland, Garry Jacobson and Wayne Olson were present. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

8:30 A.M.

The Upper Missouri District Health Unit budget hearing telephone conference for 2019 held in conjunction with Divide County, McKenzie County and Williams County Commissioners. Adjourned at 8:43 A.M.

9:15 A.M.

Lori Hanson, Tax Assessor met with the board for a tax abatement hearing for parcel number 56-0009800 for property that is in trust and therefore tax exempt.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the abatement for 18 year on parcel number 56-0009800 due to exempt property. Upon roll call, all present voted yes. Motion carried.

9:30 A.M.

Niels Anderson, Interim Social Service Director met with the board to discuss the hiring of Candice Grilley for the Social Service Director position. Also present was Candice Grilley.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the unanimous decision and recommendation of the seven people who interviewed to hire Candice Grilley as the Social Service Director. Upon roll call, all present voted yes. Motion carried.

The Board welcomed Candice Grilley and thanked Niels Anderson for taking the place of Interim Social Service Director.

10:30 A.M.

Jana Hennessy, Engineer along with Mary Trahan, Administrative Assistant met with the board to discuss road and bridge.

Discussion on 101<sup>st</sup> Ave NW from Highway 2 to Highway 1804 and the estimate on the utility relocations with MVEC. The estimated cost will be around \$1,129,000.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve moving forward with the utility relocation on 101<sup>st</sup> Ave NW. Upon roll call, all present voted yes. Motion carried.

Discussion on 2019 NDDOT County Federal Aid Program.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve signing the 2019 County Federal Aid Program. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve moving forward to hire Sauber Engineering for the skid resistance resurfacing of a portion of CR 21, thru the NDDOT/HSIP Program. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the final pay estimate for Sauber Engineering for chip seal projects. Upon roll call, all present voted yes. Motion carried.

Discussion on the 2019 Township Road Maintenance Contracts review of the rates.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the rates stay the same for Township Annual Road Maintenance Agreement, Non-Contracted Township Maintenance Agreement and Non-Contracted Township Snow Removal Agreement. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the Road and Bridge to attend the NDLTAP Regional Road Conference in Rapid City, SD on October 17-18, 2018. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the Unorganized Township Budget Forms. Comm. Ruland went thru a Power-Point presentation and stated would like to treat the unorganized township as organized townships. Comm. Ruland suggested a better history on where the work is being conducted on the roads in unorganized. County roads shouldn't be the responsibility of the Unorganized Townships due to Organized Townships not being responsible.

Discussion on the Plaza shop and will be discussed in further detail at the next meeting.

11:30 A.M.

Discussion was held on the 2019 Preliminary Budget Hearing for the County. Present for the hearing was Curtis Footh, Lou Marmon, Lori Hanson, Jana Hennessy, Melissa Vachal, Traci Hysjulien, and Nichole Degenstein. Curtis Footh spoke concerning the increase of value on his property. Tax Director Hanson stated to meet after the budget hearing to discuss.

Stephanie A. Pappa, Auditor went thru the preliminary budget for the county budgets for 2019. Chairman Borud explained the soils assessments that will be finalized in the 19 year. No further comments were received.

3. BUSINESS

A. AGENDA

Moved by Comm. Jacobson, seconded by Comm. Olson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the Minutes of September 4, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the bills totaling \$726,227.83. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioners heading.)

**APPROVED 09/18/2018 - PAYMENT 09/18/2018**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
94645	ADVANCED BUSINESS METHODS GENERAL FUND	2,042.82 2,042.82
94646	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	650.35 528.92 121.43
94647	BBH INSURANCE, INC GENERAL FUND	13.00 13.00
94648	BHG INC COUNTY ROAD & BRIDGE FUND	181.45 181.45
94649	BLUE CROSS BLUE SHIELD GENERAL FUND	158.50 158.50
94650	BORDER PLAINS EQUIPMENT LLC. COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,456.33 1,323.77 132.56
94651	BRAUN INTERTEC CORPORATION COUNTY ROAD & BRIDGE FUND	6,165.00 6,165.00
94652	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	2,695.62 2,695.62
94653	CARD SERVICES GENERAL FUND	39.95 39.95
94654	CARQUEST OF STANLEY	2,217.45

	GENERAL FUND	8.59
	COUNTY ROAD & BRIDGE FUND	2,186.27
	WEED CONTROL FUND	22.59
94655	CBM MANAGED SERVICES GENERAL FUND	4,216.42 4,216.42
94656	CDW GOVERNMENT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	14,938.57 23.49 14,915.08
94657	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
94658	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
94659	CITY OF STANLEY WEED CONTROL FUND	159.68 159.68
94660	COMPUTER PROFESSIONALS GENERAL FUND	2,453.88 2,453.88
94661	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	60.00 60.00
94662	DAKOTA BUSINESS SOLUTIONS GENERAL FUND	49.95 49.95
94663	DAKOTA DRUG CO GENERAL FUND	317.83 317.83
94664	DAKOTALAND AUTOGLASS,INC COUNTY ROAD & BRIDGE FUND	120.00 120.00
94665	DEANS BULK SERVICE, INC COUNTY ROAD & BRIDGE FUND	289.44 289.44
94666	DEGENSTEIN/NICHOLE GENERAL FUND	70.45 70.45
94667	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	61,849.37 61,849.37
94668	EVERSPRING INN & SUITES-BISMARCK GENERAL FUND	83.70 83.70
94669	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	13,494.78 1,213.37 12,281.41
94670	FRITEL CONSTRUCTION, INC. COUNTY PARKS FUND	2,991.89 2,991.89
94671	GAFFANEYS OF WILLISTON INC GENERAL FUND	40.50 40.50
94672	GOODALL/MICHELLE GENERAL FUND	59.95 59.95
94673	GRUNDTVIG/TERRA GENERAL FUND	77.00 77.00
94674	HEFTY SEED COMPANY-HURDSFIELD GRAIN,INC. WEED CONTROL FUND	158.55 158.55
94675	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,967.15 2,316.70 3,650.45

94676	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	8,366.03 8,366.03
94677	JUMA/SAMMY COUNTY PARKS FUND	300.00 300.00
94678	KRONOS INC GENERAL FUND	532.18 532.18
94679	LARSON'S TIRE SERVICE GENERAL FUND	700.70 700.70
94680	MATERIAL TESTING SERVICES, LLC COUNTY PARKS FUND	1,100.00 1,100.00
94681	MATTHEW BENDER & CO INC GENERAL FUND	301.61 301.61
94682	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,169.06 564.26 604.80
94683	MENARDS - MINOT COUNTY PARKS FUND	236.84 236.84
94684	METROCOUNT (USA) INC COUNTY ROAD & BRIDGE FUND	2,808.00 2,808.00
94685	MIDSTATE TELEPHONE CO GENERAL FUND	3,241.76 3,241.76
94686	MORRIS SEALCOAT & TRUCKING, INC. COUNTY ROAD & BRIDGE FUND	351,228.28 351,228.28
94687	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
94688	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	828.81 828.81
94689	MUNGER/MICHAEL GENERAL FUND	8.70 8.70
94690	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	504.80 26.43 478.37
94691	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,592.34 1,592.34
94692	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
94693	ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND	10.00 10.00
94694	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	11.50 11.50
94695	ND ENERGY SERVICES, INC. COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
94696	NDSU - EXTENSION OFFICE COUNTY AGENT FUND	12,000.00 12,000.00
94697	NEOFUNDS BY NEOPOST GENERAL FUND	7,414.00 7,414.00
94698	NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND	809.85 809.85

94699	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,467.36 2,467.36
94700	NORTHERN SAFETY TECHNOLOGY INC GENERAL FUND	9,569.19 9,569.19
94701	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
94702	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	1,299.20 1,299.20
94703	NORTHWEST WATER TRANSFER COUNTY ROAD & BRIDGE FUND	1,000.00 1,000.00
94704	NUTRIEN AG SOLUTIONS WEED CONTROL FUND	19,736.25 19,736.25
94705	OFFICE DEPOT INC GENERAL FUND	914.08 914.08
94706	OHNSTAD TWICHELL, P.C. GENERAL FUND	43,828.74 43,828.74
94707	ORTLOFF WATER DEPOT COUNTY ROAD & BRIDGE FUND	171.00 171.00
94708	OTIS ELEVATOR COMPANY GENERAL FUND	500.00 500.00
94709	PAPPA/STEPHANIE GENERAL FUND	88.63 88.63
94710	PEARL VALLEY OILFIELD SERVICE & RENTALS COUNTY ROAD & BRIDGE FUND	130.00 130.00
94711	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	50,433.44 49,584.43 849.01
94712	RADISSON HOTEL-BISMARCK GENERAL FUND	837.00 837.00
94713	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	29,184.29 29,184.29
94714	RECORD KEEPERS, LLC GENERAL FUND	16.00 16.00
94715	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,443.45 1,192.70 132.21 118.54
94716	ROISE/DUSTIN I. GENERAL FUND	39.24 39.24
94717	SAFARI FUELS #103 GENERAL FUND	298.50 298.50
94718	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	13,691.83 13,691.83
94719	SORENSEN/CHARLIE GENERAL FUND	34.88 34.88
94720	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10

94721	STANLEY AMERICAN LEGION COLOR GUARD GENERAL FUND	65.00 65.00
94722	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	452.82 428.82 -5.99 29.99
94723	STAPLES, INC. AND SUBSIDIARIES COUNTY ROAD & BRIDGE FUND	147.49 147.49
94724	STATE TREASURER E 911 EMERGENCY/WIRELESS FUND	5,538.00 5,538.00
94725	STEINS INC GENERAL FUND	695.62 695.62
94726	THE SIDWELL COMPANY GENERAL FUND	5,423.25 5,423.25
94727	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	140.14 140.14
94728	TONY'S TRANSFER COUNTY ROAD & BRIDGE FUND	100.00 100.00
94729	ULINE GENERAL FUND	262.18 262.18
94730	UNIFORM CENTER GENERAL FUND	119.00 119.00
94731	UNITED AGRONOMY, LLC COUNTY PARKS FUND	0.91 0.91
94732	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	3,940.50 3,420.40 351.10 169.00
94733	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	1,528.57 40.01 468.92 1,019.64
94734	VOLK/GARRETT GENERAL FUND	241.98 241.98
94735	WEST CHATHAM WARNING DEVICES INC GENERAL FUND	1,364.00 1,364.00
94736	WEST DAKOTA WATER, LLC COUNTY ROAD & BRIDGE FUND	5,000.00 5,000.00
94737	WESTERN DAKOTA ENERGY ASSOCIATION GENERAL FUND	5,915.37 5,915.37
94738	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	673.89 673.89
94739	WOLD/SHENA GENERAL FUND	344.39 344.39
94740	ND DEPT OF TRANSPORTATION GENERAL FUND	12.50 12.50
94741	ND DEPT OF TRANSPORTATION GENERAL FUND	12.50 12.50
94742	ND DEPT OF TRANSPORTATION	12.50

	GENERAL FUND	12.50
94743	ND DEPT OF TRANSPORTATION GENERAL FUND	12.50 12.50
	<b>FINAL TOTAL</b>	<b>\$ 726,227.83</b>

D. FEES

Moved by Comm. Olson, seconded by Comm. Uran, to approve the August 2018 fees for the Clerk of Courts Office and Sheriff’s Office. Upon roll call, all present voted yes. Motion carried.

E. TRANSFER

Discussion was held concerning if the formula should change.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve changing the formula for Oil and Gas to 60% to Road and Bridge and 40% to the General Fund effective immediately. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the transfer for Oil and Gas allocations totaling \$1,510,627.31 for current allocations from General Fund to the County Road and Bridge Fund (60% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

F. PAYROLL

Moved by Comm. Uran, seconded by Comm. Olson, to approve the Regular Full-time Employee Agreement for Candice Grilley for Social Services Department as a Social Service Director totaling \$82,800 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Regular Full-time Employee Agreement for Nancy Hermanson for the Social Services as a Social Worker totaling \$55,285 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Part-time Employee Agreement no longer Temporary for Rachel Lonier for the Social Services Department totaling \$20.00 per hour. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Temporary Employee Agreement for Richard Alan Chase for the Road and Bridge Department totaling \$18.00 per hour from August 28, 2018 to December 31, 2018. Upon roll call, all present voted yes. Motion carried.

G. MISCELLANEOUS

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Eide Bailly Contract for the 2017 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the residential lease for Chelsey Columbus from the Jail Facility for the Stanley Townhome #9B in the amount of \$799.84 per month. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve splitting the deposit for the townhome into three months for Chelsey Columbus. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to table the gaming site authorization approval for the Ranchman’s 23 Saloon Steakhouse until further information is provided on October 2nd. Upon roll call, all present voted yes. Motion carried.

Karen Babbitt, County Building Supervisor met with the board to discuss the front lawn sign at the Courthouse. The sign will be taken out of the County Building budget.

H. ONGOING BUSINESS

No new updates.

4. ADJOURN

The Board adjourned at 12:18 P.M. to meet in regular session on Tuesday, October 2, 2018 at 9:00 A.M.

Accepted and approved this 2nd day of October, 2018.

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Arlo Borud, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor