

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, April 17, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Arlo Borud, Trudy Ruland, Wayne Olson, Garry Jacobson and Daniel Uran present. Also present was States Attorney Wade Enget.

Chairman Borud called the meeting to order.

2. APPOINTMENTS

10:00 A.M.

Present for the hearing was Nathan Sem, Planning and Zoning Administrator along with Rob Carey with Andeavor Field Services.

Administrator Sem presented information from the March 26, 2018 Planning & Zoning hearing of the Planning & Zoning Commission. The Planning & Zoning Commission recommended approval of the zoning amendment filed by Andeavor Field Services, LLC with concurrence from Kenneth Littlefield, landowner.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the request by Andeavor Field Services with concurrence from Kenneth Littlefield, landowner, for an amendment to the Mountrail County Zoning Ordinance to rezone a 30.75 acre more or less tract of land described as the SW1/4SW1/4 less Outlot 1 & 2 of Section 14, Township 153 North, Range 91 West (Crane Creek Township) from agricultural to industrial for the purpose of expanding the Robinson Lake Gas Plant in accordance with regulations set forth in Mountrail County Zoning Ordinance and as recommended by the Mountrail County Planning Commission at their March 26, 2018 meeting. Upon roll call, all present voted yes. Motion carried.

10:15 A.M.

Garrett Volk, IT Administrator met with the Board to discuss IT issues.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the purchase of two new servers. Upon roll call, all present voted yes. Motion carried.

Administrator Volk discussed the Wi-Fi and internet connections at the South Complex and the issues with the connections.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve upgrading to the max capacity band width for Wi-Fi at the South Complex. Upon roll call, all present voted yes. Motion carried.

11:00 A.M.

Jana Hennessy, Road and Bridge Engineer along with Mary Trahan, Administrative Assistant met with the board to discuss road and bridge issues. Also present was Craig Bichnell, Butler Machinery; Matt Miller, Butler Machinery; Kent Jaeger, RDO; Benny Friessen, Hess Corporation; Paul Franklin, Hess Corporation; Gary Satterthwaite; Zach Gaaskjolen, Brosz Engineering; Matt Davis, Myrtle Township; and Lynn Heinle, Myrtle Township.

Discussion on Motor Grader Bid Opening Results. Matt Miller with Butler Machinery discussed the warranty savings and the past statistics. Kent Jaeger, with RDO stated it's a competitive bid and the buyback was higher with RDO. Discussion on the pros and cons of the blades, warranties, hours, accessories and buyback guarantees.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the purchase of three new Motor Graders from RDO Equipment with the option of the buyback. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve and award the chip seal bid to Morris Sealcoat & Trucking. Upon roll call, all present voted yes. Motion carried.

Discussion to approve and award paving on Old Highway 2 to CSI. More discussion will be held at the next meeting.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to table the awarding of Old Highway 2 until the tabulations is presented at the next meeting. Upon roll call, all present voted yes. Motion carried.

Discussion on CR 9, 101<sup>st</sup> Ave NW on the request of Hess Bakken Investments II, LLC to haul overweight to the Myrtle Compressor Station site. A letter was received from the Myrtle Township Chairman, Lynn Heinle to request the Commissioner's denial of hauling heavy on CR 9, 101<sup>st</sup> Ave NW. Benny Friessen with Hess discussed the predicaments with the frost law still being in place and how many loads would be moved. This would be the only route into this compressor station site and the breakdown of the compressor is not cost effective. Lynn Heinle stated why not drive on the pipeline right of way. Paul Franklin with Hess stated the pipeline wouldn't be able to withstand the weight and Lynn Heinle stated the roads cannot withstand the weight either.

Preference of the Board is to deny the overweight request from Hess Bakken Investments II, LLC during the frost law and invite all parties back after the frost law has been lifted for further discussion.

Discussion on 46<sup>th</sup> St NW to possibly reconstruct the road. Gary Satterwaite stated the road has culvert issues, water issues, and large rocks appearing in the right of way and ditch way. Also discussion on 90th Ave NW having issues with culverts and water also. Engineer Hennessy stated the rocks would be pulled from the right of way when it dries up.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve signing the change order #1 on Minuteman Complex in slope repairs thru NDDOT. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve signing the task order for the 2018 Wetland Monitoring for CR 3 and 12 with HDR Engineering, Inc. Upon roll call, all present voted yes. Motion carried.

Discussion on CR 17 and the excessive damage to the pavement. Engineer Hennessy would like permission to apply for the grant from the Energy Infrastructure and Impact office in order to help with the repair cost on CR 17.

Moved by Comm. Uran, seconded by Comm. Olson, to apply for the Infrastructure and Impact Office Grant for CR 17 and to go forward with Engineer estimates. Upon roll call, all present voted yes. Motion carried.

Discussion on CR 13, Stanley North Truck Bypass and the frost law restrictions is 105,500/ 7 ton on the Bypass and on Highway 2 and Highway 8 it is different. Comm. Ruland stated the truck bypass should be the responsibility of the State and the City of Stanley since City of New Town and surrounding cities in other Counties have been paid for by NDDOT for the truck Bypass'. Comm. Ruland stated to write a letter to request the State of North Dakota to take over all the truck bypasses around the City of Stanley.

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve designating Mary Trahan as the voting designee for the Uniform County Permitting meetings. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve getting an Engineer estimates on paving the rest of Old Highway 2. Upon roll call, all present voted yes except for Comm. Ruland who voted no. Motion carried.

### 3. BUSINESS

#### A. AGENDA

Moved by Comm. Ruland, seconded by Comm. Uran, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

#### B. MINUTES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Minutes of April 03, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

#### C. BILLS

Moved by Comm. Ruland, seconded by Comm. Uran, to approve the bills totaling \$120,652.56. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioners heading.)

**APPROVED 04/17/2018-PAYMENT 04/17/2018**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
93512	A&J PLUMBING & HEATING WEED CONTROL FUND	7,500.00 7,500.00
93513	A&W TOWING & RECOVERY, INC. GENERAL FUND	250.00 250.00
93514	ADVANCED BUSINESS METHODS GENERAL FUND	1,771.31 1,771.31
93515	AMERIPRIDE LINEN & APPAREL SERVICES GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,524.88 547.39 977.49
93516	BATTERIES PLUS BULBS #639 GENERAL FUND	574.40 574.40
93517	BBH INSURANCE, INC GENERAL FUND	42.00 42.00
93518	BHG INC GENERAL FUND	108.00 108.00
93519	BLUE CROSS BLUE SHIELD GENERAL FUND	233.30 233.30
93520	CARD SERVICES GENERAL FUND	43.94 43.94
93521	CARQUEST OF STANLEY COUNTY ROAD & BRIDGE FUND	225.98 225.98
93522	CBM MANAGED SERVICES GENERAL FUND	4,490.32 4,490.32
93523	CITY OF NEW TOWN COUNTY ROAD & BRIDGE FUND	50.00 50.00
93524	CITY OF PLAZA COUNTY ROAD & BRIDGE FUND	82.50 82.50
93525	CITY OF STANLEY WEED CONTROL FUND	25.25 25.25
93526	COLUMBUS/CHELSEY GENERAL FUND	157.50 157.50
93527	COMPUTER PROFESSIONALS GENERAL FUND	2,453.88 2,453.88
93528	CUMMINS SALES AND SERVICE GENERAL FUND	539.00 539.00
93529	DAKOTA DRUG CO GENERAL FUND	182.32 182.32
93530	DUERRE/SCOTT COUNTY ROAD & BRIDGE FUND	57.50 57.50
93531	FARMERS UNION OIL CO-PLAZA GENERAL FUND COUNTY ROAD & BRIDGE FUND	13,188.73 132.86 13,055.87
93532	GCR TIRES & SERVICE COUNTY ROAD & BRIDGE FUND	50.00 50.00
93533	GEMPLER'S	350.56

	GENERAL FUND	350.56
93534	GRAPHICS, LETTERING & TRIM GENERAL FUND	955.00 955.00
93535	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	13,225.38 13,225.38
93536	H.A.THOMPSON & SONS INC GENERAL FUND	3,535.00 3,535.00
93537	HAUGEN FARM REALTY GENERAL FUND	1,500.00 1,500.00
93538	HENNESSY/JANA COUNTY ROAD & BRIDGE FUND	35.00 35.00
93539	HERRERA/AZERETH GENERAL FUND	192.50 192.50
93540	HORRICKS CONSTRUCTION WEED CONTROL FUND	17,606.72 17,606.72
93541	INFORMATION TECHNOLOGY DEPT GENERAL FUND E 911 EMERGENCY/WIRELESS FUND	5,969.26 2,314.00 3,655.26
93542	JPMORGAN CHASE BANK NA GENERAL FUND	192.85 192.85
93543	LAKE REGION LAW ENFORCEMENT CENTER GENERAL FUND	114.75 114.75
93544	LARSON'S TIRE SERVICE COUNTY AGENT FUND	55.13 55.13
93545	LAUGHING BEAR INC. GENERAL FUND	755.42 755.42
93546	LYLE SIGNS INC E 911 EMERGENCY/WIRELESS FUND	96.26 96.26
93547	MALONEY/BRANDON GENERAL FUND	23.42 23.42
93548	MATTHEW BENDER & CO INC GENERAL FUND	234.00 234.00
93549	MAURER/TROY GENERAL FUND	245.85 245.85
93550	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	3,230.32 1,008.87 2,221.45
93551	MENARDS - MINOT GENERAL FUND	43.92 43.92
93552	MIDSTATE TELEPHONE CO GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND WEED CONTROL FUND	3,433.51 3,224.90 120.43 46.42 41.76
93553	MILLER/BENJAMYN L. COUNTY ROAD & BRIDGE FUND	13,146.00 13,146.00
93554	MINOT DAILY NEWS GENERAL FUND	511.32 511.32

93555	MOUNTRAIL COUNTY HEALTH CENTER GENERAL FUND	800.00 800.00
93556	MOUNTRAIL COUNTY RECORDER COUNTY PARKS FUND	20.00 20.00
93557	MOUNTRAIL COUNTY 4-H GENERAL FUND	70.89 70.89
93558	NAPA GENERAL FUND COUNTY ROAD & BRIDGE FUND	934.72 286.73 647.99
93559	NAPA AUTO PARTS COUNTY ROAD & BRIDGE FUND	211.54 211.54
93560	NARDINI FIRE EQUIPMENT GENERAL FUND	325.50 325.50
93561	ND ASSOCIATION OF COUNTIES GENERAL FUND	15.00 15.00
93562	ND STATE RADIO COMMUNICATIONS GENERAL FUND	720.00 720.00
93563	NEOFUNDS BY NEOPOST GENERAL FUND	700.00 700.00
93564	NEW TOWN AMBULANCE SERVICE, INC. GENERAL FUND	1,100.00 1,100.00
93565	NEWMAN TRAFFIC SIGNS GENERAL FUND	117.54 117.54
93566	NORTHWEST COMMUNICATIONS COOP E 911 EMERGENCY/WIRELESS FUND	129.00 129.00
93567	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY AGENT FUND	1,015.72 866.01 84.30 65.41
93568	OHNSTAD TWICHELL, P.C. GENERAL FUND	5,970.79 5,970.79
93569	OLSON/GEORGE GENERAL FUND	750.00 750.00
93570	OTTER TAIL POWER COMPANY COUNTY ROAD & BRIDGE FUND	430.97 430.97
93571	PAPPA/STEPHANIE GENERAL FUND	84.62 84.62
93572	PINNACLE COUNTY ROAD & BRIDGE FUND	1,135.30 1,135.30
93573	PORTH/THOMAS GENERAL FUND	278.64 278.64
93574	PRAIRIE FORD, INC. GENERAL FUND	56.66 56.66
93575	RESERVATION TELEPHONE GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,307.76 1,192.70 101.11 13.95
93576	RINTAMAKI/NICK GENERAL FUND	87.50 87.50

93577	ROSAS/ANTHONY GENERAL FUND	87.50 87.50
93578	SAFARI FUELS #103 GENERAL FUND	255.08 255.08
93579	SCHULTE & ENGET GENERAL FUND	25.00 25.00
93580	SHOPKO STORES OPERATING CO.,LLC GENERAL FUND	21.98 21.98
93581	SOURIS BASIN PLANNING COUNCIL GENERAL FUND	65.00 65.00
93582	SOURIS RIVER TELECOMMUNICATIONS E 911 EMERGENCY/WIRELESS FUND	170.10 170.10
93583	STANLEY HARDWARE GENERAL FUND	272.80 272.80
93584	STEINS INC GENERAL FUND	9.40 9.40
93585	THOMSON REUTERS-WEST PUBLISHING CORP. GENERAL FUND	140.14 140.14
93586	TOMLINSON/HEATHER COUNTY AGENT FUND	100.00 100.00
93587	TONNESON/MALCOLM COUNTY ROAD & BRIDGE FUND	1,148.56 1,148.56
93588	UNITED QUALITY COOPERATIVE GENERAL FUND COUNTY ROAD & BRIDGE FUND	2,737.29 2,271.37 465.92
93589	VERIZON WIRELESS E 911 EMERGENCY/WIRELESS FUND	201.16 201.16
93590	VOLK/GARRETT GENERAL FUND	43.60 43.60
93591	WILLISTON HERALD GENERAL FUND	109.82 109.82
	<b>FINAL TOTAL</b>	<b>\$ 120,652.56</b>

D. FEES

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the March 2018 fees for the Clerk of Court. Upon roll call, all present voted yes. Motion carried.

E. STOP PAYMENT

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the stop payment for Carol or Daniel Crockett in the amount of \$11.59. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the stop payment for Rampart Energy in the amount of \$27.00. Upon roll call, all present voted yes. Motion carried.

F. AGREEMENT

Moved by Comm. Ruland, seconded by Comm. Olson, to approve the signing of the funding agreement for the Clerk of District Court Services from July 1, 2019 through June 30, 2021 with the State of North Dakota. Upon roll call, all present voted yes. Motion carried.

Traci Hysjulien, Clerk of Court discussed the funding agreement.

G. CONTRACT

Moved by Comm. Uran, seconded by Comm. Olson, to approve the tax assessing module contract between the Tax Director’s Office and City of Parshall ending on April 22, 2020. Upon roll call, all present voted yes. Motion carried.

4. ONGOING BUSINESS

Wade Enget, State’s Attorney gave an update on the Ceres Arbitration.

Nichole Degenstein, Deputy Treasurer met with the Board to discuss the Human Resource Position. Deputy Degenstein was concerned on why it was on the agenda. The Board stated the reason why the position was put on the agenda was due to the number of employees and further discussion will be held during the budget process.

5. ADJOURN

The Board adjourned at 1:00 P.M. to meet in regular session on Tuesday, May 1, 2018 at 9:00 A.M.

Accepted and approved this 1<sup>st</sup> day of May, 2018

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Arlo Borud, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor