

Proceedings of the Mountrail County Commissioners

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, April 3, 2018 at 9:00 A.M. in the Emergency/Community Room, Mountrail County Justice Center, Stanley, ND with Commissioners Trudy Ruland, Wayne Olson, Garry Jacobson and Daniel Uran present. Commissioner Arlo Borud was absent. Also present was States Attorney Wade Enget.

Vice-Chairman Ruland called the meeting to order.

2. APPOINTMENTS

9:30 A.M.

Shawna McFarland, Social Service Director met with the Board to discuss the VAPS Vulnerable Adult Protective Services job opening that continues to be open and the vacant office space available.

Moved by Comm. Uran, seconded by Comm. Olson, to approve renting the available office space to Summit for therapy services. Upon roll call, all present voted yes. Motion carried.

Discussion on the Vulnerable Adult Protective Services position whether the county continues to advertise or give this service back to the State of North Dakota. Due to the college graduations coming within the next month to wait and advertise again for the position.

10:00 A.M.

Laurie Johnson, Jail Administrator met with the Board to discuss jail issues.

Discussion on overtime hours due to training for all employees. The board requested a sheet showing the breakdown when this does occur for overtime hours.

10:45 A.M.

Kenneth Halvorson, Sheriff met with the board to discuss vehicle bids.

Moved by Comm. Jacobson, seconded by Comm. Uran, to approve the bids for purchasing four 2018 F150- four door, 4 wheel drive, half ton from Prairie Ford with trades of five half ton pickups totaling \$99,748. Upon roll call, all present votes yes. Motion carried.

11:00 A.M.

Jana Hennessy, Road and Bridge Engineer met with the board to discuss road and bridge issues.

Discussion on Blaisdell Spur 67<sup>th</sup> Ave NW concerning the motion made on 1-11-2016 Commissioner Minutes as stated as follows: *“Moved by Comm. Boschee, seconded by Comm. Jacobson, to approve the weight limit on the South side only of the Blaisdell Spur at 105,500 year round and unless circumstances change on the South portion of the road with the appropriate signs which will be paid by Fairmount Santrol. Upon roll call, all present voted yes. Motion carried.”* Tom McCoy is questioning why the 7 ton per axle frost law restriction is being placed. Currently the frost law on all paved roads is 7 ton per axle/105,500 lbs max once frost law is lifted it becomes by legal weight/105,500 lbs max. Fairmount is requesting this road stay by legal weight/105,500 lbs max year round.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Blaisdell Spur 67<sup>th</sup> Ave NW South portion be at 105,500 lbs by legal weight max year around even when frost law is in effect. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the testing be done on the pavement on Blaisdell Spur 67<sup>th</sup> Ave NW South portion on a regular basis being once a year rotation and paid for by Fairmount Santrol after the frost law is lifted. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Uran, seconded by Comm. Olson, to approve and award CR 1 and 2 from Tagus to Ward County Line to Mayo Construction Co. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Uran, to approve and sign the Construction and Maintenance agreement with NDDOT for the Missile project in slope repairs. Upon roll call, all present voted yes. Motion carried.

Discussion on the Old Highway 2 annexation to the City of Stanley which is a small strip.

Moved by Comm. Olson, seconded by Comm. Uran, to go forward with the strip of land on Old Highway 2 to be annexed into the City of Stanley. Upon roll call, all present voted yes. Motion carried.

Discussion was held on quotes for the 2018 Wetland Monitoring for CR 3 and 12.

Discussion on overtime due to water and road issues along with overweight permits. Board requested and discussed the breakdown sheet when the overtime hours occur.

Discussion on Manitou Township is requesting on adding road mileage to the maintenance agreement.

Moved by Comm. Olson, seconded by Comm. Uran, to approve the extra 1 mile for Manitou Township road maintenance agreement. Upon roll call, all present voted yes. Motion carried.

Discussion on White Earth Bay Park road problems with neighbors told Engineer Hennessy to discuss with the Association of White Earth Bay if problems keep arising.

3. BUSINESS

A. AGENDA

Moved by Comm. Jacobson, seconded by Comm. Olson, to review and approve the agenda as is. Upon roll call, all present voted yes. Motion carried.

B. MINUTES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Minutes of March 20, 2018 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

C. BILLS

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the bills totaling \$150,387.74 and March payroll, checks #10494-10510 and direct deposit #7668-7813 totaling \$846,688.14. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioners heading.)

**APPROVED 04/03/2018-PAYMENT 04/03/2018**

| <u>Warrant#</u> | <u>Vendor Name</u>                                  | <u>Warrant Total</u> |
|-----------------|---|----------------------|
| 93419           | ADVANCED BUSINESS METHODS<br>GENERAL FUND           | 2,642.87<br>2,642.87 |
| 93420           | ALL AMERICAN PUBLISHING<br>SOCIAL WELFARE FUND      | 450.00<br>450.00     |
| 93421           | AMERICAN BANK CENTER<br>SOCIAL WELFARE FUND         | 904.14<br>904.14     |
| 93422           | ANDERSON/NIELS<br>SOCIAL WELFARE FUND               | 514.07<br>514.07     |
| 93423           | ANDERSON, DDS/DOUG<br>SOCIAL WELFARE FUND           | 409.00<br>409.00     |
| 93424           | BABBIT/KAREN<br>GENERAL FUND                        | 44.69<br>44.69       |
| 93425           | BIG JOHN PUMPING<br>COUNTY ROAD & BRIDGE FUND       | 300.00<br>300.00     |
| 93426           | BOB HAYES ADDICTION SERVICES<br>SOCIAL WELFARE FUND | 2,993.13<br>2,993.13 |
| 93427           | BROSZ ENGINEERING, INC<br>COUNTY ROAD & BRIDGE FUND | 5,990.00<br>5,990.00 |
| 93428           | BUTLER MACHINERY CO<br>COUNTY ROAD & BRIDGE FUND    | 1,428.01<br>1,428.01 |

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| 93429 | CBM MANAGED SERVICES<br>GENERAL FUND                               | 4,785.02<br>4,785.02       |
| 93430 | CIRCLE SANITATION INC<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND | 519.50<br>370.00<br>149.50 |
| 93431 | CITY OF STANLEY<br>GENERAL FUND                                    | 602.34<br>602.34           |
| 93432 | COLBY,O.D./DAVID P<br>SOCIAL WELFARE FUND                          | 300.00<br>300.00           |
| 93433 | COMFORT SUITES<br>GENERAL FUND<br>SOCIAL WELFARE FUND              | 502.20<br>334.80<br>167.40 |
| 93434 | CRAFT/KATHY<br>SOCIAL WELFARE FUND                                 | 11.15<br>11.15             |
| 93435 | DAKOTALAND AUTOGLASS,INC<br>COUNTY ROAD & BRIDGE FUND              | 240.00<br>240.00           |
| 93436 | DEANS BULK SERVICE, INC<br>COUNTY ROAD & BRIDGE FUND               | 307.10<br>307.10           |
| 93437 | DENNIS/MARY<br>SOCIAL WELFARE FUND                                 | 40.95<br>40.95             |
| 93438 | ELECTION SYSTEMS & SOFTWARE INC<br>GENERAL FUND                    | 59.81<br>59.81             |
| 93439 | ELLVANGER/LINDSEY<br>SOCIAL WELFARE FUND                           | 143.50<br>143.50           |
| 93440 | FARMERS UNION LUMBER CO<br>COUNTY ROAD & BRIDGE FUND               | 82.68<br>82.68             |
| 93441 | FASTENAL COMPANY<br>COUNTY ROAD & BRIDGE FUND                      | 165.73<br>165.73           |
| 93442 | FIRE EXTINGUISHING SYSTEMS, INC<br>GENERAL FUND                    | 214.95<br>214.95           |
| 93443 | GCR TIRES & SERVICE<br>COUNTY ROAD & BRIDGE FUND                   | 6,451.00<br>6,451.00       |
| 93444 | GEMPLER'S<br>GENERAL FUND  | 352.19<br>352.19           |
| 93445 | GILBERTSON/HEATHER<br>SOCIAL WELFARE FUND                          | 10.50<br>10.50             |
| 93446 | GRAVEL PRODUCTS INCORPORATED<br>COUNTY ROAD & BRIDGE FUND          | 4,807.94<br>4,807.94       |
| 93447 | GREENLEE/HEATHER<br>GENERAL FUND                                   | 10.50<br>10.50             |
| 93448 | HALVORSON/KENNETH<br>GENERAL FUND                                  | 73.51<br>73.51             |
| 93449 | HANSON/LORI<br>GENERAL FUND  | 57.23<br>57.23             |
| 93450 | HOLIDAY CREDIT OFFICE<br>GENERAL FUND                              | 2,831.36<br>2,831.36       |
| 93451 | HYSJULIEN/CAMMI<br>GENERAL FUND                                    | 70.34<br>70.34             |

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| 93452 | INFORMATION TECHNOLOGY DEPT<br>SOCIAL WELFARE FUND  | 119.80<br>119.80                                     |
| 93453 | JAMAR TECHNOLOGIES, INC<br>COUNTY ROAD & BRIDGE FUND  | 51.09<br>51.09                                       |
| 93454 | JOHN DEERE FINANCIAL<br>COUNTY ROAD & BRIDGE FUND   | 492.90<br>492.90                                     |
| 93455 | KINNEY/SHELLY<br>SOCIAL WELFARE FUND  | 154.07<br>154.07                                     |
| 93456 | KRONOS INC<br>GENERAL FUND  | 479.03<br>479.03                                     |
| 93457 | LABORATORY CORP OF AMERICA, HOLDINGS<br>SOCIAL WELFARE FUND   | 89.25<br>89.25                                       |
| 93458 | LARSON'S TIRE SERVICE<br>SOCIAL WELFARE FUND  | 82.90<br>82.90                                       |
| 93459 | LEES/KAITLYN<br>SOCIAL WELFARE FUND   | 118.34<br>118.34                                     |
| 93460 | LINDLEY/MELANIE<br>SOCIAL WELFARE FUND  | 181.17<br>181.17                                     |
| 93461 | LITTLE FALLS MACHINE, INC.<br>COUNTY ROAD & BRIDGE FUND   | 876.17<br>876.17                                     |
| 93462 | LOMMEN/ORVIN<br>SOCIAL WELFARE FUND   | 1,665.00<br>1,665.00                                 |
| 93463 | LUTTRELL/JANETTE<br>SOCIAL WELFARE FUND   | 85.94<br>85.94                                       |
| 93464 | MARTINEZ/DELIA<br>SOCIAL WELFARE FUND   | 62.89<br>62.89                                       |
| 93465 | MCFARLAND/SHAWNA<br>SOCIAL WELFARE FUND   | 331.20<br>331.20                                     |
| 93466 | MEIERS OIL INC<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND   | 25,018.24<br>735.19<br>24,283.05                     |
| 93467 | MENARDS - MINOT<br>GENERAL FUND   | 37.42<br>37.42                                       |
| 93468 | MIDSTATE TELEPHONE CO<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND<br>SOCIAL WELFARE FUND<br>COUNTY AGENT FUND<br>WEED CONTROL FUND | 344.76<br>71.64<br>22.07<br>161.04<br>47.58<br>42.43 |
| 93469 | MILLS/JAMIE<br>SOCIAL WELFARE FUND  | 152.07<br>152.07                                     |
| 93470 | MONTANA DAKOTA UTILITIES CO<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND  | 12,948.83<br>10,545.06<br>2,403.77                   |
| 93471 | MOORE MEDICAL LLC<br>GENERAL FUND   | 225.33<br>225.33                                     |
| 93472 | MOUNTRAIL COUNTY PROMOTER<br>SOCIAL WELFARE FUND  | 35.00<br>35.00                                       |
| 93473 | MOUNTRAIL WILLIAMS ELECTRIC COOP<br>GENERAL FUND  | 1,804.61<br>347.61                                   |

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|       | COUNTY ROAD & BRIDGE FUND   | 331.49                                       |
|       | COUNTY PARKS FUND   | 1,125.51                                     |
| 93474 | MRC GLOBAL (US) INC.<br>COUNTY ROAD & BRIDGE FUND   | 857.66<br>857.66                             |
| 93475 | ND ASSOCIATION OF COUNTIES<br>E 911 EMERGENCY/WIRELESS FUND   | 1,567.37<br>1,567.37                         |
| 93476 | ND ASSOCIATION OF COUNTIES<br>GENERAL FUND  | 7,694.51<br>7,694.51                         |
| 93477 | ND COUNTY RECORDERS ASSN<br>GENERAL FUND  | 100.00<br>100.00                             |
| 93478 | NELSON/ELMER<br>SOCIAL WELFARE FUND   | 105.00<br>105.00                             |
| 93479 | NEOFUNDS BY NEOPOST<br>GENERAL FUND   | 40.19<br>40.19                               |
| 93480 | NORTH AMERICAN TRAILER SALES, LTD<br>COUNTY ROAD & BRIDGE FUND  | 3,153.71<br>3,153.71                         |
| 93481 | NORTH DAKOTA TELEPHONE CO<br>SOCIAL WELFARE FUND  | 60.30<br>60.30                               |
| 93482 | NORTHERN TESTING<br>SOCIAL WELFARE FUND   | 174.00<br>174.00                             |
| 93483 | NORTHWEST COLLISION AND CUSTOM, INC<br>SOCIAL WELFARE FUND  | 132.59<br>132.59                             |
| 93484 | OFFICE DEPOT INC<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND<br>SOCIAL WELFARE FUND<br>COUNTY AGENT FUND | 611.71<br>411.79<br>15.13<br>169.66<br>15.13 |
| 93485 | OGDEN/CRYSTAL<br>SOCIAL WELFARE FUND  | 459.32<br>459.32                             |
| 93486 | PAULSON/JANINNE<br>SOCIAL WELFARE FUND  | 145.31<br>145.31                             |
| 93487 | PINNACLE<br>SOCIAL WELFARE FUND   | 1,235.42<br>1,235.42                         |
| 93488 | PROCONTROLS MIDWEST<br>GENERAL FUND   | 1,661.36<br>1,661.36                         |
| 93489 | PRODUCTIVITY PLUS ACCOUNT<br>COUNTY ROAD & BRIDGE FUND  | 175.50<br>175.50                             |
| 93490 | RDO EQUIPMENT CO<br>COUNTY ROAD & BRIDGE FUND   | 294.28<br>294.28                             |
| 93491 | RESERVATION TELEPHONE<br>GENERAL FUND<br>SOCIAL WELFARE FUND  | 596.78<br>204.05<br>392.73                   |
| 93492 | SAFARI FUELS #103<br>GENERAL FUND   | 717.14<br>717.14                             |
| 93493 | SATERMO TRUSTWORTHY HARDWARE<br>GENERAL FUND  | 34.68<br>34.68                               |
| 93494 | SAVAGE WATER SOLUTIONS<br>COUNTY ROAD & BRIDGE FUND   | 1,000.00<br>1,000.00                         |
| 93495 | SHARE CORPORATION   | 223.36                                       |

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|       | GENERAL FUND  | 223.36                    |
| 93496 | SOURIS BASIN PLANNING COUNCIL<br>GENERAL FUND                       | 5,121.00<br>5,121.00      |
| 93497 | STANLEY HARDWARE<br>SOCIAL WELFARE FUND                             | 2.99<br>2.99              |
| 93498 | STAPLES, INC. AND SUBSIDIARIES<br>COUNTY ROAD & BRIDGE FUND         | 170.70<br>170.70          |
| 93499 | STATE TREASURER<br>E 911 EMERGENCY/WIRELESS FUND                    | 5,499.50<br>5,499.50      |
| 93500 | SVEEN/SHADOE<br>SOCIAL WELFARE FUND                                 | 456.96<br>456.96          |
| 93501 | SWENSON/JESSICA<br>SOCIAL WELFARE FUND                              | 240.52<br>240.52          |
| 93502 | TIOGA RURAL FIRE DEPT<br>COUNTY ROAD & BRIDGE FUND                  | 2,585.36<br>2,585.36      |
| 93503 | TITUS/SAM<br>SOCIAL WELFARE FUND                                    | 46.58<br>46.58            |
| 93504 | TRACTOR SUPPLY COMPANY<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND | 471.84<br>23.97<br>447.87 |
| 93505 | VAN HOOK RESORT, LLC<br>COUNTY PARKS FUND                           | 16,720.00<br>16,720.00    |
| 93506 | VANGUARD APPRAISALS, INC<br>GENERAL FUND                            | 8,950.00<br>8,950.00      |
| 93507 | VERIZON WIRELESS<br>GENERAL FUND<br>COUNTY ROAD & BRIDGE FUND       | 478.70<br>40.01<br>438.69 |
| 93508 | VILLAGE FAMILY SERV CENTER<br>GENERAL FUND                          | 4,770.02<br>4,770.02      |
| 93509 | WARD COUNTY SHERIFF'S DEPT<br>GENERAL FUND                          | 150.00<br>150.00          |
| 93510 | WESTLIE TRUCK CENTER<br>COUNTY ROAD & BRIDGE FUND                   | 11.96<br>11.96            |
|       | <b>FINAL TOTAL</b>  | <b>\$ 150,387.74</b>      |

D. FEES

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the March 2018 fees for the Sheriff's Department. Upon roll call, all present voted yes. Motion carried.

E. TRANSFER

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the transfer for Oil & Gas allocations totaling \$1,803,792.35 for current allocations from the General Fund to the County Road & Bridge Fund (70% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

F. CONTRACT

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the assessing contract between the Tax Director's Office and Lowland Township. Upon roll call, all present voted yes. Motion carried.

G. STOP PAYMENT

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the stop payment for Beardmores Automotive in the amount of \$248.81. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the stop payment for Cenex Pipeline LLC in the amount of \$6.00. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the stop payment for Jeanell Harris in the amount of \$391.80. Upon roll call, all present voted yes. Motion carried.

H. ELECTIONS

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the Auditor to appoint all poll clerks. Upon roll call, all present voted yes. Motion carried.

I. AGREEMENT

Moved by Comm. Uran, seconded by Comm. Jacobson, to approve the agreement for Professional Services with Gallagher Benefit Services, Inc. including Phase 1-4 to be paid out of the Commissioner Contingency Fund. Upon roll call, all present voted yes. Motion carried.

J. TAX DEED

Moved by Comm. Jacobson, seconded by Comm. Olson, to re-record the County Deed for Lot 5, Block 4 in Phinney’s Addition, Parshall City in the names of Life Tenant Mary Margaret Harney with Remainder to Jolene Gillies. Upon roll call, all present voted yes. Motion carried.

4. ADJOURN

The Board adjourned at 12:00 P.M. to meet in regular session on Tuesday, April 17, 2018 at 9:00 A.M.

Accepted and approved this 17<sup>th</sup> day of April, 2018

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Arlo Borud, Chairman

Mountrail County Commissioner

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Stephanie A. Pappa

Mountrail County Auditor