

Proceedings of the Mountrail County Commissioners

January 3, 2017

The Board met in regular session on Tuesday at 10:00 A.M. with Commissioners Arlo Borud, Trudy Ruland, Garry Jacobson, Daniel Uran and Gary Johnson present. Also present was States Attorney, Wade Enget and James Johns from the New Town Police Department and Zach Gaaskjolen with Brosz Engineering.

Chairman Borud called the meeting to order.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the Minutes of the December 20, 2016 meeting as corrected. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Ruland, to approve the bills totaling \$239,787.84 and December payroll, checks #10265-10275 and direct deposit #5468-5602 totaling \$780,076.60. Upon roll call, all present voted yes. Motion carried. (A complete list of bills is posted on a regular basis on the Mountrail County Website @ [www.co.mountrail.nd.us](http://www.co.mountrail.nd.us) under the County Commissioner's heading.)

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the transfer for Oil & Gas allocations totaling \$1,478,318.10 for current allocations from the General Fund to the County Road & Bridge Fund (80% of Oil & Gas Funds). Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve road crossing permit 406 from Mountrail-Williams Electric Cooperative on CR 9, 101<sup>st</sup> Ave NW, located in Section 18 & 20 in Township 156 North, Range 94 West (Myrtle Township) for the installation of an overhead line. Upon roll call, all present voted yes. Motion carried.

States Attorney Enget informed the Board that the phone lines to the new States Attorney's Office along with the entire Justice Center has not been installed by Reservation Telephone Cooperative. States Attorney Enget stated a letter of disappointment will be drafted. Discussion was held on signage issues and blind treatments for the Justice Center.

Comm. Ruland presented a Quarterly Narrative from Extension Agent, Lynnette Vachal.

Jim Hennessy, Ag Agent, met with the Board to discuss the Weed Control budget. The Weed Control building is coming in over budget and the budget will need to be amended.

Discussion was held on weed spraying and landowner financial responsibility. Comm. Ruland suggested landowners pay 60% instead of 50% of the cost.

Jana Heberlie, Road & Bridge Engineer, met with the Board to discuss Road & Bridge issues along with Mary Trahan, Administrative Assistant. Also present was Lisa Lee, Planning & Zoning Administrator.

Engineer Heberlie informed the Board that Slawson Exploration submitted a Rig Move Application request on CR15, Van Hook Road for 2 miles. The road is currently restricted to 6 ton per axle/65,000 lbs. The Rig Move Agreement includes a pre and post inspection and any damages will be the responsibility of Slawson Exploration. Scott Shackelford was present on behalf of Slawson Exploration. Comm. Johnson suggested a landowner's field be utilized. Comm. Ruland suggested using only one mile of the County road and utilizing the township roads.

Moved by Comm. Ruland, seconded by Comm. Jacobson, to approve the Rig Move Agreement for 1 mile south and with the proper permits. Upon roll call, all present voted yes except for Comm. Johnson who voted no. Motion carried.

Comm. Ruland stated Slawson needs to develop a lease road for the future wells.

Moved by Comm. Ruland, seconded by Comm. Johnson, to approve setting the road restriction to 105,500 lbs. year round on the Plaza Road/ CR 12 east of Plaza to Ward County, the Plaza Road/ CR 1-3 miles south to Hwy 23 and 3 miles north to the pavement, and Old Hwy 2 from Stanley to Palermo. Upon roll call, all present voted yes. Motion carried.

Engineer Heberlie along with Lisa Lee, Disaster Emergency Coordinator stated a snow emergency needs to be declared in order to be able to potentially utilize state and federal funds.

Moved by Comm. Jacobson, seconded by Comm. Johnson, to approve the Mountrail County Snow Emergency Declaration. Upon roll call, all present voted yes. Motion carried.

Troy Coons with the Township Officers Association presented a letter of support for the Snow Emergency Declaration.

Engineer Heberlie stated 2 temporary employees have been hired to help with the snow removal. Engineer Heberlie reviewed the priority listing of all roads which County Roads are the first and then township roads. Engineer Heberlie stated the Road & Bridge will contact all townships to determine the priority of township roads. Engineer Heberlie presented the Landowner Access/Use Agreement to allow snow on private property. States Attorney Enget stated the emergency fund can be used to hire temporary employees. The expense of rentals, overtime and temporary help will be tracked and a monthly report will be presented to the Commission to stay within the budget of the Emergency Fund. Coordinator Lee stated the Townships and Cities will be contacted about declaring snow emergencies.

Discussion was held on the clean-up cost on 36<sup>th</sup> St NW and CR 19 when Slawson Exploration attempted to move snow without proper snow removal equipment.

Moved by Comm. Johnson, seconded by Comm. Uran to send a bill to Slawson Exploration in the amount of \$22,968.75 for encroachments and obstruction on 36<sup>th</sup> St. NW. Upon roll call, all present voted yes. Motion carried.

Discussion was held on the letter of Credit needed by gravel companies. Present for the hearing was Jeff Martenson with Pinky’s Aggregate, David Abel with Sundre Sand & Gravel, Todd Mantz, Dale Housey with Pinky’s Aggregates Inc., Max Schriock with Aggregate Construction Inc., and Paul Severson with Gravel Products. Administrator Lee stated the Planning & Zoning Board had switched to a \$125,000 letter of credit instead of bonds and public comments were taken in October 2016. States Attorney Enget stated bonds require negotiations with a third party and a letter of credit simplifies the process. States Attorney Enget stated this matter is a Planning & Zoning issue and a recommendation needs to be made to the Planning & Zoning Board.

Laurie Johnson, Jail Administrator, met with the Board to request a separate checking account for commissary. Administrator Johnson stated the jail staff will be responsible for taking care of the account.

Moved by Comm. Uran, seconded by Comm. Ruland, to approve the checking account for commissary to be handled by the Jail Administration Department. Upon roll call, all present voted yes. Motion carried.

Moved by Comm. Johnson, seconded by Comm. Jacobson, to approve the Zuercher contract in the amount of \$25,182 for jail software for the jail facility. Upon roll call, all present voted yes. Motion carried.

**APPROVED 01/03/2017 - PAYMENT 01/03/2017**

<u>Warrant #</u>	<u>Vendor Name</u>	<u>Warrant Total</u>
90440	ADVANCED BUSINESS METHODS GENERAL FUND	2,563.83 2,563.83
90441	AMERICAN BANK CENTER GENERAL FUND SOCIAL WELFARE FUND	718.34 196.44 521.90
90442	ANDERSON/NIELS SOCIAL WELFARE FUND	824.58 824.58
90443	BANK OF NORTH DAKOTA GENERAL FUND	21,435.12 21,435.12
90444	BOB HAYES ADDICTION SERVICES SOCIAL WELFARE FUND	2,400.00 2,400.00
90445	BUTLER MACHINERY CO COUNTY ROAD & BRIDGE FUND	1,484.83 1,484.83
90446	CDW GOVERNMENT GENERAL FUND	2,459.90 2,459.90
90447	CHARM-TEX, INC. GENERAL FUND	4,611.80 4,611.80
90448	CIRCLE SANITATION INC GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	2,391.75 297.38 99.37 1,995.00
90449	CITY OF STANLEY GENERAL FUND	1,137.55 1,137.55

90450	COMFORT SUITES	163.80
	GENERAL FUND	81.90
	SOCIAL WELFARE FUND	81.90
90451	CRAFT/KATHY	32.90
	SOCIAL WELFARE FUND	32.90
90452	DAKOTA DRUG CO	26.39
	SOCIAL WELFARE FUND	26.39
90453	DAKOTA FIRE EXTINGUISHERS	559.02
	GENERAL FUND	559.02
90454	DUNN COUNTY	1,500.00
	GENERAL FUND	1,500.00
90455	ELLIS/BRAD	25.20
	GENERAL FUND	25.20
90456	ENGET/KAREN K.	218.99
	GENERAL FUND	218.99
90457	GRAY BROS CREAMERY	74.90
	GENERAL FUND	74.90
90458	HACTC	19,618.59
	GENERAL FUND	19,618.59
90459	HALVORSON/KENNETH	22.31
	GENERAL FUND	22.31
90460	HARTSOCH/MARCIA	44.28
	SOCIAL WELFARE FUND	44.28
90461	HOLIDAY CREDIT OFFICE	4,012.45
	GENERAL FUND	4,012.45
90462	HYSJULIEN/CAMMI	60.23
	GENERAL FUND	60.23
90463	INFORMATION TECHNOLOGY DEPT	119.80
	SOCIAL WELFARE FUND	119.80
90464	JH MEDICAL SUPPLY	32.05
	GENERAL FUND	32.05
90465	JOHN DEERE FINANCIAL	16.68
	COUNTY ROAD & BRIDGE FUND	16.68
90466	KINNEY/SHELLY	43.40
	SOCIAL WELFARE FUND	43.40
90467	LEES/KAITLYN	332.50
	SOCIAL WELFARE FUND	332.50
90468	LOMMEN/ORVIN	1,530.00
	SOCIAL WELFARE FUND	1,530.00
90469	LONIER/RACHEL	120.29
	SOCIAL WELFARE FUND	120.29
90470	LOWE'S PRINTING INC	5.00
	COUNTY ROAD & BRIDGE FUND	5.00
90471	LUTTRELL/JANETTE	22.40
	SOCIAL WELFARE FUND	22.40
90472	LYSTAD/GRACE	175.35
	SOCIAL WELFARE FUND	175.35

90473	MARISCAL/MARICHEL SOCIAL WELFARE FUND	112.50 112.50
90474	MEIERS OIL INC GENERAL FUND COUNTY ROAD & BRIDGE FUND	6,236.13 315.93 5,920.20
90475	MIDSTATE TELEPHONE CO SOCIAL WELFARE FUND	461.56 461.56
90476	MINOT RESTAURANT SUPPLY CO GENERAL FUND	63.30 63.30
90477	MONTANA DAKOTA UTILITIES CO GENERAL FUND COUNTY ROAD & BRIDGE FUND	11,764.36 9,706.51 2,057.85
90478	MOTOROLA GENERAL FUND	25,957.80 25,957.80
90479	MOUNTRAIL COUNTY TREASURER GENERAL FUND	13,528.87 13,528.87
90480	MOUNTRAIL WILLIAMS ELECTRIC COOP GENERAL FUND COUNTY ROAD & BRIDGE FUND COUNTY PARKS FUND	1,417.51 85.61 273.00 1,058.90
90481	ND ASSOCIATION OF COUNTIES GENERAL FUND	77,115.83 77,115.83
90482	ND DEPT OF HEALTH GENERAL FUND	410.00 410.00
90483	ND DEPT OF TRANSPORTATION COUNTY ROAD & BRIDGE FUND	11,681.16 11,681.16
90484	NELSON/CAROL SOCIAL WELFARE FUND	159.30 159.30
90485	NELSON/ELMER SOCIAL WELFARE FUND	23.10 23.10
90486	NEOPOST INC SOCIAL WELFARE FUND	180.57 180.57
90487	NORTH AMERICAN TRAILER SALES, LTD COUNTY ROAD & BRIDGE FUND	1,961.45 1,961.45
90488	NORTH DAKOTA TELEPHONE CO SOCIAL WELFARE FUND	118.80 118.80
90489	NORTH GOLD ROSS RV PARK SOCIAL WELFARE FUND	500.00 500.00
90490	NORTHERN TESTING SOCIAL WELFARE FUND	205.00 205.00
90491	NORTHWEST COLLISION AND CUSTOM, INC SOCIAL WELFARE FUND	50.00 50.00
90492	NORTHWEST TIRE INC COUNTY ROAD & BRIDGE FUND	1,554.83 1,554.83
90493	OFFICE DEPOT INC GENERAL FUND SOCIAL WELFARE FUND	1,305.73 807.32 498.41
90494	OGDEN/CRYSTAL SOCIAL WELFARE FUND	172.03 172.03

90495	OTTERTAIL POWER COMPANY SOCIAL WELFARE FUND	800.00 800.00
90496	PAULSON/JANINNE SOCIAL WELFARE FUND	47.84 47.84
90497	PINNACLE SOCIAL WELFARE FUND	428.07 428.07
90498	PLAZA OK HARDWARE COUNTY ROAD & BRIDGE FUND	135.46 135.46
90499	PONDEROSA PROPERTIES LLC OF ND SOCIAL WELFARE FUND	600.00 600.00
90500	PRAIRIE FORD SOCIAL WELFARE FUND	74.81 74.81
90501	PRAIRIE OUTFITTERS INC SOCIAL WELFARE FUND	51.00 51.00
90502	PRODUCTIVITY PLUS ACCOUNT COUNTY ROAD & BRIDGE FUND	91.27 91.27
90503	RACERS STORE 301 GENERAL FUND	219.92 219.92
90504	RENSCH CHEVROLET SOCIAL WELFARE FUND	216.30 216.30
90505	RESERVATION TELEPHONE GENERAL FUND SOCIAL WELFARE FUND	632.03 196.05 435.98
90506	SCHULTE & ENGET GENERAL FUND	1,235.93 1,235.93
90507	SHARE CORPORATION GENERAL FUND	213.53 213.53
90508	SIMPLEXGRINNELL GENERAL FUND	384.00 384.00
90509	STANLEY COMMERCIAL CLUB GENERAL FUND	1,000.00 1,000.00
90510	STANLEY HARDWARE SOCIAL WELFARE FUND	24.98 24.98
90511	STEINS INC GENERAL FUND	1,172.08 1,172.08
90512	STENBAK/FRANCES SOCIAL WELFARE FUND	171.46 171.46
90513	SVEEN/SHADOE SOCIAL WELFARE FUND	45.13 45.13
90514	SWENSON/JESSICA SOCIAL WELFARE FUND	221.75 221.75
90515	TASER INTERNATIONAL GENERAL FUND	3,005.31 3,005.31
90516	THIRD WATCH COMMUNICATIONS GENERAL FUND	2,543.30 2,543.30
90517	TIOGA MACHINE SHOP INC COUNTY ROAD & BRIDGE FUND	217.56 217.56

90518	TRACTOR SUPPLY COMPANY	605.57
	GENERAL FUND	599.99
	COUNTY ROAD & BRIDGE FUND	5.58
90519	VACHAL/LYNETTE	44.29
	COUNTY AGENT FUND	44.29
90520	VERIZON WIRELESS	911.41
	E 911 EMERGENCY/WIRELESS FUND	911.41
90521	WADHOLM/ARLYN	180.78
	SOCIAL WELFARE FUND	180.78
90522	WARD COUNTY AUDITOR	750.00
	GENERAL FUND	750.00
	<b>FINAL TOTAL</b>	<b>\$239,787.84</b>

The Board adjourned at 1:55 P.M. to meet in regular session on Tuesday, January 17, 2017 at 9:00 A.M.

Accepted and approved this 17<sup>th</sup> day of January, 2017.

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Arlo Borud, Chairman  
Mountrail County Commissioners

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Stephanie A. Pappa  
Mountrail County Auditor