

Proceedings of the Mountrail County Commissioners

April 4, 2017

The Board met in regular session on Tuesday at 9:00 A.M. with Commissioners Trudy Ruland, Garry Jacobson, Daniel Uran and Gary Johnson present. Absent was Arlo Borud. Also present was States Attorney, Wade Enget.

Vice-Chairman Ruland called the meeting to order.

Moved by Comm. Jacobson, seconded by Comm. Uran, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the Minutes of March 21, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve the bills totaling \$214,430.95 and March payroll, checks #10305-10319 and direct deposit #5883-6031 totaling \$802,837.04. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner's heading.)

Discussion was held on the brand inspection fees collected by the Sheriff's Department.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the February 2017 fees for the Sheriff's Department. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve the transfer for Oil & Gas allocations totaling \$1,190,641.07 for current allocations from the General Fund to the County Road & Bridge Fund (70% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

Discussion was held on the Human Resource proposals and Supervisor Trainings from NDACO and the Village Business Institute. The Board requested further information for the April 18, 2017 Comm. Meeting.

Lori Hanson, Tax Director, along with Rory Porth, Property Assessor met with the Board to discuss abatements and soil type implementation.

Discussion was held on the abatement applications of 29 mobile homes to reduce the 2016 taxes to the values of the mobile homes. Tax Director Hanson stated the sales of these mobile homes are not considered valid for assessment purposes and the abatements should be denied.

Moved by Comm. Johnson, seconded by Comm. Uran, to deny abatement applications for parcel numbers: 58-1201500, 58-1200800, 58-1200600, 58-1200900, 58-1200700, 58-1201000, 58-1206700, 58-1201400, 58-1201300, 58-1201600, 58-1201700, 58-1203500, 58-1204000, 58-1204100, 58-1204200, 58-1204300, 58-1204400, 58-1206000, 58-1206500, 58-1206900, 58-1202400, 58-1202500, 58-1202600, 58-1202700, 58-1202800, 58-1202900, 58-1203000, 58-1203100, 58-1203800. Upon roll call, all present voted yes. Motion carried.

Assessor Porth gave an update on the soil type implementations.

Traci Hysjulien, Clerk of Court, met with the Board to discuss the replacement of an employee that had recently resigned. Clerk of Court Hysjulien questioned whether the budgets for next year would be cut. The Board stated the 2018 budget information is not yet available and the decision would be up to Clerk of Court Hysjulien to hire a replacement employee. Clerk of Court Hysjulien stated it will be difficult to operate the office with only 3 people.

Laurie Johnson, Jail Administrator, met with the Board to give an update on the jail facility. Discussion was held on the CMT II training to facilitate dispensing medications.

Moved by Comm. Johnson, seconded by Comm. Uran, to approve the CMT II contract upon State's Attorney Enget's approval. Upon roll call, all present voted yes. Motion carried.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss issues with the Road and Bridge Department along with Scott Duerre, Engineer Tech. Also present was Zach Gaaskjolen with Brosz Engineering.

Greg Boschee was present to discuss the 76<sup>th</sup> Ave NW, CR 3 road project. Comm. Ruland explained that the road was reprioritized due to budget cuts and the road is not a CMC route. The funding will be utilized on the White Earth Valley Road, CR 9 from Old Highway 2 to White Earth City.

Engineer Heberlie informed the Board that a meeting was held with Brosz Engineering and CSI to discuss issues on the Tagus construction project. CSI has filed a claim in the amount of \$17,000 and had offered to drop the claim if the County agrees to not withhold \$11,000 and 3 days of liquidated damages.

Moved by Comm. Jacobson, seconded by Comm. Uran, to settle with CSI on the Tagus construction project. Upon roll call, all present voted yes except for Comm. Johnson who voted no. Motion carried.

Discussion was held on the salt and sand storage facility. Engineer Heberlie requested direction from the Board on how to proceed with a bill from Clearspan Fabric Structures International Inc. Vice Chairman Ruland stated Engineer Heberlie would need to make the decision.

Moved by Comm. Uran, seconded by Comm. Johnson, to approve the advertisement for bids for the White Earth road and Parshall Bay road projects with bid openings on May 4, 2017. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the NDDOT construction project on Hwy 1804.

Discussion was held on the special road fund project application.

States Attorney Enget informed the Board that Fritel Construction received an overweight fine in the amount of \$6,100.00. Fritel Construction has offered to supply the county with gravel that would be equivalent to the overweight fine.

Moved by Comm. Uran, seconded by Comm. Johnson, to deny Fritel Construction’s request to supply gravel in lieu of a \$6,100.00 overweight fine. Upon roll call, all present voted yes. Motion carried.

Melissa Vachal, Recorder, gave the Board a legislative update on the recording fees.

Comm. Johnson left at 12:05 P.M.

Fred Evans, James Domaskin, and Scott Fladeland from Brookbank Township met with the Board to discuss the soil implementation.

**Approved 04/04/2017- Payment 04/04/2017**

<u>Warrant#</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
90981	ACKERMAN ESTVOLD WEED CONTROL FUND	5,841.00 5,841.00
90982	ADDCO OFFICE SYSTEMS GENERAL FUND	340.59 340.59
90983	ADVANCED BUSINESS METHODS GENERAL FUND	3,864.81 3,864.81
90984	AMERICAN BANK CENTER SOCIAL WELFARE FUND	1,068.19 1,068.19
90985	ANDERSON/NIELS SOCIAL WELFARE FUND	1,097.82 1,097.82
90986	ASC CONSTRUCTION EQUIPMENT USA, INC COUNTY ROAD & BRIDGE FUND	1,098.79 1,098.79
90987	BBH INSURANCE, INC GENERAL FUND	117.00 117.00
90988	BHG INC SOCIAL WELFARE FUND	86.75 86.75
90989	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	3,200.00 3,200.00
90990	BROCK WHITE COMPANY LLC COUNTY ROAD & BRIDGE FUND	166.20 166.20
90991	BROSZ ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	2,895.00 2,895.00
90992	BUTLER MACHINERY CO	1,284.56

	COUNTY ROAD & BRIDGE FUND	1,284.56
90993	CAPITAL CITY RESTAURANT SUPPLY, INC. GENERAL FUND	86.99 86.99
90994	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,471.50 370.00 106.50 1,995.00
90995	CITY OF STANLEY GENERAL FUND	483.12 483.12
90996	COMFORT INN BISMARCK VETERAN'S SERVICE OFFICER FUND	245.70 245.70
90997	COMFORT SUITES SOCIAL WELFARE FUND	245.70 245.70
90998	CRAFT/KATHY SOCIAL WELFARE FUND	24.50 24.50
90999	DAKOTA DRUG CO SOCIAL WELFARE FUND	10.09 10.09
91000	DALE/JENNIFER GENERAL FUND	137.21 137.21
91001	DENNIS/MARY SOCIAL WELFARE FUND	38.67 38.67
91002	FARMERS UNION LUMBER CO COUNTY ROAD & BRIDGE FUND	495.04 495.04
91003	FASTENAL COMPANY COUNTY ROAD & BRIDGE FUND	246.72 246.72
91004	FERN/PATRICIA C SOCIAL WELFARE FUND	457.50 457.50
91005	GILBERTSON/HEATHER SOCIAL WELFARE FUND	34.24 34.24
91006	GRAVEL PRODUCTS INCORPORATED COUNTY ROAD & BRIDGE FUND	20,790.22 20,790.22
91007	GRINOLDS/RENEE SOCIAL WELFARE FUND	242.57 242.57
91008	HACTC GENERAL FUND	13,650.00 13,650.00
91009	HANSON/JUSTINE GENERAL FUND	35.00 35.00
91010	HARTSOCH/MARCIA SOCIAL WELFARE FUND	25.90 25.90
91011	HDR ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	5,182.60 5,182.60
91012	INDUSTRIAL LUBRICANT COMPANY COUNTY ROAD & BRIDGE FUND	102.64 102.64
91013	INFORMATION TECHNOLOGY DEPT SOCIAL WELFARE FUND	119.80 119.80
91014	JOHN DEERE FINANCIAL COUNTY ROAD & BRIDGE FUND	277.38 277.38

91015	KINNEY/SHELLY SOCIAL WELFARE FUND	139.07 139.07
91016	KRONOS INC GENERAL FUND	458.64 458.64
91017	LA QUINTA INN & SUITES SOCIAL WELFARE FUND	163.80 163.80
91018	LARSON'S TIRE SERVICE SOCIAL WELFARE FUND	20.00 20.00
91019	LEES/KAITLYN SOCIAL WELFARE FUND	79.45 79.45
91020	LOMMEN/ORVIN SOCIAL WELFARE FUND	1,260.00 1,260.00
91021	LONIER/RACHEL SOCIAL WELFARE FUND	174.91 174.91
91022	LUTTRELL/JANETTE SOCIAL WELFARE FUND	34.24 34.24
91023	MAC'S, INC WEED CONTROL FUND	1,483.84 1,483.84
91024	MCFARLAND/SHAWNA SOCIAL WELFARE FUND	342.23 342.23
91025	MEIERS OIL INC COUNTY ROAD & BRIDGE FUND	10,612.00 10,612.00
91026	MIDSTATE TELEPHONE CO SOCIAL WELFARE FUND	189.17 189.17
91027	MO CO FAIR BOARD GENERAL FUND	60,000.00 60,000.00
91028	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	13,440.16 10,952.06 2,488.10
91029	MOUNTRAIL COUNTY PROMOTER SOCIAL WELFARE FUND	54.40 54.40
91030	MOUNTRAIL COUNTY RECORD SOCIAL WELFARE FUND	33.00 33.00
91031	MOUNTRAIL COUNTY VICTIM GENERAL FUND	5,479.65 5,479.65
91032	MOUNTRAIL COUNTY 4-H GENERAL FUND	143.35 143.35
91033	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,522.21 172.04 309.00 1,041.17
91034	ND ASSOC OF ASSESSING OFFICES GENERAL FUND	200.00 200.00
91035	ND ASSOCIATION OF COUNTIES GENERAL FUND COUNTY ROAD & BRIDGE FUND	395.00 350.00 45.00
91036	ND ASSOCIATION OF COUNTIES GENERAL FUND	252.00 252.00

91037	ND DEPT OF TRANSPORTATION GENERAL FUND	10.00 10.00
91038	ND INSURANCE DEPART-STATE FIRE & TORNADO GENERAL FUND	22.82 22.82
91039	ND TRUCK WASH GENERAL FUND	30.00 30.00
91040	NELSON/CAROL SOCIAL WELFARE FUND	216.67 216.67
91041	NEOFUNDS BY NEOPOST GENERAL FUND	3,085.50 3,085.50
91042	NEOPOST USA INC SOCIAL WELFARE FUND	180.57 180.57
91043	NETWORKFLEET, INC. COUNTY ROAD & BRIDGE FUND	771.95 771.95
91044	NEWMAN TRAFFIC SIGNS COUNTY ROAD & BRIDGE FUND	268.58 268.58
91045	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,169.45 1,169.45
91046	NORTHERN TESTING SOCIAL WELFARE FUND	328.00 328.00
91047	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	203.76 203.76
91048	OFFICE DEPOT INC GENERAL FUND COUNTY ROAD & BRIDGE FUND SOCIAL WELFARE FUND	1,338.76 775.14 393.72 169.90
91049	OFFICE SIGN COMPANY GENERAL FUND	298.95 298.95
91050	OGDEN/CRYSTAL SOCIAL WELFARE FUND	169.52 169.52
91051	OSTDAHL/JOANN SOCIAL WELFARE FUND	25.15 25.15
91052	PAPPA/STEPHANIE GENERAL FUND	10.50 10.50
91053	PAULSON/JANINNE SOCIAL WELFARE FUND	78.33 78.33
91054	PINNACLE SOCIAL WELFARE FUND	589.31 589.31
91055	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	287.64 287.64
91056	PRAIRIE FORD, INC. SOCIAL WELFARE FUND	903.93 903.93
91057	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	4.03 4.03
91058	RACERS STORE 301 GENERAL FUND	141.97 141.97
91059	RDO EQUIPMENT CO COUNTY ROAD & BRIDGE FUND	438.12 438.12

91060	RELIANCE TELEPHONE, INC GENERAL FUND	30.00 30.00
91061	RENSCH CHEVROLET COUNTY ROAD & BRIDGE FUND	1,621.26 1,621.26
91062	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	1,079.98 204.05 875.93
91063	SAUBER ENGINEERING, INC COUNTY ROAD & BRIDGE FUND	22,760.00 22,760.00
91064	SPRINGANS FURNITURE SOCIAL WELFARE FUND	298.00 298.00
91065	STANLEY HARDWARE SOCIAL WELFARE FUND	35.94 35.94
91066	STEINS INC GENERAL FUND	108.26 108.26
91067	STENBAK/FRANCES SOCIAL WELFARE FUND	73.85 73.85
91068	SVEEN/SHADOE SOCIAL WELFARE FUND	279.10 279.10
91069	SWENSON/JESSICA SOCIAL WELFARE FUND	28.45 28.45
91070	TONY'S TRANSFER COUNTY ROAD & BRIDGE FUND	20.00 20.00
91071	TRACTOR SUPPLY COMPANY GENERAL FUND COUNTY ROAD & BRIDGE FUND	137.65 26.99 110.66
91072	UNIFORM CENTER GENERAL FUND	85.25 85.25
91073	VANGUARD APPRAISALS, INC GENERAL FUND	8,950.00 8,950.00
91074	VERIZON WIRELESS GENERAL FUND COUNTY ROAD & BRIDGE FUND	1,027.23 145.21 882.02
91075	VILLAGE FAMILY SERV CENTER GENERAL FUND	3,750.00 3,750.00
91076	VISION WEST ND GENERAL FUND COUNTY ROAD & BRIDGE FUND	350.00 300.00 50.00
91077	WING/GENE VETERAN'S SERVICE OFFICER FUND	281.55 281.55
	<b>FINAL TOTAL</b>	<b>\$214,430.95</b>

The Board adjourned at 1:25 P.M. to meet in regular session on Tuesday, April 18, 2017 at 9:00 A.M.

Accepted and approved this 18<sup>th</sup> day of April, 2017.

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Trudy Ruland, Vice-Chairman  
Mountrail County Commissioners

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Stephanie A. Pappa  
Mountrail County Auditor