

Proceedings of the Mountrail County Commissioners

May 16, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, and Daniel Uran. Absent was Gary Johnson. Also present was States Attorney Wade Enget, Brian Rosencrans, Rory Wolter, Craig Mizera with HDR, Matthew Huetten with HDR, Dan Vander Vorste with HDR, Fred Evans, Joyce Evans, Blair Hynek, Jamie Hiatt, Barbara Roise, Kevin and Dalaine Uran, Susan Spaeth the City of Stanley, Charlie Sorenson, Ryan Quarne with Olson and Burns Law Firm, Michael Rostad, Gordon Bye, David Enander, Lyle Locken, and Jim Olson with KXMC.

Chairman Borud called the meeting to order.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Minutes of May 2, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the bills totaling \$644,689.40. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ www.co.mountrail.nd.us under the County Commissioner's heading.)

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Road Crossing Permit 458 from Northwest Communications Cooperative on CR9, 99thAve NW, in Sections 27 and 28 in Township 158 North, Range 94 West (Bicker Township) to bore for fiber optic cable. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the Regular Full-Time Agreement for Jason P. Spaeth for the Road & Bridge Department as a Road Supervisor totaling \$60,000 per year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Temporary Employee Agreement for Desirae Escue for the Jail Facility as a Correctional Officer totaling \$3,814.00 per month and to not exceed 171 hours per month and no more than 2080 hours per year. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the proposals of the type of supervisor training from former UND Professors.

Shawna McFarland, Social Services Director, met with the Board to give an update on issues with Social Services.

Director McFarland, informed the Board that an agreement between Mountrail County Social Services and the Three Affiliated Tribes for Foster Care licensing for non-tribal members within the Fort Berthold Indian Reservation has been drafted.

Director McFarland, gave an update on the SB2206 which will now fund county Social Services through a 2 year pilot program. Director McFarland stated the formula is not yet known and each county will receive different amounts. Director McFarland further stated there are a lot of unknowns at the moment and services could be shared between counties.

Lisa Lee, Planning & Zoning Administrator, met with the Board to inform the Board a replacement for Brittany Uran on the Planning & Zoning Board will be needed.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the removal of Brittany Uran from the Planning & Zoning Board. Upon roll call, all present voted yes. Motion carried.

Administrator Lee informed the Board of her resignation.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to accept Lisa Lee's resignation as the Planning & Zoning Administrator and to advertise for the position. Upon roll call, all present voted yes. Motion carried.

Lynnette Vachal, Extension Agent, met with the Board to discuss a youth photo contest which will feature landscapes of Mountrail County and will be displayed in all of the county buildings. The Board agreed on a deadline of August 1, 2017.

Tyler McNulty, Amanda Wangler-Brown, and Jon Madison with Basin Electric Power Cooperative met with the Board to request an Overhang Transmission Line Easement for the Rolling Plains Cemetery and to allow Basin to fence the cemetery.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve and sign the Overhang Transmission Line Easement and letter agreement from Basin Electric Power Cooperative for the Rolling Plains Cemetery. Upon roll call, all present voted yes. Motion carried.

Ms. Wangler-Brown gave an update on the progress for the conditional use permit.

Administrator Lee presented information from the April 24, 2017 Planning & Zoning meeting about the conditional use permit filed by Basin Electric Power Cooperative and stated the matter will further be discussed at the May 22, 2017 Planning & Zoning Meeting.

Mary Trahan, Administrative Assistant, and Scott Duerre, Engineering Tech, met with the Board to discuss Road & Bridge issues.

Moved by Comm. Uran, seconded by Comm. Ruland, to accept the low bid of Mayo Construction in the amount of \$1,955,368.39 for the CR 9, White Earth Valley Road project. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to accept the low bid of Keller Paving & Landscaping Inc. in the amount of \$114,769.00 for the Parshall Bay Park road project. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Uran, to approve Marshall Holmen's annual request to plant crop in County ROW on the CR 7, Manitou Road for the 2017 year. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the Final Certification of Local Match for the White Earth Bridge project with the County matching 20% of the funds and NDDOT paying 80%. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the advertisement for 3 new 2017 six wheel drive Motor Graders with the bid opening to be held on June 15, 2017 and the bid will be awarded on June 20, 2017 at 11:00 A.M. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the change order request from Rachel Contracting in the amount of \$382,408.34 and to allow additional time to add 3.41 miles of full depth reclamation on Old Hwy 2 from Blaisdell Road to Coulee Road. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Final Balancing Change Order and the release of claims from Central Specialties Inc. for the Tagus road project upon States Attorney Enget's approval. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the Soil Type Implementation.

Chairman Borud informed the public Linda Leadbetter, State Supervisor of Assessments, from the ND State Tax Department was contacted. Supervisor Leadbetter advised Chairman Borud to stay with the 2017 evaluations and to establish a soils committee before modifiers or land usage is implemented.

Charlie Sorenson stated evaluations have doubled and it is disproportional because land use is not being considered. Charlie Sorenson suggested adding a layer to the GIS system. Charlie Sorenson suggested the County revert back to the 2016 valuations, implement land use, and to establish a soils committee.

Fred Evans stated the Commissioners have a responsibility to the patrons of the county. Fred Evans stated land use is not a management decision and the Tax Department has the wrong formula. Fred Evans requested a vote to revert back to the 2016 valuations today.

States Attorney Enget stated a vote cannot be made and the concerns need to be raised at the Tax Equalization Meeting on June 6, 2017.

Charlie Sorenson suggested the County hold off on the soil implementation.

Blair Hynek stated the County should use the 2016 valuations until land use can be considered.

Brian Rosencrans stated there is a difference in the soil classifications which is the reason for looking at the land use.

David Enander stated the townships can lower the mills to help with the tax increase but other entities are involved also.

Lyle Locken inquired about paying taxes under protest.

Chairman Borud stated the County has worked to keep the taxes down and these issues will be addressed at the Equalization Meeting on June 6, 2017.

Laurie Johnson, Jail Administrator, gave an update on the new jail facility and the OT approval for some of the employees due to training.

Discussion was held on implementing a soils committee.

Moved by Comm. Ruland, seconded by Comm. Uran, to establish and advertise for the soils committee with one member from each of the 5 districts to be appointed by the Board of Commissioners for a 3 year term. Upon roll call, all present voted yes. Motion carried.

APPROVED 5/16/2017-PAYMENT 5/16/2017

| <u>Warrant#</u> | <u>Vendor Name</u> | <u>Warrant Total</u> |
|-----------------|-------------------------------------|----------------------|
| 91231 | ACME TOOLS | 8.23 |
| | COUNTY PARKS FUND | 8.23 |
| 91232 | ADVANCED BUSINESS METHODS | 893.28 |
| | GENERAL FUND | 893.28 |
| 91233 | AMERICAN SOLUTIONS FOR BUSINESS | 379.01 |
| | GENERAL FUND | 379.01 |
| 91234 | AMERIPRIDE LINEN & APPAREL SERVICES | 708.64 |
| | GENERAL FUND | 643.96 |
| | COUNTY ROAD & BRIDGE FUND | 64.68 |
| 91235 | ASC CONSTRUCTION EQUIPMENT USA, INC | 342.72 |
| | COUNTY ROAD & BRIDGE FUND | 342.72 |
| 91236 | AUSTIN TOWNSHIP | 1,300.00 |
| | GENERAL FUND | 1,300.00 |
| 91237 | BANK OF NORTH DAKOTA | 36,602.57 |
| | GENERAL FUND | 36,602.57 |
| 91238 | BANNER TOWNSHIP | 13,997.73 |
| | COUNTY ROAD & BRIDGE FUND | 13,997.73 |
| 91239 | BEARDMORE'S AUTOMOTIVE | 83.66 |
| | GENERAL FUND | 83.66 |
| 91240 | BICKER TOWNSHIP | 11,398.15 |
| | COUNTY ROAD & BRIDGE FUND | 11,398.15 |
| 91241 | BIG BEND TOWNSHIP | 4,999.19 |
| | COUNTY ROAD & BRIDGE FUND | 4,999.19 |
| 91242 | BLUE CROSS BLUE SHIELD | 195.80 |
| | GENERAL FUND | 195.80 |

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| 91243 | BURKE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 9,898.40 9,898.40 |
| 91244 | BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND | 360.00 360.00 |
| 91245 | CAPTAIN/TERESA GENERAL FUND | 127.33 127.33 |
| 91246 | CARD SERVICES GENERAL FUND | 12.50 12.50 |
| 91247 | CBM MANAGED SERVICES GENERAL FUND | 6,051.60 6,051.60 |
| 91248 | CDW GOVERNMENT GENERAL FUND | 261.09 261.09 |
| 91249 | CHARM-TEX, INC. GENERAL FUND | 945.36 945.36 |
| 91250 | CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND | 100.00 100.00 |
| 91251 | CITY OF PLAZA COUNTY ROAD & BRIDGE FUND | 82.50 82.50 |
| 91252 | CITY OF STANLEY GENERAL FUND WEED CONTROL FUND | 533.48 508.23 25.25 |
| 91253 | CLEARSPAN FABRIC STRUCTURES INT'L, INC. COUNTY ROAD & BRIDGE FUND | 62,689.71 62,689.71 |
| 91254 | COMPUTER PROFESSIONALS GENERAL FUND | 2,376.02 2,376.02 |
| 91255 | COTTONWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND | 9,798.42 9,798.42 |
| 91256 | CPS TECHNOLOGY SOLUTIONS GENERAL FUND | 3,999.34 3,999.34 |
| 91257 | CROWFOOT TOWNSHIP COUNTY ROAD & BRIDGE FUND | 2,454.13 2,454.13 |
| 91258 | CULLIGAN WATER CONDITIONING COUNTY PARKS FUND | 166.10 166.10 |
| 91259 | D & L CONSTRUCTION, INC COUNTY PARKS FUND | 1,115.00 1,115.00 |
| 91260 | DAKOTA DRUG CO GENERAL FUND | 106.25 106.25 |
| 91261 | DEBING TOWNSHIP COUNTY ROAD & BRIDGE FUND | 13,197.86 13,197.86 |
| 91262 | EGAN TOWNSHIP COUNTY ROAD & BRIDGE FUND | 7,998.71 7,998.71 |
| 91263 | ELECTRONICS COMMUNICATIONS INC E 911 EMERGENCY/WIRELESS FUND | 3,285.00 3,285.00 |
| 91264 | FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND | 283.62 201.99 81.63 |
| 91265 | FERTILE TOWNSHIP GENERAL FUND | 15,797.70 1,600.00 |

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| | COUNTY ROAD & BRIDGE FUND | 14,197.70 |
| 91266 | FIRE EXTINGUISHING SYSTEMS, INC GENERAL FUND | 219.95 219.95 |
| 91267 | FIRST DISTRICT HEALTH UNIT COUNTY PARKS FUND | 110.00 110.00 |
| 91268 | HACTC GENERAL FUND | 975.00 975.00 |
| 91269 | HANSON/LORI GENERAL FUND | 97.91 97.91 |
| 91270 | HARPER-BECK/CAMERON GENERAL FUND | 26.41 26.41 |
| 91271 | HEBERLIE/JANA COUNTY ROAD & BRIDGE FUND | 75.00 75.00 |
| 91272 | HOWIE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 7,398.80 7,398.80 |
| 91273 | IDAHO TOWNSHIP COUNTY ROAD & BRIDGE FUND | 12,198.02 12,198.02 |
| 91274 | INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND | 5,662.78 2,545.95 3,116.83 |
| 91275 | JAMES HILL TOWNSHIP COUNTY ROAD & BRIDGE FUND | 8,998.55 8,998.55 |
| 91276 | LOSTWOOD TOWNSHIP COUNTY ROAD & BRIDGE FUND | 8,598.61 8,598.61 |
| 91277 | LOWLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND | 14,097.72 14,097.72 |
| 91278 | MANITOU TOWNSHIP COUNTY ROAD & BRIDGE FUND | 11,198.19 11,198.19 |
| 91279 | MCGAHAN TOWNSHIP COUNTY ROAD & BRIDGE FUND | 9,498.47 9,498.47 |
| 91280 | MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND | 16,872.90 75.00 16,797.90 |
| 91281 | MENARDS - MINOT COUNTY PARKS FUND | 2,297.64 2,297.64 |
| 91282 | MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND | 3,977.74 3,728.32 165.11 44.75 39.56 |
| 91283 | MODEL TOWNSHIP COUNTY ROAD & BRIDGE FUND | 11,398.15 11,398.15 |
| 91284 | MOORE MEDICAL LLC GENERAL FUND | 467.53 467.53 |
| 91285 | MOUNTRAIL COUNTY MEDICAL CENTER GENERAL FUND | 800.00 800.00 |
| 91286 | MOUNTRAIL TOWNSHIP COUNTY ROAD & BRIDGE FUND | 14,397.66 14,397.66 |

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| 91287 | MYRTLE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 7,198.84 7,198.84 |
| 91288 | NAPA COUNTY ROAD & BRIDGE FUND | 65.29 65.29 |
| 91289 | ND ASSOCIATION OF COUNTIES E 911 EMERGENCY/WIRELESS FUND | 1,070.43 1,070.43 |
| 91290 | ND ASSOCIATION OF COUNTIES GENERAL FUND | 126.00 126.00 |
| 91291 | ND DEPT OF HEALTH-MICROBIOLOGY GENERAL FUND | 20.00 20.00 |
| 91292 | ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND | 12,095.20 12,095.20 |
| 91293 | ND LTAP COUNTY ROAD & BRIDGE FUND | 375.00 375.00 |
| 91294 | ND TRUCK WASH GENERAL FUND | 60.00 60.00 |
| 91295 | NEOPOST USA INC GENERAL FUND | 666.06 666.06 |
| 91296 | NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND | 771.95 771.95 |
| 91297 | NEW TOWN CITY GENERAL FUND | 1,680.00 1,680.00 |
| 91298 | NORMONT EQUIPMENT CO. COUNTY ROAD & BRIDGE FUND | 1,000.00 1,000.00 |
| 91299 | NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND | 5,876.83 5,876.83 |
| 91300 | NORTHERN PUMP & COMPRESSION, INC COUNTY ROAD & BRIDGE FUND | 291.78 291.78 |
| 91301 | NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND | 129.00 129.00 |
| 91302 | NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND | 424.98 424.98 |
| 91303 | OAKLAND TOWNSHIP COUNTY ROAD & BRIDGE FUND | 9,998.38 9,998.38 |
| 91304 | OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND CO. HAZARDOUS CHEMICAL ACCOUNT FUND | 1,667.33 646.98 32.66 59.77 927.92 |
| 91305 | OHNSTAD TWICHELL, P.C. GENERAL FUND | 4,998.36 4,998.36 |
| 91306 | OSLOE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 11,298.17 11,298.17 |
| 91307 | OTTER TAIL POWER CO COUNTY ROAD & BRIDGE FUND | 174.61 174.61 |
| 91308 | PALERMO TOWNSHIP COUNTY ROAD & BRIDGE FUND | 6,798.90 6,798.90 |
| 91309 | PARSHALL TOWNSHIP | 9,625.61 |

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| | GENERAL FUND | 1,942.50 |
| | COUNTY ROAD & BRIDGE FUND | 7,683.11 |
| 91310 | PINNACLE WEED CONTROL FUND | 610.71 610.71 |
| 91311 | PLAZA TOWNSHIP GENERAL FUND | 380.00 380.00 |
| 91312 | PORTH/THOMAS GENERAL FUND | 101.65 101.65 |
| 91313 | POWERS LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 8,798.57 8,798.57 |
| 91314 | PURCELL TOWNSHIP COUNTY ROAD & BRIDGE FUND | 12,497.98 12,497.98 |
| 91315 | RACERS STORE 301 GENERAL FUND | 270.99 270.99 |
| 91316 | RAT LAKE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 8,398.64 8,398.64 |
| 91317 | REDMOND TOWNSHIP COUNTY ROAD & BRIDGE FUND | 4,399.29 4,399.29 |
| 91318 | RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND | 1,278.64 1,061.37 99.66 117.61 |
| 91319 | ROSS TOWNSHIP GENERAL FUND COUNTY ROAD & BRIDGE FUND | 13,637.93 840.00 12,797.93 |
| 91320 | RULAND/TRUDY COUNTY AGENT FUND | 190.24 190.24 |
| 91321 | SCHOCK'S SAFE & LOCK INC GENERAL FUND | 847.80 847.80 |
| 91322 | SHARE CORPORATION GENERAL FUND | 442.27 442.27 |
| 91323 | SHELL TOWNSHIP COUNTY ROAD & BRIDGE FUND | 8,298.65 8,298.65 |
| 91324 | SIDONIA TOWNSHIP COUNTY ROAD & BRIDGE FUND | 9,798.42 9,798.42 |
| 91325 | SORKNESS TOWNSHIP COUNTY ROAD & BRIDGE FUND | 10,398.32 10,398.32 |
| 91326 | SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND | 170.10 170.10 |
| 91327 | SPRING COULEE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 13,897.75 13,897.75 |
| 91328 | STANLEY HARDWARE GENERAL FUND COUNTY ROAD & BRIDGE FUND WEED CONTROL FUND | 1,146.69 1,025.55 9.99 111.15 |
| 91329 | STANLEY WELDING COUNTY PARKS FUND | 446.82 446.82 |
| 91330 | STAVE TOWNSHIP COUNTY ROAD & BRIDGE FUND | 11,498.14 11,498.14 |

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| 91331 | STEINS INC GENERAL FUND COUNTY PARKS FUND | 1,037.33 636.27 401.06 |
| 91332 | STREICHER'S GENERAL FUND | 443.96 443.96 |
| 91333 | SUMMIT SAFETY, LLC COUNTY ROAD & BRIDGE FUND | 65.59 65.59 |
| 91334 | THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND | 136.06 136.06 |
| 91335 | TONY'S TRANSFER COUNTY ROAD & BRIDGE FUND | 85.00 85.00 |
| 91336 | TRACTOR SUPPLY COMPANY COUNTY ROAD & BRIDGE FUND | 13.27 13.27 |
| 91337 | TRUENORTH STEEL COUNTY ROAD & BRIDGE FUND | 13,461.68 13,461.68 |
| 91338 | UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND | 3,132.78 2,714.92 340.48 77.38 |
| 91339 | URAN/DAN GENERAL FUND | 271.78 271.78 |
| 91340 | VAN HOOK TOWNSHIP GENERAL FUND | 247.50 247.50 |
| 91341 | VERIZON WIRELESS GENERAL FUND | 40.01 40.01 |
| 91342 | VOLK/GARRETT GENERAL FUND | 42.80 42.80 |
| 91343 | WARD COUNTY AUDITOR COUNTY LIBRARY-BOOKMOBILE FUND | 3,200.00 3,200.00 |
| 91344 | WESTLIE TRUCK CENTER COUNTY ROAD & BRIDGE FUND | 30,597.05 30,597.05 |
| 91345 | WHITE EARTH TOWNSHIP COUNTY ROAD & BRIDGE FUND | 10,998.22 10,998.22 |
| 91346 | WOLD/MARIE GENERAL FUND E 911 EMERGENCY/WIRELESS FUND | 270.00 135.00 135.00 |
| 91347 | ZUERCHER TECHNOLOGIES, LLC E 911 EMERGENCY/WIRELESS FUND | 54,807.92 54,807.92 |
| 91348 | KUBIK,BOGNER,RIDL & SELINGER TRUST ACCT ORPHAN MINERAL TRUST FUND | 139.10 139.10 |
| | FINAL TOTAL | 644,828.50 |

The Board adjourned at 1:44 P.M. to meet in regular session on Tuesday, June 6, 2017 at 9:00 A.M.

Accepted and approved this 6th day of June, 2017.

Arlo Borud, Chairman
Mountrail County Commissioner

Stephanie A. Pappa
Mountrail County Auditor