

Proceedings of the Mountrail County Commissioners

August 15, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Daniel Uran, and Wayne Olson. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Ruland, to approve the Minutes of August 1, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the bills totaling \$1,261,729.65. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the July 2017 fees for the Sheriff's Department, Recorder's Office, and the Clerk of Court. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the transfer totaling \$6,300.00 from the Weed Control Department to the General/County Agent Miscellaneous Expense Fund to correct receipt #86379 from the North Dakota Department of Ag. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Regular Full-Time Agreement for Tascha Anderson for the Sheriff's Department as a Deputy totaling \$53,316.00 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Regular Full-Time Agreement for Wayne Olson as a Commissioner for District 1 totaling \$28,008.00 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve Road Crossing Permit 502 from Savage Water Solutions on 53rd St. NW located in Sections 1 & 12 in Township 154 North, Range 94 West (Unorganized Township) to bore for water. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 503 from QEP Field Services on 53rd St. NW, CR 10, located in Sections 1 & 12 in Township 154 North, Range 93 West (Rat Lake Township) to bore for gas. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 504 from QEP Field Services on 53rd St. NW, CR 10, located in Sections 3 & 10 in Township 154 North, Range 92 West (Brookbank Township) to bore for gas. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 505 from QEP Field Services on 53rd St. NW, CR 10, located in Sections 11 & 2 in Township 154 North, Range 92 West (Brookbank Township) to bore for gas. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 506 from QEP Field Services on 96th St. NW, CR 10, located in Section 13 in Township 154 North, Range 94 West (Rat Lake Township) and in Section 7, Lot 4 in Township 154 North, Range 93 West (Unorganized Township) to bore for gas. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 507 from Targa Badlands, LLC, on 92nd Ave. NW, CR 21, located in Sections 34 & 35 in Township 152 North, Range 93 West (Unorganized Township) to bore for oil. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 508 from Buckhorn SWD Solutions LLC, on 54th St. NW located in Section 4 in Township 154 North, Range 94 West (Unorganized Township) and in Section 33 in Township 155 North Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 509 from Buckhorn SWD Solutions LLC, on 52nd St. NW, located in Sections 9 & 16 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 510 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 4 & 9 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 511 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 16 & 21 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 512 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 21 & 22 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 513 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 22 & 21 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 514 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 22 & 23 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 515 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 23 & 22 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the Road Crossing Permit 516 from Buckhorn SWD Solutions LLC. ,on the section line of Sections 22 & 27 in Township 154 North, Range 94 West (Unorganized Township) to bore for fiber optic cable. Upon roll call, all present voted yes.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the appointment of Susan Spaeth to the Job Development Authority Board for an unexpired term ending December 31, 2019. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Jacobson, to appoint Jana Heberlie, Road & Bridge Engineer, as a delegate and Shawna McFarland, Social Services Director, as the alternate to the NDACo Annual Conference on October 8-10, 2017. Upon roll call, all present voted yes. Motion carried.

Wade Enget, States Attorney, gave an update on the South Complex flood.

Discussion was held on the Soils Board applicants. Applications were received from each of the 5 districts and 4 applications were received from District 5.

Moved by Comm. Jacobson, seconded by Comm. Olson, to appoint Dustin Roise to the Soils Board for District 5. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to appoint Keith Deutsch for District 1, Mike Hynek for District 2, Charlie Sorenson for District 3, and Luke Lahtinen for District 4 to join Dustin Roise from District 5 to the Mountrail County Soils Board. Upon roll call, all present voted yes. Motion carried.

States Attorney Enget gave an update on the Ceres arbitration case.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the publication for the medical marijuana zoning ordinance hearing for September 19, 2017 at 10:00 A.M. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the interest rate for the new jail facility loan with the Bank of North Dakota.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve amending the 2017 budget to pay off the Bank of North Dakota loan. Upon roll call, all present voted yes. Motion carried.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss Road & Bridge issues along with Mary Trahan, Administrative Assistant.

Moved by Comm. Uran, seconded by Comm. Olson, to approve the public notice for cutting grass and weeds on county and township roads. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie gave an update on the culvert issue on 89th Ave NW between Sections 7 & 8 in Township 156 North, Range 92 West. Comm. Ruland suggested the Water Resource Board should also be contacted.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the salary increase for Nathan Story from the Road & Bridge Department totaling \$4,570.00 per month effective September 1, 2017 for successful completion of probationary period. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie informed the Board that Troy Jacobson has requested 8.5 hours of unpaid leave for the week of August 7 -11, 2017.

Moved by Comm. Uran, seconded by Comm. Olson, to approve Troy Jacobson's request for unpaid time off. Upon roll call, all present voted yes except Comm. Jacobson did not take part in discussion or vote. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the payment totaling \$79,097.21 to Gratech. Upon roll call, all present voted yes. Motion carried.

Chairman Borud opened the 10:30 A.M. budget hearing for the Upper Missouri District Health Unit. Present for the hearing was Javayne Oyloe, Executive Director for Upper Missouri District Health Unit. Nobody from the public appeared.

Executive Director Oyloe stated the requested mills for 2018 were increased for the first time in four years. The 2018 budget was reviewed.

No written comments were received.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve closing the budget hearing for the Upper Missouri District Health. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie returned to discuss the 2018 Road & Bridge budget. The Board requested the 2 pending road projects be removed due to no available state funding for 2018 and to also remove the Plaza shop construction and engineering.

Traci Hysjulien, Clerk of Court, met with the Board to discuss the 2018 budget requests.

Lori Hanson, Tax Director, met with the Board to give an update on the 2018 budget.

Laurie Johnson, Jail Administrator, met the Board to discuss the 2018 budget requests. Administrator Johnson stated the training budget has increased and a new van was added to the requests.

Shena Wold, Treasurer, met with the Board to present the 2018 budget for the Treasurer's Office. Treasurer Wold added a deputy position to the budget.

Melissa Vachal, Recorder, met with the Board to present the 2018 budget for the Recorder's Office.

Don Longmuir, Interim P&Z/DES Administrator, met with the Board to discuss the 2018 budgets for the Planning & Zoning and DES departments. Interim Administrator Longmuir requested Liz Hollowell's salary be increased in 2018.

Karen Babbitt, Head Custodian, met with the Board to give an update on the 2018 County Buildings budget.

Jim Hennessy, Ag Agent, met with the Board to discuss the 2018 budgets for the County Agent Department and the Weed Control Department. Also present for the discussion was Kelly Hanson and Dustin Roise from the Weed Control Board. The Weed Board requested to receive 3 mills for the 2018 year.

Lynette Vachal, County Extension Agent, met with the board to discuss the 2018 budget.

Shawna McFarland, Social Services Director, met with the Board to discuss the 2018 budget request for Social Services Department.

Karen Babbitt, Head Custodian, Caleb Barlow and Jason Hunze from Prairie Engineering, Konrad Johnson from Adolphson & Peterson, and Steve Altringer from Wheeler Contracting met with the Board to discuss power issues in the new jail facility. Jason Hunze stated the problem is with MDU, whom was not present at the

meeting. The plan is to add a wire to monitor the voltage coming into the building and a surge protector to the elevator.

Tax Director Hanson along with Rory Porth, Assessor, met with the Board to discuss the soils project. Tax Director Hanson gave an update on the State Board of Equalization meeting.

States Attorney Wade Enget met with the Board to present the 2018 budget for the States Attorney’s Office.

Auditor Stephanie Pappa met with the Board to present the 2018 budget for the Auditor’s Office.

APPROVED 08/15/2017-PAYMENT 08/15/2017

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
91846	ADDCO OFFICE SYSTEMS	44.10
	GENERAL FUND	26.46
	COUNTY ROAD & BRIDGE FUND	8.82
	COUNTY AGENT FUND	8.82
91847	ADVANCED BUSINESS METHODS	1,026.74
	GENERAL FUND	821.40
	COUNTY AGENT FUND	205.34
91848	AMERICAN INSURANCE CENTER	50.00
	GENERAL FUND	50.00
91849	AMERIPRIDE LINEN & APPAREL SERVICES	995.54
	GENERAL FUND	861.64
	COUNTY ROAD & BRIDGE FUND	133.90
91850	ASC CONSTRUCTION EQUIPMENT USA, INC	2,435.42
	COUNTY ROAD & BRIDGE FUND	2,435.42
91851	BANK OF NORTH DAKOTA	41,454.04
	GENERAL FUND	41,454.04
91852	BHG INC	405.00
	GENERAL FUND	234.00
	COUNTY ROAD & BRIDGE FUND	171.00
91853	BLUE CROSS BLUE SHIELD	220.40
	GENERAL FUND	220.40
91854	BUTLER MACHINERY CO	2,869.74
	COUNTY ROAD & BRIDGE FUND	2,869.74
91855	CARD SERVICES	71.70
	GENERAL FUND	71.70
91856	CARQUEST OF STANLEY	461.03
	GENERAL FUND	57.26
	COUNTY ROAD & BRIDGE FUND	400.62
	WEED CONTROL FUND	3.15
91857	CBM MANAGED SERVICES	3,262.30
	GENERAL FUND	3,262.30
91858	CDW GOVERNMENT	2,395.39
	GENERAL FUND	1,593.71
	COUNTY PARKS FUND	801.68
91859	CFS PRODUCTS, INC.	359.95
	GENERAL FUND	359.95
91860	CITY OF MINOT LANDFILL	51.60
	COUNTY ROAD & BRIDGE FUND	51.60

91861	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
91862	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
91863	CITY OF STANLEY WEED CONTROL FUND	146.74 146.74
91864	COMPUTER PROFESSIONALS GENERAL FUND	2,376.02 2,376.02
91865	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	494.20 494.20
91866	DAKOTA DRUG CO GENERAL FUND	45.50 45.50
91867	DAKOTA SUPPLY GROUP COUNTY PARKS FUND	330.23 330.23
91868	DAKOTA TRUCK & FARM SERVICE COUNTY ROAD & BRIDGE FUND	328.00 328.00
91869	EDWARDS GRAVEL & TRUCKING COUNTY ROAD & BRIDGE FUND	22,964.08 22,964.08
91870	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	43,750.99 43,750.99
91871	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,924.58 516.47 6,408.11
91872	FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND	88.00 88.00
91873	H.A.THOMPSON & SONS INC GENERAL FUND	254.56 254.56
91874	HALVORSON/KENNETH GENERAL FUND	194.10 194.10
91875	HOBART SALES & SERVICE COUNTY PARKS FUND	1,812.09 1,812.09
91876	INFORMATION SYSTEMS CORP DOCUMENT PRESERVATION FUND	113.93 113.93
91877	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,991.03 2,545.95 3,445.08
91878	JAMAR TECHNOLOGIES, INC COUNTY ROAD & BRIDGE FUND	25.00 25.00
91879	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	12,130.00 12,130.00
91880	JOHNSON AUTO BODY INC GENERAL FUND	527.08 527.08
91881	KELLAR PAVING & LANDSCAPING, INC. COUNTY PARKS FUND	98,022.11 98,022.11
91882	LARSON'S TIRE SERVICE COUNTY PARKS FUND COUNTY AGENT FUND	49.23 31.23 18.00

91883	LASER DESIGNS & SIGNS GENERAL FUND	120.00 120.00
91884	LOWE'S PRINTING INC COUNTY PARKS FUND COUNTY AGENT FUND	1,458.55 994.25 464.30
91885	MALONEY/BRANDON GENERAL FUND	871.10 871.10
91886	MAYO CONSTRUCTION COMPANY, INC FARM TO MARKET ROADS FUND	804,435.02 804,435.02
91887	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,380.35 710.00 670.35
91888	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	261.59 6.57 255.02
91889	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,755.39 3,503.48 166.95 45.18 39.78
91890	MOUNTRAIL CO ROAD DEPART COUNTY PARKS FUND	2,556.00 2,556.00
91891	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	71.63 32.98 38.65
91892	ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND	1,099.34 1,099.34
91893	ND ASSOCIATION OF COUNTIES GENERAL FUND	126.00 126.00
91894	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	11.50 11.50
91895	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	28,310.55 28,310.55
91896	ND ENVELOPE COMPANY GENERAL FUND	364.40 364.40
91897	ND TRUCK WASH GENERAL FUND	30.00 30.00
91898	NELSON/JENNA GENERAL FUND	1,000.00 1,000.00
91899	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	511.01 511.01
91900	NORTH COUNTRY SPORTSWEAR INC WEED CONTROL FUND	283.25 283.25
91901	NORTHERN PUMP & COMPRESSION, INC COUNTY ROAD & BRIDGE FUND	500.00 500.00
91902	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
91903	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	1,024.26 30.00

	WEED CONTROL FUND	994.26
91904	OFFICE DEPOT INC	920.56
	GENERAL FUND	758.70
	COUNTY ROAD & BRIDGE FUND	161.86
91905	OHNSTAD TWICHELL, P.C.	3,573.89
	GENERAL FUND	3,573.89
91906	OTTER TAIL POWER CO	93.35
	COUNTY ROAD & BRIDGE FUND	93.35
91907	PRAIRIE FORD, INC.	283.49
	GENERAL FUND	283.49
91908	RACERS STORE 301	234.72
	GENERAL FUND	234.72
91909	RDO EQUIPMENT CO	2,928.82
	COUNTY ROAD & BRIDGE FUND	2,928.82
91910	RESERVATION TELEPHONE	1,280.17
	GENERAL FUND	1,061.37
	COUNTY ROAD & BRIDGE FUND	100.70
	COUNTY PARKS FUND	118.10
91911	SACAGAWEA PIPELINE COMPANY	70,000.00
	COUNTY ROAD & BRIDGE FUND	70,000.00
91912	SAUBER ENGINEERING, INC	66,017.14
	FARM TO MARKET ROADS FUND	58,227.38
	COUNTY PARKS FUND	7,789.76
91913	SCHMIDT/GARY	1,000.00
	GENERAL FUND	1,000.00
91914	SHARE CORPORATION	162.08
	GENERAL FUND	162.08
91915	SHELL CREEK SLIP & RENTALS INC	2,092.50
	COUNTY PARKS FUND	2,092.50
91916	SOURIS RIVER TELECOMMUNICATIONS	170.10
	E 911 EMERGENCY/WIRELESS FUND	170.10
91917	STANLEY HARDWARE	1,152.70
	GENERAL FUND	1,032.16
	COUNTY ROAD & BRIDGE FUND	112.07
	WEED CONTROL FUND	8.47
91918	STAPLES, INC. AND SUBSIDIARIES	13.62
	COUNTY ROAD & BRIDGE FUND	13.62
91919	STEINS INC	24.10
	GENERAL FUND	24.10
91920	THOMSON REUTERS-WEST PUBLISHING CORP.	136.06
	GENERAL FUND	136.06
91921	THORSRUD SUPPLY CO.,INC	20.25
	COUNTY PARKS FUND	20.25
91922	TRACTOR SUPPLY COMPANY	65.44
	GENERAL FUND	65.44
91923	UNITED QUALITY COOPERATIVE	2,732.71
	GENERAL FUND	2,470.67
	COUNTY ROAD & BRIDGE FUND	45.75
	COUNTY PARKS FUND	216.29

91924	VAC-U-JET PORTABLES COUNTY PARKS FUND	3,720.45 3,720.45
91925	VOLK/GARRETT GENERAL FUND	64.20 64.20
91926	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
91927	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	261.44 261.44
91928	YODER ELECTRIC COUNTY PARKS FUND	480.00 480.00
91929	GRATECH COMPANY COUNTY ROAD & BRIDGE FUND	79,097.21 79,097.21
	FINAL TOTAL	\$1,261,729.65

The Board adjourned at 4:00 P.M. to meet in regular session on Tuesday, September 5, 2017 at 9:00 A.M.

Accepted and approved this 5th day of September, 2017.

Arlo Borud, Chairman
Mountrail County Commissioners

Stephanie A. Pappa
Mountrail County Auditor