

Proceedings of the Mountrail County Commissioners

July 18, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, and Daniel Uran. Absent was Garry Jacobson. Also present was States Attorney Wade Enget, Will Kulczyk, Charlie Sorenson, Donald Longmuir, Alan LaBar, Shannon Gilmore, and Brian Kunz.

Chairman Borud called the meeting to order.

Moved by Comm. Ruland, seconded by Comm. Uran, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Minutes of July 5, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the bills totaling \$681,752.17. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the June 2017 Correctional Center, Sheriff's Department, and Clerk of Court fees. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the appointment of Wayne Olson as the Commissioner for District 1. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the transfer for the 2017 Worker's Compensation Premium totaling \$48,853.37 from the County Road & Bridge Fund, Social Welfare Fund, County Parks Fund, and the Weed Control Fund to the General Fund. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the transfer totaling \$5,803.63 from the 2009 Flood Disaster Fund to the County Road & Bridge Fund. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the transfer totaling \$191,673.86 from the 2011 Flood Disaster Fund to the County Road & Bridge Fund. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Stop Payment Agreement for Gloria Lagorin in the amount of \$64.97. Upon roll call, all present voted yes. Motion carried.

Donald Longmuir met with the Board to discuss becoming the interim Planning & Zoning/DES Administrator. Don Longmuir requested to be paid \$42.00 an hour for 16 hours per week and to not to receive retirement benefits.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the appointment of Donald Longmuir as the interim Planning & Zoning/DES Administrator. Upon roll call, all present voted yes. Motion carried.

Corey Bristol, Sheriff's Deputy, met with the Board to discuss updates to the Plaza tower. Discussion was held on which budget the cost would come from since there is no room in the 911 budget. Deputy Bristol contacted the Plaza Fire Department and they agreed to cover the cost of the tower and antenna.

Don Longmuir, Interim Planning & Zoning Administrator, was present for the hearings pertaining to the zoning amendments.

Chairman Borud opened the 9:50 A. M. public hearing to receive comments on the zoning amendment request filled by Johnny David Kulczyk, landowner, to rezone a 10 acre more or less tract of land in Unorganized Township from agricultural to industrial for the purpose of a water depot with ponds and a well

Present for the hearing was Will Kulczyk.

Will Kulczyk stated the previous manager has been demoted and Will Kulczyk will be taking over the project. Will Kulczyk stated the requests made by neighbors are simple and plans to do things right. Will Kulczyk asked the Board approve the request despite the recommendation made by the Planning & Zoning Committee at the June 23, 2017 meeting to deny the amendment request.

Charlie Sorenson from the Planning & Zoning Committee stated the amendment does not qualify to be zoned industrial. Charlie Sorenson explained that the project is encroaching the section line and it is not located

near a major corridor. Charlie Sorenson requested the Board deny the amendment and to send the matter back to the Planning & Zoning Board.

Moved by Comm. Ruland, seconded by Comm. Uran, to send the matter which was requested by Johnny David Kulczyk, landowner, back to Planning & Zoning for an amendment to the Mountrail County Zoning Ordinance to rezone a 10 acre more or less tract of land described as Outlot 1 located in the NE¼SE¼ of Section 17, Township 154 North, Range 94 West (Unorganized Township) and a 10 acres more or less tract of land described as E½ of Section 20, Township 154 North, Range 94 West (Unorganized Township) from agricultural to industrial for the purpose of a water depot with a pond and a well in accordance with regulations set forth in Mountrail County Zoning Ordinance and as recommended by the Mountrail County Planning Commission at their June 20, 2017 meeting. Upon roll call, all present voted yes. Motion carried.

Shena Wold, Treasurer, met with the Board to present the Pledge of Securities.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Pledge of Securities of Liberty State Bank of Powers Lake, American Bank Center of Stanley, Cornerstone Bank of New Town, Bremer Bank of Minot, and First International Bank & Trust of Minot. Upon roll call, all present voted yes. Motion carried.

Treasurer Wold informed the Board that an account from Liberty State Bank and an account from Cornerstone Bank had become dormant accounts. Treasurer Wold stated the accounts would earn more interest with Bremer Bank.

Moved by Comm. Ruland, seconded by Comm. Uran, to contact Liberty State Bank and Cornerstone Bank to request a rate adjustment or the money will be moved. Upon roll call, all present voted yes. Motion carried.

Rory Porth, Assessor, met with the Board to discuss issues in the Tax Directors Office.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the license of ArcGIS Basic in the amount of \$1,250 and the remote installation and training by Sidwell in the amount of \$1,850 to be taken out of the Contingency Fund. Upon roll call, all present voted yes. Motion carried.

Assessor Porth presented the Mountrail County Soils Committee Policy.

Moved by Comm. Ruland, seconded by Comm. Uran, to adopt the Mountrail County Soils Committee Policy. Upon roll call, all present voted yes. Motion carried.

Assessor Porth reviewed the requirements for assessor certification for a Class II Assessor which needs to be completed by July 31, 2017. Assessor Porth gave an update on the certification process for the local assessors.

Assessor Porth stated the Tax Director's Office will be closed on August 8, 2017 in order for all 3 employees to attend the State Board of Equalization Meeting.

Laurie Johnson, Jail Administrator, met with the Board to discuss the jail facility. Discussions were held on cameras from the old jail and training.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve overtime for 6 employees from the jail facility. Upon roll call, all present voted yes. Motion carried.

The Board, along with interim Administrator Longmuir, reviewed the applications for the Planning & Zoning/DES Administrator position.

Alan LaBar met with the Board to request to continue assessing for the City of White Earth. Also present was Shannon Gilmore, Mayor of White Earth. Alan LaBar stated the classes were not completed in the two year time frame because of procrastination. Alan LaBar stated the State Tax Commissioners Office had advised him to make request to continue assessing from the City of White Earth and from the County. States Attorney Enget stated Alan LaBar could possibly become a data collector for the County and would not be an assessor. The Board agreed to leave the decision to Lori Hanson, Tax Director.

Brian Kunz with Adolphson & Peterson met with the Board to give an update on the jail facility.

Discussion was held on moving the designated smoking area to the County shop.

APPROVED 07/18/2017-PAYMENT 07/18/2017

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
91666	ADVANCED BUSINESS METHODS GENERAL FUND COUNTY AGENT FUND	1,150.92 878.00 272.92
91667	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	521.28 454.33 66.95
91668	BANK OF NORTH DAKOTA GENERAL FUND	40,778.51 40,778.51
91669	BBH INSURANCE, INC GENERAL FUND	114,670.00 114,670.00
91670	BHG INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	356.50 234.00 122.50
91671	BLUE CROSS BLUE SHIELD GENERAL FUND	220.40 220.40
91672	BOOM CONCRETE, INC.-SO. DAKOTA COUNTY PARKS FUND	10,730.00 10,730.00
91673	BORDER PLAINS EQUIPMENT LLC. COUNTY PARKS FUND	1,750.09 1,750.09
91674	BURLINGTON ELECTRIC, INC COUNTY PARKS FUND	807.00 807.00
91675	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	138.22 138.22
91676	CARD SERVICES GENERAL FUND	38.75 38.75
91677	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	553.73 553.73
91678	CBM MANAGED SERVICES GENERAL FUND	1,276.10 1,276.10
91679	CDW GOVERNMENT GENERAL FUND	90.76 90.76
91680	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
91681	COMPUTER PROFESSIONALS GENERAL FUND	2,376.02 2,376.02
91682	CPS TECHNOLOGY SOLUTIONS GENERAL FUND	1,662.00 1,662.00
91683	CULLIGAN WATER CONDITIONING COUNTY PARKS FUND	436.50 436.50
91684	D & L CONSTRUCTION, INC COUNTY PARKS FUND	2,048.12 2,048.12
91685	DAKOTA DRUG CO GENERAL FUND	129.84 129.84
91686	ELLVANGER PLUMBING COUNTY PARKS FUND	375.00 375.00

91687	ENVIRONMENTAL SYSTEMS RESEARCH GENERAL FUND	3,000.00 3,000.00
91688	ENVIROTECH SERVICES, INC COUNTY ROAD & BRIDGE FUND	137,203.92 137,203.92
91689	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	5,122.00 419.77 4,702.23
91690	GREGORY IAN RUNGE GENERAL FUND	127.40 127.40
91691	H.A.THOMPSON & SONS INC GENERAL FUND	3,430.00 3,430.00
91692	HACTC GENERAL FUND	588.32 588.32
91693	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	19,429.88 2,545.95 16,883.93
91694	JACOBSON/GARRY GENERAL FUND	154.08 154.08
91695	JERRY'S SEPTIC SERVICE COUNTY PARKS FUND	9,550.00 9,550.00
91696	JH MEDICAL SUPPLY GENERAL FUND	52.71 52.71
91697	JOHNSON AUTO BODY INC GENERAL FUND	1,279.15 1,279.15
91698	JOHNSON/GARY L GENERAL FUND	178.96 178.96
91699	JOHNSON/LAURIE GENERAL FUND	53.00 53.00
91700	KRONOS INC GENERAL FUND	494.67 494.67
91701	LARSON'S TIRE SERVICE COUNTY AGENT FUND	98.05 98.05
91702	LEWIS OIL COMPANY, LLC COUNTY ROAD & BRIDGE FUND	6,000.00 6,000.00
91703	LOWE'S PRINTING INC GENERAL FUND	109.65 109.65
91704	MAYO CONSTRUCTION COMPANY, INC FARM TO MARKET ROADS FUND	135,650.61 135,650.61
91705	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	12,057.65 875.00 11,182.65
91706	MENARDS - MINOT GENERAL FUND COUNTY PARKS FUND	997.65 160.64 837.01
91707	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,819.61 3,567.55 166.92 45.17 39.97

91708	MILLER/TROY GENERAL FUND	44.40 44.40
91709	MONARCH PRODUCTS COMPANY COUNTY PARKS FUND	4,675.00 4,675.00
91710	MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND	3,870.00 3,870.00
91711	NAPA COUNTY ROAD & BRIDGE FUND	529.43 529.43
91712	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	15.98 15.98
91713	ND ASSOCIATION OF COUNTIES GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	1,269.53 50.00 1,219.53
91714	ND DEPT OF TRUST LANDS GENERAL FUND	6,015.07 6,015.07
91715	ND INSURANCE DEPART-STATE FIRE & TORNADO GENERAL FUND COUNTY ROAD & BRIDGE FUND	24,587.25 24,187.25 400.00
91716	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
91717	ND TRUCK WASH GENERAL FUND	30.00 30.00
91718	NDAAO GENERAL FUND	240.00 240.00
91719	NDACO RESOURCES GROUP GENERAL FUND	65.00 65.00
91720	NEOFUNDS BY NEOPOST GENERAL FUND	707.00 707.00
91721	NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND	771.95 771.95
91722	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	6,122.68 6,122.68
91723	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
91724	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	579.67 579.67
91725	NR CONSTRUCTION COUNTY PARKS FUND	1,274.35 1,274.35
91726	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	862.53 797.73 43.70 10.59 10.51
91727	OTTER TAIL POWER CO COUNTY ROAD & BRIDGE FUND	105.53 105.53
91728	PINNACLE COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND	7,876.38 3.18 7,873.20
91729	PRAIRIE FORD, INC.	586.32

	GENERAL FUND	586.32
91730	PRINGLE & HERIGSTAD, PC GENERAL FUND	416.00 416.00
91731	RACERS STORE 301 GENERAL FUND	184.96 184.96
91732	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	50,885.38 50,885.38
91733	REINHARDT/SANDE GENERAL FUND	630.00 630.00
91734	RELIANCE TELEPHONE, INC GENERAL FUND	60.00 60.00
91735	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,280.22 1,061.37 100.75 118.10
91736	RULAND/TRUDY GENERAL FUND	263.22 263.22
91737	SATERMO TRUSTWORTHY HARDWARE COUNTY PARKS FUND	269.23 269.23
91738	SAUBER ENGINEERING, INC FARM TO MARKET ROADS FUND COUNTY ROAD & BRIDGE FUND	36,025.16 32,895.16 3,130.00
91739	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
91740	STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND WEED CONTROL FUND	3,133.88 1,392.12 1,595.98 88.89 56.89
91741	STAPLES CREDIT PLAN GENERAL FUND	219.99 219.99
91742	THIRD WATCH COMMUNICATIONS GENERAL FUND	123.00 123.00
91743	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	136.06 136.06
91744	URAN/DAN GENERAL FUND	205.44 205.44
91745	VAC-U-JET PORTABLES COUNTY PARKS FUND	1,942.50 1,942.50
91746	VACHAL/MELISSA GENERAL FUND	381.46 381.46
91747	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND E 911 EMERGENCY/WIRELESS FUND	697.75 53.14 443.71 200.90
91748	VOLK/GARRETT GENERAL FUND	23.54 23.54
91749	WARD COUNTY GENERAL FUND	200.00 200.00

91750	WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND	3,200.00 3,200.00
91751	WARD COUNTY SHERIFF'S DEPT GENERAL FUND	22.00 22.00
91752	WARNE CHEMICAL & EQUIP CO WEED CONTROL FUND	486.30 486.30
91753	WAYNE COUNTY CLERK GENERAL FUND	26.00 26.00
91754	WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND	103.36 103.36
	FINAL TOTAL	681,752.17

The Board adjourned at 2:03 P.M. to meet in regular session on Tuesday, August 1, 2017 at 9:00 A.M.

Accepted and approved this 1st day of August, 2017.

Arlo Borud, Chairman
Mountrail County Commissioners

Stephanie A. Pappa
Mountrail County Auditor