

January 18, 2018

The Board met in regular session on Thursday at 9:00 A.M. with Commissioners Eric Jaeger, Arden Eide, Wayne Olson, Daniel Uran, and Garry Jacobson.

Also in attendance were Kim Knudson; Barb Knudson, Parshall Bay Manager; Jason Slater, NAWS; Tom Lambrecht, AE2S; Gary and Linda Hansen; Mary Trahan, Road & Bridge; Jana Hennessy; Nathan Busche, Danny Leap and Amanda Young, with the Corps of Engineers; Bob Anderson.

Chairman Jaeger called the meeting to order.

Moved by Comm. Eide, seconded by Comm. Uran, to approve agenda as is. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to nominate Eric Jaeger as Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Uran, to nominate Arden Eide as Vice-Chairman. Nominations ceased. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Olson, seconded by Comm. Jacobson, to approve the Minutes of the October 19, 2017 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Stephanie A. Pappa, Auditor gave a financial review for the 2017 year and reviewed the approved budget for the 2018 year.

Moved by Comm. Jacobson, seconded by Comm. Eide, to un-table the discussion on all roads in all parks. Upon roll call, all present voted yes. Motion carried.

Jana Hennessy, Road & Bridge Engineer along with Mary Trahan, Administrative Assistant met with the Park Board to discuss roads in each of the parks.

Comm. Jaeger stated the Van Hook/Traynor Park is black and white with no questions.

Kim Knudson with Parshall Bay stated before every holiday the dust control used to be done and they were good. Amanda Young, Corp of Engineers stated an easement would need to be developed for the County in order to have access.

Amanda Young, Corp of Engineers stated if wanted access an easement would need to be done by the County. The Corp would help with the legal description of the road needing the easements.

Wade Enget, State's Attorney stated the Park Board just needs to know who has the easements on each of the roads.

Jana Hennessy stated when applying dust control does it need approval from Corp. Nathan Busche, stated no it's in the Annual Management Plan supplied by the Auditor's Office.

Comm. Jaeger stated in the winter, the park roads would only need to be plowed to the point of access for ice fishing. Comm. Jaeger stated shouldn't be up to the Park Board to do it for the subdivisions.

Discussion on Rural Water in White Earth Bay.

Jason Slater, WAWSA stated would like the access for rural water and has some questions on where to run the lines.

Comm. Jaeger stated he was in support of using the road right of way for rural water placement. Engineer Hennessy stated that is not within the Counties policies to utilize the ROW.

Comm. Jaeger stated since the ROW isn't an option then WAWSA would have to go thru each of the privately-owned lots and is not in favor of that in this situation.

Engineer Hennessy stated the approval is needed from the Corp before the Rural Water road crossing permits would be approved by the County.

Some of the cabin owners stated going into the 75' would encroach quite a bit within the privately owned lots. All it takes is for one landowner to say no and it would stop the entire project.

Wade Enget, State's Attorney stated that if the County allowed in the ROW all of the lot owners would need to meet and agree with the placing of the utilities.

Comm. Eide had questions on cultural study with the Corp on whether this had been done. Nathan Busche, Corp of Engineers stated the Corp has no say with the private lot holders so no cultural study is needed.

Comm. Jaeger stated these easements should be under the County not under the Park Board budgets. State's Attorney Enget stated it would be the Counties responsibilities not the Park Board to have control over the easements.

Nathan Busche, Corp of Engineers, stated the roads within White Earth Bay are still questionable on who is maintaining these roads.

Comm. Jaeger is requesting WAWSA to supply the engineering plans to Stephanie A Pappa, Auditor to include with the AMP for the Corp of Engineers for rural water at the fish cleaning station and WEB Bait Shop.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the Mountrail County Road & Bridge Policy for Maintenance of Park Roads that currently has been qualified with the easements. Upon roll call, all present voted yes. Motion carried.

Engineer Hennessy stated would bring a revised map with the County, Park and Corp roads.

Clear Lake discussion on the request from Game and Fish.

Discussion was held concerning White Earth Bay backup grinder for Game & Fish and the gravel for rip rap on boat ramp for cost share. Discussions on increase for the Concessionaire rental rate or should the board wait until the contract is renewed.

Comm. Uran stated should wait until the contract has expired and then look into it at that point. Look into during 2021 when lease renews.

Discussion concerning the park equipment for the playground with White Earth Bay. Andy Anderson discussed the White Earth Bay Association received bids from three different companies. CeBe Schneider, with BC6 Builders with the playground equipment gave some different scenarios. Andy Anderson stated there would be a fence by the road to protect the kids from running on the road.

Nathan Busche, stated to make sure it is ADA and ABA compliant. CeBe Schneider stated it is over compliant standards for ADA so she will check to make sure it is ABA. Wood Fiber would be utilized in the playground.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the project & design with CeBe Schnieder from BC6 Builders pending the Park Manager Approval and to include the AMP. Upon roll call, all present voted yes. Motion carried.

Amber Young, Corp stated that the rip rap hasn't been completed so Corp needs that completed. After inspection needs at least 4 ADA compliant sites, seasonal camping should be compliant, old dock should be moved, old drain pump from Game and Fish building should have been moved.

Discussion on the Game and Fish Requests and the Annual Management Plans for Van Hook/Traynor Park.

Moved by Comm. Jacobson, seconded by Comm. Eide, to approve the AMP for Van Hook. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Uran, to approve sending all Game & Fish Requests for all parks. Upon roll call, all present voted yes. Motion carried.

Comm. Jaeger gave an update on the Game & Fish requests and fish cleaning station reimbursements and gave the total cost of how much the Park Board has spent in the past 6 years. Comm. Eide showed his recognition to Comm. Jaeger for spending the time to get the extra monies. Comm. Jaeger wants to keep pressure and the lines of communication open with the G&F in order to keep the parks cleaning stations open.

Discussion on the agreement for Sauber Engineering and the plat of the rural waterline easement was reviewed by the Park Board.

State's Attorney Enget and Comm. Jaeger stated to approve the signing the survey and approve the plat of the waterline easements.

Moved by Comm. Olson, seconded by Comm. Eide, to approve the signing of the contract to hire Sauber Engineering to do the easements. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve signing all required documents and the plat of the waterline easement and then to approach the Van Hook Township. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve transfers at Traynor/Van Hook Park as follows: Lot 3, Block 14 to Dan Jonasson; Lot 3, Block 11 to Teresa & Jerroll Block; Lot 4, Block 15 to Jacob Abel. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Jacobson, to un-table the discussion of Lot 1, Block 18. Upon roll call, all present voted yes. Motion carried.

Gary Hansen plans on building and has questions on the lot lines of Lot 1, Block 18. Comm. Jaeger stated within the last five years we have made some major changes for building on lots. Comm. Eide stated it's within the lot lines per the survey so build on it.

Questions came about with the sewer on this property. So it would be the fish cleaning station and then the Clayton residence but an agreement was made years ago if anything is upgraded it would have to be compliant to current standards.

Comm. Jaeger stated your lot is what was surveyed so build on it.

Moved by Comm. Eide, seconded by Comm. Olson, to table the discussion for Roll off Dumpster and Fines. Upon roll call, all present voted yes. Motion carried.

Comm. Uran left at 11:37 a.m.

Barb Knudson presented the managers' report for Parshall Bay. Manager Knudson reviewed the requests for Game and Fish Cost Share and the Annual Management Plan. The license renewal request for the 2018 campground will stay at 117.

Moved by Comm. Eide, seconded by Comm. Jacobson, to approve the AMP to the Corp. Upon roll call, all present voted yes. Motion carried.

Comm. Jaeger and Kim Knudson stated do we want the permitting to be complete for ramp repair so permit 404 should be complete and implement next year.

Comm. Eide, seconded by Comm. Jacobson, to approve submitting the Game & Fish Requests. Upon roll call, all present voted yes. Motion carried.

Comm. Jacobson, seconded by Comm. Eide, to include the extra into the hay agreement for the AMP. Upon roll call, all present voted yes. Motion carried.

Barb Knudson, Parshall Bay Manager, discussed the 2018 budget and whether the bait machine was approved to buy from Traynor/Van Hook Park. It would be located by the bath house.

Comm. Jaeger stated if purchased with County Park Funds, the machine would be property of the County Park used to provide a service for Park users. The Knudsons should also be allowed to run it as part of their personal business. Discussion was also held on the money taken into from the ice is currently being used for park equipment but in the future may be earmarked for water upgrades.

Moved by Comm. Jacobson, seconded by Comm. Eide, to approve the purchase of the air compressor up to \$1,000 with all funding be kept by the Park Managers. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Eide, seconded by Comm. Olson, to approve the buying of the dust control up to \$8,000. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Olson, to approve the purchase of the bait machine for \$4,500. Upon roll call, all present voted yes. Motion carried.

Comm. Jaeger brought up salaries. Kim Knudson is not requesting a salary increase. Comm. Jaeger is requesting Barb to go from \$26,260 to \$28,000.

Comm. Eide, seconded by Comm. Jacobson, to approve the salaries for \$28,000 to Barb Knudson. Upon roll call, all present voted yes. Motion carried.

Corp of Engineers had no issues and inspection was great.

The Board adjourned at 12:20 P.M. to meet in regular session on Thursday, March 15, 2018 at 9:00 A.M.

Accepted and approved this 15<sup>th</sup> day of March, 2018.

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Eric Jaeger

Mountrail County Park Commission

ATTEST:

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Stephanie A. Pappa

Mountrail County Auditor