

PROCEEDINGS OF THE MOUNTRAIL COUNTY PARK COMMISSION

MARCH 27, 2014

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Greg Boschee, Eric Jaeger, Arden Eide, Colleen Reese and Garry Jacobson present.

Also in attendance were Barb Knudson, Parshall Bay Manager; Kim Knudson with Parshall Bay; Lenny Eubanks, White Earth Bay Manager; Justin & Dawn Ritts, Traynor/Van Hook Park Managers; Tim Kolke, Scott Frieden & Nick Herriage, with the Corps of Engineers; David Miller with the Van Hook Improvement Association; Bruce Balerud & Darin Swensrud with Mountrail-Williams Electric Cooperative; and Shawn Iwen with K Squared Electric.

Chairman Boschee called the meeting to order.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Minutes of the January 23, 2014 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Reese, to send a letter to the Corps of Engineers requesting approval for permanent residency at Parshall Bay, White Earth Bay and Van Hook recreational areas during the 2014 recreational season. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Eide, to authorize the Chairman of the Board to sign the cooperative agreement with the ND Game & Fish Department for 2014 cost share projects at Parshall Bay, Van Hook and White Earth Bay. Upon roll call, all present voted yes. Motion carried.

Discussion was held on items needed for the Annual Management Plan submitted to the Corps for Parshall Bay. Manager Knudson will follow-up with missing information.

Discussion was held on temporary part-time salaries at Parshall Bay. Manager Knudson stated she would like extra help in order to take time off during the recreational season. The Board agreed to increase the hours worked by Jamie Clemenson. A host camping site will be provided for Kurt & Jamie Clemenson for the hours donated by Kurt Clemenson and Mrs. Clemenson will be paid for all hours worked. The salary for Kim Knudson will remain the same as the 2013 season. Also, discussion was held on upgrading the camp host site and possibly three other sites to 50 AMP power.

Moved by Comm. Eide, seconded by Comm. Reese, to approve a salary of \$16.00 per hour not exceeding 150 hours for Jamie Clemenson for 2014 seasonal employment at Parshall Bay. Upon roll call, all present voted yes. Salary for Kim Knudson will remain the same as last year.

Moved by Comm. Reese, seconded by Comm. Jacobson, to upgrade four sites (#9-#12), to 50 AMP power at a cost not exceeding \$3,500 subject to Corps approval. Knudson's will submit any necessary paperwork needed for Corps approval. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Reese, seconded by Comm. Jacobson, to approve a salary of \$5,200 per month for a period of five months (\$26,000 total) from May 1 to September 30, 2014 to Barb Knudson plus \$500 per year cell phone usage. Upon roll call, all present voted yes. Motion carried.

Discussion was held on disposal of fish waste in the County Parks. Dawn Ritts indicated she is not sure Big John's Pumping is going to provide services. Mr. Eubanks mentioned Mon-Dak Water & Septic Service might be interested in providing services if the company is guaranteed all three parks.

Moved by Comm. Eide, seconded by Comm. Reese, to send a letter to the Corps of Engineers requesting approval of hay cutting by John Brendle on Corps land at Parshall Bay Recreational Area in exchange for services. Upon roll call, all present voted yes. Motion carried.

Manager Knudson presented the Board with estimates for the purchase of a cooler to store and sell ice at Parshall Bay. The Board was not in favor of ice sales as felt it could involve many hours for park staff. Also, the Board felt if the ice sales were not at the convenience of the customers there would be complaints. Manager Knudson would check to see what the County's profit would be on ice sales before a final decision is made.

Discussion was held on painting canopies at Parshall Bay. The contractors would like a deposit of \$1,600. The Board agreed rather than paying the deposit the paint and supplies could be purchased through Brad's Hardware. The cost to the contractors would be labor and mileage. Manager Knudson would check with the contractors to see if this arrangement would be ok.

Manager Knudson stated the cost of a coin operated vacuum is between \$1,600-\$3,500 and \$1,000 for electrical work. The Board stated they were not in favor of purchasing a coin operated vacuum as it would not be profitable.

Kim Knudson checked on replacement of trees if a new hybrid is used. The trees will be guaranteed for one year and 50% of the cost the second year. Mr. Knudson stated he would like to replace five trees at \$120 per tree. The Board had no objections.

Kim Knudson stated the skid docks were moved out of the lake by the Game & Fish Department. Mr. Knudson asked if the County wants to donate the docks to Shell Creek and he will take care of them. The docks are not worth more than \$100 and it would take more than that to dispose of them.

Moved by Comm. Jacobson, seconded by Comm. Eide, to donate the old skid docks to Shell Creek Slips & Rentals as it would be more beneficial and cost effective to the Park Board if the docks are disposed of in this manner. Upon roll call, all present voted yes. Motion carried.

Comm. Eide updated the Board on recent meetings held in regards to excess lands around Lake Sakakawea. Mr. Eide stated the consensus of the people that attended the meetings were in favor of giving excess lands back to the landowner or leave as is. The study for excess lands originated from a bill passed by the ND State Legislature. Mr. Kolke mentioned the Corps has not yet declared any lands excess.

Discussion was held on items needed for the Annual Management Plan submitted to the Corps for White Earth Bay. Manager Eubanks will follow-up with missing information.

Discussion was held on electrical services at White Earth Bay. Mr. Kolke stated MWEC cannot dig as the Corps did not get final plans. Mr. Kolke also stated there is a 30-day waiting period once plans are submitted. The Corps stated Mr. Eubanks needs to respond to an e-mail sent by Nathan Busche with the Corps.

Moved by Comm. Eide, seconded by Comm. Jaeger, to approve entering into a third party agreement with the Barstad & Louis LLC, Lenny Eubanks, owner, for a one year period retroactive to January 1, 2014 through December 31, 2014. Upon roll call, all present voted yes. Motion carried. Mr. Kolke indicated the Corps will only approve a one year lease until the government lease is renewed.

Discussion was held on items needed for the Annual Management Plan submitted to the Corps for Van Hook Recreational Area. Dawn Ritts indicated she has taken care of information requested by the Corps.

Moved by Comm. Eide, seconded by Comm. Reese, to approve transfers at Traynor/Van Hook Park as follows: Lot 8, Block 16 to Tracy Turner and Lot 9, Block 16 to Robert & Shiela Turner. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jaeger, to cease and not proceed with eviction action against the lessees/tenants on Lot 6, Block 18 and Lot 3, Block 7 at Traynor/Van Hook Park as lot rent for the 2014 has been received. Upon roll call, all present voted yes. Motion carried.

No action was taken on the "Notice of Intent to Evict" sent to the lessee of Lot 2, Block 21, at Van Hook Park.

Dawn Ritts discussed the overnight camping area on county owned property and on Corps leased property. The Board stated the rules on county owned property should be the same as Corps public use areas so it is fair to all campers.

Moved by Comm. Jaeger, seconded by Comm. Jacobson, to proceed with demolition of the storm shelter at Van Hook at a cost not exceeding \$3,700. Upon roll call, all present voted yes. Motion carried.

Discussion was held on providing shoreline access at Van Hook. Dawn Ritts stated proper signage would need to be purchased. Mr. Kolke stated documentation is still needed by the Corps before proceeding. The Board requested Ritts' check to see if the Corps would provide Carsonite markers. The Board agreed to move forward with this project once Corps approval is given. Ritts' will be documenting violators and sending information to the Corps to enforce penalties. Also, Mr. Kolke stated there will be times shoreline access could be shut down to protect the Piping Plover habitat.

State's Attorney, Wade E. Enget, met with the Board to discuss encroachments in the north public use area at Van Hook. Attorney Enget stated this encroachments need to be enforced as the deeds contain wording on the use of the public use areas. Attorney Enget stated the County does not want to jeopardize their ownership of the park. Mr. Kolke agreed the conditions of the deeds need to be followed.

Comm. Eide asked if the County has any liability as far as moving structures as the County issues building permits. Attorney Enget indicated we need to look at all documents first before deciding anything.

Attorney Enget also mentioned the County should not locate pins on lots. Lessees should be responsible for a boundary survey prior to placing a structure on their lot.

Moved by Comm. Reese, seconded by Comm. Jacobson, to require a boundary survey to be submitted with a building permit to assure lotholders know where their boundary lines are prior to construction. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the alley east of Lot 9, Block 16 at Van Hook Park. The Board agreed to hire a contractor to reopen the alleyway.

Dawn Ritts requested the Park Board support an off-sale beer and liquor license for their concession business at Van Hook. Comm. Eide suggested monitoring sales this summer to see if the convenience store north of Van Hook has an effect on their business.

Eric Jaeger left at 12:20 P.M.

Dawn Ritts stated they would like a cement slab by the east bathhouse for the RV dump station. The Board had no objections as long as Corps approval is obtained.

Dawn Ritts requested permission to rent a portable toilet for the months of June – August to accommodate the Legion Park playground area. The Board requested Manager Ritts obtain estimates and present to the Board.

Dawn Ritts mentioned the new 911 addresses are not recognized by the US Postal Service. The Board asked Mrs. Ritts to contact the 911 coordinator in regards to this issue.

Moved by Comm. Eide, seconded by Comm. Jacobson, to allow the installation of a locked meter at Clear Lake Park and allow Larry & Karen Fritel to use the meter during the summer months in exchange for donated work at Clear Lake. Upon roll call, all present voted yes. Motion carried.

The Board discussed the possibility of purchasing land around Clear Lake Park. The Board agreed to have Comm. Jacobson pursue this issue to see what price landowners would want for their land.

The Board adjourned at 1:50 P.M. to meet in regular session on Thursday, June 19, 2014 at 9:00 A.M.

Accepted and approved this 19th day of June, 2014.

Greg Boschee, Chairman
Mountrail County Park Commission

ATTEST:

Joan M. Hollekim
Mountrail County Auditor