

PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

June 18, 2015

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Arden Eide, Colleen Reese, and Garry Jacobson. Commissioner Greg Boschee was absent.

Also in attendance were Barbara Knudson, Parshall Bay Manager, Kim Knudson with Parshall Bay, Corey Bristol with Mountrail County Sheriff's Department, Larry and Karen Fritel with Clear Lake, Nathan Busche with Corps of Engineers, and Dawn Ritts Traynor/Van Hook Park Manager.

Vice-Chairman Jaeger called the meeting to order.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Minutes of March 26, 2015 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Corey Bristol from the Mountrail County Sheriff's department was present to answer questions and concerns. Kim Knudson from Parshall Bay stated a fence was cut instead of unraveling it, by a towing company to remove a car from the lake on Easter Sunday. Deputy Bristol stated he will look into to see which towing company had been called. After looking into it, Deputy Bristol discovered that A&W Towing had been called and the company will be contacted.

Barb Knudson, presented the managers' report from Parshall Bay. Discussion was held with Deputy Bristol concerning golf carts being driven by underage kids. Manager Knudson also stated that if the park was patrolled more, this might not happen. Deputy Bristol stated the Sheriff's Department is busy and they have many miles to cover but that they would try to cover the parks more during the weekends.

Larry and Karen Fritel from Clearlake were present to update the Board on the Park. They stated that the Park is in need of a bathroom, sand, and a dumpster.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the delivery of up to 4 loads of sand for Clear Lake. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Eide, to approve the purchase of 4 concrete picnic tables for Clear Lake Park. Upon roll call, all present voted yes. Motion carried.

Parshall Bay decided to donate a mower that was not being used to Clear Lake. Rocks from construction of the new jail facility will also be donated to create a barrier at the lake.

Barb Knudson, Parshall Bay Manager questioned why the Annual Management Plan was sent in so late. Nathan Busche from the Corp of Engineers stated that it is easier if the paperwork is sent in all at once. Manager Knudson questioned why the approval process was taking so long. Engineer Busche stated plans can be sent in early. The due date for the Annual Management Plan paperwork will now be sent in by January.

Kim Knudson with Parshall Bay updated the Board on the new bathhouse. The project is cost shared with the Game and Fish. The floor and roof will be fixed and a new bathhouse is no longer needed.

Kim Knudson informed the Board that a new boat was scratched from an old dock that needs bumper pads. Nathan Busche from Corps of Engineers suggested that weekly dock inspections be performed. The Board agreed that the dock needs to be fixed or moved out and to look at something new next year.

A discussion was held on how often people need to be at the camping sites. Nathan Busche said the rule is someone needs to be there every 24 hours and for seasonal sites at least once a week presence is required. This is a Corp rule and if the rules are not followed they can be evicted from the park.

Moved by Comm. Reese, seconded by Jacobson, to approve the hiring of John Sauber for surveying the Parshall Bay expansion. Upon roll call, all present voted yes. Motion carried.

An update was given on the boundary survey letter from the Three Affiliated Tribes concerning Olson's 1<sup>st</sup> and 2<sup>nd</sup> Addition on the west edge of Van Hook Park. States Attorney Wade Enget and the County Commissioners are involved in the matter.

Discussion was held on which kind of survey was acceptable. The Board agreed that a certified boundary survey will be present for building permits.

Moved by Comm. Jacobson, seconded by Comm. Reese, to send a certified letter to Douglas Beard stating a certified boundary survey must be provided within 2 weeks or lease would be pulled due to building without the proper paperwork filed. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the building permit for a new trailer, deck, and garage on Lot 10A, Block 3 for Scott and Bernadean Howell. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the building permit for a new mobile home, deck, and garage on Lot 10, Block 12 for Kenneth Benjamin. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to approve the building permit for a new garage on Lot 13, Block 16 for Gary and Jamie Erikson. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the transfers at Traynor/Van Hook Park as follows: Lot 5, Block 21 to Thomas and Judy Waind; Lot 14, Block 17 to Derek and Nicole Bischof; Lot 3, Block 8 to Scott and Jackie Rudolph; Lot 2, Block 10 to Ken and Barbara Roark. Upon roll call, all present voted yes. Motion carried.

Dawn Ritts presented the managers' report from Van Hook Recreational Area.

Manager Ritts informed the Board that Mike Norland had trees removed from an adjacent lot at a cost of \$5,000.00 and wants to split the bill with the county.

Moved by Comm. Reese, seconded by Comm. Jacobson, to deny the request to cost share the bill for tree removal from Mike Norland. Upon roll call, all present voted yes. Motion carried.

Discussion was held on rural water at Traynor/Van Hook Park. Manager Ritts expressed interest in installing a water kiosk. Comm. Reese will look into the matter.

Manager Ritts informed the Board that residents from the Varloe Subdivision have been using the Park dumpsters. A letter is being sent to the HOA president about the issue.

Manager Ritts also wanted to give appreciation to the Van Hook Association for doing everything they do.

The Board adjourned at 11:55 A.M. to meet in regular session on Thursday, October 22, 2015 at 9:00 A.M.

Accepted and approved this 22<sup>nd</sup> day of October, 2015.

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Eric Jaeger, Vice-Chairman  
Mountrail County Park Commission

ATTEST:

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Stephanie A. Pappa  
Mountrail County Auditor