

PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

June 23, 2016

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Greg Boschee, Eric Jaeger, Arden Eide, Colleen Reese, and Garry Jacobson.

Also in attendance were Barb Knudson, Parshall Bay Manager; Kim Knudson with Parshall Bay; Dawn & Justin Ritts, Traynor/Van Hook Park Managers; Larry and Karen Fritel, Clearlake Managers; John Sauber with Sauber Engineering Inc.; Wade Enget, States Attorney; and Curt Latendresse and Twyla Horvath of Van Hook.

Chairman Boschee called the meeting to order.

Larry and Karen Fritel with Clearlake met with the Board to discuss adding a vault toilet to the Game and Fish Cost Share requests. Discussion was held on using porta-potties with a barrier for the time being. The Road & Bridge Department will deliver barriers that are not being used from the construction of the new jail facility. The Fritel's outlined the plans to add a shelter with picnic tables and to add 6 electrical camping sites. Barb Knudson, Parshall Bay Manager, stated Parshall Bay had picnic tables Clearlake could have. Discussion was held on adding a third party salary to the budget and reimbursement for the Fritel's gas.

Curt Latendresse, a Van Hook lot holder, met with the Board to discuss a building permit on Lot 7, Block 18. Curt Latendresse stated he would like to build an addition but a neighbor's trailer house is encroaching on the lot. Curt Latendresse requested to build up to the neighbor house. Discussion was held on whether the trailer that is encroaching should be moved. States Attorney Wade Enget stated the lots are not owned by the lot holder and if the County requests something moved it should be moved. States Attorney Enget further stated if people are allowed to build into the encroachments the Corp could pull the Counties lease.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the building permit on Lot 7, Block 18. Upon roll call, Eide, Jacobson, and Reese voted yes and Jaeger voted no. Motion carried.

Twyla Horvath met with the Board about a building permit on Lot 30, Block 15 which is leased by Mrs. Horvath's mother, Lila Thorlaksen. A deck was built with no approved building permit and is over the lot line on the boulevard side. Comm. Jaeger spoke against the variance and stated this goes against the rules that have been set by the Park Board.

Moved by Comm. Jaeger, seconded by Comm. Reese, to deny the building permit on Lot 30, Block 15 to be in compliance by November 1, 2016. Upon roll call, all present voted yes. Motion carried.

Barb Knudson, Parshall Bay Manager, gave an update on the Annual Management Plans. The proposed garage was not approved by the Corps without a detailed construction plan.

Moved by Comm. Jacobson, seconded by Comm. Eide, to approve up to \$40,000 for the construction and building of a garage. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jaeger, seconded by Comm. Reese, to approve the purchase of 2 handicapped picnic tables. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jaeger, seconded by Comm. Reese, to approve the replacement of 2 trees in Parshall Bay Park. Upon roll call, all present voted yes. Motion carried.

Manager Knudson updated the Board on the Manager's Report. Manager Knudson stated the park was looking into concrete slabs to place under the picnic tables. Manager Knudson informed the Board about a proposal from the Parshall Fire Department to place an ice machine in the park. The Parshall Fire Department will purchase and maintain the machine.

John Sauber, Sauber Engineering, presented the lot/setback map for Van Hook/Traynor Park to the Board. Discussion was held on which lots would be exempt from the 7 ½ foot setback.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the building up to the lot line where there is an 80 foot boulevard except on either sides of A Street or 37th St NW. Upon roll call, all present voted yes. Motion carried.

Engineer Sauber also presented the final plat of Lot 1 and 2 of Block 10. The lot lines were moved 5 feet and a portion of 2nd Street would need to be vacated.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the advertisement to vacate a portion of 2nd Street in Van Hook/Traynor Park and to hold a Special Meeting on August 4, 2016 at 8:00 A.M. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Reese, to approve the following building permits: shed on Lot 8, Block 7 for John Herbert; a new trailer house on Lot 7 & 8, Block 9 for Craig and Lona Hystad; a deck on Lot 3, Block 8 for Scott Rudolph; a deck for Lot 34, Block 19 for Boyd Brekkus; and a garage and trailer addition on Lot 3, Block 4 for Pierre Carpentier. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson, to start the eviction notice for Lot 1, Block 20, due to the letter that was sent on October 22nd with noncompliance of the rules and regulations set forth. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve no building permits for pre-fabricated unattached and portable buildings on skids that are less than 100 square feet that are within the lot lines and setback rules. Upon roll call, all present voted yes, except for Comm. Jaeger who voted no. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the transfer on Lot 4, Block 17 to Brad and Angela Goebel from Randy Pitzer. Upon roll call, all voted yes. Motion carried.

Dawn Ritts, Van Hook/Traynor park Manager, gave updates on the repair of the drain field at Legion Park and the on-going park projects. Manager Ritts informed the Board that Van Hook/Traynor Park received a donation in the amount of \$850.00 from the New Town American Legion for an American Legion Monument.

The Board adjourned at 1:15 P.M. to meet in special session on Thursday, August 4, 2016 at 8:00 A.M. at the Community Room at the South Complex.

Accepted and approved this 23rd day of June, 2016.

Greg Boschee, Chairman
Mountrail County Park Commission

ATTEST:

Stephanie A. Pappa
Mountrail County Auditor