

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, September 4, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Daniel Uran, Trudy Ruland and Wayne Olson were present. Comm. Garry Jacobson was absent. Also present was States Attorney Wade Enget and Deputy Treasurer Nichole Degenstein.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

9:40 A.M.

Nichole Degenstein, Deputy Treasurer met with the board to discuss the HR position job description and the Kronos renewal for the upcoming year.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Kronos contract for the upcoming year. Upon roll call, all present voted yes. Motion carried.

Deputy Degenstein also commented on the Gallagher Benefit Services, LLC. would like to meet with one of the commissioners during the 27th or 28th of September.

Moved by Comm. Olson, seconded by Comm. Uran, to approve Comm. Trudy Ruland to be on the Gallagher Benefit Services board. Upon roll call, all present voted yes. Motion carried.

10:00 A.M.

Jana Hennessy, Engineer along with Mary Trahan, Administrative Assistant met with the board to discuss road and bridge. Also present was John Sauber, Michelle Phillips, Myles Fisher, Brent Lohnes, Ron Ness, Paul Franklin, Donald Pennington, Shelly Ventsch, Lorna Elton, Zach Gaaskjolen, Kip Wills, JD DeMorrett, Grady Uran, Matthew Ruland, Charlie Sorenson, John Sauber Jr., and Scott Ruland.

Comm. Ruland gave an update on 36th St NW paving and the meeting with Howie, Osborn, Big Bend Township and Unorganized 152-93. Scott Ruland stated the townships have put a band aid on this but is no longer working. John Sauber, Engineer with Sauber Engineering gave an estimate cost of 1.2 million for the mile. Utilities will need to be moved. The oil companies are willing to help with the funding. Scott Ruland stated out of all these townships, Osborn would need the most help with the funding. Engineer Hennessy stated that a board or Committee would need to be setup due to all different townships involved. Administrative Trahan discussed what the weight limit would be. Comm. Ruland stated a working agreement needs to be established before for the project begins and then the maintenance after the project is complete.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve forming a committee with the townships to come up with an agreement to go forward on 36th St NW. Upon roll call, all present voted yes. Motion carried.

Discussion on Old Highway 2 Blaisdell to Tagus the traffic counts information and the Engineering Proposals. The discussion was held on traffic counts with being low. Comm. Borud stated the county cannot forget about the eastern part of the county and the constituents who live there. Comm. Olson stated the farmers have always been there still cannot forget about them.

Moved by Comm. Olson, seconded by Comm. Uran, to approve moving forward with paving the Blaisdell to Tagus Road on Old Highway 2. Upon roll call, all present voted yes except Comm. Ruland who voted no. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the speed limit change from 35 mph to 45 mph and 105,500 max by legal weight on Old Highway 2 Blaisdell to Palermo. Upon roll call, all present voted yes. Motion carried.

Oasis Petroleum and Hess Bakken Investments II along with Rat Lake and Debing Township to discuss 96th Ave NW. JD DeMorett with Oasis Petroleum has concerns with the condition of the road and the townships have issues with it. Debing Township put in an overweight restriction with no overweight's allowed on their portion of the road which is also shared with Rat Lake and Unorganized Township 155-94. Charlie Sorenson, Chairman of Debing Township spoke concerning deteriorating road bed, heavy traffic and constant roll overs on 96th Ave NW and why the road was restricted with no overweight's allowed. Safety reasons which Charlie Sorenson is probably caused by water depositing areas and making the shoulders weak. Oasis Petroleum handed out the conditions of the road bed. Charlie Sorenson

stated that this road needs to be rebuilt but the issue is this road leads to no residences’. Charlie Sorenson stated these townships need help with the funding on the rebuilding of the road. Comm. Uran requested if the oil companies would be willing to help rebuild the road and the cost associated with it. Discussion was held on what specs to go by whether it be County specifications for rebuilding the road or the township specs. Grady Uran from Rat Lake Township thinks that the whole 4 miles need to be redone. Kip Wills with Oasis is questioning if there is something that can be placed or worked on to temporarily move equipment.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve moving forward with the estimate engineering and construction on 96th Ave NW for approximately 4 miles. Upon roll call, all present voted yes. Motion carried.

Discussion on Unorganized Townships and the 18 mills certified. Stephanie A. Pappa, Auditor stated the levy maximum of 18 mills is set by the board of Commissioners. Scott Ruland stated the flood aid is also helping the unorganized townships. Comm. Ruland stated the Unorganized Townships should not be utilizing the full maximum levy.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve sending the letter to NDDOT concerning the Stanley Truck bypass. Upon roll call, all present voted yes. Motion carried.

3. BUSINESS

A. AGENDA

Moved by Comm. Ruland, seconded by Comm. Olson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Uran, to approve the Minutes of August 21, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the bills totaling \$317,007.61 and August payroll, checks #10585-10603 and direct deposit #8423-8585 totaling \$898,180.49. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ www.co.mountrail.nd.us under the County Commissioners heading.)

APPROVED 9/04/2018 - PAYMENT 09/4/2018

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
94530	ACME TOOLS	4,198.00
	COUNTY ROAD & BRIDGE FUND	4,198.00
94531	ADDCO OFFICE SYSTEMS	26.35
	GENERAL FUND	26.35
94532	ADVANCED BUSINESS METHODS	13,748.42
	GENERAL FUND	11,726.21
	SOCIAL WELFARE FUND	2,022.21
94533	AGGREGATE CONSTRUCTION INC	533.33
	COUNTY PARKS FUND	533.33
94534	AMERICAN BANK CENTER	2,307.19
	SOCIAL WELFARE FUND	2,307.19
94535	AMERICAN INSTITUTIONAL SUPPLY	213.90
	GENERAL FUND	213.90
94536	BBH INSURANCE, INC	1,881.00
	GENERAL FUND	1,881.00
94537	BHG INC	243.00
	SOCIAL WELFARE FUND	243.00
94538	BLUE TARP FINANCIAL, INC.	139.97
	COUNTY ROAD & BRIDGE FUND	139.97

94539	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	1,930.00 1,930.00
94540	BRAD'S HARDWARE HANK COUNTY PARKS FUND	83.97 83.97
94541	BRAUN INTERTEC CORPORATION COUNTY ROAD & BRIDGE FUND	9,985.00 9,985.00
94542	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	2,833.00 2,833.00
94543	CAPTAIN/TERESA GENERAL FUND	80.50 80.50
94544	CARD SERVICES GENERAL FUND	40.76 40.76
94545	CBM MANAGED SERVICES GENERAL FUND	4,065.93 4,065.93
94546	CDW GOVERNMENT GENERAL FUND SOCIAL WELFARE FUND	2,275.93 264.10 2,011.83
94547	CHARM-TEX, INC. GENERAL FUND	63.40 63.40
94548	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	5,027.10 370.00 149.50 4,507.60
94549	CITY OF STANLEY GENERAL FUND	1,847.49 1,847.49
94550	CRAFT/KATHY SOCIAL WELFARE FUND	234.87 234.87
94551	CREATIVE PROPERTY MANAGEMENT SOCIAL WELFARE FUND	450.00 450.00
94552	D & L CONSTRUCTION, INC COUNTY ROAD & BRIDGE FUND	20,438.90 20,438.90
94553	DOBROVOLNY/JANE GENERAL FUND	27.00 27.00
94554	EIDE BAILLY GENERAL FUND	2,880.00 2,880.00
94555	ELLVANGER/LINDSEY SOCIAL WELFARE FUND	94.50 94.50
94556	ENGET/WADE GENERAL FUND	141.70 141.70
94557	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	103,925.29 103,925.29
94558	ESCO BISMARCK COUNTY ROAD & BRIDGE FUND	5,434.00 5,434.00
94559	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	217.00 217.00
94560	GILBERTSON/HEATHER SOCIAL WELFARE FUND	10.50 10.50

94561	H.A.THOMPSON & SONS INC GENERAL FUND	1,825.32 1,825.32
94562	HANSON/LORI GENERAL FUND	249.89 249.89
94563	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	24,188.77 24,188.77
94564	HENNESSY/JIM GENERAL FUND COUNTY AGENT FUND	299.00 149.50 149.50
94565	HOLIDAY CREDIT OFFICE GENERAL FUND	4,170.93 4,170.93
94566	INFORMATION SYSTEMS CORP DOCUMENT PRESERVATION FUND	1,900.00 1,900.00
94567	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	119.80 119.80
94568	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	2,102.09 8.95 2,093.14
94569	JOHN'S SAND & GRAVEL COUNTY ROAD & BRIDGE FUND	40,197.24 40,197.24
94570	JUMA/SAMMY COUNTY PARKS FUND	300.00 300.00
94571	KINNEY/SHELLY SOCIAL WELFARE FUND	153.05 153.05
94572	KOHLER COMMUNICATIONS INC COUNTY PARKS FUND	60.00 60.00
94573	KUSTOM SIGNALS, INC GENERAL FUND	176.09 176.09
94574	LABORATORY CORP OF AMERICA, HOLDINGS SOCIAL WELFARE FUND	29.75 29.75
94575	LAPICA/LISA VETERAN'S SERVICE OFFICER FUND	588.80 588.80
94576	LARSON'S TIRE SERVICE SOCIAL WELFARE FUND	838.56 838.56
94577	LDMHP, LLC. SOCIAL WELFARE FUND	600.00 600.00
94578	LEES/KAITLYN SOCIAL WELFARE FUND	313.79 313.79
94579	LINDLEY/MELANIE SOCIAL WELFARE FUND	301.74 301.74
94580	LOMMEN/ORVIN SOCIAL WELFARE FUND	630.00 630.00
94581	LONIER/RACHEL SOCIAL WELFARE FUND	39.30 39.30
94582	LSS PROPERTY MANAGEMENT GROUP SOCIAL WELFARE FUND	1,000.00 1,000.00
94583	LUTTRELL/JANETTE SOCIAL WELFARE FUND	121.54 121.54

94584	LYCOX ENTERPRISES, INC COUNTY ROAD & BRIDGE FUND	725.00 725.00
94585	LYSTAD/GRACE SOCIAL WELFARE FUND	45.38 45.38
94586	MAINSTAY SUITES GENERAL FUND	84.60 84.60
94587	MATTHEW BENDER & CO INC GENERAL FUND	78.10 78.10
94588	MCLEAN COUNTY GENERAL FUND	84.60 84.60
94589	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,859.35 276.20 2,583.15
94590	MENARDS - MINOT COUNTY PARKS FUND	121.98 121.98
94591	MIDSTATE TELEPHONE CO SOCIAL WELFARE FUND	158.94 158.94
94592	MILLS/JAMIE SOCIAL WELFARE FUND	112.77 112.77
94593	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	9,596.16 8,133.14 1,463.02
94594	MOUNTRAIL COUNTY PROMOTER SOCIAL WELFARE FUND	130.40 130.40
94595	MOUNTRAIL COUNTY 4-H COUNTY AGENT FUND	13.82 13.82
94596	MOUNTRAIL TOWING AND RECOVERY GENERAL FUND	100.00 100.00
94597	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	13,921.60 51.51 303.87 13,566.22
94598	MRC GLOBAL (US) INC. COUNTY ROAD & BRIDGE FUND	58.40 58.40
94599	ND ASSOCIATION OF COUNTIES GENERAL FUND	189.00 189.00
94600	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	11.50 11.50
94601	ND SUPREME COURT GENERAL FUND	25.00 25.00
94602	NDCSW SOCIAL WELFARE FUND	825.00 825.00
94603	NDSU EXTENSION SERVICE GENERAL FUND	75.00 75.00
94604	NDTOA GENERAL FUND	750.00 750.00
94605	NELSON/ELMER SOCIAL WELFARE FUND	164.50 164.50

94606	NEOFUNDS BY NEOPOST GENERAL FUND	39.00 39.00
94607	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	2,174.22 2,174.22
94608	NORTHERN SAFETY TECHNOLOGY INC GENERAL FUND	542.48 542.48
94609	NORTHWEST COLLISION AND CUSTOM, INC SOCIAL WELFARE FUND	50.00 50.00
94610	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	400.35 400.35
94611	O'REILLY AUTO PARTS COUNTY ROAD & BRIDGE FUND	103.96 103.96
94612	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	839.74 374.14 216.80 248.80
94613	OGDEN/CRYSTAL SOCIAL WELFARE FUND	166.88 166.88
94614	OSTDAHL/JOANN SOCIAL WELFARE FUND	45.38 45.38
94615	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	205.01 205.01
94616	PAPPA/STEPHANIE GENERAL FUND	203.49 203.49
94617	PAULSON/JANINNE SOCIAL WELFARE FUND	80.39 80.39
94618	PINNACLE SOCIAL WELFARE FUND	1,398.76 1,398.76
94619	PITNER/HEIDI B. GENERAL FUND	314.00 314.00
94620	PORTH/THOMAS GENERAL FUND	99.49 99.49
94621	PRAETORIAN DIGITAL GENERAL FUND	1,530.00 1,530.00
94622	PRAIRIE FORD, INC. GENERAL FUND	384.35 384.35
94623	PRINGLE & HERIGSTAD, PC GENERAL FUND	1,664.00 1,664.00
94624	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	2,402.79 2,402.79
94625	PROFESSIONAL DEVELOPMENT ACADEMY LLC COUNTY ROAD & BRIDGE FUND	495.00 495.00
94626	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	1,176.50 1,176.50
94627	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	596.78 204.05 392.73

94628	ROISE/DUSTIN I. GENERAL FUND	39.24 39.24
94629	SAFARI FUELS #103 GENERAL FUND	336.43 336.43
94630	SAVAGE/KIM GENERAL FUND	58.86 58.86
94631	SORENSEN/CHARLIE GENERAL FUND	34.88 34.88
94632	SPRINGANS FURNITURE SOCIAL WELFARE FUND	50.00 50.00
94633	STEINS INC GENERAL FUND COUNTY PARKS FUND	255.01 49.43 205.58
94634	SVEEN/SHADOE SOCIAL WELFARE FUND	28.00 28.00
94635	THOMAS LAW FIRM GENERAL FUND	67.50 67.50
94636	TONY'S TRANSFER COUNTY ROAD & BRIDGE FUND	25.00 25.00
94637	TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND	24.99 24.99
94638	TRIGLETH/LAUREN GENERAL FUND	65.00 65.00
94639	VACHAL/LYNETTE COUNTY AGENT FUND	14.25 14.25
94640	VACHAL/MELISSA GENERAL FUND	205.06 205.06
94641	VAN HOOK RESORT, LLC COUNTY PARKS FUND	4,500.00 4,500.00
94642	VERIZON WIRELESS GENERAL FUND COUNTY AGENT FUND WEED CONTROL FUND	188.15 60.43 67.29 60.43
94643	WARD COUNTY AUDITOR GENERAL FUND	85.00 85.00
94644	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	402.91 402.91
	FINAL TOTAL	\$ 317,007.61

Moved by Comm. Olson, seconded by Comm. Uran, to approve the added bill from State’s Attorney, Wade Enget. Upon roll call, all present voted yes. Motion carried.

D. CONTRACT

Moved by Comm. Ruland, seconded by Comm. Uran, to act on the 2019 Ward County Library Contract. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve signing the H.A. Thompson and Sons contract for the renewal contract. Upon roll call, all present voted yes. Motion carried.

Garrett Volk, met with the board to discuss the CPUI 2 year contract for the computer software program.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the CPUI contract for a 2 year term. Upon roll call, all present voted yes. Motion carried.

E. MISCELLANEOUS

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the raffle permit for the Friends of Wabek for October 27, 2018. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Eide Bailly Audit for the 2016 year. Upon roll call, all present voted yes. Motion carried.

G. ONGOING BUSINESS

No new updates.

4. ADJOURN

The Board adjourned at 12:10 P.M. to meet in regular session on Tuesday, September 18, 2018 at 9:00 A.M.

Accepted and approved this 18th day of September, 2018.

Arlo Borud, Chairman

Mountrail County Commissioner

Stephanie A. Pappa

Mountrail County Auditor